Cable Television Advisory Committee
Meeting Agenda
6/9/2021 7:00pm
Rescheduled from May 12, 2021

To join meeting online using WebEx platform:

1. go to www.webex.com
2. click the "join" button on the top right side of the screen
3. enter the meeting ID, 160 794 8474

To attend via phone:

1. call 1-415-655-0001
2. enter the access code: 160 794 8474

1. Call meeting to order
2. Roll Call
3. Approval of minutes from 04/7/2021
4. Public Comment pertaining to items on the agenda
5. Ascertainment
    a. Timeline – Plan of Action
        i. Status/Review Timeline Template
    b. Law Department questions
    c. Charter questions
6. Charter Correspondence
    a. Forms 200, 400 & 500
    b. Letter of intent to renew
7. Discuss adding Clerk or Secretary to do the minutes
8. Discuss Summer meeting schedule
9. Next Meeting
10. Adjournment

Charter
COMMUNICATIONS

John R. Maher
Director of Government Affairs

December 12, 2020

Sent Via Certified Mail
Return Receipt Requested

Edward Augustus, Jr., City Manager
City of Worcester
City Hall
455 Main Street
Worcester, MA 01608

Re: City of Worcester Franchise Renewal
CUID: MA0018

Dear Mr. Augustus:

Spectrum Northeast, LLC, an indirect subsidiary of Charter Communications, Inc., has appreciated the opportunity to serve the City of Worcester and its residents over the years. Therefore, as we are sure you can appreciate, Charter Communications is taking the proper steps well in advance toward the renewal of our franchise agreement with you, which is due to expire on October 28, 2023. We are now looking forward to the renewal of our franchise.

As you may know, Section 626 of Title VI of the Communications Act of 1934, as amended (the "Cable Act") contains provisions that detail a procedure for the renewal of franchises. In order to comply with these provisions, Charter requests that the City of Worcester commence renewal proceedings in accordance with the requirements of Section 626(a) through (g) of the Cable Act.

However, Section 626(h) of the Cable Act provides for renewal of franchises without going through the extensive, formal procedure specified in Sections 626(a) through (g). We believe that this informal process may be preferable for all concerned. We would like to meet with you at your earliest convenience to discuss the renewal proceedings outlined in the Cable Act.

We look forward to meeting with you in the near future and to a continuing, mutually-beneficial relationship.

We remain committed to providing an excellent experience for our customers in your community and in each of the communities we serve. If you have any questions about this matter, please feel free to contact me at 774-243-9735 or via email at John.Maher@charter.com.

Sincerely yours,

John R. Maher

John R. Maher
Director of Government Affairs

301 BARBER AVENUE, WORCESTER, MA 01606 O (774) 243-9735 John.Maher@Charter.com

Charter
COMMUNICATIONS

John R. Maher
Director of Government Affairs

April 30, 2020

Dear Municipal Official,

I have attached a copy of the Charter Communications 2019 Annual Financial Report for Massachusetts, which includes the MA CTV Form 200 (Financial Balance Sheet) and the MA CTV Form 400 (Statement of Ownership).

If you have any questions, please contact me at 774-243-9735 or at John.Maher@charter.com. Thank you.

Sincerely yours,

John R. Maher

John R. Maher
Director of Government Affairs

301 Barber Avenue
Worcester, MA 01606

T (774) 243-9735

C (508) 736-6432

John.Maher@charter.com

CTV FORM 200
FINANCIAL BALANCE SHEET

Reporting Entity: Charter Communications Entertainment I, LLC and Time Warner Cable Northeast LLC
Franchises Served: See Attached
Year Ending: December 31, 2019

		Current Year	Prior Year
ASSETS			
	Current Assets		
200	Cash and Equivalents	5,740	5,493
210	Accounts Receivable, Less Allowances	17,225,247	12,727,185
220	Inventory	315,491	885,903
230	Prepaid Expenses	2,908,712	3,423,127
240	Other Current Assets	-	-
250	**Total Current Assets**	**20,455,190**	**17,041,708**
	Fixed Operating Assets		
260	Land	2,299,216	2,278,717
270	Buildings	22,771,288	21,322,119
280	Headend Equipment	63,560,066	73,650,149
290	Trunk and Distribution Equipment	187,471,162	179,768,169
300	Subscriber Devices	144,382,245	165,781,226
310	Other Fixed Operating Assets	33,848,334	29,764,774
320	Construction Work in Progress	-	25
330	**Total Fixed Operating Assets**	**454,332,311**	**472,565,179**
340	Accumulated Depreciation	(292,670,031)	(298,104,669)
	Net Fixed Operating Assets	**161,662,280**	**174,460,510**
	Other Operating Assets		
350	Franchise Acquisition Costs	451,473,731	451,433,176
360	Excess Fair Value	-	-
370	Goodwill	144,285,698	144,285,698
380	Other Intangible Assets	217,646,213	222,192,434
390	**Total Other Assets**	**813,405,642**	**817,911,308**
400	Accumulated Amortization	(182,715,320)	(173,709,887)
	Net Other Assets	**630,690,322**	**644,201,421**
410	**Total Net Assets**	**812,807,792**	**835,703,639**

CTV FORM 200
FINANCIAL BALANCE SHEET

Reporting Entity: Charter Communications Entertainment I, LLC and Time Warner Cable Northeast LLC
Franchises Served: See Attached
Year Ending: December 31, 2019

	Current Year	Prior Year
LIABILITIES AND OWNER'S EQUITY		
Current Liabilities		
420 Accounts Payable	6,996,065	4,362,390
430 Subscriber Advance Payments and Deposits	5,145,325	3,877,711
440 Debt Due within One Year	-	-
450 Current Taxes Payable	575	59,234
460 Other Current Liabilities	6,470,859	4,566,852
470 **Total Current Liabilities**	**18,612,824**	**12,866,187**
Non Current Liabilities		
480 Long-Term Debt	-	-
500 Bonds Payable	-	-
510 Obligation on Capitalized Leases	-	-
520 Deferred Taxes	-	-
530 Other Non Current Liabilities	2,621,225	207,113
540 **Total Non Current Liabilities**	**2,621,225**	**207,113**
Owner's Equity		
550 Net Assets due from/to Parent Company	(25,897,177)	92,116,001
560 Capital Stock	-	-
570 Retained Earnings - Gross	817,470,877	730,514,338
580 Accumulated Dividends	-	-
590 Other	43	-
600 **Total Owner's Equity**	**791,573,743**	**822,630,339**
610 **Total Liabilities and Equities**	**812,807,792**	**835,703,639**

CTV FORM 400
STATEMENT OF OWNERSHIP

Please provide the following information for each Issuing Authority. Note that communities served by the same legal entity may be aggregated.

(1) (a) The full legal name of the cable operator's legal entity (corporation or partnership) holding the cable television license.

Name: **Charter Communications Entertainment I, LLC and Time Warner Cable Northeast LLC**

(b) If applicable, the d/b/a or generally used name of the legal entity within the Issuing Authority's community.

Name: Spectrum

(2) The full legal name of the ultimate parent entity/ies which own(s) the corporation or partnership holding the cable license.

Name: **Charter Communications, Inc.**

(3) The regional office(s) managing the cable licenses in Massachusetts:

Name: **Charter Communications**
Street Address: **400 Atlantic Street**
Municipality, State & Zip Code: **Stamford, CT 06901**
Contact Person: **Tom Adams**
Contact Person's Title: **Executive Vice-President, Field Operations**
Contact Person's Telephone Number: **(203) 905-7992**

(4) The corporate office of the ultimate parent entity:

Name: **Charter Communications, Inc.**
Street Address: **12405 Powerscourt Drive**
Municipality, State & Zip Code: **St. Louis, MO 63131-3674**
Contact Person: **Sharon Rogers**
Contact Person's Title: **Senior Accountant**
Contact Person's Telephone Number: **(314) 288-3034**

Charter
COMMUNICATIONS

John R. Maher
Director of Government Affairs

RECEIVED
MAR - 2 2020
CITY MANAGER

CERTIFIED MAIL
Return Receipt Requested

February 27, 2020

Edward M. Augustus, Jr.
City Manager
City Hall
455 Main Street
Worcester, MA 1608

Dear Issuing Authority:

Attached you will find the Annual Form 500 (complaint/Outage Report) for 2019 as filed by Charter Communications with the Massachusetts Department of Telecommunications and Cable. The number of subscribers in your town or city appears at the top of Service Interruption Chart. If you have any questions, I can be reached at 774-243-9735 or via email at John.Maher@charter.com.

Sincerely yours,

John R. Maher

John R. Maher
Director of Government Affairs

301 Barber Avenue
Worcester, MA 01606

T (774) 243-9735

John.Maher@charter.com

Form 500 Service Interruption Data

27-Feb-20

Charter COMMUNICATIONS

Code Key: Average Resolution Time <1> Less than 1 Day <2> 1-3 Days <3> 4-7 Days <4> 8-14 Days <5> 15-30 Days <6> >30 Days

Code Key: Manner of Resolution A. Resolved to the satisfaction of both parties. B. Resolved, customer dissatisfied. C. Not resolved.

Town - WORCESTER **Year -** 2019 **Subscribers -** 35,565

	Complaints	Average Resolution Time (see code	A.	B.	C.
Billing	12	<3>	12	0	0
Customer Service	16	<3>	16	0	0
Reception	7	<3>	7	0	0

City of Worcester, Massachusetts

Edward M. Augustus, Jr.

Judith A Warren

Director of Cable Services

MEMORANDUM

April 30, 2021

TO: Jennifer Beaton

FR: Judy Warren on behalf of the Cable Television Advisory Committee

RE: Cable Contract with Charter Communications

The Cable Television Advisory Committee has recently started to meet more regularly and is beginning the renewal process of the cable license. They have requested I reach out to the Law Department with a few questions.

Contractual obligations

1. Section 9.5 of the City's contract with Charter allows for a technical review of the cable operator. Is there a formal process or procedure to follow? Can a consultant be hired to assist with technical review? If during any review process, a tour of their infrastructure is permitted, and other information is obtained, but claimed proprietary by Charter, what steps need to be taken to meet open meeting laws or public information? How is proprietary information to be handled, particularly with financial and technology reports?

2. Similarly, Section 5.2 requires a cable customer survey be developed and implemented this calendar year. Is there a formal process to follow or simply make the notification and work directly with Charter?

3. Can the committee go on record and request legislative support of any State or Federal Bills directly or only as individuals?

In review of current license under Ascertainment Renewal process, the committee seeks opinion:

1. When would the legal team need the Ascertainment Report submitted by for negotiations?

2. Is Charter/Spectrum in breach of contract, in particular with the change in local news (Section 5.5(a), loss of channels, discounts, additional channel (5.5 d), and regional channel?

3. Does the totality of the cable contract allow for review of internet, phone, and Wi-Fi? If not, can the committee request an RFP be created to provide said technology including and/or separate cable TV, internet, phone, and Wi-Fi? Can the committee invite other providers to discuss options they can provide to the city?

4. In relation to Rights of Ways, is there standard language used or does the committee need to research? How, if any, are violations of those ROWs regulations determined and processed? Recognizing the committee is advisory, if there were a need or trend to seek legislative options, for example, to generate additional revenues for use of ROWs, can the committee submit recommendations for legislative filings or to support existing legislation?

5. Under Ascertainment, can the Director of Cable Services contact Charter directly on behalf of the committee with questions on service, billing and/or renewal or does any correspondence need to come from the Issuing Authority, the City Manager or through the Law Department?