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CLERK OF THE SCHOOL COMMITTEE  
WORCESTER PUBLIC SCHOOLS  
20 IRVING STREET  
WORCESTER, MASSACHUSETTS 01609

AGENDA #35

on: Monday, October 19, 2020

at: 5:30 p.m. – Regular Session

Virtually in: Room 410, at the Durkin Administration Building

<u>ORDER OF BUSINESS</u>	<u>ACTION</u>
I. <u>CALL TO ORDER</u> <u>INVOCATION</u> <u>PLEDGE OF ALLEGIANCE</u> <u>NATIONAL ANTHEM</u>	
II. <u>ROLL CALL</u>	
III. <u>APPROVAL OF RECORDS</u> - NONE	
IV. <u>MOTION FOR RECONSIDERATION</u> - NONE	
V. <u>IMMEDIATE ACTION</u> - NONE	
VI. <u>REPORT OF THE SUPERINTENDENT</u> - NONE	
VII. <u>COMMUNICATIONS AND PETITIONS</u> NONE	
VIII. <u>REPORT OF THE STANDING COMMITTEE</u> - NONE	
IX. <u>PERSONNEL</u> -NONE	
X. <u>GENERAL BUSINESS</u>	
<u>gb #0-330</u> - Administration (October 14, 2020)	<b>Discuss</b>
To consider feedback from parents on remote learning and present 2 new remote phases.	

X. GENERAL BUSINESS  
Administration  
(October 14, 2020)

ITEM - gb #0-330  
S.C. MEETING - 10-19-20

ITEM:

To consider feedback from parents on remote learning and present 2 new remote phases.

PRIOR ACTION:

BACKUP: Annex A (7 pages) contains a copy of the Transition from Remote to Hybrid Learning Proposal.

RECOMMENDATION OF MAKER:

RECOMMENDATION OF ADMINISTRATION:

Discuss.

# Worcester Public Schools

## Transition from Remote to Hybrid Learning Proposal

*All plans including start dates can be affected by building readiness & changes in State Guidance and COVID-19*

### Second Term

November 16, 2020 - January 22, 2021

### Students Moving to Hybrid

*All plans including start dates can be affected by building readiness & changes in State Guidance and COVID-19*

- **PreKindergarten - Grade 12 Students with Complex Significant Disabilities** - includes all students with disabilities that receive 75% or more of their services on the C grid.
  - Date beginning - Monday, November 16, 2020
  - In-person days - 4 days weekly, Monday - Thursday, Total In-person days = 114
  - Number of students - 904
  
- **Worcester Technical High School 10th, 11th, and 12th Grade Students**
  - Date Beginning - Monday, November 16, 2020
  - In-person days - ¼ model - one day weekly during technical weeks, either Monday, Tuesday, Wednesday, or Thursday depending on cohort, Total In-person days = 13 Mondays & Wednesdays, 14 Tuesdays, 12/13 Thursdays
  - Number of students - 1,109
  
- **Comprehensive High Schools Chapter 74 Program Students**
  - Date Beginning - Monday, November 16, 2020
  - In-person days - ¼ model - one day weekly Monday, Tuesday, Wednesday, or Thursday depending on cohort, Total In-person days = 26 Mondays or Wednesdays, 28 Tuesdays, 25 Thursdays
  - Number of students - 604
    - Doherty High School - Engineering Technology - 370 Students
    - North High School - 110 Students
      - Allied Health - 69 Students
      - STB - 41 Students
    - South High School - 124 Students
      - Culinary - 40 Students
      - Diesel Technology - 45 Students
      - Early Childhood - 40 Students
  
- **Innovation Pathway Students**
  - Date beginning - Monday, November 16, 2020
  - In-person days - ¼ model - one day every other week, Total In-person days = 14 Tuesdays, 13 Wednesdays, 12/13 Thursdays cohorts
  - Number of students - 180
  
- **New Citizen Center Elementary, Secondary, and Young Adult Students**
  - Date beginning - Monday, November 16, 2020
  - In-person days - 4 days weekly, Monday - Thursday, Total In-person days = 114
  - Number of students - 71
    - NCC Elementary - 14

- NCC Secondary - 38
- NCC Young Adult- 19

- **Academic Center for Transition (ACT), Alternative Program @ St. Casmir's, Challenge & Reach Academy, and Gerald Creamer Center Day & Evening Programs, Transitions Program**
  - Date beginning - Monday, November 16, 2020
  - In-person days - 4 days weekly, Monday - Thursday, Total in-person days =114
  - Number of students - 264
    - Academic Center of Transition - 42 Students
    - Alternative Program @ St. Casmirs - 37 students
    - Challenge & Reach Academy - 35 students
    - Gerald Creamer Center Day Program - 104 students
    - Gerald Creamer Center Evening Program - 46 students
    - Transitions Program - 58 students

### Site Locations

Included by each school is the total number of students, number and type of classrooms, school start & end times. The use of St. Casmirs, Burncoat High, South High and Doherty High are questionable.

- **Alternative Program @ St. Casmirs**
  - Alternative Program @ St. Casmirs (37) 7:30-1:11
- **Burncoat High School**
  - Burncoat High (91)(5-COAST, 1-LS, 3-STEP) 7:20-1:43
  - Burncoat Middle (22)(2-COAST, 4-STEP & Resource) 7:20-1:43
- **Central Mass Collaborative - New Bond Street**
  - ACT Program (42) (10) SPED Teachers 8:30-2:30
- **Claremont Academy**
  - Sullivan (53) (2-AULS, 2-TLS, 1-LS, 2-STEP) 8:47-3:10
  - South High (68) (1-AULS, 3-LS, 4-STEP) 7:20-1:43
  - NCC Secondary (38) (SLIFE) 8:00-2:15
  - NCC Young Adult (20) (SLIFE) 7:20-1:43
- **Doherty High School**
  - Doherty (22) (1-LS, 3-STEP) 7:20-1:43
  - Doherty Chapter 74 (370) 7:20-1:43
- **Forest Grove Middle School**
  - Forest Grove (44) (2-LS, 2-TLS, 2-STEP) 8:47-3:10
  - Transitions Program (58) (8) SPED Teachers 8:00-2:00
  - WEMS (14) (2-STEP & 4- Resource) 7:20-1:43
  - Challenge & Reach (35) 7:17-1:40
  - Burncoat Middle (22) (2-COAST, 2-STEP & 2- Resource) 7:20-1:43
- **Jacob Hiatt School**
  - Chandler Elementary (11) (2-STEP) 7:50-1:55
  - NCC Elementary (14) (SLIFE) 8:25-2:30

- **Nelson Place School**
  - Nelson Place (77) (10-SAIL) (1) PK sub/sep) (1) Young Voices 9:05-3:10
  - West Tatnuck School (13)(2-LS) 9:05-3:10
  
- **Norrback Avenue School**
  - Norrback (54) (3- AU/SAIL & 2-LS) 7:55-2:00
  - Lincoln Street (6) (1-PK sub/sep & 1-AU/SAIL) 7:45-1:50
  - Wawecus (20) (3-TLS) 8:25-2:30
  - Burncoat Prep (15) (2-STEP) 8:05-2:10
  
- **North High School**
  - North High (60) (1-AULS,3-LS, 3-STEP) 7:20-1:43
  - North High (110) (Chapter 74) 7:20-1:43
  - Doherty (22) (2-LS, 2-STEP, 2-TLS) 7:20-1:43
  - Burncoat High (91) (5-COAST, 1-LS,3-STEP) 7:20-1:43
  
- **Quinsigamond Elementary School**
  - Quinsigamond (30) (2-LS & 2-STEP) 8:25-2:30
  - Vernon Hill School (13) (2-STEP) 7:45-1:50
  - Columbus Park (18) (2-STEP) 7:45-1:50
  
- **Roosevelt Elementary**
  - Roosevelt Elementary (43) (1-PK sub-sep, 2-K/1, 2-STEP, 3-LS,) 8:15-2:20
  - City View (26) (2-K/1 & 2-STEP ) 9:05-3:10
  
- **South High Community School**
  - South High (68) (1-AU/LS, 3-LS, 4-STEP) 7:20-1:43
  - South High (125) (Chapter 74 Program) 7:20-1:43
  
- **Woodland Academy**
  - Canterbury (14) (2-TLS) 7:45-1:50
  - Gates Lane (72) (1/pk sub-sep & 9-AU/SAIL) 9:05-3:10
  
- **Worcester Technical High School**
  - WTHS (40) (4-Voc-P) 7:20-1:43
  - WTHS (381) 10th graders, (374)11th graders, (354) 12th graders 7:20-1:43
  - GCC Day (104) 7:15-1:45 & GCC Evening (46) 2:30-6:00
  - Innovation Pathways Program (180) 7:20 - 5:30

### Staff Involved

- Principals
- Assistant Principals
- Focused Instructional Coaches
- School Nurses, LPNs, and CNAs
- Cafeteria Workers (some)
- Secondary Special Education Department Heads
- Special Education System-wide Department Head of Intervention Specialist
- Special Education Teachers, Instructional Assistants, Behavioral Specialist, Behavior Intervention Consultants (BIC), Board Certified Behavioral Analyst (BCBA), Related Service Providers ( Speech and Language Pathologist, Occupational and Physical Therapist, Vision and Deaf and Hard of Hearing) and other support staff who teach and support students with complex significant disabilities
- NCC Teachers
- Alternative Education Program Teachers
- Chapter 74 Teachers and support staff
- School Adjustment Counselors & School Psychologists
- Behavioral Health Specialists
- Other staff as ventilation upgrades are completed (staff will be given two weeks advance notice)

### Next Steps Planning

Tasks	Persons/Department Responsible & Date Completed
Assign schools/programs to building sites and confirm with transportation	Completed Date: Thursday, October 1, 2020
Meet with Principals to update them on move to hybrid plan and discuss site locations and responsibilities	Completed Date: Wednesday, October 7, 2020
<p>Provide specific information to families of students identified to move to hybrid obtain an updated response as to whether the students identified will move to hybrid learning or remain in remote learning. Information will include:</p> <ul style="list-style-type: none"> <li>● Days of instructions                             <ul style="list-style-type: none"> <li>○ 4 Days of in-person instruction M-Th &amp; 1 day Friday is remote asynchronous instruction</li> </ul> </li> <li>● Location</li> <li>● Time of School</li> <li>● Transportation provided</li> <li>● Need confirmation from families                             <ul style="list-style-type: none"> <li>○ Whether student is staying remote or going hybrid</li> <li>○ whether the student will be taking School transportation</li> <li>○ whether the student can wear a mask</li> </ul> </li> </ul>	<p>SPED Department will provide a master list of students with disabilities who have been identified to require hybrid and/or in-person services by school. The list will then be shared with each school principal and John Hennessey Completed Date: Friday, October 9, 2020</p> <p>SPED Department will send a ConnectEd message to families of all students identified to require hybrid and/or in-person services informing them of this option. Completed Date: Tuesday, October 13, 2020</p> <p>Special Education Teachers and Special Education Department staff will call families using the SWD Substantially-Separate Return to School Google Form Completed Date: Friday, October 23, 2020</p>

Send Secondary Schools a list of students eligible to ride bus	John Hennessey Completed Date: Friday, October 16, 2020
Contact families of students in Chapter 74, IPP, NCC, and Alternative programs to discuss hybrid plan and obtain whether they opt for hybrid or remote learning option	School/Program Administration Completed Date: Friday, October 23, 2020
Assign Chapter 74 students to cohorts using Cohort Scheduling Criteria	School Administration Completed Date: Friday, October 30, 2020
Send Cohort lists of Chapter 74 students to John Hennessey & OISL Managers	School Administration Completed Date: Friday, October 30, 2020
Prepare transportation routes for Chapter 74, SPED, IPP, NCC, and Alternative programs	John Hennessey Completed Date: Friday, November 6, 2020
Reconfigure SPED, NCC, Alternative, and Chapter 74 staff to support both hybrid and remote students	School Administration and Teachers Completed Date: Friday, October 30, 2020
Assign teachers to available classrooms at site schools clustering school programs where possible	School Site Principals Completed Date: Friday, November 6, 2020
Inform families of students starting November 16th of bus routes and for Chapter 74 students which Cohort their child is assigned	Building Administration Completed Date: Tuesday, November 10, 2020
Notify Collaborative of change of dismissal time back to 3:30 - full day time	John Hennessey Completed Date: October 16, 2020
Contact Durham with basic needs for buses	John Hennessey Completed Date: Friday, October 16, 2020
Develop COVID-19 Classroom/Building Shutdown Protocols	District COVID Coordinators Manager of Nursing District Administration Department of Public Health Completed Date: Friday, October 9, 2020
Develop COVID-19 School Bus Ridership Protocols	District COVID Coordinators Director of Transportation District Administration Completed Date: Friday, November 6, 2020
Develop COVID-19 Building Protocols	District COVID Coordinators School-based COVID Coordinators Building Administration Completed Date: Friday, November 6, 2020

## Third Term

January 25, 2021 - April 1, 2021

### Students Moving to Hybrid

*All plans including start dates can be affected by building readiness & changes in State Guidance and COVID-19*

- **Group C students transition to school of record**
  - Date beginning - January 11, 2021
  
- **Pre-Kindergarten, Kindergarten and Grade 1 Students**
  - Date beginning - January 25, 2021
  - In-person days - 1 day per week, Total In-person days - 18 days for M,W,Th Cohorts & 19 days for Tuesday Cohort
  - Number of students - 4,201
    - PreK - 783 students - 28 classrooms - 50 ½ day sessions, 3 full-day sessions
    - Kindergarten - 1542 students - 89 classrooms
    - Grade 1 - 1876 students - 91 classrooms
  
- **Seventh, Ninth, and Twelfth grade Students**
  - Date beginning - January 25, 2021
  - In-person days -1 day per week, Total In-person days - 18 days for M, W, Th Cohorts, 19 days for Tuesday Cohort
  - Number of students - 5,227
    - 7th - 1754 students
    - 9th - 1904 students
    - 12th - 1569 students
  
- **Second, Third, Fourth, Fifth, Sixth, Eighth, Tenth, and Eleventh Grade Students**
  - Date beginning - February 1, 2021
  - In-person days - 1 day per week, Total In-person days - 16 days for Monday Cohort, 18 days for Tuesday Cohort, 17 days for W & Th Cohorts
  - Number of students - 12,332
    - 3rd - 1796 students
    - 4th - 1756 students
    - 5th - 1727 students
    - 6th - 1834 students
    - 8th - 1720 students
    - 10th - 1804 students
    - 11th - 1695 students

### Buildings Involved

- All School Buildings as ventilation upgrades are completed

### Staff Involved

- All School-based staff as ventilation upgrades are completed (staff will be given two weeks advance notice)

### Next Steps Planning

<b>Tasks</b>	<b>Persons/Department Responsible &amp; Date Completed</b>
Reconfigure bus routes of students that were at other building sites who have been in hybrid learning	John Hennessey Completed Date: Monday, January 4, 2021
Contact families who have not responded to the Model Selection Form to identify which model of instruction they will choose for their child	Building Administration & Staff Completed Date: Friday, November 6, 2020
Assign students choosing hybrid learning model from groups A & B to Cohorts using Cohort scheduling Criteria, Notify Transportation	Building Administration Completed Date: Friday, November 20, 2020
Reconfigure staff to support both hybrid and remote students	Building Administration & Staff Completed Date: Friday, December 4, 2020
Prepare transportation routes and assign students to buses	John Hennessey Completed Date: Friday, January 8, 2021
Contact Durham with specific needs for buses	John Hennessey Completed Date: Monday, January 11, 2021
Reassign teachers to classrooms	Building Administration Completed Date: Wednesday, January 6, 2021
Inform families which Cohort their child has been assigned and bus routes	Building Administration Completed Date: Week of January 4-8, 2021

