

**Youth Workforce Investment Council Agenda**  
**CMWIB 44 Front St. Suite 300, Worcester, MA 01608**  
**June 12, 2014**

**Meeting Minutes**

**Members Present:** Frank Kartheiser, Chris Heber (proxy for Donna Kilgore), Kristin Mayotte, Robert McGlory, Jeannette Roach (proxy for Sam Martin), Ron Scott, Isidore Nosike, Kevin Crowley (proxy for Janice Weekes), Robin Hooper,

**Members in Process:** Judy Freedman Fask, Penny Welch

**Staff Present:** Sean McGauley, Jeff Turgeon, Ed Gagne, Roy Lucas

1. **Welcome & Introductions:** R. Scott welcomed guests and called the meeting to order at 2:38PM.
2. **Note of Potential Conflicts of Interest & Confirmation of Quorum:** There were no conflicts noted. R. Scott announced that a quorum was present.
3. **Vote:**
  - a. **Approval of Minutes of April 10, 2014 :** Upon a motion by F. Kartheiser and a second the council unanimously voted to approve the April 10, 2014 meeting minutes.
4. **Partner Presentation:** R. Scott introduced J. Freedman-Fask from the Worcester Public Schools Transitions Program to present. To request a copy of the Powerpoint presentation, please email [mcsauleys@worcesterma.gov](mailto:mcsauleys@worcesterma.gov).
5. **Discussion: YWIC Strategic Goals:** E. Gagne reviewed the CMWIB goals (please see handouts section) noting that each year the CMWIB responds to the state with its goals and plan for the year. Members discussed if any goals were missing or needed to be modified or strengthened. Can send them to [mcsauleys@worcesterma.gov](mailto:mcsauleys@worcesterma.gov).  
**Action:** The council recommended adding language to promote the use of a youth readiness credential with area businesses by creating a benchmark around the number of employers to connect with.  
The group also discussed the YWIC taking a larger role in promoting youth staff development activities for the partner organizations involved.
6. **Updates:**
  - a. **WIA Youth Update:** E. Gagne reported that he has been working on negotiations with the programs approved by the YWIC and CMWIB for WIA funding including Training Resources of America, The Fieldstone School, Worcester Community Action Council, You, Inc., and the newly funded Martin Luther King, Jr. Business Empowerment Center/ SMOC. A new element this year requires all WIA youth programs to do an assets and strengths assessment through the Source Institute for every youth. This new, computer-based assessment is another way for our case managers to see where youth needs are and enhance current strengths. The cost of the assessment is \$2 per

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participant.

**Action:** E. Gagne to send out information on the assessment to the YWIC membership.

- b. **YouthWorks:** Planning for the Summer YouthWorks program has begun. This year's program should serve approximately 300 youth in Worcester, Webster, and Southbridge. The CMWIB will host a Youth Readiness Training to review the new training from Commonwealth Corporation. This year's program will also include a leadership component sponsored by the United Way, United Families, and the Chamber of Commerce. A group of YouthWorks participants will meet once a week for leadership activities with local leaders from a variety of industry/community sectors.
- c. **Job1 Group:** Staff are waiting on the State's roll out of the WorkKeys program. More information to come.
- d. **Connecting Activities:** Connecting Activities is a state Department of Elementary and Secondary Education (DESE) funded partnership to help increase student preparation for career readiness through the brokering of internships, part-time jobs, job shadowing, job fairs and other activities designed to help high school students understand the workplace. In Central MA, staff from Worcester Public Schools and the Blackstone Valley Education Foundation help to coordinate the program with 17 area high schools. This year's program is winding down with the school year. Next year's application is due Monday and staff are working on its submission.
- e. **YWIC Member Program Updates:** P. Welch announced that Straight Ahead Ministries is hosting a fashion show following the YWIC meeting. All are welcome to attend.

**7. Next Meeting:**

- a. **August 14<sup>th</sup>** – S. McGauley to reach out to the new Youth Opportunities Office Coordinator to ask about presented to the YWIC.

**8. Adjourn:** Upon a motion and second, the meeting was adjourned at 4:35PM

*Respectfully submitted by,  
Sean McGauley  
CMWIB Staff*

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