



**CITY OF WORCESTER**  
**Department of Public Works and Parks**  
**18-20 East Worcester Street**  
**Worcester MA 01604**

**Eng: Phone (508) 799-1450 FAX (508) 799-1426**  
**Water: Phone (508) 799-1493 FAX (508) 453-2889**

**PERMIT FOR**

Check all that apply

<input type="checkbox"/>	CURB CUT PERMIT
<input type="checkbox"/>	STREET CLOSING PERMIT
<input type="checkbox"/>	ST. OBSTRUCTION PERMIT
<input type="checkbox"/>	STREET OPENING PERMIT
<input type="checkbox"/>	SEWER / DRAIN PERMIT
<input type="checkbox"/>	MAIN INSPECTION PERMIT
<input type="checkbox"/>	TRENCH PERMIT
<input type="checkbox"/>	WATER PERMIT

**THIS APPLICATION MUST BE FULLY COMPLETED PRIOR TO CONSIDERATION**

**Applicant Information**

**E-Mail Address**

Name

Phone number

**Location of Work (address)**

Work Location Description. If work is not being done on a specific parcel please provide additional description of the work location.

**Company Information**

You cannot apply for a permit if you are not a company that has supplied the City of Worcester Department of Public Works & Parks with a current general liability insurance binder.

Company Name

Company Address

Project Contact Name

Contact Phone

**Project Type (check one)**

Commercial       Residential

Industrial       Utility

Project Type (check one)

General Com. Est.       Subdivision or PA

Hotel       Temp. Waste. Dis.

Industrial       Warehouse

Modify Existing Est.       1 Family

Nursing Home       2 Family

Office Building       3 Family

Other       Apartments

Parking Lot (only)       Condominium

Restaurant       Duplex

School       Townhouse

Shopping Mall

Applicant Type (check one)

COW Project       Private Utility Project

General Contracting       Restaurant / Bar

MHD Project       Stationary Vendor

Mass Dig Safe Number

DPWP Markout Number

Description of proposed work

Start Date (mm/dd/yyyy)

Expected End Date (mm/dd/yyyy)

CSRS Work Order Number




**Required Approvals (Please check if this project required board approvals and/or DPWP agreement)**

Conservation Commission

Planning Board

ZBA

City Council

DPWP Agreement

**Street Opening, Closure, Obstruction or Curb Cut Permit**

Field Conditions (Check all that may be affected from proposed work)	
<input type="checkbox"/> Asphalt Berm	<input type="checkbox"/> Asphalt Walk
<input type="checkbox"/> Concrete Walk	<input type="checkbox"/> Granite Curb
<input type="checkbox"/> Handicap Ramp	<input type="checkbox"/> Sidewalk Furniture
<input type="checkbox"/> Site Plan / Sketch (Please attach)	<input type="checkbox"/> Street Light
<input type="checkbox"/> Street Tree within 10 feet	<input type="checkbox"/> Traffic Marking
<input type="checkbox"/> Trench Over 100 ft.	
Traffic Controls (Check all that apply)	
<input type="checkbox"/> Detour Plan (Please attach)	<input type="checkbox"/> Police Detail
<input type="checkbox"/> Parking Meters	<input type="checkbox"/> Traffic Control Devices
<input type="checkbox"/> Traffic Signals Within 50 ft.	
Restoration Requirements (Check all that apply)	
<input type="checkbox"/> 8 ft. Grind and Overlay	<input type="checkbox"/> Curb to Curb Paving
<input type="checkbox"/> Flowable Fill	<input type="checkbox"/> Infrared

**Sewer / Drain Permit**

Check all that apply

<input type="checkbox"/> New Sanitary Connection	New Sanitary Connection Size into Street Name <input style="width: 150px;" type="text"/>	
New Sanitary Use		
<input type="checkbox"/> Commercial / Mixed Use Sanitary	<input type="checkbox"/> N/A	<input type="checkbox"/> Rehab/Reuse
<input type="checkbox"/> Residential New Sanitary	<input type="checkbox"/> New Construction	<input type="checkbox"/> Transfer from Septic
Number of Gallons <input style="width: 550px;" type="text"/>		

<input type="checkbox"/> New Surface Connection	New Surface Connection size into Street Name <input style="width: 150px;" type="text"/>
<input type="checkbox"/> Repair Sanitary Connection	Repair Sanitary Connection Size into Street Name <input style="width: 150px;" type="text"/>
<input type="checkbox"/> Repair Surface Connection	Repair Surface Connection Size into Street Name <input style="width: 150px;" type="text"/>
<input type="checkbox"/> Sewer Capping	Sewer Capping Connection Size into Street Name <input style="width: 150px;" type="text"/>

**Sewer / Drain Maintenance Items (included in this permit) Check all that apply**

<input type="checkbox"/> Exterior Grease Interceptor	<input type="checkbox"/> Hydrodynamic Separator
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Does project include construction of main or roadways? Check all that apply		
Check all that apply.	Length:	From Street Name:
<input type="checkbox"/> Drain Main - Construct New or Relay Existing	_____	_____
<input type="checkbox"/> Roadway - Construct New or Relay Existing	_____	_____
<input type="checkbox"/> Sewer Main - Construct New or Relay Existing	_____	_____
<input type="checkbox"/> Water Main - Construct New or Relay Existing	_____	_____

**Trench Permit**

Trench is defined as an excavation which is greater than 3 ft. deep, is narrow in relation to its length, not more than 15 ft. wide, and measured between soil walls.

Property owner name, address, telephone number and signature are required when trenching on private property.

Every trench permit required a signature page containing signatures for applicant, property owner, and excavator. When you submit this application you will have the opportunity to print the signatures page. After you have obtained all required signatures return to the submitted application and attach the signatures page.

Description, location, and purpose of proposed trench

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**Excavator Company**

Name of the company that will perform the excavation. Only companies that are registered with the City of Worcester and / or have supplied the City of Worcester with a current insurance binder may excavate.

Excavating Company

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**Excavator**

Person Performing Excavation

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License Type

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License Grade

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License #

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License Expiration (mm/dd/yyyy)

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Works for

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**Competent Person**

Competent Person

--

Competent Person Company

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**Water Work Permit**

- 1. Water Main Service: Select the pressure system.
- 2. Water Main Work: Select when working on a Water Main Pipe; or  
Fire Pipe Work: Select when working on a Fire Pipe; or  
Water Service Work: Select when working on a Domestic Water Service Pipe; or  
  
Other Water Work: Select when other water work is being done. Examples are valve or hydrant work.

Water Main Service: (Circle one)

Low	High	Super High
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Water Main Work: (Circle one and describe)

Change	Install New	Repair Existing
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Water Main Size in Inches

Fire Pipe Work: (Circle one and describe)

Change	Install New	Repair Existing
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Fire Pipe Number

Fire Pipe Size in Inches

Water Service Work: (Circle one and describe)

Change	Install New	Repair Existing
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Water Service Number

Water Service Size in Inches

Other Water Work: (Circle one and describe)

Change	Install New	Repair Existing
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Other Pipe Size in Inches

**Acknowledgements**

The applicant, owner, and excavator all acknowledge and certify that they are familiar with, or, before commencement of the work, will become familiar with all laws and regulations applicable to work proposed, including OSHA regulations, G.L. c. 82A, 520 CMR 7.00 et seq., and any applicable municipal ordinances, by-laws, and regulations, and they conent and agree that all work done under the permit issued for such work will comply therewith in all respects and with the conditions set forth below.

The owner authorizes the applicant to apply for the permit and the excavator to undertake such work on the property of the owner, and also, for the duration of construction, authorizes persons duly appointed by the municipality to enter upon the property to monitor and inspect the work for the conformity with the conditions attached hereto and the laws and regulations governing such work.

The applicant, owner, and excavator agree jointly and severally to reimburse the municipality for any and all costs and expenses incurred by the municipality in connection with this permit and the work conducted thereunder, including but not limited to enforcing the requirements of State law and conditions of this permit, inspections made to assure compliance therewith, and measures taken by the municipality to protect the public where the applicant, owner or excavator has failed to comply therewith including police details and other remedial measures deemed necessary by the municipality.

The applicant, owner, and excavator agree jointly and severally to defend, indemnify, and hold harmless the municipality and all its agents and employees from any and all liability, causes or action, costs, and expenses resulting from or arising out of any injury, death, loss, or damage to any person or property during the work conducted under this permit.

As the applicant, I am familiar with the rules, regulations, and ordinances of the City of Worcester and attest that I will do all work in conformance of the work authorized by this permit and/or the applicant's failure to comply with the terms and conditions hereof, and will at his own cost and expense defend any and all such suits and actions.

I do hereby certify that under the pains and penalties of perjury that the information provided in this application is true and correct.

**APPLICANT SIGNATURE** \_\_\_\_\_

**DATE** \_\_\_\_\_