

**Central Massachusetts Workforce Investment Board**  
**October 19, 2017**  
**8:30 AM**  
**340 Main Street, Suite 400**  
**Worcester, MA 01608**  
**Meeting Minutes**

**The following members/proxies were present:** J. Weekes; L. Baker; J. Froimson; L. Bueno; J. Perez; C. Hixson; P. Morano; J. McGovern; R. Laferrier; P. Soucy; L. Parady; W. Savary; K. Pelletier (proxy for T. Murray); P. Gilbody; E. Spencer; J. Clemence; K. Sowsy; L. Goldblot (proxy for D. Penta), M. Bowes; J. Wonoski, S. Mailman, T. Bauer, L. Pedraja.

Guests/Staff: J. Turgeon; L. Morano; WIOA Youth graduates

- **Call to Order, Announcement of Quorum & Note of Conflict of Interest:** The Vice Chair, P. Gilbody, called the meeting to order at 8:38 AM and asked the members if anyone wished to note any conflicts of interest on the agenda. No conflicts were noted and meeting attendees then introduced themselves.
- **Approval of July 20, 2017 Meeting Minutes:** The July 20, 2017 meeting minutes were unanimously approved upon a motion by J. Froimson and second by P. Gilbody.
- **CMWIB FY 18 Workplan:** P. Gilbody reminded the members that at the previous meeting, they had decided that the Executive Director should pair down the FY 18 workplan to a more manageable set of goals given the decrease in available resources. She and J. Turgeon reviewed the revised workplan with members. After a motion by S. Mailman and a second by T. Bauer, the workplan was approved unanimously.
- **Guest Panel:** P. Gilbody introduced two WIOA Youth program graduates, Victor Agwu and Nathaniel Lopez, and they discussed the educational and career readiness support they'd received while enrolled in the WIOA youth programs. Victor enrolled in the WIOA Fieldstone School program and attained his CNA certificate and then enrolled in UMass Amherst in the Biology/Pre-med program. He now plans to apply to UMass Medical School to attend classes there and for a research assistant position. Nathaniel Lopez enrolled in the WIOA Career Pathways Program at YOU Inc. He obtained his HiSET (high school equivalency certificate) and also received his Culinary Arts certificate and is currently working at BT's Smokehouse in Sturbridge. Each thanked the Board for funding their programs and spoke about how the programs could help others. They advised use of social media would be helpful to better promote the programs to youth in need.
- **FY2018 Budget Update:** J. Turgeon discussed the status of the FY 2018 budget noting that there has been an overall decline of WIOA and State funding by approximately 15 percent and highlighted steps the Board and career center have taken, including the need to leave vacant positions unfilled while final budget numbers are released. J. Weekes

gave a detailed review of the closure of the Milford Career Center and career center's vacancies . She also discussed the fact that Workforce Central will be coordinating monthly job fairs at the Milford Senior Center as a pilot to see if this will attract area residents no longer able to receive services at the career center there.

- **Membership Update:** P. Gilbody recognized Dr. Luis Pradaja, the new President of Quinsigamond Community College, as a new member to the Board.
- **Program Updates:** J. Turgeon asked members to review the program updates report in their meeting packet , noting for them the recently released regional impact dashboard report, the Worcester Jobs Fund update sheet which outlines performance for the training initiatives it sponsored, as well as the YouthWorks Summer Jobs summary detailing the program outcomes from this past summer. J. Turgeon asked members to contact him if they had any questions about these activities/programs.
- **WIOA partners and WSC Regional Planning update:** J. Turgeon gave an update regarding the continuing efforts of the WIOA Partners to align service delivery, and to a lesser extent, resource sharing, through monthly leadership meetings. He also updated the Board on the status of the MA Workforce Skills Cabinet regional workforce planning process which seeks to identify priority industries and occupations in the region that will guide workforce, education, and economic development efforts moving forward. He reviewed with the committee a draft chart showing these industries/occupations and the members discussed them. He noted a public feedback session would be occurring the following week and invited members to attend. The next step is to refine the plans at a meeting with statewide officials and colleagues before presenting the draft plan to the three secretaries (Labor, Education, and Economic Development) in December.
- **Adjournment:** The meeting was then adjourned upon a motion, second and unanimous vote. The next CMWIB full board meeting is Thursday, January 18, 2018.

*Respectfully drafted by, J. Turgeon; CMWIB*