

**CIVIC CENTER COMMISSION
MEETING MINUTES
June 25, 2015**

Attendees:

CCC Members: Chairman John Budd, Commissioner John Harrity, Commissioner Lowell Alexander, Vice-Chair Jim Knowlton Absent: Commissioner John Brissette

City: John Odell & Candee Raphaelson

SMG: Sandy Dunn, James Moughan, Julia Iorio, Albert Fera (Director of Savor F&B)

Guests: Ernie Floyd – Prime Productions

Minutes Prepared by: Paige Williamson, SMG

1. Call to Order:

Chairman Budd brought the meeting to order at 12:12pm.

2. Acceptance of the Meeting Minutes – May 28, 2015

Commissioner Harrity motioned to accept the meeting minutes from May 28, 2015; Seconded by Vice-Chair Knowlton. (4 yeas, 0 nays) *Motion passed.*

3. Major Projects – John Odell

- a. **Capital Projects** Mr. Odell reported that he will have no hard numbers to report until after the council meets on Tuesday, June 30th. Since the Commission will not convene during July and August months, the capital information will be forwarded over the summer for each Commissioner to review. Good news to this point is that the critical items are going to be funded, i.e. fire alarm, staging, popcorn popper and some other short listed items.

Corner Retail Space – Very good progress is being made in the Corner Retail Space with a target date of completion to be August 19th.

Lighting – Mr. Odell reported additional good news that the lighting project will be completed, however it will be a matter of where the money will be coming from to complete. The BLW Company prep work for bid is estimated at \$32,000.00.

Door- Per inspection services, the door will require no upgrades and therefore, the money will be reallocated. However, the decision for reallocation has not been determined yet.

Commissioner Harrity inquired whether any progress was being made with regard to the *Chiller* and the issues that were encountered with that system. Mr. Odell stated that this item is now in the litigation process with no further update at this point.

4. SMG Reporting – Sandy Dunn / Julia Iorio / James Moughan (detail included in monthly packet)

a. *Monthly Highlights*

Sandy Dunn reported additionally to the highlights outlined in the monthly packet, that the City is going to be renovating Exchange Street during the summer months, the old “Ivy Kitchen” property is going to become a fresh vegetable and cheese market with option for sandwiches as well, and the previously announced public art mural is scheduled to be completed in the 2nd to 3rd week of August. The artists are a combination of Afghanistan and Iranian nationalities and the City believes that this project could potentially draw some global attention. With SMG’s Corner Melt also scheduled to be up and running in early September, thought has been given to hosting a block party with the participation of Vive Bene Restaurant, Citizen’s & Bar FX to celebrate the new revitalization of this area.

b. *Financial Statements – April 2015*

c. *Sales Report*

Jim Moughan highlighted events including the *Northeast Knockout Cheerleading* event now being held in the Arena facility with 14,000 in attendance, the prestigious *12th Annual Shingo Prize Conference 2016*, and the added graduation of the *Advanced Math & Science Charter School – Marlborough*. In 2016, the DCU Center will host eighteen (18) graduations, with *Nichols College* and *Assumption College* adding to the list. *Wachusett Regional High School* has decided to move to the arena facility for additional space and also on a weekday rather than a Saturday date in June. There are also dates that the facility is hosting more than one graduation ceremony which is excellent for the garage parking business and surrounding restaurants.

Sandy Dunn added that the DCU Center arena facility received the first play of “Marvel Universe – LIVE” in August and the first run of Cirque du Soleil’s new show based on Avatar entitled, “Toruk” for December. Theresa Caputo “The Experience” – The Long Island Medium show on July 11th was a nice bonus for the summer. This year features 2 runs of Ringling Brothers Barnum & Bailey Circus, Fall and Spring, and will continue to have elephants with this being the final year.

Ernie Floyd with Prime Productions -Worcester briefed the CCC on a potential event that he is currently working on for December 2015. Mr. Floyd will be returning in September to provide additional details.

5. Savor/Food & Beverage Presentation – Sandy Dunn & Albert Fera

6. Adjournment

Commissioner Harrity motioned to adjourn; seconded by Vice-Chair Knowlton. (4 yeas, 0 nays)
Motion passed.

Meeting Adjourned – 1:00pm

Next Meeting: September 24th, 2015 / 12 Noon DCU Center Conference Room