

GROUP: Community Development Advisory Committee

DATE: 8-22-2012

FACILITATOR: Amy Mosher

LOCATION: City Hall, Room 310A

AGENDA: Develop preliminary Yr. 39 Action Planning & Allocation Process

ATTENDANCE: CDAC – Amy Mosher, James Spillane, Edward Hardy, John Ford, Donna Colorio, Michael Testa (arr. 6:35)

Absent - Teresa Senckowski, Paris Prince, Michael Larkin

Staff – Timothy McGourthy, Dennis Hennessy, Tony Miloski, Miguel Rivera, Stephen Hill

ISSUE	KEY DISCUSSION POINTS	FOLLOW-UP
1. Open meeting, 5:42 pm	Chairperson A. Mosher welcomed participants Distribute agenda and package of supplementary materials including: Year 38 Priority Recommendations CDAC letter to the City Manager re Yr. 38 Recommendations Letter to City Council (8-14-12) re restructuring of CDBG program	none
2. CDAC role evaluation	Recommendations from CDAC letter to City Manager were noted. Various comments regarding desire to clarify, define & expand role in the upcoming allocation process. Members welcomed a more inclusive role commencing with the facilitation of Public Hearings with staff assistance.	Develop brief script to focus meeting
3. Prioritizing 2013 Community Development needs	4 public hearings to solicit input on community development needs only, not for comments on supporting continued funding of current programs. Target individuals and organizations for stories presenting an unmet or emerging need (s), barrier(s) to stability or lack of resources Locate in neighborhood areas, market widely Present data on certain needs at hearings in summary format Hearing Dates selected: Sept. 17, Oct. 22. Nov. 15 & Dec. 12 with 7pm start time. Goal is to use public input and data to establish funding priorities for community development application process in January. Details to be worked out later for review of applications and recommending proposed activities.	Locate hearing sites, develop marketing strategy and outlets, develop survey tool for written input
4. Year 39 Community Development Planning & Allocation Process	Allocation Process beyond Public Hearing schedule- to be determined at subsequent meeting.	

Next Meeting: Thursday, September 13, 2012; 5:30pm