



Board of Commissioners

Monthly Meeting Agenda

September 19, 2019 – 1:00 PM – 40 Belmont Street

Note: Proceedings of this meeting are being audio taped. Please shut off all electronic devices.

1. PROCEDURES

- a. Roll Call
- b. Notice to City Clerk
- c. *Approval Request:* Minutes of Board Meeting on 08/22/19

2. CORRESPONDENCE

- a. Notifying the Board of HUD's Federal Labor Standards Compliance Review
- b. Notifying the Board of DHCD's Performance Management Review (PMR) Results

3. FINANCE

- a. Financial Statement for the 4 months ended July 31, 2019 (FY2020)
- b. *Approval Request:* Tenant Accounts Receivable Write-Offs
- c. *Approval Request:* To award a contract for energy services for natural gas
- d. *Approval Request:* Approval of grant award for the Transitional Housing Program for fiscal year 2020

4. ADMINISTRATION

- a. Status Report: Admissions
- b. Status Report: Property Management
- c. Status Report: Leased Housing
- d. Status Report: Family & Resident Services
- e. Status Report: Public Safety
- f. Status Report: Human Resources

5. MAINTENANCE & MODERNIZATION

- a. Status Report: Maintenance
- b. Status Report: Modernization
- c. Status Report: New Projects & Development
- d. *Approval Request:* To award a contract for canine services for bed bug detection
- e. *Approval Request:* For Change Order No. 1 to our contract with Homer Contracting, Inc. for the 2018-01 Phase V – Site & Building Improvements project at Great Brook Valley Gardens
- f. *Approval Request:* For Change Order No. 2 to our contract with Home Contracting, Inc. for the 2017-26 Entry Door Replacement at Mill Pond & Mill Pond Extension
- g. *Approval Request:* For final completion and payment to our contract with Homer Contracting, Inc. relative to the GBV Phase IV project at Great Brook Valley Gardens
- h. *Approval Request:* For final completion and payment to our contract with Lizotte Glass, Inc. relative to the GBV Cellar Doors & Frames project at Great Brook Valley Gardens

6. **EXECUTIVE DIRECTOR**

- a. Executive Director Report
- b. Notifying the Board of WHA's appeal to Fair Market Rents schedule

7. **TENANT PARTICIPATION / RECOGNITION**

8. **ADJOURNMENT**