

Worcester Jobs Fund Oversight Committee

May 9, 2018

10:00 am

IBEW, 242 Mill Street, Worcester, MA 01602

Meeting Minutes

WJF Oversight Committee Attendance: Janice Ryan Weekes, John McGovern, Maritza Cruz, Karen King, Frank Kartheiser, Thomas Maloney and Lourdes Rivera (Proxy).

WJF Program Director: Kelsey Lamoureux

- The meeting was called to order after a quorum was established.

Welcome and Introductions:

- All attendees introduced themselves, their positions and their organizations.

Approval of April 11, 2018 Meeting Minutes:

- The meeting minutes from April 11, 2018 at 242 Mill Street were reviewed and unanimously accepted via a motion by K. King and a second by T. Maloney.

WJF Financial Update:

- K. Lamoureux presented financial updates on the Worcester Jobs Fund, Washington Square, and Department of Transportation funding as well as the current expenses and budget for FY 18.

WJF Director Report with Program Updates:

- K. Lamoureux provided updates on graduates from the EKG & Phlebotomy, Contact Center, CDL and Worcester Building Pathways trainings. K. Lamoureux highlighted that 3 graduates from CDL training began working as full time drivers, 1 graduate from the EKG & Phlebotomy training is working as a full-time phlebotomist, 1 graduate from the call center training is working in customer service, and 2 graduates from the Worcester Building Pathways training are working in temporary laborer positions while they apply for apprenticeship. K. Lamoureux provided an overview of SNAP Outreach and SNAP Employment and Training activities as well.
- K. Lamoureux reported that the presentation at the CWC conference on the Jobs Fund/Labor Coalition Partnership successfully shared the model with other service providers and the 9 Opportunity Fairs, coordinated by the Worcester Regional Chamber of Commerce, at local high schools allowed for more outreach to Worcester youth.
- J. Weekes suggested that upcoming trainings be presented to the Access to Recovery participants.
- M. Cruz offered to assist with reviewing participant intake forms to update demographic information terms.

The City of Worcester does not discriminate on the basis of disability, The CMWIB will provide auxiliary aids and service, written materials in alternative formats, and reasonable modifications in policies and procedures to persons with disabilities upon advance request. Please contact Jeff Turgeon at turgeonj@worcesterma.gov or 508-799-1590, or the ADA Coordinator at disabilities@worcesterma.gov.

Other Items:

- K. Lamoureux gave an overview of the Manufacturing Skills-Summer Program organized through the Worcester Regional Chamber of Commerce and stated that there is an opportunity for the Jobs Fund to provide some staff time towards the project. J. McGovern provided information about previous manufacturing trainings offered by the Adult Learning Center. K. King suggested that more work readiness training be included in the schedule and more supports, such as transportation assistance be provided. T. Maloney inquired about the specific employer partners for the project and about previous employment placement success of the project. K. Lamoureux reported that this would be a new program and employer partnerships are still being developed. F. Kartheiser made a motion for K. Lamoureux to provide the training with work readiness instruction and report back to the committee with additional information to consider further involvement with the project. The motion was seconded by K. King and unanimously approved.

Adjourn:

- A motion to adjourn was made by T. Maloney, was seconded by J. Weekes and was unanimously approved.

The next monthly meeting will be held Wednesday June 13, 2018 at 10:00 a.m.