

**CIVIC CENTER COMMISSION
MEETING MINUTES
December 11, 2013**

Attendees:

CCC Members: Chairman Scott Najarian, Commissioner John Harrity, Commissioner John Budd, & Commissioner Lowell Alexander Absent: Commissioner Jim Knowlton

City: Heather Gould, Paul Moosey, Tom Zidelis, & Amanda Gregoire

Guest: Aaron Nicodemus, Business Columnist – Worcester Telegram & Gazette

SMG: Jim Moughan, Julia Iorio, Sandy Dunn

Minutes Prepared by: Paige Williamson, SMG

1. Call to Order:

Chairman Najarian brought the meeting to order at 12:10pm.

2. Acceptance of Meeting Minutes – November 27, 2013

Commissioner Budd motioned to accept the minutes of the November 27th, 2013 meeting; seconded by Commissioner Alexander. (4 yeas, 0 nays). *Motion passed.*

3. SMG Facility Management Agreement – Tom Zidelis

Under the direction of the City Manager Michael O'Brien, the City has negotiated the Management Agreement to continue with SMG for another 5 year term. The agreement has a slight alteration with benchmark from \$4 million to \$4.5 million and will increase each year. The agreement is again incentivized, which SMG has been highly successful in the past with reaching the set goals.

Commissioner Budd motioned to approve the City's recommendation of an additional 5 year term with SMG and requested signature from Chairman Najarian on the agreement document; Seconded by Commissioner Harrity. (4 yeas, 0 nays). *Motion passed.*

4. Major Projects –

- a. Expansion & Refurbishment Project/Capital Projects – Paul Moosey

Construction is mostly complete, with only odds and ends remaining from the punch lists. Speaker brackets have been corrected as they were incorrectly installed. The Corner Melt space is still under negotiation of how it will be funded and managed. More information hopefully will be available in January.

Commissioner Harrity requested that the costs associated with the temporary chiller and bid numbers be verified by Rick Trifero and that the Commission continue to be briefed/updated as to what direction the City is taking with the ice plant issue, legal or otherwise. Heather Gould stated that additional time was needed as research was still being done and an update should be available at the January meeting.

As part of the Sharks \$50K improvements, the carpet is still out to bid as the numbers came in well over budget. The Sharks have two more years following this one with their agreement. Their corporate figures have improved, but all in all trending the same.

5. SMG Reporting

a. Monthly Highlights - Sandy Dunn

WWE returns after seven years to the DCU Center. Wrestling continually draws extremely well at the Boston shows and we expect the same with it being televised. A new Human Resources Manager has come on board. The Hope Lodge community service effort, by our Food & Beverage Department, was a great success and we hope to continue this work in the future. The Harvard Pilgrim Pavilion space has been host to a variety of events; Breakfast Club, the Doherty Memorial High School Football Rally, WooPhoria, and a Research Bureau morning gathering.

The “Stand Up to Bullying” arena event was very successful and uplifting. The Common Oval is open and operating in conjunction with the Worcester Library Foundation and the City. This year’s schedule is somewhat smaller than last year’s agenda.

b. Sales – Jim Moughan

Highlights include a Military Deployment Event, Pure Hockey Expo, Extreme Field Day (indoor sports, full exhibit hall) and an Indoor Running / Cross Fit. Proposal out to Medical Marijuana. Castleberry Holiday Craft Fair did better than last year and will be contacting them again for 2014.

c. Financial Statements – J.Iorio

General discussion of Financials – **October 2013**

Top Grossing month in October 2013 - \$710,000.00. Indirect expenses were slightly higher.

6. Next Meeting

a. 2014 Meeting Schedule – Thursday, January , 2014 / 12pm

DCU Center Conference Room

Commissioner Harrity moved to adjourn the meeting; Seconded by Commissioner Budd.
(4 yeas, 0 nays) *Motion passed.*

Meeting Adjourned – 1:06pm