

CENTRAL MA. WORKFORCE INVESTMENT BOARD
Quarterly Board Meeting
October 20, 2011
8:00AM
CMWIB 44 Front St. Suite 300, Worcester, MA

The following members/proxies were present: K. Joy (for D. Anderson); T. Bauer; G. Carberry; J. Froimson; J. Dagilis; S. Gately; R. Kennedy; P. Morano; R. Scrivens; T. Stone; D. Wallace; D. Osborn; D. Post; J. Poteete; P. Soucy; D. Bono; M.Boone; L. Cooper; L. Parady (for J. Healy); P. LaFleur; R. Lawless (Chair); R. Scott; L. Miller; D. Penta

The following members were not in attendance: B. Allen; G. Carmark; J. Hamerly; C. Richard; P. Rogers; D. Hennessy; K. LaTulippe; R. Thomas; C. Carlson; D. Perro; J. Mello; T. Provost; M. Richman; P. Gilbody; P. Mullarkey

The following CMWIB staff members were present: J. Turgeon; L. Oden; R. Zukowski; S. McGauley; J. Weekes

Guest(s) present: N. Singh

1. **Call to Order, Announcement of Quorum & Note of Conflict of Interest:** R. Lawless announced a quorum and called the meeting to order at 8:08AM. There were no conflicts of interest noted at this time.
2. **Vote:**
 - a. **Approval of July 21, 2011 Meeting Minutes:** Upon a motion by L. Miller, and a second, the July 21, 2011 Meeting Minutes were unanimously approved.
 - b. **Approval of Recommended Youth Council Name Change:** J. Turgeon informed the committee that the Youth Council had recommended changing its name to the *Youth Workforce Investment Council* to better align with the council's mission and because City of Worcester's Youth Opportunities Office is launching a youth-led council which will be named *Youth Council*. Upon a motion by D. Osborn and a second, the CMWIB unanimously voted to approve the Youth Council's recommendation to change its name to the *Youth Workforce Investment Council*.
3. **Career Center Performance Update:** K. Joy reviewed the Career Center performance review (see Handouts section). Her presentation was extremely well-received by the board and sparked some active discussion. The committee was asked if there was any data not included in the report that members would find useful to have access to. Feedback included:
 - More information on "unspecified" as it pertains to the "Job Placements: Top 10 Industry Sectors" graph.
 - A further breakdown of the charts included in the handout broken down by city/town.
 - Tracking of how long people are looking for work by occupation.
 - Employment data for disabled.
 - "Entered employments" broken down by what city/town where they find employment.
4. **Labor Market Information Presentation and Discussion:** N. Singh, the Vice President of Applied Research and Evaluation for the Commonwealth Corporation presented data on Central MA employment data and trends (see Handouts sections or refer to www.cmwib.org "Labor Market Information" section). The board engaged in discussion around N. Singh's presentation.

5. **Legislative & Budget Update:** J. Turgeon reported that the federal government is looking into reauthorizing the Workforce Investment Act (WIA) and noted that board member's support would be helpful in advocating for approval.
6. **Committee & Program Updates:** Draft work plan outlines for each of the CMWIB's sub-committees were included in member packets. J. Turgeon noted that all members should review these work plans and provide any feedback to himself or the corresponding committee chair (R. Scott: Youth Council; J. Poteete and K. LaTulippe: CCAC; D. Perro: Career Center Committee; R. Lawless: Executive Committee).
7. **Other Business**
 - a. **CMWIB Survey Results:** The survey results were provided for the board's review (see Handouts section). J. Turgeon reported that the feedback from these surveys will be addressed at the appropriate committee level.
 - b. **CMWIB Ad-Hoc Marketing Committee Formation:** S. McGauley announced that the CMWIB will be forming an Ad-Hoc Marketing Committee to review and implement a marketing/outreach plan that has been drafted. All members interested in joining the committee should contact S. McGauley at McGauleyS@Worcesterma.gov. D. Osborn and J. Weekes expressed interest in joining the committee. More information to come.
 - c. **Federal Community College/Workforce Grant:** Quinsigamond Community College has taken the lead on a statewide grant connecting the workforce development system with the Community Colleges in Massachusetts (see Handouts section).
 - d. **Workforce Training Fund Information Session:** Workforce Central Career Center will be hosting an information session on the Workforce Training Fund (WTF) on Wednesday, November 9th from 9:30AM to 11:00 PM at the CMWIB office (see Handouts section).
 - e. **US DOL Regional Youth Conference:** The Central MA Youth Workforce Investment Council has put together a team for the US DOL conference November 14-16th in Boston, MA. The conference will be focused on collaboration of the different sectors (education, workforce development, law enforcement, etc) in the region.
 - f. **Middle Skills Solutions Act:** J. Turgeon referred the Board members to review information in their packets concerning this Bill now pending at the State Legislature and asked members to contact him at TurgeonJ@Worcesterma.gov with any feedback.
 - g. **2011 CMWIB Holiday Reception:** Members were asked to save the date for Thursday, December 15th for the CMWIB Holiday Party. More information to come.

2012 Meeting Schedule: Next Meeting: January 19, 2012 (see Handouts section).
8. **Member Announcements:**
 - a. L. Miller requested that before the CMWIB takes any public stance on pending legislation, that it be announced to the board to make sure board members have a chance to weigh in to express their opinions and/or any concerns.
 - b. T. Bauer announced that MassMEP is partnering with MassExport for a 3 session training program. More information will be sent out to the membership.
 - c. M. Boone announced that 3 more of Worcester Public School's programs have been certified Chapter 74.
 - d. R. Lawless requested trying out a "landscape" format for meeting agendas to allow for members to take notes and add action items.
9. **Adjournment:** Upon a motion by D. Osborn and second, the meeting was adjourned at 9:39AM.

*Respectfully submitted,
Sean McGauley
Communications and Operations Specialist
CMWIB*