

The Seven hundred and fifty-seventh meeting of the Worcester Regional Airport Commission was held on Monday, May 14, 2007 at 6:30 PM in the Conference Room of the Worcester Regional Airport Terminal Building.

Members present were: Chairman James Delehaunty, Vice Chairman Joe Zwirblia, Commissioners Tim DeSantis, Tom Gorham, Robert Nemeth, Tom Reynolds and Patsy SantaMaria.

Also present were: Mr. Eric Waldron, Airport Director, Mr. Philip Niddrie, Airport Liaison, Doug Robinson, General Manager, Swissport and Commissioner-elect Dennis Lipka.

Chairman Delehaunty opened the meeting at 6:31 p.m.

1. Approval of minutes of the Monday April 9, 2007 meeting

Commissioner SantaMaria moved, seconded by Commissioner Zwirblia, to approve the minutes of the April 9, 2007 meeting. **All in favor - So Voted.**

2. Report of the Commission Chairman –

- Chairman Delehaunty noted that Bob Nemeth is being honored for his seven years of service on the Commission and Tom Gorham is being honored for his eight years of service on the Commission. The Chairman reviewed a number of landmark occurrences in aviation and at the airport during the tenure of both of these Members and thanked them for their years of service to the Airport. Both Members have served two full terms and part of another term as replacements for others who left the Commission. They will be replaced by two new Members, effective June, 2007.
- The Chairman reported that he has executed the grant documents on behalf of the Commission for the Vegetation Management & Permitting Plan as well as the Survey review of Penetration of Air space by photogrammetry, both projects to be accomplished this year. The contracts total a nod to exceed amount of \$408,000, \$387,000 of which is provided by FAA and the balance by MAC.
- The City FY 08 proposed budget for the Airport was circulated prior to the meeting and will be reviewed by City Council tomorrow night, beginning at 4 p.m.; the exact time when Council will review the budget is unknown, but sessions have run as late as midnight. The Chairman encouraged members to attend the session.

3. Commissioner's Reports

- **Marketing- no report**
- **Aviation-** Commissioner SantaMaria advised that he has talked with a New Hampshire-based aviation company that has taken on the Raytheon maintenance responsibilities for the Northeast about the potential of moving to Worcester. He intends to set up a meeting with them, the Airport Director, Liaison and Swissport to discuss the possibility.
- **Master Plan-** Chairman Delehaunty reported that the Master Plan is still expected by the end of June after FAA reviews the final document.

4. Reports of the Airport Director

- **Development Sites RFP:** Proposals were due on April 30th and one response was received. The response is being reviewed by Massport and the City; no further information will be made available until that process has been completed.
- **Hangar 2 Update-** Work on the insulation replacement is expected to begin this coming week. The logic is expected to take three weeks to complete. The company will have two employees on-site working seven days a week from 7 a.m. to 7 p.m.
- **Facility use – Updates-** Mr. Waldron advised the Members that two license agreements for use of the facilities are in process. The first is for a group of Emerson College students who are working on a thesis film for their degrees, to shoot various portions of the film on May 22 at the airport. The second is for the Boylston Regional Police Academy Training unit that will hold a class for motorcycle during the week of June 4, 2007. The parties have agreed to provide all necessary insurances and indemnifications, and to pay for any required overtime for staff assistance/escort.

5. Old Business – *No Old Business at this meeting.*

6. New Business –

Contract with Massport for insulation contract at Hangar 2- It was voted to enter into a contract with Massport to have their Term Contractor work with a sub-contractor to complete the insulation work in hangar #2. The Commission was reminded that Massport is precluded from funding Capital projects because they do not own the Worcester Airport and per the agreement with the City of Worcester, all Capital Projects are the city's responsibility. The funds (\$100,000) were transferred upon a recommendation of the City Manager to the City Council in March and the contract with Massport was written by the respective Law Departments at Massport and the City of Worcester. Commissioner SantaMaria moved, Seconded by Commissioner DeSantis, to approve the contract and to authorize the Chair or Vice-Chair to sign all documents relating to the project. **The motion was approved by a 5-2 vote; Members Nemeth and Reynolds voted not in favor.**

Prior to adjourning, the next meeting date was set for June 11, 2007.

7. Adjournment

Commissioner SantaMaria moved, seconded by Commissioner Nemeth, to adjourn the meeting. **All in favor - So Voted.**

The meeting was adjourned at 7:20 p.m...

Eric N. Waldron, A.A.E., ACE
Airport Director and
Clerk of the Commission