

REQUEST FOR COPY OF RECORDS

Date _____, 20 ____
TO: CUSTODIAN OF PUBLIC RECORDS FOR

LICENSE COMMISSION OFFICE

Pursuant to Chapter 1050 of the Acts of 1973 and to Revised Ordinances, Chapter 2, Article I, Section 17A, I hereby request a single copy of each of the following public records of your department:

Reproductions of public records upon request: Twenty (.20) per page.

(Administrative Rule No. 12)

Any added cost may be charge in excess of this extraordinary procedures are needed to duplicate the records, or if more than twenty minutes are required to perform the requested service, as might be the case if extended research into files is involved

Name

Address

Telephone Number

Approved by: _____

Date _____

[Print Form](#)