



**2024 STEARNS TAVERN APPLICATION**

The facility is a partnership between the City of Worcester DPW&P as Owners and Seven Hills Foundation as the Operators of the building. The Permit process begins with Parks who will interface with Seven Hills to determine the availability of the building and staffing on date/time requested. Once approved, you will be contacted by Seven Hills to confirm date and time and to coordinate any additional needs.

Name \_\_\_\_\_ Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Organization \_\_\_\_\_

Phone\_(best contact #) \_\_\_\_\_

E-mail address: \_\_\_\_\_

Event: \_\_\_\_\_

Date \_\_\_\_\_ Time To: \_\_\_\_\_ m. From: \_\_\_\_\_ m.

Estimate number to attend: (building capacity is 35)

Please provide summary of the event including the contact information of a caterer or a request that we forward a catering menu from our in-house catering service to you, use reverse side if necessary

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\*It is expected of all organizations that Stearns Tavern is left with all trash removed from the facility (barrels and trash bags will be provided). If we determine this has not occurred after notification by the staff member, there will be a disposal fee assessed of \$240.00 to the applicant.

There is no cost for the use of the building, or the Seven Hills staff member assigned to the event for the first two-hours. However, any time beyond two-hours there will be a \$60.00 charge for each additional hour (or portion thereof).

DPW & Parks, Parks, Recreation & Cemetery Division reserves the right to revise the rules, regulations, policies and procedures at any time and to rule on a situation not specifically covered in this application or other city documents

Applicant's signature: \_\_\_\_\_ date: \_\_\_\_\_