



**CITY OF WORCESTER**  
**CITIZEN ADVISORY COUNCIL**  
**MINUTES**  
**CITIZEN ADVISORY COUNCIL MEETING**

**Thursday, September 14, 2016 6:00 PM**

**Worcester Public Library, Saxe Room**

Present: District 1, Coreen Gaffney, Chairperson  
District 5, Douglas Hannam, Vice Chairperson  
District 1, Martin Shanahan  
District 2, Ken Asafo-Adjei  
District 3, Etel Capacchione  
District 4, Jesse Gibson  
District 4, Theodore Kostas  
At-Large, Talena Ngo

Absent: District 3, Carol Claros

Guests: Judy Warren, Director of Cable Services  
Edward Moynihan, Chairman, Community Development Advisory Committee

Staff: Jeannie Michelson, City Manager's Office  
Pam Callahan, Human Resources Department

1. Coreen called the meeting to order at 6:09pm.
2. Coreen asked if anyone had questions/comments about the minutes from June 9, 2016.
3. Motioned was made to accept the minutes. Motion was 2<sup>nd</sup> and all in favor. Minutes approved.
4. The next meeting will be a business meeting to discuss SMART Goals. Pam asked that we change the date since she will be away during the originally scheduled meeting.
  - a. After discussion, it was determined that Wednesday, October 26, 2016, 6PM would be most convenient for all members.
  - b. CAC members should send any goal ideas to either Jeannie or Pam by October 17, 2016 so that they can be included in the SMART Goal activity.
5. Guest, Judy Warren, Director of Cable Services
  - a. Discussed the necessity of recording all future board/commission meetings, including the CAC meetings.
    - i. For now, only the selection meetings will be recorded.
    - ii. Eventually, all CAC meetings will be recorded.
    - iii. Recordings are not live.
    - iv. All CAC members, applicants, and guests will be recorded.

- v. The next CAC selection meeting will be a test recording to make sure everyone is comfortable with the logistics and microphones.
- 6. Guest, Edward Moynihan, Chairman, Community Development Advisory Committee
  - a. Discussed the duties and responsibilities of the CDAC and the current need for applicants to be forwarded for review.
    - i. Two openings in District 2 but may have another in district 3 soon
    - ii. Ed will keep Jeannie informed of openings
    - iii. Jeannie will send Ed application forms to distribute
- 7. Interviews of current applicants:
  - a. Michael Angelini: WRA: VOTE: 8 – 0
  - b. Krystal Vanhorne: Status of Women: No show
  - c. Leonard Cooper: Diversity and Inclusion: 8 – 0
  - d. Frederick Taylor: Diversity and Inclusion: 8 – 0
  - e. Robert Karockai: Disabilities: No show
  - f. Jodi Christian: Status of Women / Disabilities: No Show (*left message that she was stuck in traffic and unable to attend – will attend November meeting*)
  - g. Douglas Arbetter: CDAC: VOTE: 8 – 0
  - h. Barbara Haller: License: VOTE: 8 - 0
  - i. Barbara Carmody: Planning Board: VOTE: 8 – 0
  - j. Mary Boodie: License: VOTE: 3 – 5 | Elder Affairs: VOTE: 8 – 0
  - k. Eric England: Disabilities: No Show
  - l. Fitzroy Hall: Diversity: VOTE: 6 – 2 | Elder Affairs: VOTE: 8 – 0
  - m. Denise O’Connell: Historical Commission: VOTE: 8 – 0
  - n. Joseph Ortiz: Diversity: VOTE: 8 - 0
  - o. Robin Rhodes: License: No Show
  - p. Marylin Levitsky: CDAC: No Show
  - q. Michael Murphy: WRA: No Show
- 8. The next meeting is a business meeting on Wednesday, October 26, 2016 at 6pm in the Levi Lincoln Chambers, City Hall.
- 9. Meeting was adjourned at 8:17pm.

/jmm

Approved: 11/10/16