



Board of Commissioners

Monthly Meeting Agenda

October 17, 2019 – 1:00 PM – 40 Belmont Street

Note: Proceedings of this meeting are being audio taped. Please shut off all electronic devices.

1. **PROCEDURES**

- a. Roll Call
- b. Notice to City Clerk
- c. *Approval Request:* Minutes of Board Meeting on 09/19/19

2. **CORRESPONDENCE**

3. **FINANCE**

- a. Financial Statement for the 5 months ended August 31, 2019 (FY2020)
- b. *Approval Request:* Tenant Accounts Receivable Write-Offs
- c. *Approval Request:* Obtaining financing pursuant to energy conservation measures (ESCO)

4. **ADMINISTRATION**

- a. Status Report: Admissions
- b. Status Report: Property Management
- c. Status Report: Leased Housing
- d. Status Report: Family & Resident Services
- e. Status Report: Public Safety
- f. *Approval Request/Status Report:* Human Resources

5. **MAINTENANCE & MODERNIZATION**

- a. Status Report: Maintenance
- b. Status Report: Modernization
- c. Status Report: New Projects & Development
- d. *Approval Request:* for Change Order No. 2 to our contract with J.J. Cardosi, Inc. for the elevator modernization project at 1050 Main Street Apartments – Webster Square East
- e. *Approval Request:* for the 2020 Five (5) Year Capital Improvement Plan (CIP)

6. **EXECUTIVE DIRECTOR**

- a. Executive Director Report

7. **DEPARTMENT HEAD INTRODUCTION**

8. **TENANT PARTICIPATION / RECOGNITION**

9. **ADJOURNMENT**