

City of Worcester
Advisory Committee on the Status of Women

Meeting Summary
Tuesday December 3rd, 2013, 5:30pm
Worcester City Hall, Room 401, 4th Floor

Members Present: Sonya Atherley, Chantel Bethea, Robin Currie, Heidi Sue LeBoeuf, Sarah Gruhin, Kathleen Linton, Karen Pelletier, Jessica Donovan, and Elizabeth Tomaszewski

Staff: Catherine Nash, Human Rights Specialist, the Office of Human Rights and Disabilities.

Guests: Pam Callahan, Human Resources

1. Call to Order:

There being a quorum the Chair called the meeting to order at 5:30 pm.

2. Approval of November 5th, 2013 Minutes:

The Minutes were approved without correction

3. Facilitation/Planning Session for Future Activities

ACSW Facilitated Planning Info Session: Discussed open meeting laws, strategic planning and smart goals, (which include the Women and Young Women of Consequence Awards). Newsletter & social media procedure and sustainability were also discussed.

Women of Consequence: Members will continue to contact local agencies including follow-up phone calls regarding requests for nomination. *Young Women of Consequence:* Members will make follow-up calls to the schools regarding requests for nomination. Members discussed budget for food, music, prizes for the winning Women and Young Women of Consequence, and invitations, and outreach materials. Ms. Pelletier will update the Save the Date and Invitation materials.

4. Adjournment

The meeting was adjourned at 6:33pm