

Board of Election Commissioners Meeting
Wednesday, February 10, 2016 – 6:15 p.m.

Esther Howland Chamber, City Hall

- 1. Call to Order by the Chairperson**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Approval of the Minutes from the January 13th, 2016 meeting**
 - A. – New Business – Discussion concerning the implementation of a successful Early Voting (EV) plan for the November 8, 2016 Presidential Election (see attachments for various scenarios for 1, 4, 5 or 6 sites)**
 - B. – New Business - Preparations for the March 1, 2016 Presidential Primary**
 - C. – 2016 Street Listing Mailing/Response**
- 5. Next Meeting Date –**
- 6. Adjournment**

2016 Early Voting Schedule (Four Locations)

Date	Time	Location	District	WRTA ROUTE #
Monday October 24, 2016	8am to 8pm	EV Precinct 1 Unitarian Universalist Church 90 Holden Street	District 1 13th Worcester	Route 8
Tuesday October 25, 2016	8am to 8pm	EV Precinct City Hall Levi Lincoln Chamber, 3 rd Floor 455 Main Street		
Wednesday October 26, 2016	8 am to 8 pm	EV Precinct 2 Worcester Senior Center 128 Providence Street	District 3 16th Worcester	Route 11
Thursday October 27, 2016	8am to 8pm	EV Precinct City Hall Levi Lincoln Chamber, 3 rd Floor 455 Main Street		
Friday October 28, 2016	8 am to 8 pm	EV Precinct 3 Saint Peter's Church 929 Main Street	District 4 17th Worcester	Routes 9,27,33
Saturday October 29, 2016		No Sessions		
Sunday October 30, 2016		No Sessions		
Monday October 31, 2016	8am to 8pm	EV Precinct 1 Unitarian Universalist Church 90 Holden Street	District 1 13th Worcester	Route 8
Tuesday, November 1, 2016	8am to 8pm	EV Precinct City Hall Levi Lincoln Chamber, 3 rd Floor 455 Main Street		
Wednesday November 2, 2016	8 am to 8 pm	EV Precinct 2 Worcester Senior Center 128 Providence Street	District 3 16th Worcester	Route 11
Thursday November 3, 2016	8am to 8pm	EV Precinct City Hall Levi Lincoln Chamber, 3 rd Floor 455 Main Street		
Friday November 4, 2016	8 am to 8 pm	EV Precinct 3 Saint Peter's Church 929 Main Street	District 4 17th Worcester	Routes 9,27,33

Proposal for 4 Early Voting Locations

Distances between proposed Early Voting sites:	Miles
Unitarian Church, 90 Holden St to Senior Center, 128 Providence St	4.9
Senior Center, 128 Providence St to St Peters Church Hall, 929 Main St	2.2
St Peters Church Hall, 929 Main St to Unitarian Church, 90 Holden St	4.7

Early Voting 2016– Estimated Costs for the Four Site Option	\$
One police officer and one relief officer:	\$1,500 per location
Six poll workers at \$180	\$1,080 per location
Site rental	\$100 per location
Office staff overtime	\$480 per location
Two Parks Staff and Truck	\$480 per location
Total Cost Per Session	\$3,640 per location
Six sessions in community @ \$3,640 per session	\$21,840
Four sessions at City Hall @ \$3,060 per session	\$12,240
Total for Ten sessions & No Weekends	\$34,080

2016 Early Voting Schedule (Five Locations)

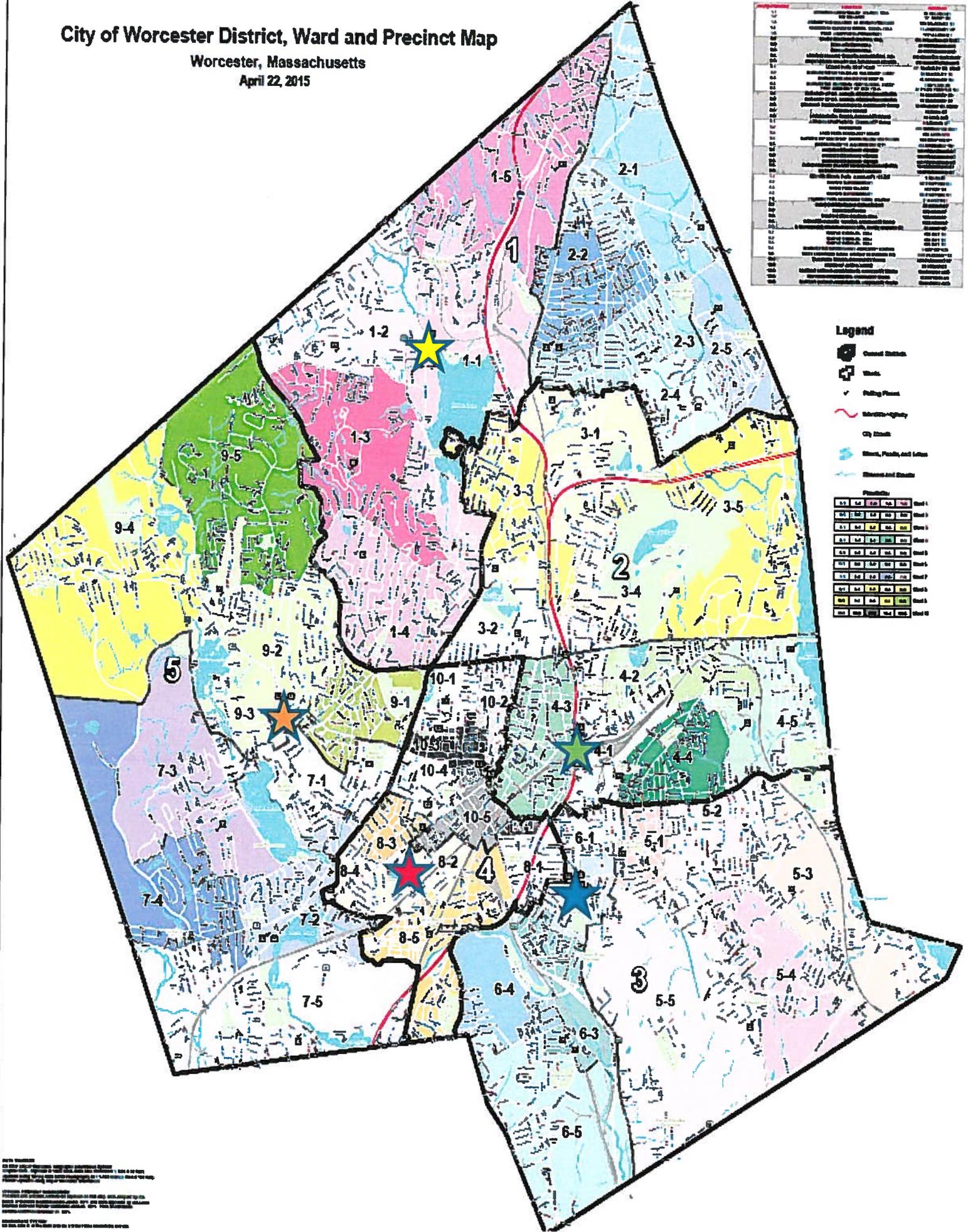
Date	Time	Location	District	WRTA ROUTE #
Monday October 24, 2016	8am to 8pm	EV Precinct 1 Unitarian Universalist Church 90 Holden Street	District 1 13th Worcester	Route 8
Tuesday October 25, 2016	8 am to 8 pm	EV Precinct 2 Our Lady of Mt. Carmel, Recreation Center 28 Mulberry Street	District 2 15th Worcester	Route 15
Wednesday October 26, 2016	8 am to 8 pm	EV Precinct 3 Worcester Senior Center 128 Providence Street	District 3 16th Worcester	Route 11
Thursday October 27, 2016	8 am to 8 pm	EV Precinct 4 Saint Peter's Church 929 Main Street	District 4 17th Worcester	Routes 9,27,33
Friday October 28, 2016	8 am to 8 pm	EV Precinct 5 May Street building, Worcester State University 280 May Street	District 5 13th Worcester	Route 3,9
Saturday October 29, 2016	10 am – 6 pm	EV 1 Unitarian Universalist Church EV 2 Our Lady of Mt. Carmel EV 3 Worcester Senior Center EV 4 Saint Peter's Church EV 5 May Street building		
Sunday October 30, 2016	10 am – 6 pm	EV 1 Unitarian Universalist Church EV 2 Our Lady of Mt. Carmel EV 3 Worcester Senior Center EV 4 Saint Peter's Church EV 5 May Street building		
Monday October 31, 2016	8am to 8pm	EV Precinct 1 Unitarian Universalist Church 90 Holden Street	District 1 13th Worcester	Route 8
Tuesday, November 1, 2016	8 am to 8 pm	EV Precinct 2 Our Lady of Mt. Carmel, Recreation Center 28 Mulberry Street	District 2 15th Worcester	Route 15
Wednesday November 2, 2016	8 am to 8 pm	EV Precinct 3 Worcester Senior Center 128 Providence Street	District 3 16th Worcester	Route 11
Thursday November 3, 2016	8 am to 8 pm	EV Precinct 4 Saint Peter's Church 929 Main Street	District 4 17th Worcester	Routes 9,27,33
Friday November 4, 2016	8 am to 8 pm	EV Precinct 5 May Street building Worcester State University 280 May Street	District 5 13th Worcester	Route 3,9

City of Worcester District, Ward and Precinct Map

Worcester, Massachusetts

April 22, 2015

Legend	Symbol	Description
City Seal		City Seal
Ward		Ward
Precinct		Precinct
State Street		State Street
City Street		City Street
Water, Pond, and Lake		Water, Pond, and Lake
Thoroughfare		Thoroughfare
Public Building		Public Building
Religious Building		Religious Building
Government Building		Government Building
Commercial Building		Commercial Building
Industrial Building		Industrial Building
Residential Building		Residential Building
Public Utility		Public Utility
Public Works		Public Works
Public Safety		Public Safety
Public Health		Public Health
Public Education		Public Education
Public Recreation		Public Recreation
Public Transportation		Public Transportation
Public Services		Public Services
Public Administration		Public Administration
Public Information		Public Information
Public Finance		Public Finance
Public Personnel		Public Personnel
Public Property		Public Property
Public Records		Public Records
Public Safety		Public Safety
Public Health		Public Health
Public Education		Public Education
Public Recreation		Public Recreation
Public Transportation		Public Transportation
Public Services		Public Services
Public Administration		Public Administration
Public Information		Public Information
Public Finance		Public Finance
Public Personnel		Public Personnel
Public Property		Public Property
Public Records		Public Records



Legend

- City Seal
- Ward
- Precinct
- State Street
- City Street
- Water, Pond, and Lake
- Thoroughfare
- Public Building
- Religious Building
- Government Building
- Commercial Building
- Industrial Building
- Residential Building
- Public Utility
- Public Works
- Public Safety
- Public Health
- Public Education
- Public Recreation
- Public Transportation
- Public Services
- Public Administration
- Public Information
- Public Finance
- Public Personnel
- Public Property
- Public Records

Map prepared by the City of Worcester, Massachusetts, Office of the City Clerk, 100 State Street, Worcester, MA 01608. The map is for informational purposes only and does not constitute an official record. The City of Worcester is not responsible for any errors or omissions on this map. The City of Worcester is not responsible for any damages or losses resulting from the use of this map. The City of Worcester is not responsible for any claims or liabilities resulting from the use of this map. The City of Worcester is not responsible for any legal actions resulting from the use of this map. The City of Worcester is not responsible for any other consequences resulting from the use of this map.

Proposal for 5 Early Voting Locations

Distances between proposed Early Voting sites:	Miles
Unitarian Church, 90 Holden St to Mt Carmel Rec Center, 28 Mulberry St	4.1
Mt Carmel Rec Center, 128 Mulberry St to Senior Center, 128 Providence St	1.3
Senior Center, 128 Providence St to St Peters Church Hall, 929 Main St	2.2
St Peters Church Hall, 929 Main St to WSU, 280 May St	2.1
WSU, 280 May St to Unitarian Church, 90 Holden St	4.0

Early Voting 2016– Estimated Costs for the Five Site Option	\$
One police officer and one relief officer:	\$1,500 per location
Six poll workers at \$180	\$1,080 per location
Site rental	\$100 per location
Office staff overtime	\$480 per location
Two Parks Staff and Truck	\$480 per location
Total Cost Per Session	\$3,640 per location
20 sessions in community + 10 sessions on Saturday & Sunday	\$72,800

2016 Early Voting Schedule (Six Locations)

Date	Time	Location	District	WRTA ROUTE #
Monday October 24, 2016	10 am to 8:00 pm	EV Precinct City Hall Levi Lincoln Chamber, 3 rd Floor 455 Main Street		
Tuesday October 25, 2016	10 am to 8:00 pm	EV Precinct City Hall Levi Lincoln Chamber, 3 rd Floor 455 Main Street		
Wednesday October 26, 2016	10 am to 8:00 pm	EV Precinct City Hall Levi Lincoln Chamber, 3 rd Floor 455 Main Street		
Thursday October 27, 2016	10 am to 8:00 pm	EV Precinct City Hall Levi Lincoln Chamber, 3 rd Floor 455 Main Street		
Friday October 28, 2016	10 am to 8:00 pm	EV Precinct City Hall Levi Lincoln Chamber, 3 rd Floor 455 Main Street		
Saturday October 29, 2016	10 am to 6:00 pm	EV 1 Unitarian Universalist Church EV 2 Our Lady of Mt. Carmel EV 3 Worcester Senior Center EV 4 Saint Peter's Church EV 5 May Street building		
Sunday October 30, 2016	10 am to 6:00 pm	EV 1 Unitarian Universalist Church EV 2 Our Lady of Mt. Carmel EV 3 Worcester Senior Center EV 4 Saint Peter's Church EV 5 May Street building		
Monday October 31, 2016	10 am to 8:00 pm	EV Precinct City Hall Levi Lincoln Chamber, 3 rd Floor 455 Main Street		
Tuesday, November 1, 2016	10 am to 8:00 pm	EV Precinct City Hall Levi Lincoln Chamber, 3 rd Floor 455 Main Street		
Wednesday November 2, 2016	10 am to 8:00 pm	EV Precinct City Hall Levi Lincoln Chamber, 3 rd Floor 455 Main Street		
Thursday November 3, 2016	10 am to 8:00 pm	EV Precinct City Hall Levi Lincoln Chamber, 3 rd Floor 455 Main Street		
Friday November 4, 2016	10 am to 8:00 pm	EV Precinct City Hall Levi Lincoln Chamber, 3 rd Floor 455 Main Street		

Proposal for 6 Early Voting Locations

Early Voting 2016– Estimated Costs for the 6 Locations	\$
One police officer and one relief officer:	\$1,500 per location
Six poll workers at \$180	\$1,080 per location
Office staff overtime	\$480 per location
Total Cost Per Session	\$3,060 per location
Ten sessions @ \$3,060	\$30,600
Total for Ten weekend sessions @ \$3,640 per session	\$36,400
Total	\$67,000



Early Voting

- The law requires:
 - Early voting only applies to biennial state elections (and any municipal election being held on the same day).
 - Can be done in person or by mail.
 - In person is during regular business hours of the local election official and using the office of the local official.
 - Every voter voting early must submit an application and after voting insert their ballot into an envelope.
 - Early voting ballots cannot be counted until Election Day.



Early Voting

- The law allows:
 - Designation of additional early voting locations.
 - Must be made at least 14 days before the beginning of the early voting period.
 - Each early voting site must be accessible and have an AutoMark.
 - Must make sure each additional location has sufficient staffing.
 - Additional hours beyond regular business hours.
 - Weekend hours can be held.
 - All early voting must end by the close of business on the Friday before Election Day.



Early Voting

- Early voting period in 2016:
 - BEGINS: Monday, October 24th.
 - ENDS: Friday, November 4th.
- Ballots returned by mail must be received back by the close of polls on Election Day.



Early Voting

- Must print voting lists for early voting locations.
- Must update voters who have voted early by placing “EV” on the list.
 - Similar to the process used for absentee voters when updating the AV-20.



Early Voting: Process

- **In Person:**
 - At the clerk's office, will be essentially the same as absentee voting in person at the clerk's office.
 - At additional early voting locations, must have way to keep marked list that can be updated before next early voting day.
- **By Mail:**
 - Similar to way in which absentee ballots are processed.