

PURCHASING DIVISION
CITY OF WORCESTER
MASSACHUSETTS 01608-1895
455 MAIN STREET
ROOM 201 - CITY HALL
PHONE (508) 799-1220
FAX (508) 799-1203

REQUEST FOR QUOTATION

BID NO.: 6590-1-K6
DATE: August 2, 2016
BID DUE: For this bid to be considered, one fully completed copy of this form must be returned to us by: 4:00 PM, August 17, 2016
(EMAIL COPIES ARE ACCEPTABLE)
EMAIL: morink@worcesterma.gov
CITY OF WORCESTER Christopher J. Gagliastro, MCPPO Purchasing Agent
BUYER: Kerrilyn Morin

AN EQUAL OPPORTUNITY AFFIRMATIVE ACTION EMPLOYER

Bidders must state and identify the product offered, such as manufacturer's name, trade name, brand name and quality next to each item. **WE MUST KNOW WHAT HAS BEEN OFFERED.** By virtue of the offeror's signature below, proposer certifies that the product (s) or service (s) bid are in compliance with the City's terms, conditions and specifications in all aspects.

BIDDER TO COMPLETE ITEMS BELOW

Item No.	Quantity	DESCRIPTION and/or SPECIFICATIONS	Mfg	Model #	Unit Price	Total Price
1	1	See attached items list for electrical supplies for student curriculum. Bidder to bid on all items. Award to be made in the aggregate.				
		Quotes may be emailed to morink@worcesterma.gov Please direct questions pertaining to this bid to Kerrilyn Morin via e-mail at morink@worcesterma.gov				

ABOVE ARE FOR (DEPT.) <u>WORCESTER PUBLIC SCHOOLS</u> DELIVERY TO BE F.O.B. (LOCATION) <u>SKYLINE DRIVE, WORCESTER, MA</u> DELIVERY IS REQUIRED BY: (DATE) <u>NO LATER THAN AUGUST 26, 2016</u>	BIDDER _____ ADDRESS _____ CITY/TOWN _____ STATE _____ ZIP _____ AUTHORIZED SIGNATURE _____ TITLE _____ TEL.: _____ DATE: _____ EMAIL: _____
BIDDER TO SPECIFY: CASH DISCOUNT: _____ % 30 DAYS, NET 45 DAYS	

CONDITIONS

1. Cash discounts will be considered when determining the low bid except when cash discounts are for a period of less than 30 days. In this event cash discounts will not be taken into consideration when determining low bid.
2. Time, in connection with discount offered, will be computed from date of completion and/or delivery and acceptance at destination, or from date correct bill or voucher properly certified by the contractor is received if the latter date is later than the date of completion and acceptance and/or delivery and acceptance.
3. As the City of Worcester is exempt from the payment of Federal Excise Taxes, and Massachusetts Sales Tax, prices quoted herein are not to include these taxes.
4. **All prices are to be firm F.O.B. Delivered Destination, City of Worcester, Massachusetts, unless otherwise indicated by the City.** Time reserved for award is ninety days.
5. In case of error in the extension prices quoted herein, the unit price will govern.
6. It is understood and agreed that should any price reductions occur between the opening of this bid and completion of any delivery of any order, the benefit of all such reductions will be extended to the City.
7. The City of Worcester reserves the right to reject any and all bids, wholly or in part, and to make awards in a manner deemed in the best interest of the City.
8. Awards will be made to the bidder quoting the lowest net price in accordance with specifications.
9. The bidder to who a contract is awarded guarantees to the City of Worcester all equipment, materials and/or workmanship for a period of one (1) year after final inspection and acceptance and shall replace promptly any defective equipment, materials and/or workmanship required without additional cost to the City.
10. It is understood and agreed that in the event of failure on the part of the bidder to indicate date of delivery and/or completion, delivery and/or completion will be made within twelve (12) days from date of purchase.
11. The Bidder must certify that no official or employee of the City of Worcester, Massachusetts is pecuniarily interested in this quotation or in the contract which the bidder offers to execute or in expected profits to arise therefrom, unless there has been compliance with provisions of G.L. C.43 Sec. 27, and that this quotation is made in good faith without fraud or collusion or connection with any other person submitting a quotation.
12. This inquiry implies no obligation on the part of the buyer, City of Worcester, Mass. Quotations will not be considered unless returned on this form. Your proposal should be forwarded to the office of the Purchasing Division, City of Worcester in a sealed envelope, plainly marked: "Quotation on (item requested)" - also, please show Bid Number.
13. It is understood and agreed that it shall be a material breach of any contract resulting from this bid for the Contractor to engage in any practice which shall violate any provisions of Massachusetts General Laws, Chapter 151B, relative to discrimination in hiring, discharge, compensation, or terms, conditions or privileges of employment because of race, color, religious creed, national origin, sex, age or ancestry.

CERTIFICATE OF GOOD FAITH FORM AS REQUIRED BY M.G.L. c. 30B

UNDER MASSACHUSETTS GENERAL LAWS, CHAPTER 30B: SECTION 10, THE FOLLOWING CERTIFICATION MUST BE PROVIDED:

Section 10. A person submitting a bid or a proposal for the procurement or disposal of supplies, or services to any governmental body shall certify in writing, on the bid or proposal, as follows:

" The undersigned certifies under penalties of perjury that this bid or proposal has been made and submitted in good faith and without collusion or fraud with any other person. As used in this certification, the word "person" shall mean any natural person, business, partnership, corporation, union, committee, club, or other organization, entity, or group of individuals."

(Please Print) _____

Name of Person Signing Bid

Signature of Person Signing Bid

Company

No award will be made without vendor certification of the above.

Please direct **ALL** questions pertaining to this bid to Kerrilyn Morin via email at morink@worcesterma.gov

Electrical Supplies for Student Curriculum
 Bid # 6590-1-K6
 Worcester Public Schools

Item #	Qty	Manufacturer	Model No.	Description	Unit Price	Extended Price
1	3,000	Southwire or equal	Type NM-B 250 ft. coils	14-2 wg romex		
2	250	Southwire or equal	Type NM-B 250 ft. coils	12-2 wg romex		
3	250	Southwire or equal	EZ-MC Armorlite 250 ft. coils	10-3 with green insulated ground Aluminum Metal Clad Cable		
4	6,000		Type THHN-THWN	#18 awg Black solid wire		
5	6,000		Type THHN-THWN	#18 awg Red Solid wire		
6	4,000		Type THHN-THWN	#18 awg White Solid Wire		
7	6,000		Type THHN-THWN	#16 awg Black solid wire		
8	6,000		Type THHN-THWN	#16 awg White solid wire		
9	4,000		Type THHN-THWN	#16 awg Black Stranded Wire		
10	8,000		Type THHN-THWN	#16 awg Red Stranded Wire		
11	8,000		Type THHN-THWN	#16 awg Pink Stranded Wire		
12	4,000		Type THHN-THWN	#16 awg Blue Stranded Wire		
13	2,000		Type THHN-THWN	#16 awg White Stranded Wire		
14	4,000		Type THHN-THWN	#16 awg Purple Stranded Wire		
15	1,000		Type THHN-THWN	#16 awg Green Stranded Wire		
16	6,000		Type THHN-THWN	#16 awg Red Solid Wire		
17	4,000		Type THHN-THWN	#14 awg Black Stranded Wire		
18	3,000		Type THHN-THWN	#14 awg Red Stranded Wire		
19	3,000		Type THHN-THWN	#14 awg Blue Stranded Wire		
20	3,000		Type THHN-THWN	#14 awg White Stranded Wire		
21	3,000		Type THHN-THWN	#14 awg Green Stranded Wire		
22	500		Type THHN-THWN	#12 awg Orange Stranded Wire		
23	500		Type THHN-THWN	#12 awg Yellow Stranded Wire		
24	500		Type THHN-THWN	#12 awg Brown Stranded Wire		
25	500		Type THHN-THWN	#10 awg Red Stranded Wire		
26	500		Type THHN-THWN	#10 awg Blue Stranded Wire		
27	500 ft.		CL2-MP-CM-FPL	18-2, T-Stat Wire		
28	10	3M or equal	Economy	Black electrical tape		
29	2	3M or equal		White electrical tape		
30	2	3M or equal		Green electrical tape		
31	2	3M or equal		Red electrical tape		
32	2	3M or equal		Blue electrical tape		
33	2	3M or equal		Yellow electrical tape		
34	2	3M or equal		Orange electrical tape		
35	2	3M or equal		Brown electrical tape		
36	10	3M or equal		3/4" wide masking tape		
37	10			Rolls of Grey duct tape		
38	1,000	Ideal	73B	Wirenuts		
39	500	Ideal	74B	Wirenuts		
40	100	Ideal	454	Wirenuts (Large Blue)		
41	200	Ideal		Ground screws		
42	500	Panduit	P14-6F-C	non ins fork 18-14 wire #6 bolt		
43	500	Panduit	P14-8F-C	non ins fork 18-14 wire #8 bolt		
44	50 ft.	Carol or equal		12/5 SO Cord		
45	7,500		1/2 inch	Electrical Metallic Tubing		
46	200		2 inch	Electrical Metallic Tubing		
47	3,500		1/2 inch	Galvanized Rigid Conduit		
48	500		1/2 inch	EMT Steel Set Screw Connector		
49	400		1/2 inch	Locknuts Steel		
50	20			1/2 inch Plastic Bushings		
51	20			3/4 inch Plastic Bushings		
52	10			1 inch Plastic Bushings		
53	25			1/4" Spring Nuts		
54	50			3/8" x 10 ft. threaded rod		
55	20			1/2" x 10 ft. threaded rod		
56	50			1/2" chase nipples		
57	100		XC-2200-C	3/8"bx/ flex connectors		
58	500	T+B	390	anti-short bushing		
59	100	Raco	1365	3/4"x1/2" reducer washers		
60	20	Steel City or Equal	820D	Madison Supports		
61	15	Kellum	7401021	Strain relief straight conn 1" cord range .625-.750		
62	30	Raco		1-1/4"x1" reducer washers		
63	8	Allen Bradley	595-A	N.O. Auxiliary contact		
64	8	Allen Bradley	595-B	N.C. Auxiliary contact		

Electrical Supplies for Student Curriculum
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65	8	Allen Bradley	595-AB	1N.O.& 1N.C. Auxiliary contact		
66	10	Allen Bradley	800T-A1A	Flush Pushbutton Green		
67	30	Allen Bradley	800H-N144	Pushbutton trim ring		
68	20		755	6 volt Pilot lamp		
69	30		120MB	120 volt Pilot Lamp		
70	5	Littlefuse	KLKD-1	1 amp AC/DC fuse		
71	6	Allen Bradley	W40	Heater elements		
72	6	Allen Bradley	W43	Heater elements		
73	6	Allen Bradley	W47	Heater elements		
74	-	Allen Bradley	1492-CD8	Terminal Block		
75	-	Allen Bradley	1492-N16	Terminal End Block		
76	4	Allen Bradley	800T-FX6A1	Red Mushroom Push-Pull Unit 1NO-1NC		
77	10	Allen Bradley	800T-N26R	Red Lens		
78	10	Allen Bradley	800T-N26G	Green Lens		
79	-	Allen Bradley	800T-N26A	Amber Lens		
80	6	Hoffman	A14N126	Enclosure		
81	20	Panduit	E1.5 x 1.5 LG6	1-1/2 x 1-1/2 x 6 wire way 120 ft.		
82	6			208/230/460 Volt 3 Phase 3/4 Horsepower Motor		
83	6			100 va Control Transformer 230/460 Pri. 120 volt Secondary		
84	4	Mallory	SC110NP	Sonalert horn 30-120 VAC		
85	5	Brady	PWM-0-9	Wire Marker		
86	5	Brady	PWM-1-3	Wire Marker		
87	2	Brady	PWM-10-12	Wire Marker		
88	10	Bussman	R25030-1	30 Amp 1 pole fuse holder		
89	10	Milwaukee Lenox	48-00-3035 656G	6" Wood Cutting Blade 6 Teeth		
90	10	Milwaukee Lenox	48-00-5784 618R	6" Metal blade 18 Teeth		
91	10	Milwaukee Lenox	48-01-5282 614R	6" Metal blade 14 Teeth		
92	1	Milwaukee Lenox	49-22-1127 2043324RKG	11 Blade Assortment 24 Piece Blade Assortment		
93	2	Milwaukee	48-66-3240	Chuck Key (Jacobs X30)		
94	2	Milwaukee	48-66-4410	Rubber key chuck holder		
95	3	GREENLEE	1941-5	replacement blades flex splitter		
96	6	GREENLEE	1940	BX and Flexible Conduit Cutter		
97	1	LENOX	20850F456S	Wood Jigsaw Blade Course (Package of 5)		
98	1	LENOX	20842F450S	Wood Jigsaw Blade Fine (Package of 5)		
99	1	LENOX	20835F324S	Metal Jig Saw Blade Fine (Package of 5)		
100	6	LENOX	656R	Wood & metal blade 6T		
101	6	LENOX	610R	Wood blade 10 T		
102	5	LENOX	6114R	Lazor metal blade 14T		
103	5	LENOX	6066R	Demolition Blade 6T		
104	1			3/4" Paddle bit (Spade, Zip bit)		
105	1			3/4" x 12" Paddle bit (Spade, Zip bit)		
106	1			7/8" x 12" Paddle bit (Spade, Zip bit)		
107	1			1" x 12" Paddle bit (Spade, Zip bit)		
108	1		WD40	Spray lubricant		
109	2	GREENLEE	DTAP6-32	6-32 Drill/tap		
110	2	GREENLEE	DTAP8-32	8-32 Drill/tap		
111	1	Klein Tools	53001	15 pc drill bit set 1/6"-1/2" with case		
112	10	Klein Tools	603-4	#2 Phillips Head Screwdriver		
113	5	Klein Tools	626-32	Mult Tap Tool		
114	1	Klein Tools	610	Stubby Nut Driver Set		
115	1	Klein Tools	85071	Stubby Screw Driver Set		
116	1	Klein Tools	630-5/16	5/16 Nut Driver		
117	10	Klein Tools	605-6B	Flat head screwdriver		
118	10	Klein Tools	900-6	6" folding wooden ruler		
119	5	Bosch or equal	OSC138mf	Wood & metal plunge blade		
120	1	Bosch or equal	OSC112	Wood plunge blade (Package of 5)		
121	5	Bosch or equal	OSC138JF	Hardwood blade		
122	2	Bosch or equal	OIS001	Adapter		
123	1	Bosch or equal	OSC6C	cutting blade kit		
124	20	Leviton or P&S	5266	15A-125 V Male Cord Cap		
125	10	Leviton	720L5	Single pole bat switch		

Electrical Supplies for Student Curriculum

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126	6	Hubble or equal	HBL2511	20A,120/208V,3phase,Y male cord cap L21-20P	Nema #	
127	2	Hubble or equal	HBL2513	20A,120/208V,3phase,Y female cord cap Nema # L21-20R		
128	2			1-1/2" 90 degree sealtight connectors		
129	2			1-1/4" 90 degree sealtight connectors		
130	2			1-1/4" Straight sealtight connectors		
131	10 ft.			1-1/2" sealtight		
132	200	Panduit	BSV14X	Insulated Butt splice		
133	1	Dewalt	DC9310	Battery Charger		
134	2	Dewalt	DC9096	18 volt battery XRP Battery		
TOTAL LINES 1 TO 134 ABOVE						

CORI COMPLIANCE / GENDER IDENTIFY & EXPRESSION

Vendors entering into contracts with the City of Worcester must affirm that their policies regarding CORI information are consistent with the CORI hiring standards set by the City of Worcester. The City’s CORI hiring policy may be downloaded from City of Worcester website www.worcesterma.gov. Questions pertaining to the City’s CORI hiring policy are to be directed to the Equal Employment Opportunity Officer, Executive Office of Human Resources at 508-799-1030 ext. 14.

CERTIFICATION

All Vendors must check one of the three lines below.

1. _____ CORI checks are not performed on any Applicants.

2. _____ CORI checks are performed on some or all Applicants. The Vendor, by affixing a signature below, affirms under penalties of perjury that its CORI policy is consistent with the standards set forth with the CORI hiring standards set by the City of Worcester.

3. _____ CORI checks are performed on some or all Applicants. The Vendor’s CORI policy is not consistent with the standards set forth with the CORI hiring standards set by the City of Worcester. (a copy of the Vendor’s written CORI policy must accompany this form).

(Typed or printed name of person signing quotation, bid or proposal)

Signature

Name of Business

A Vendor with a CORI policy that does NOT conform to the City standards must check Line 3. Vendors who check Line 3 will not be permitted to enter into contracts with the City, absent a waiver granted by the City. For any waiver to be granted, a written request should accompany bid submission explaining in detail why the vendor fails or refuses to comply with the City’s CORI hiring standards.

Gender Identity Standards Applicable to Vendors

The city will do business only with vendors that have adopted and employ Gender Identity policies, practices and standards that are consistent with city standards.

The city may review all vendors’ Gender Identity policies and practices for consistency with city standards.

By signing this bid, vendor confirms that their Gender Identity policies, practices and standards are consistent with those of the City of Worcester. For further information please refer to the Ordinance Relative to Gender Identity and Expression found at www.worcesterma.gov or call the LGBTQ Liaison/Director of Human Rights & Disabilities at 508-799-1152.

IMPORTANT NOTICE TO BIDDERS

City of Worcester Environmentally Preferable Purchasing Policy

The purchase and use of products and services can have a profound impact on the environment. The City of Worcester recognizes the positive impact that it can make on the environment through the purchasing decisions that it makes. It is the intent of the City of Worcester to integrate environmental considerations into every aspect of acquisition. Although the environment may not be the core of our professional mission, the integration of these factors will result in economic, health, and environmental gains that will further our goals.

Overall Statement of Policy

The City will seek to reduce the environmental damages associated with purchases by increasing acquisition of environmentally preferable products and services to the extent feasible, consistent with price, performance, availability, and safety considerations.

Environmental factors will be taken into account as early as possible in the acquisition-planning and decision-making process.

Responsibility for environmentally preferable purchasing will be shared among the program, acquisition, and procurement personnel.

Definitions

"Recycled Material" means material and by-products which have been recovered or diverted from solid waste for the purpose of recycling. It does not include those materials and by-products generated from, and commonly reused within, an original manufacturing process.

"Post-Consumer Recycled Material" means material and by-products which have served their intended end-use by a consumer and have been recovered or diverted from solid waste. It does not include those materials and by-products generated from, and commonly reused within, an original manufacturing process.

"Environmentally preferable products" means products that have a lesser or reduced effect on human health and the environment when compared with competing products that serve the same purpose.

Policy Statement

Bidders able to supply products containing recycled materials or environmentally preferable products which meet performance requirements are encouraged to offer them in bids and proposals. To this extent, the City reserves the right to award under the following circumstances:

- When the bidder submits an offer to supply an environmentally preferable product or recycled material.
- When the bidder documents the offer of environmentally preferable products or recycled materials.
- An environmentally preferred product or recycled material may be considered best value even when the price is greater than that of a non-environmentally preferred product or service by an amount not to exceed ten per cent.

CITY OF WORCESTER MINORITY AND WOMEN BUSINESS ENTERPRISE PROGRAM

VENDOR/SERVICE PROVIDER CERTIFICATION

TO BE AWARDED A VENDOR/SERVICE CONTRACT, ALL PARTS OF THIS FORM THAT APPLY TO YOUR BID MUST BE COMPLETED AND SUBMITTED WITH YOUR BID.

Bidder is a Minority Business Enterprise (MBE) - see reverse for definition Yes _____ No _____

Bidder is a Woman Business Enterprise (WBE) - see reverse for definition Yes _____ No _____

IF SUBCONTRACTING any portion of the service covered by this bid, the successful bidder shall demonstrate a good faith effort to seek and use TEN PERCENT (10%) Minority and FIVE PERCENT (5%) Women-owned Businesses.

A. YOUR INTENT TO SUBCONTRACT. CHECK (✓) THE APPROPRIATE BOX:

- No work will be subcontracted. Complete Section "C" only.
 Some work will be subcontracted. Complete Section "B" and "C"

B. LIST SUBCONTRACTORS Engaged to do any portion of this Bid.

Check (✓) the appropriate box and give complete information.

MBE WBE OTHER _____

Firm Name: _____

Street Address: _____

City/State/Zip _____

Work subcontracted: _____ Dollar Value \$ _____

Check (✓) the appropriate box and give complete information.

MBE WBE OTHER _____

Firm Name: _____

Street Address: _____

City/State/Zip _____

Work subcontracted: _____ Dollar Value \$ _____

C. ITEM/SERVICE BID ON: _____ BID NO.: _____

Firm Name: _____

Street Address: _____

City/State/Zip _____

For purposes of the City’s classification and reporting program, the following definitions apply:

Minority Business Enterprise (MBE) – a for profit enterprise, regardless of size, physically located in the United States or its trust territories, which is owned, operated and controlled by minority group members. “Minority group members” are U.S. citizens who are African-American, Latin American, Native American, Asian-Pacific American and Asian-Indian American. “Ownership” by minority individuals means the business is at least 51% owned by such individuals or, in the case of a publicly owned business, at least 51% of the stock is owned by one or more such individuals. Further, those minority group members control the management and daily business operations.

Women Business Enterprise (WBE) – a for profit enterprise, regardless of size, physically located in the United States or its trust territories, which is owned, operated and controlled by women group members. “Ownership” by women means the business is at least 51% owned by women or, in the case of a publicly owned business, at least 51% of the stock is owned by one or more women. Further, those women group members control the management and daily business operations.