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August 25, 2020

Ms. Katie Keefe
Capital Group Properties
259 Turnpike Road, Suite 100
Southborough, Massachusetts 01772

Via: e-mail (propertymgr@capitalgroupproperties.net)

Reference: Proposal for Sewer Pumping Station Services
Salisbury Hill Condominiums
Worcester, Massachusetts
Project No. M092.07

Dear Katie,

We are pleased to provide this proposal for sewer pump station inspections and reporting at the above referenced property. For the purposes of this proposal we have assumed that quarterly inspections will be provided; the scope may be revised based on design documents, operation and maintenance plans or permit requirements. Inspection of pumps and controls will be subcontracted to Chad Empey, LLC. We anticipate that the pump station will be relatively small and will not require significant maintenance. Specifically, we propose the following services:

Scope of Services:

1. Coordinate with Capital Group and Chad Empey, LLC to schedule inspections;
2. Perform field inspection of pumps, pump chamber and controls;
3. Record pump hour meter and event counter readings;
4. Prepare a brief summary report, including inspection report from Chad Empey, LLC, and any action items. Follow up inspections will be conducted as needed to review any repair work.

Fees for Services:

Quarterly Lump Sum Budget	\$1,500
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As acceptance of this proposal and authorization to proceed, please sign and return one copy.

Sincerely,
Peoples Engineering, LLC

Accepted by,
Capital Group Properties

Scott Peoples

Scott F. Peoples, PE
President

Date: