



Department of Inspectional Services

Schedule of Fees

Effective Date: December 1, 2015

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Authority

Pursuant to Massachusetts General Law Chapter 40 Section 22 F, the Department of Inspectional Services in the City of Worcester, Massachusetts has adopted the attached fee schedule. The effective date of this schedule is April 15, 2013. This schedule supersedes all previous schedules.

Fee Waivers

All requests for fee waivers are to be processed through the City Manager's Office for approval by the Worcester City Council with the exception of the following:

- (1) In-house maintenance of city owned buildings by city forces.
- (2) Renewal Certifications of City owned buildings required by Massachusetts Building Code.

All requested fee waivers by the Worcester Housing Authority will require approval and processing by the City Manager's Office.

Interpretation of Fees

All interpretations of the attached fee structure will be made by the appropriate division director of the Department of Inspectional Services. The interpretation of the Director will be final. Any fee for an item not specifically listed in the manual will be determined by the division director and will be an official interpretation.

Building Permits

All Building permits unless otherwise noted below are calculated as follows:

\$11.00 per \$1,000.00 or fraction thereof of construction value (\$8.00 per \$1,000.00 over \$1,000,000)	Minimum	\$85.00
Certificate of Use and Occupancy		\$85.00
Carnival		\$85.00
Change of Use (no construction involved)		\$85.00
Stove (Wood, Pellet, Coal)		\$85.00
Demolition		
\$5.00 per \$1000.00 of construction value or fraction thereof	Minimum	\$85.00
Moving of Building		\$200.00
Signs (Ground, Wall, Projecting, Roof)		\$135.00
Digital Billboards		
\$11.00 per \$1,000.00 or fraction thereof of construction value	Minimum	\$135.00
Re-inspection Fee		\$85.00
Reinstatement Fee (Stop Work Orders)		\$110.00
After Hours Inspection Fee		\$220.00

Mechanical Permits

Residential (up to 3 dwelling units)

First Fixture	\$85.00
Each Additional	\$15.00
Miscellaneous Repairs	\$55.00

Commercial (or more than 3 residential dwelling units)

First Fixture	\$110.00
Each Additional	\$15.00
Miscellaneous Repairs	\$55.00

Sprinkler/Fire Alarm Permits

Fire Alarm and Alteration of Existing Equipment Plus additional fee of \$2.00 per device	\$85.00
Fire Alarm and New System Extinguishing Equipment Plus additional fee of \$2.00 per device	\$135.00

Zoning

“Re-build letters” \$30.00

Zoning Determination \$55.00

NOTE: Any person working without proper permits/ licenses shall be subject to a \$150.00 surcharge in addition to the proper permit/ license fee.

Certificate of Inspection

Use Group	Description	Inspection	Certificate Period		Fee
A1A+	Assembly theater (w/stage over 400)	Semi-annual	One year		\$220.00
A1B+	Movie Theater (over 400)	Semi-annual	One year		\$220.00
A-1A	Assembly theater (w/stage 400 or less)	Annual	One year		\$135.00
A-1B	Movie Theater (400 or less)	Annual	One year		\$135.00
A-2+	Assembly-night club (over 400)	Semi annual	One year		\$220.00
A-2	Assembly-night club (400 or less)	Annual	One year		\$135.00
A-3+	Assembly-lecture hall (over 400)	Semi annual	One year	Note A	
A-3	Assembly-lecture hall (400 or less)	Annual	One year		\$135.00
A-4	Assembly-Churches (low density)	5 Years	5 Years		\$135.00
A-5	Assembly-outdoor(bleachers, Stadiums)	Annual	One year	Note B	
E	Educational	Annual	One year		\$135.00
E	Day Care (M.S.B.C. Section 633)	Annual	One year		\$135.00
I-2	Incapacitated (Hospital etc.)	Two years	Two years	Note D	
I-3	Restrained	Two years	Two years	Note C	
R-1	Hotels, Lodging House, Dorm (note G)	Annual	One year	Note E, G	
R-2	Multi-Family (note G)	Five years	Five years	Note F	
R-1	Detoxification Facilities (sec. 637)	Two years	Two years		\$135.00
R-2	Summer camp (section 634)	Annual	One year	Note H	
R-3 or R-4	Group Residence (section 631)	Annual	One year	Note H	
R-5	Limited Group Residence (section 636)	Annual	One year	Note H	
A-2 or A-3	Joint Building/Fire Inspections	Annual	One year		\$165.00

Notes A-H on following pages

Late Fees: Renewals are subject to a \$100.00 late fee if completed renewal application and payment is received after the due date.

Note A: For all buildings or structures, or parts thereof, in the A-3+ Use group, the fee is to be charged for the maximum certification period of one (1) year is \$220.00 for accommodations for up to five thousand (5,000) persons, plus \$55.00 for the accommodations for each additional one thousand (1,000) persons or fraction thereof.

Note B: For all buildings or structures, or parts thereof, in the A-5 use group, the fee to be charged for the maximum certification period of one (1) year is \$135.00 for seating accommodations for up to five thousand (5,000) persons, plus \$35.00 for the accommodations for each additional one thousand (1,000) persons or fraction thereof.

Note C: For all buildings and structures, or parts thereof, in the I-3 use group, the fee to be charges for the maximum certification period of two (2) years is \$220.00 for each structure containing up to one hundred (100) beds, plus a **\$5.00** charge for each additional ten (10) beds or fraction thereof over the initial one hundred (100) beds.

Note D: For hospitals, nursing homes, sanitariums, and orphanages in the I-2 use group, the fee to be charges for the maximum certification period of two (2) years is \$220.00 for each structure containing up to one hundred (100) beds, plus a \$5.00 charge for each additional ten (10) beds or fraction thereof over the initial one hundred (100) beds. All other buildings or structures or parts thereof in the I-2 use group classification shall be charged \$220.00 for a two (2) year maximum certification period.

Note E: For all buildings and structures or parts thereof in the R-1 use group, the fee to be charged for the maximum certification period of one (1) year shall be \$135.00 for up to five (5) units, plus \$5.00 per unit for all over five (5) units.

A unit shall be defined as follows:

- Two (2) hotel guests' rooms
- Two (2) lodging house guests' rooms
- Two (2) boarding house guest rooms
- Four (4) dormitory beds

Note F: For all buildings and structures or parts thereof in the R-2 use group, the fee to be charged for the maximum certification period of five (5) years shall be \$190.00 plus \$5.00 per dwelling unit, except three (3) family dwelling units shall be exempt from such fees.

Note G: For purpose of determining the required number of inspections, the maximum certification period, and the fees, as specified in Table 108, dormitories are included in the R-1 use group classification rather than the R-2.

Note H: Summer camps for children in the use group R-2 shall be inspected and certified annually prior to the beginning of each season \$20.00 per each additional twenty-five (25) residential units, and \$30.00 for each assembly building or use (a residential unit for the purpose shall be defined as four (4) beds).

Electrical - Residential

Work in multi-family structures are calculated per unit

Single Family Detached Home (w/ overhead service)	\$150.00
Single Family Attached and Multi Family Home (w/ overhead service)	\$150.00
Underground Utilities (for service, PLUS Single/ Multifamily fee)	\$100.00
Single Family detached Additions, renovations, alterations, demolition	\$ 85.00
With Service upgrade	\$170.00
Single Family Attached and Multi Family Home	\$ 85.00
With Service Upgrade (\$85.00 first meter, \$30.00 each additional)	
Boilers, HVAC units, Water Heaters	\$ 45.00
Security Alarms, Audio Visual, Data	\$ 85.00
Smoke/ CO Detectors Installations	\$ 85.00
Service Upgrade, repairs, grounding	\$ 85.00 1 st meter
Additional meters	\$ 30.00 each
Pools (Above Ground)	\$ 40.00
Pools (In Ground)	\$ 85.00
Residential Solar Wiring	\$200.00
Residential Generator Wiring	\$140.00
Temporary Service	\$110.00

NOTE: Any person working without proper permits/ licenses shall be subject to a \$150.00 surcharge in addition to the proper permit/ license fee.

Electrical - Commercial

Commercial/Industrial/Residential 6+ Units:

New Construction	
Under \$10,000.00 Electrical Fair Valuation	\$200.00 minimum
(Over \$10,000.00 Electrical Fair Valuation \$8.00 per \$1,000.00 or fraction thereof)	
Additions, renovation, fit-up (existing service)	
Under \$1,500.00 Electrical Fair Valuation	\$85.00 minimum
Plus - (\$8.00 per \$500.00 or fraction thereof over \$1,500.00 Electrical Fair Valuation)	
Plus - (\$8.00 per \$1,000.00 or fraction thereof over \$10,000.00 Electrical Fair Valuation)	
Service Upgrades	\$1.00 per amp
(Underground service add \$150)	
Solar Wiring, Generator	
Under \$50,000.00 Electrical Fair Valuation	\$300.00 minimum
Plus - (\$8.00 per \$1,000.00 or fraction thereof over \$50,000.00 Electrical Fair Valuation)	
Fire, Security, Data, Temperature Control	
Under \$1,500.00 Electrical Fair Valuation	\$85.00 minimum
Plus - (\$8.00 per \$500.00 or fraction thereof over \$1,500.00 Electrical Fair Valuation)	
Plus - (\$8.00 per \$1,000.00 or fraction thereof over \$10,000.00 Electrical Fair Valuation)	
Temporary Service	\$110.00

Other Fees and Charges

Temporary show permit	\$110.00
Annual maintenance permits	\$550.00
Re-inspection Fee	\$85.00
After Hours Inspection Fee	\$220.00

NOTE: Any person working without proper permits/ licenses shall be subject to a \$150.00 surcharge in addition to the proper permit/ license fee.

Plumbing

Residential (Including all residential buildings up to 3 dwelling units)

Plumbing

First fixture	\$85.00
Each additional fixture	\$15.00
One (1) device (i.e. dishwasher, disposer, etc.), including gas fitting (Two or more devices: \$85.00 + \$15.00 each additional tank)	\$55.00
Miscellaneous repairs or piping (1 device)	\$55.00

Gas

First fixture	\$85.00
Each additional fixture	\$15.00
One (1) device (i.e. dishwasher, disposer, etc.), including gas fitting (Two or more devices: \$85.00 + \$15.00 each additional tank)	\$55.00
Inspection after fire (first unit)	\$85.00
Each additional unit	\$15.00

New or replacement Gas boiler requires:

Residential: Gas	\$85.00
Plumbing	\$85.00
Commercial: Gas	\$110.00
Plumbing	\$110.00

Commercial (Includes residential structures in excess of 3 dwelling units)

Plumbing Permits

First fixture	\$110.00
Each additional fixture	\$15.00
Replacement hot water tank, including gas fitting additional	\$55.00
Miscellaneous repairs or piping	\$110.00

Gas Permits

First fixture	\$110.00
Each additional fixture	\$15.00
Miscellaneous repairs or piping	\$110.00

Other Permits of Fees

Inspection after fire (first unit)	\$110.00
Each additional unit	\$15.00
Re-inspection fee (defective or non-complying work)	\$85.00
After Hours Inspection Fee	\$220.00
Welding Card	\$55.00

NOTE: Any person working without proper permits/ licenses shall be subject to a \$150.00 surcharge in addition to the proper permit/ license fee.

Food Permits (Expire December 31st Annually)

(All food permits include Milk and Frozen Dessert)

Food and Drink Establishments		
Based upon established occupancy:		
	0 - 100	\$250.00
	101 – 499	\$300.00
	500 and above	\$400.00
Retail Food only		\$175.00
With Bakery		\$400.00
With Bakery and Restaurant		\$500.00
Retail Food (stores greater than 10,000 Square Feet)		\$500.00
Mobile Food Vendors		\$250.00
Institutional		\$300.00
Bakery only		\$350.00
Temporary Food Permits		
1 to 15 days (consecutive)		\$55.00
Over 15 days		\$195.00
Seasonal Concessions		\$75.00
Farmers Market (Seasonal Semi-Annual)		\$25.00
Catered Event Registration		\$30.00
Plan Review Fee		\$50.00
Reopening Review Fee after Closure Order		\$150.00
Special Event Not for profit 1 – 12 Food Vendors		\$150.00
Special Event Not for profit 13 – 24 Food Vendors		\$300.00
Special Event Not for profit 25+ Food Vendors		\$500.00

Pro-rated Fee Schedule for Food Permits

In an effort to promote and facilitate new business openings, applications for new business received between October 15 and December 31 will be charged 25% of the annual fee listed

above. All permits issued after October 15th will expire on December 31st and require renewal in accordance with current fee rates.

Late Fees: All permits and license renewals are subject to a \$100.00 late fee if completed renewal application and payment is received after the due date.

NOTE: Any person working without proper permits/ licenses shall be subject to a \$150.00 surcharge in addition to the proper permit/ license fee.

Health Permits/ Licenses

Mobil Home Parks (expires December 31 st Annually)	\$110.00
Summer Recreation Camps	\$150.00
Hotel/Motel Permits (expires December 31 st Annually)	\$100.00
Tanning Establishments (expires June 30 th Annually)	\$200.00
Body Art Establishment	\$195.00
Body Art Practitioner	\$ 75.00
Temporary /Visiting Body Art Practitioner	\$ 40.00

Issued by Housing Unit

Haulers (Rendering, Septage, Rubbish) (expires March 31 st Annually)	\$110.00
Clothing Donation Receptacles (maximum 3 per location)	\$35.00 each
Portable Toilets (application required for each location)	\$30.00 each
3 toilets or more per location within ¼ mile up to 10	\$85.00
Each additional toilet above 10	\$15.00 each
Upper Blackstone Septic Truck Discharge Permit (Distributed 25 at a time @ \$3.00 each)	\$75.00

Lead Paint Protection Program

Certificate of Fitness (per dwelling unit)	\$110.00
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Property Review Team (PRT)

Lodging House Building Manager CORI records check (per manager)	\$25.00
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Late Fees: All permits and license renewals are subject to a \$100.00 late fee if completed renewal application and payment is received after the due date.

NOTE: Any person working without proper permits/ licenses shall be subject to a \$150.00 surcharge in addition to the proper permit/ license fee

Weights & Measurers

Sealing Fees

	Fee
SCALES	
10 lbs. or less	\$ 95.00
10 lbs. – 100 lbs.	\$ 75.00
100 lbs – 1,000 lbs	\$165.00
1,000 lbs- 5,000 lbs	\$195.00
5,000 lbs. – 10,000 lbs	\$220.00
Over 10,000 lbs.	\$275.00
WEIGHTS	
Each Unit	\$ 2.00
Capacity Measures	
Vehicle Tanks (each indicator)	\$ 20.00
Liquid – 1 Gal. or less	\$ 5.00
Liquid – More than 1 Gal.	\$ 10.00
Liquid Measure Meters	
Oil, Grease	\$ 22.00
Gasoline	\$ 70.00
Gasoline Blends	\$ 35.00
Vehicle Tank Pump	\$ 110.00
Bulk Storage	\$ 135.00
Company Supplies Prover	\$ 110.00
PUMPS	
Each Stop on Pump	\$ 10.00
OTHER DEVICES	
Pill Counter	\$ 45.00
Taxi Meters	\$ 75.00
Odometer-Hub Odometer	\$ 40.00
Leather (Semi-Annually)	\$ 45.00
Fabric	\$ 45.00
Wire-Rope-Carpet	\$ 45.00
Scanner 1-3	\$ 85.00
Scanner 4-10	\$ 165.00

Scanner 11+	\$ 275.00
Reverse Vending	\$ 11.00

Air, Water & Hazardous Materials

Abandoned Septic System	No Charge
21E Records Search	\$40.00
rDNA Facility	\$110.00
Disposal Works Installers (including renewals)	\$110.00
Soil Percolation Test	\$220.00
Subsurface Sewage Disposal Plan Review	\$220.00
Subsurface Sewage Disposal System Installation	\$220.00
Swimming, Wading or Special Purpose Pool	\$220.00
Well	\$220.00

NOTE: Any person working without proper permits/ licenses shall be subject to a \$150.00 surcharge in addition to the proper permit/ license fee.