



Board of Commissioners

Monthly Meeting Agenda

November 21, 2019 – 1:00 PM – 40 Belmont Street

Note: Proceedings of this meeting are being audio taped. Please shut off all electronic devices.

1. PROCEDURES

- a. Roll Call
- b. Notice to City Clerk
- c. *Approval Request:* Minutes of Board Meeting on 10/17/19

2. CORRESPONDENCE

3. FINANCE

- a. Financial Statement for the 6 months ended September 30, 2019 (FY2020)
- b. *Approval Request:* Tenant Accounts Receivable Write-Offs

4. ADMINISTRATION

- a. Status Report: Admissions
- b. Status Report: Property Management
- c. Status Report: Leased Housing
- d. Status Report: Family & Resident Services
- e. Status Report: Public Safety
- f. Status Report: Human Resources
- g. *Approval Request:* To approve amendments to the Section 8 Administrative Plan
- h. *Approval Request:* To approve amendments to the Admissions and Continued Occupancy Policy (ACOP)

5. MAINTENANCE & MODERNIZATION

- a. Status Report: Maintenance
- b. Status Report: Modernization
- c. Status Report: New Projects & Development
- d. *Approval Request:* for Change Order No. 2 to our contract with Homer Contracting, Inc. for the 2018-01 Phase V – Site & Building Improvements project at Great Brook Valley Gardens
- e. *Approval Request:* for Change Order No. 2 to our contract with Commercial Roofing & Contracting, Inc. for the 2017-29 roof and masonry replacement at 1050 Main Street
- f. *Approval Request:* for Addendum No. 1 to the contract with Tise Design Associates for the Architectural/Engineering Services Indefinite Quantity Contract at Federal Developments
- g. *Approval Request:* for Addendum No. 2 to the contract with CBI Consulting, Inc. for the Architectural/Engineering Services Indefinite Quantity Contract at Federal Developments
- h. *Approval Request:* for final completion and payment to our contract with The Aulson Company, LLC relative to the penthouse chimney demolition project at Wellington Street Apartments

- i. *Approval Request:* for Change Order No. 1 to our contract with Quality Contracting Inc. for 2019-02 Richards Street fire repair project at Southwest Gardens

6. **EXECUTIVE DIRECTOR**

- a. Notifying the Board of the Notice of Environmental Sampling Results at Greenwood Gardens

7. **TENANT PARTICIPATION / RECOGNITION**

8. **ADJOURNMENT**