



Michael V. O'Brien  
City Manager

CITY OF WORCESTER

**Human Rights Commission Meeting Summary**  
**July 11, 2011 6:00 p.m.**  
**Esther Howland Chamber**

Present: Edward Robinson, Eduardo Rivera, Mable Millner, Edward Kwiyp, Cara Berg Powers, Edward Kwiyp, Harry Danso

Not present: Kathleen Gervais

Guests: Herbert Cremer, Disabilities Commission; Jacquelyn Norton; Gordon Davis; Jordan Berg Powers; Laura Farnsworth, Safer Homes The Bridge of Central MA Inc.

Staff: James Estrella, Staff Liaison

- I. Welcome and Call to Order
  - a. Meeting called to order at 6:01 p.m.
- II. Approval of June Meeting Minutes – June minutes approved
- III. A Presentation of the Conflict of Interest and Open Meeting Laws, as well a briefing on conducting meetings to the Commissioners.
- IV. Old Business:
  - a. Know Your Rights Outreach Plan Update
    - i. Booklets have been printed. 2500ct in English and in Spanish.
    - ii. Eduardo, Chair- opened for discussion an idea to change the format of the education campaign from a Panel presentation and discussion to a one person presentation. – Cara and Harry Danso asked for clarification and additional information.
    - iii. Cara made a motion to create a Know Your Rights Outreach subcommittee to make a proposal to the committee – Harry Second the motion – all approved. The subcommittee includes Eduardo Rivera and Harry Danso. The subcommittee will present their proposal during the August Meeting.
  - b. Human Rights Commission Brochure Update
    - i. Cara Berg Powers motioned to send draft to CM for review –unanimously approved.
- V. New Business:
  - a. Social Media Strategy – Cara requested this item be taken out of order – allowed. Cara motioned to forward proposal to Administration for their review, consideration, and approval – approved.
    - i. Cara excused herself from the meeting after item was taken – No quorum.
  - b. Human Rights Commission Projects/Initiatives



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- i. Discussion could not be held on this item as there was no quorum. Item will be among first items of business during August meeting.
- VI. Staff Liaison Report:
- i. James provided informational communication relative to the status of the Part Time Director of Human Rights and Disabilities Office.
  - ii. Dawn Clark has been hired as a part-time Disabilities Intake Coordinator, as of July 1, 2011
  - iii. James also informed the Commission that he will be taking on a new position in the Department of Inspectional Services. He will continue his role as Staff Liaison to the Human Rights Commission and the City Manager's Coalition Against Bias and Hate until the Director of Human rights position is filled.
- VII. Public Comment:
- a. Jackie Norton informed the Commission that the Emergency Registry is now active and online.
  - b.

**Meeting Adjourned: 7:35 p.m.**

Respectfully submitted by: James Estrella, Staff Liaison

**Next Meeting  
Monday, August 1, 2011.  
Esther Howland Chamber, 3<sup>rd</sup> floor City Hall  
6:00 p.m. – 8:00 p.m.**