



CITY OF WORCESTER
BOARD OF COMMISSIONERS OF THE TRUST FUNDS

Room 203 City Hall
Worcester, Massachusetts 01608

Agenda

**Board of the Commission of
the Trust Fund Meeting of**

November 3, 2016

Room 401 City Hall

4:30 p.m.

- 1) Roll call**
 - 2) Acceptance of Minutes of previous meeting of September 15, 2016**
 - 3) New Items of Business**
 - a) Funding request #110301 from Edward Augustus, Jr., City Manager in the amount of \$500.00 from the Henry Harris Trust Fund to provide coats for needy children**
 - b) Funding request #110302 from Edward Augustus, Jr., City Manager in the amount of \$500.00 from the Arvis Anderson Trust Fund to provide turkeys and food for the needy**
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Room 203 City Hall
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Minutes of September 15, 2016 Trust Fund Meeting

The meeting was called to order at 4:38 by Chairman Messier in Esther Howland Chambers of City Hall.

Roll Call was taken: Chairman Messier-present
Commissioner Dufault-present
Commissioner McGourthy-absent

Other attendees: Mariann Castelli Hier, City Treasurer, Candee Raphaelson of the Treasurer's Office and Jessica Jacques of Cable Services. David J. Javaheri and Kevin Early from Morgan Stanley

Chairman Messier called the meeting to order. Commissioner Dufault seconded. All in favor.

Chairman Messier made a motion to approve the minutes. Chairman Messier seconded. All in favor.

Mariann Castelli Hier, City Treasurer announced her resignation as of September 30, 2016. The Commissioners wished her well and asked who would be covering until the next Treasurer was hired. The Treasurer said she believed it would be Thomas Zidelis, Chief Financial Officer for the City.

First item of business; Quarterly Review from Morgan Stanley. Mr. Javaheri began a summary of the prior year by providing an overview of asset allocation, equity and fixed income. He also reminded the Commissioners that if they were the successful bidder of the RFP they would have recommendations for portfolio changes.

Next item of business: Jessica Jacques from the Cable Services Department explained she was there as a representative of the City Manager and that in future all meetings would be videotaped and shown on the City's cable channel.

The next meeting was scheduled for Thursday, November 3, 2016 at 4:30 in Room 401. Chairman Messier made a Motion to Adjourn, Commissioner Dufault seconded. All in favor.

The meeting was adjourned at 4:52.



CITY OF WORCESTER, MASSACHUSETTS
Department of Administration and Finance

Edward M. Augustus, Jr.
City Manager

TRUST FUND
APPROPRIATION REQUEST

Thomas F. Zidelis
Chief Financial Officer

Name of Trust:
F.M.S. Account No: HENRY HARRIS TRUST FUND

Amount of Request: \$500.00

Purpose of Request: SEE ATTACHED
Please attach summation of criteria in memo form

Requesting Department: CITY MANAGER'S OFFICE

Signature of Edward M. Augustus, Jr. with CMO title

Department Head:
By my signature I confirm adherence to the covenants of the Trust

TREASURER'S USE ONLY

The following request adheres to the covenant of the Trust.

Signature of Thomas F. Zidelis
Thomas F. Zidelis
Acting City Treasurer

TRUST FUND COMMISSION USE ONLY

Approval: [Three horizontal lines for signature]

Date: [Horizontal line for date]

The Commission reserves the right to request additional information and supporting documentation if deemed necessary
Revised 10-18-16



Edward M. Augustus, Jr.
City Manager



CITY OF WORCESTER

October 18, 2016

TO: Henry Harris Trust Fund
FROM: Edward M. Augustus, Jr., City Manager
RE: Trust Fund Appropriation Request

As in the past, we are requesting an appropriation of funds from the Henry Harris Trust Fund, which was set up to provide coats for needy children in Worcester through the Worcester Educational Development Foundation, in the amount of \$500.00.

Thank you for your consideration.



OFFICE OF THE CITY MANAGER, CITY HALL, WORCESTER, MA 01608

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EMAIL: citymanager@worcesterma.gov





CITY OF WORCESTER, MASSACHUSETTS
Department of Administration and Finance

Edward M. Augustus, Jr.
City Manager

TRUST FUND
APPROPRIATION REQUEST

Thomas F. Zidelis
Chief Financial Officer

Name of Trust:

F.M.S. Account No: ARVID ANDERSON TRUST FUND

Amount of Request: \$500.00

Purpose of Request: SEE ATTACHED
Please attach summation of criteria in memo form

Requesting Department: CITY MANAGER'S OFFICE

Signature of Edward M. Augustus, Jr. cmo

Department Head:

By my signature I confirm adherence to the covenants of the Trust

TREASURER'S USE ONLY

The following request adheres to the covenant of the Trust.

Signature of Thomas F. Zidelis

Thomas F. Zidelis
Acting City Treasurer

TRUST FUND COMMISSION USE ONLY

Approval:

Three horizontal lines for approval signature

Date:

Horizontal line for date

The Commission reserves the right to request additional information and supporting documentation if deemed necessary

Revised 10-18-16



Edward M. Augustus, Jr.
City Manager



CITY OF WORCESTER

October 18, 2016

TO: Arvid Anderson Trust Fund
FROM: Edward M. Augustus, Jr., City Manager
RE: Trust Fund Appropriation Request

Edward M. Augustus, Jr.
cmo

As in the past, we are requesting an appropriation of funds from the Arvid Anderson Trust Fund, which was set up to provide turkeys and food for distribution to the needy in Worcester through Friendly House, in the amount of \$500.00.

Thank you for your consideration.



OFFICE OF THE CITY MANAGER, CITY HALL, WORCESTER, MA 01608
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