



2024 SPORTS TOURNAMENT APPLICATION (PERMIT)

Name of Requested Facility: _____ Today's Date: _____

Name of Your Organization: _____ Website: _____

Name of Applicant: _____ Email: _____

Residential Address of Applicant: _____ City: _____ State: _____ Zip: _____

Primary Phone #: _____ Alternate Phone #: _____

Tournament Date(s): _____ Start Time: _____ End Time: _____

Set up Date & Start time: _____ Breakdown Date & End Time: _____

Staffing will be determined by the needs of each tournament; and it will be determined by Parks Administration.

A map of your tournament layout must be submitted with application*

Please allow up to 30 days for permit to be processed

DAY OF TOURNAMENT CONTACT PERSON (IF DIFFERENT FROM ABOVE APPLICANT)

Contact Name: _____ Email: _____

Cell Phone#: _____

Describe tournament in detail: _____

A tournament is defined by the Merriam-Webster dictionary as a series of games or contests that make up a single unit of competition (as on a professional golf tour), the championship playoffs of a league or conference, or an invitational event

Are you promoting this tournament? ___ Yes ___ No How are you promoting? _____

Have you ever had a similar permit? ___ Yes ___ No

Estimated number of participants: _____ Estimated number of spectators: _____

Will you be charging admissions or selling any items at this tournament? (You may need a Hawker & Peddlers license) ___ Yes ___ No

Are you a non-profit organization with a 501C3? ___ Yes ___ No (Please provide copy of certificate) ID# _____

Liability Insurance Policy Number _____ (Please supply a copy of the binder/COI)

Please see important notes below:

1. **Permits:** All permit applications must be filled out completely and must have a down payment of \$125.00 to hold date.
2. **Outstanding balances:** Any permit holder with an outstanding balance must pay off in full before putting a deposit down for new permit
3. **Tournaments:** All tournaments charging admission will need to submit a full proposal to the Parks & Recreation Commission a minimum of 3 months prior to the tournament date. The proposal is to include all tournament details, and meet requirements as set forth by the Parks & Recreation Commission. All new events, as well as large scale events, will need to submit a proposal 3 months in advance and go in front of the Parks & Recreation Commission for the first 3 years of the events occurrence.
4. **Sound:** Will need to get a sound permit from the Police Department for any amplified sound being used. Must abide by the City of Worcester noise ordinance. Please see the Rules and Regulations #10
5. **Confetti:** Confetti/rice/artificial flower pedals are not allowed at any park due to environment impact, safety of wildlife, and the debris that is left. A fine may be assigned to those who disregard this rule.
6. **Staff needs and fees:** The City of Worcester DPW & Parks, Parks & Recreation Division will assign staff according to the needs of the permit. Staff fees will apply at \$60 per hour with a minimum of 4 hours, per staff assigned. A non-refundable down payment of \$125.00 will be required at the time the application is submitted to reserve the date. Fees will vary based on event types, needs for additional staff, electricity, hours, trash pickup fee, and magnitude of tournament. Final payment will be due at least one (1) month prior to the event day. Payments made less than one month prior will have to submit a certified payment such as a bank check or a money order. Collective bargaining agreement requires us to give all staff assigned an 8 hr. shift a 30-minute lunch and (2) 15-minute breaks.
7. **Cancellation Policy:** A 24-hour written cancellation notice (email acceptable) is required and must be confirmed/approved by the DPW & PARKS DIVISION STAFF to avoid additional fees. A \$125.00 or 10% of the total fee whichever is higher will be charged for cancellations. All weekend/holiday cancellations must be received by 10:00 AM on the last business day prior to your event and must be confirmed/approved by the DPW & PARKS DIVISION STAFF
8. **Refunds:** Refunds will NOT be given unless is not cancelled in writing within the required timeframe. Must be confirmed and approved by DPW & Parks – Parks & Recreation Division staff. Confirmation/approval is deemed confirmed when the event representative receives a written confirmation/email from the Parks Administration. A full fee will be charged to those who do not cancel on time. An email sent to parks@worcesterma.gov will also be accepted as a written cancellation with a follow up call to 508-799-1190.
9. **Liability Insurance:** The City of Worcester DPW & Park, Parks & Recreation Division requires that the undersigned submit proof of liability insurance with a minimum of \$1 Million in Commercial General Liability and a policy endorsement which indemnifies and holds harmless the City of Worcester. Some events may require a higher Limit of Insurance. The City of Worcester is not responsible for any accidents or damages to people or property resulting from the issuance of this permit.
10. **Alcohol:** Alcoholic Beverages are not allowed in City parks (See Item 27 on the rules and regulations). No person shall drink any alcoholic beverage as defined in Chapter 138, Section 1, or the Massachusetts General Laws while on, in, or upon any facility under the jurisdiction of the DPW & Parks – Parks, Recreation & Cemetery Division, (Exception: Worcester Common).
11. **Smoking:** Smoking of any sort at any of the City of Worcester Parks and Open Spaces, as per city ordinance, is not allowed.
12. **Facility Clean-up:** Cleanup of park at completion of event is required. The City of Worcester DPW & Parks are not responsible for anything left in the park. The park must be left clean, clear of portable toilets, dumpsters, fencing or any material used for a specific event. Park must be left readily available for other park users. The City of Worcester DPW & Parks reserves the right to charge permit applicant for any cost for cleanup and removal of site immediately after event.
13. **Parking:** Vehicles are prohibited from parking or traveling in any grass areas or any sidewalks or on the Worcester Common. You will be required to submit an alternative parking plan for those facilities that do not have parking lots.
14. **Illegal parking,** such as but not limited to, parking on sidewalks or grass areas will not be allowed, Parks Security will enforce. Tournament holder is responsible to notify and inform event participants/spectator of legal parking options.

15. **Water:** October 1st of each year, all seasonal water services will be shut down. This includes all seasonal restrooms, concessions, and irrigations.
16. **Drones:** No Drones, radio control vehicles/devices (Land, Air or Water) without a permit issued by the Parks Administration.
17. **Administration:** The City of Worcester DPW & Parks, Parks & Recreation Division reserves the right to minimize, reschedule or cancel use of facility based on renovations, maintenance, weather conditions or emergency situations.
18. **Transferring of permits:** There shall be **NO** transferring of permits from one permittee to another.
19. **Set-up map:** Please submit a set up map showing location of tents, tables, chairs, grill etc. You may use a Google maps aerial view of the location, or you may hand draw your own set up map.
20. **Review Policy:** All permits will be reviewed by Parks Division for opportunities & challenges after completion of event, to enhance and make all events better. We look forward to enhancing and helping all events become better.
21. **Responsibility:** All permit holders are responsible for the park/site through the duration of their event. If policy holder doesn't abide by or follow the parks rules and regulations, then they will need to go in front of the Parks Commission.
22. DPW & Parks, Parks, Recreation & Cemetery Division reserves the right to revise the rules, regulations, policies and procedures at any time and to rule on a situation not specifically covered in this application or other City documents

If there are any concerns, you can call Park Security at the number below

Parks Security.....508-612-1121

PARKS & RECREATION

FEES & CHARGES POLICY 2024

TOURNAMENT PERMITS:

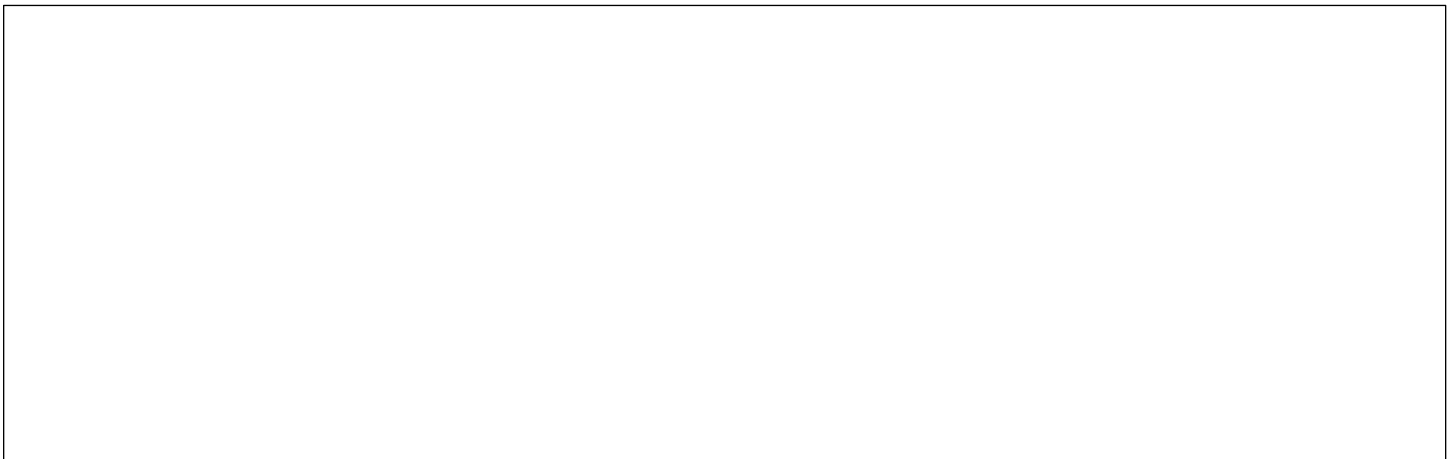
1. Individuals or groups (This permit is for a location, in a specific park at a set time as approved based on submitted application.)
2. Non-Synthetic fields Flat fee of \$950.00 per field per day (additional fees will be added based on the permit needs)
3. Synthetic Field fee is \$2200.00 per field per day (additional fees will be added based on permit needs)
4. Trash removal/disposal fee will start at \$400.00 and will increase based on the size of the tournament. This fee does not include facility clean up. A minimum of \$240.00 will be charged for trash picked up throughout the facility depending on event size. Additional fees will apply if trash is left and not taken if you specified on the permit you where removing your own trash. **There will be NO discount given for this fee**
5. A tournament is a series of games or contests that make up a single unit of competition (as on a professional golf tour), the championship playoffs of a league or conference, or an invitational event
6. Electrical fee \$30.00 per hour of electric use, if the electrician is needed the fee will be an additional \$60.00 per hour minimum of 4 hours. **There will be NO discount given for this fee**
7. Staff fees will apply to events as deemed necessary by the DPW & Parks, Parks, Recreation & Cemetery Division at a rate of \$60.00 per hour, minimum of 4 hours per day, per staff assigned. **There will be NO discounts given for this fee.**

ADMINISTRATIVE CHARGE: An Administrative fee of \$125.00 will be charged for any changes made to your permit that have been finalized.

REFUND POLICY: City of Worcester Department of Public Works & Park, Parks, Recreation & Cemetery Division will not issue any refunds permits due to weather conditions. All will be determined on an individual basis. The City of Worcester will work with tournament organizers to set rain dates at the time the application is submitted.

FEE STRUCTURE: \$125.00 Non-refundable down payment will be required at the time of request. Fees will be applied to each individual event as per each individual's/organization's needs. Filing false information to the City of Worcester DPW & Parks, Parks, Recreation & Cemetery Division could result in loss of permit, the organization, individual/group will be required to attend a Parks & Recreation Commission meeting to justify the alleged filing and would consequently need approval from the Parks & Recreation Commission for future requests. A 2% Late fee will be assessed to all individual/organizations each month if the invoice is not paid withing 45 days of the invoice date.

A map of your tournament layout must be submitted with application*
Please draw your event set up in the box below or submit on a separate paper



Parks Division

This section must be completed by permit requester and the Parks Division ONLY

Yes No If the event is located at the Common: Are you requesting to serve alcohol?
(Approval from the Parks & Recreation Commission will be required as well as an approval from the License Commission)

Yes No Will you be cleaning and removing your trash? (Submit plan in writing, dumpsters will not be allowed overnight.)

Yes No Will you be requesting the Parks Division to remove and dispose of your trash? (A fee will apply for removal/disposal of trash, this fee may increase based on the amount of trash and size of event. This fee doesn't include facility clean up. It is only for removing trash from one location and disposing of it. Permit holder will be charged an additional fee if we have to remove the trash if no is checked off). **There will be NO discounts given for this fee**

Yes No Will you be utilizing the restrooms at this facility? (If available, some locations do NOT have restrooms.)
*Bathrooms for the Common permits will need to have page 6 filled out

Yes No Will you be requesting the use of our electricity?
(Not all locations have access to electricity. There is a cost to use the electricity. If our electrician is required for electrical hook up, it will be an additional amount, min. of 4 hours per day) If electricity is available, all special events that need more than the one (1) standard plug, will need to have our electrician onsite for duration of entire event. **There will be NO discounts given for this fee**
*If using a multi-media/sound company, please provide name & phone number: _____
*Any equipment or safety equipment must be supplied by the event organizer and or the company used for planning event (electric cords, electrical jackets, cones, etc.)

Yes No Will you be using tables and chairs? The city does not supply tables or chairs, please show location on set up map.

Yes No Will there be any inflatable games/bouncy houses?
(All devices must be **stake-less**, and approval will be based on current public health guidance. Company: _____)

Yes No Will you be using any banners? (Cost of banner install is determined by equipment/ staff needed)

Yes No Are you requesting the use of our portable metal stage?
(The size is 24' x 24', it can also be used open halfway with a back. This stage is not accessible.). **There will be NO discounts given for this fee.**

How many vehicles are you planning on parking? _____ (Will need a parking plan for the event)

Yes No Do you need a vehicle to load/unload for this event (there is a 10-minute unload/load time fame)?

How many vehicles _____

Reason for vehicle:

Notes from Parks Division:

Name of Parks Employee (Please Print): _____

Official Parks Employee Signature: _____ Date: _____

Police Department

This section must be completed by the Police Department ONLY

If required by the City or applicable to permit request

Anyone requesting a Park Permit will need to notify the Police Department Off-Duty Office and have them complete and sign below in reference to Police Supervision and/or Sound Permits. The Police will determine the need for Police Supervision, if any, and the number of officers required. There is no exception to this requirement. Police Department – Off Duty Police and Sound Permits – 9-11 Lincoln Square - 508-799-8686

wpdpaydetailofficeemailist@worcesterma.gov

_____ Yes _____ No Are you having amplified sound (Microphones, speakers, blowhorns, radios, sound system)?

_____ Yes _____ No Will this event require Police Supervision? If Yes, number of Officers: _____

_____ Yes _____ No Does the event require a Sound Permit?

_____ Yes _____ No Has a Sound Permit been obtained? (A copy of the permit must be attached)

Notes from Police Department:

Name of Police Officer (Please Print): _____

Official Police Officer Signature: _____ Date: _____

EMS

This section must be completed by the EMS ONLY

If required by the City or applicable to permit request

Anyone requesting a Park Permit will need to notify the Police Department Off-Duty Office and have them complete and sign below in reference to Police Supervision and/or Sound Permits. The Police will determine the need for Police Supervision, if any, and the number of officers required. There is no exception to this requirement.

EMS 508-421-5728

_____ Yes _____ No Will you have EMS services available? (This is not mandatory, but maybe recommended)

Notes from EMS:

Name of EMS (Please Print): _____

Official EMS Signature: _____ Date: _____

Inspectional Services-Food Division

This section must be completed by permit requester and Inspectional Services Food Division ONLY

If required by the City or applicable to permit request

Anyone requesting a Park Permit will need complete this and then go to Inspectional Services-Food Division and have them sign below in reference to food. The Inspectional Services-Food Division will determine the need for any permits. The Parks Division will need copies of all permits given by Inspectional Services-Food Division. There is no exception to this requirement. Inspectional Services 25 Meade Street 508-799-8539

_____ Yes _____ No Will you be serving food?

Copy of the food permit will be required by Parks. Oil will not be allowed to be disposed of in sewer drains, a disposal plan must be submitted with the application.

_____ Yes _____ No Will you be having food trucks?

*All food trucks must have the proper permits

Notes from Inspectional Services:

Name of Inspectional Services Food Employee: _____

Official of Inspectional Services Food Signature: _____ Date: _____

Inspectional Services-Housing Division

This section must be completed by permit requester and Inspectional Services- Housing Division ONLY

If required by the City or applicable to permit request

Anyone requesting a Park Permit will need to notify Inspectional Services- Housing Division and have them complete and sign below in reference to portable restrooms. The Inspectional Services will determine the need for any permits. The Parks Division will need copies of all permits given by Inspectional Services. There is no exception to this requirement. Inspectional Services 25 Meade Street 508-799-8539

_____ Yes _____ No Will you be renting portable restrooms? (Events with estimated 100-300 attendees need to have a minimum of one (1) ADA portable)

* Please provide information on company: _____.

* All events with portable restroom must have a minimum of 1 accessible unit in each cluster

* Each accessible unit must be placed with entrance facing an accessible surface/walkway.

* Must get permit from Inspectional Service- Housing Division

Notes from Inspectional Services:

Name of Inspectional Services Housing Employee (Please Print): _____

Official Inspectional Services Housing Employee Signature: _____ Date: _____

Inspectional Services-Building Division

This section must be completed by permit requester and Inspectional Services-Buildings Division ONLY

If required by the City or applicable to permit request

Anyone requesting a Park Permit will need complete this and then go to Inspectional Services – Buildings and have them sign below in reference to generators and tents. The Inspectional Services-Buildings Division will determine the need for any permits. The Parks Division will need copies of all permits given by Inspectional Services. There is no exception to this requirement. Inspectional Services 25 Meade Street 508-799-1198

_____ Yes _____ No Will you be using Tents? (All tents must be **stake-less.**)

A permit may be required from Inspectional Services for tents that are larger than 20' x20', Size of Tents: _____ Number of Tents: _____ Tent Company Name: _____

Inspectional services will reach out to the Parks Office if letter is needed for the bigger tents

Notes from Inspectional Services:

Name of Inspectional Services Building Employee (Please Print): _____

Official Inspectional Services Building Employee Signature: _____ Date: _____

Fire Prevention Department

This section must be completed by permit requester and Fire Prevention

If required by the City or applicable to permit request

**Anyone requesting a Park Permit will need to notify the Fire Prevention Department and have them complete and sign below in reference to grills and generators. The Inspectional Services will determine the need for any permits. The Parks Division will need copies of all permits given by Inspectional Services. There is no exception to this requirement.
Fire prevention 25 Meade Street 508-799-1822**

_____ Yes _____ No Will you be using Grills? What size Grill? _____ How many grills? _____

(A permit from the Fire Department may be required if using propane grills. If using a charcoal grill, it is your responsibility to remove all charcoal and its debris from the park.)

*For any grill you must have a 20 BC fire extinguisher on site.

* The Worcester Fire Department may limit the quantity of LP-Gas that may be stored under a permit, such as during special events, where unusual conditions exist. Additional requirements may be included that are within the intent and purpose of 527 CMR Table 1.12.8.50 and 527 CMR 69.

_____ Yes _____ No Will you be using a generator?

*Will need a permit from Fire Prevention (no matter the size of the generator)

*Application to keep, store, manufacture, and/or handle flammable and/or combustible liquids, per Massachusetts Comprehensive Fire Safety Code, 527 CMR 1.00: Ch.66 (Flammable & Combustible Liquids), section 66.1.5. The scope of 527 CMR 1.00 includes, but is not limited to, the following in accordance with M.G.L. c. 22D and M.G.L. c. 148 and as prescribed by M.G.L. c. 143 § 96.

*Fire Prevention follows NFPA 96 Section 17.5.2.1 for generators at events

Notes from Fire Department:

Name of Fire Prevention Employee (Please Print): _____

Official Fire Prevention Employee Signature: _____ Date: _____

City of Worcester – Department of Public Works & Parks – Parks, Recreation & Cemetery Division Rules & Regulations

The DPW & Parks – Parks, Recreation & Cemetery Division of the City of Worcester, by virtue of the authority delegated to it under chapter 45 of the General Laws of Massachusetts and every other power thereto enabling, hereby makes and publishes the following rules and regulations which shall not only be limited to the following and DPW & Parks – Parks, but Recreation & Cemetery Division reserves the right to make additional changes or expansions without notice at any given time.

Within the limit of lands under the management of the City of Worcester – Department of Public Works and Parks, Parks, Recreation & Cemetery Division, it shall be unlawful for any person/organization:

1. No group outing/picnics will be guaranteed in any park, playground, or beach under the jurisdiction of the DPW & Parks, Parks, Recreation & Cemetery Division unless a written permit from the DPW & Parks, Parks, Recreation & Cemetery Division has been obtained.
2. Permit request for fields will only be issued between 9:00AM and 3:30 PM, Monday – Friday (Non-Holidays business days). There will be no refunds or credits issued for any reason, no information will be given, nor permit will be issued over the telephone. The City of Worcester DPW & Parks, Parks, Recreation & Cemetery Division has a fee schedule, policies, rules, and regulations governing all parks. The DPW & Parks, Parks, Recreation and Cemetery Division reserves the right to deny permits to those individuals and organizations that have in the past shown disregard for the policies, rules & regulations.
3. Groups of 15 or more are required to obtain a permit
4. All event permit holders have the right to use the vendors/concessionaires of their choice. Daily vendor/concessionaire that have been assigned a park cannot vend unless written permission is given to the Parks office from the event permit holder.
5. To use permit given for something other than for the designated event/vending/sport specified on application.
6. Failure to have all proper permits submitted prior to the event may be fined and may incur additional cost that may occur.
7. To destroy, or misuse park property, or to injure or climb trees, lawns, shrubs, plants in any park, playground, beach, or other areas under the jurisdiction of the DPW & Parks, Parks, Recreation & Cemetery Division.
8. The use of but not limited to confetti, rice, artificial flowers, paint, etc. are not allowed at any park due to environmental impact, safety of wildlife, and the debris that is left. A fine and cleanup cost may be assigned to those who disregard this rule.
9. To deface, remove or destroy any sign or notice or protective device placed in a park, playground, and or beach.
10. To commit any unlawful act of violence or disturbance toward other people or to disturb the animals, birds, fish etc. or commit any act of nuisance in any park, playground, beach area, recreation area or facility.
11. To obstruct, hinder, or impede the movement/work of employees of the DPW & Parks – Parks, Recreation & Cemetery Division.
12. To fail to comply in any public park (including boundary road thereof) or other public place (including any parkway) under the control of the DPW & Parks – Parks, Recreation & Cemetery Division any reasonable direction given by any police officer or by any DPW & Parks – Parks, Recreation & Cemetery Division employee or contained in any notice posted by the DPW & Parks – Parks, Recreation & Cemetery Division.
13. To throw, deposit or leave any rubbish or litter in any park, playground, or beach area, except in container placed for such purpose. Household trash, hazardous waste, debris, or any other material cannot be thrown/dumped into any park or park container violates the City of Worcester Ordinance, Chapter eight of the Revised Ordinances of 2008, Section 6A.
14. To feed waterfowl & animals is prohibited in any park, playground, or beach. Chapter fifteen- Fines and Penalties of the City of Worcester Ordinance.
15. To play golf or to practice it with putter or other club or stick of any kind upon or within any public park, playground, or beach except in those areas purposely set aside for this activity or in conjunction with any organized city recreation program.
16. To take any animal into any park, playground, or beach in violation of the City of Worcester ordinance.
17. To operate a phonogram, bullhorns, radio, loudspeaker, amplifier, or otherwise create noise at a level that violates the City Noise Ordinance, Part I, Chapter 9, Section 1A, of the Revised Ordinances of 2008 Part One – as Amended Through July 18, 2023 of the City of Worcester. Any phonogram, bullhorn, radio, speaker, loudspeaker, or amplifier in any of the City of Worcester Public Parks, playgrounds, playing fields, or public property or building shall not be plainly audible at a distance of 50 feet or more from said Public Park, playground, playing field, public property or building a permit/permits from the City of Worcester will be required.
18. To sell or offer for sale any goods or ware, to do any advertising of any nature, to make a fire unless approved by the DPW & Parks, Parks, Recreation & Cemetery Division. To play a game or chance for money or other item in value or to distribute or advertise Tobacco, alcohol, medication, drugs, or pornographic material.
19. To discharge or have any firearms in any park, playground, or beach, except with a permit for those areas specifically authorized by the DPW & Parks, Parks, Recreation & Cemetery Division.
20. To commit any trespass in any public park, playground, or beach within the city between the hours of 10:00 PM and 5:00 AM, or other set times except with a written permit from the DPW & Park, Parks, Recreation & Cemetery Division. A trespass shall be any unauthorized entry in, upon, or across any property under the jurisdiction of the DPW & Parks, Parks, Recreation & Cemetery Division.
21. To drive any Commercial vehicle into any park except on business of the DPW & Parks, Parks, Recreation & Cemetery Division, or to give driving instruction to any person in any type of vehicle in any park or to learn to drive any vehicle in any park, or to drive or propel any automobile, motorcycle, motor bicycle, bicycle, or other motor vehicle (except on regular park roads) or to repair cars in a park, or to park any car on any road except in areas designated for parking or to park any vehicle along any roadway or to park any unauthorized automobile after dark, or to clean/wax any vehicle. Such vehicles will be towed at owner's expense.
22. To drive or propel any motorized vehicle in any park, playground, or beach except on regular roads. To drive any vehicle upon any sidewalk of any boundary road or public park or of any parkway under the control of the DPW & Parks, Parks, Recreation & Cemetery Division except in accordance with a written event permit and staff supervision from DPW & Parks, Parks, Recreation & Cemetery Division. Only city vehicles and DPW & Parks, Parks, Recreation & Cemetery vehicles are allowed access inside park.

23. To erect a booth, tent, sleeping tent, sleeping bag, inflatable rides, stall, camper, motor home or other structures or to sleep/camp or lodge in any park, playground, without the written permit of the DPW & Parks, Parks, Recreation & Cemetery Division, or to use a tent unless stake-less and/or without the written permission of the DPW & Parks, Parks, Recreation & Cemetery Division.
24. To play any active ball games in any park, playground, or beach except in areas set aside for such games.
25. To place any snow or ice removed from private property upon any park property, sidewalk, grass area, roadway, parking areas or any boundary road of a public park or of any parkway under the control of the DPW & Parks, Parks, Recreation & Cemetery Division. Chapter fifteen- Fines and Penalties of the City of Worcester Ordinance.
26. To place any leaves or debris removed from private property upon any park property, sidewalk, grass area, roadway, parking areas or any boundary road of a public park or of any parkway under the control of the DPW & Parks, Parks, Recreation & Cemetery Division.
27. **Alcoholic Beverages:** To possess, sell or drink any alcoholic beverages as define in Chapter 138 Section 1 of the Massachusetts General Laws while on, in, or upon any park, playground, or beach or other areas under the jurisdiction of the DPW & Parks, Parks, Recreation & Cemetery Division. Except on Worcester Common as approved by the Worcester Parks & Recreation Commission and with a special liquor permit in addition to the DPW & Parks, Parks, Recreation & Cemetery Division permit.
28. It is unlawful and not allowed, to smoke in any public, park, playground, or beach as per the City of Worcester Ordinance.
29. To use or possess illegal drugs while in or upon any park, playground or beach, or any other areas under the jurisdiction of the DPW & Parks, Parks, Recreation & Cemetery Division.
30. To roller blade, roller skate, skateboard, or ride a bike in any designated park area unless specially identified for this purpose.
31. To boat/float on a flotation device, motorized watercraft, or winter snow/ice vehicles (snowmobiles, etc.) are not allowed on or in any body of water (ice or snow covered) within a public park unless specifically authorized by a written permit issued by the City of Worcester, DPW & Parks, Parks, Recreation & Cemetery Division. No boats, flotation devices except US Coast Guard approved life jackets. No motorized watercrafts shall be launched within 150' of any public beach.
32. To ice skate on any body of water within a public park except those water bodies designated for such use. Those designated for such use are Elm Park (3 meres) and University Park Pond. At all sites the ice must be declare safe by the DPW & Parks, Parks, Recreation & Cemetery Division.
33. The DPW & Parks, Parks, Recreation & Cemetery Division shall first approve any field, facility, or structure improvements, desired to be made by any organizations permitted to use a public park.
34. In the event of inclement weather conditions on a given date, DPW & Parks, Parks, Recreation & Cemetery Division may rescind a permit and restrict the use of any field or park at their determination such use will have a negative long-term effect on the facility.
35. Drones (UAS) and other aircraft: Drones, other unmanned aerial vehicles including remote control aircraft, and aircraft in general cannot be flown in the City of Worcester Public Parks or open spaces; unless under special permission from the City of Worcester, Commission of the Department of Public Works & Parks, or his designee, and with an issued approved parks permit. Please refer to the Federal Aviation Administration (FAA) Rules & Regulations.
36. All vending/concessions must abide by the vending/ concession rules, the City of Worcester Ordinance and the Parks, Recreation, & Cemetery Division Rules and Regulations. Failure to follow all ordinances, rules and regulations may result in fines and could have vending/concession permit revoked.
37. All vending/concessions must have been approved by the standard city process and have an official vending/concession permit.
38. Any sport league or organization hosting, managing, or operating a sports tournament, must submit a Sports Tournament Permit Application for this particular event.
39. Itinerant musicians, street performers, buskers are not allowed without a permit from the Parks & Recreation Commission as identified in the City of Worcester Ordinance Chapter 12, Section 26 (h)(6) of the Revised Ordinances of 2008 -Part One- as Amended Through July 18, 2023 of the City of Worcester. No person shall act or perform as an itinerant musician on any public street or private way shown in the official map of the city, or in any public park, playground, or the Worcester Common. Without submitting a permit request and the written permission of the Parks & Recreation Commission.
40. All Parks & Recreation Commission agenda items must be submitted a minimum of 3 (three) business days before each meeting to the parks@worcesterma.gov email.
41. **Additional policy for the use of the Common:** To commit any trespass between the hours of 10:00 PM and 5:00 AM, except with a written permit from the DPW& Parks, Parks, Recreation & Cemetery Division. A trespass shall be any unauthorized entry in, upon, or across the Common during these hours; Common may be used only as a walk through. No active leisure activities are permitted on the Common, including but not limited to bicycle riding, skateboarding, roller blading, roller skating, Frisbee, unless a written parks permit is obtained through the DPW & Parks, Parks, Recreation & Cemetery Division.
42. **Closing Hours:** Parks shall be closed to the public between the hours of 10:00 PM and 5:00 AM or as posted except if authorized in a written permit from the DPW & Parks, Parks, Recreation & Cemetery Division.
43. **Waiver right:** The DPW & Parks, Parks, Recreation & Cemetery Division reserves the right to waive and/or limit these rules at any time if in the best interest of the City of Worcester.

Any person violating any of the above rules shall for each offense be punished by a fine not more than \$200.00 plus any additional cost to the City of Worcester

The above Rules and regulations have been approved by the Parks & Recreation Commission

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

Human Rights Policy. It is the policy of the City to assure that every individual shall have equal access to and benefit from all public services, accommodations, and employment opportunities to protect every individual in the enjoyment and exercise of civil rights and to encourage and bring about mutual understanding and respect among all individuals of the city. It is clear that behavior which denies equal treatment to any of our citizens as a result of their race, color, religious creed, national origin, sex, gender identity, sexual orientation, genetic information, ancestry, disability, or source of income undermines civil order and deprives persons of the benefits of a free and open society. Nothing in this section shall be constructed as supporting or advocating any particular religious view or lifestyle. To the contrary, it is the intention of this section that all persons be treated fairly and equally, and it is the expressed intent of this ordinance to bring about the elimination of prejudice, intolerance, bigotry, discrimination, and the disorder occasioned thereby.

The undersigned guarantees that the rules and regulations of the DPW & Parks - Parks, Recreation & Cemetery Division will be strictly observed.

The undersigned agrees to indemnify and hold harmless the City of Worcester, DPW & Parks, Parks, Recreation and Cemetery Division from and against any and all claims, suits or any person or property arising out of the above named facilities by any participant, spectator or other person affiliated with the undersigned becomes aware of an unsafe condition at or on the facilities, and continues to perform at or on the Facilities, without first notifying the DPW & Parks, Parks, Recreation & Cemetery Division of the unsafe condition and giving a reasonable time to correct said unsafe condition.

- THE UNDERSIGNED SHALL SUBMIT PROOF OF INSURANCE, WITH THE SIGNING OF THIS PERMIT OR FILING OF THIS APPLICATION, WITH THE CITY OF WORCESTER AS AN ADDITIONAL INSURED.
- CLEAN UP WILL BE THE RESPONSIBILITY OF THE GROUP USING SAID FACILITIES, INCLUDING REFUSE FROM SPECTATORS AND PARTICIPANTS. ALL REFUSE SHALL BE BAGGED AND REMOVED FROM SITE.
- NO CHANGE OF ENTERTAINMENT WITHOUT PRIOR APPROVAL WILL BE PERMITTED.

I understand the information above and have received all the Rules and Regulations and take responsibility for ensuring the organizations compliance with these rules and terms. If I leave this organization, I will inform my predecessor of this information. I am, through my signature able to bond the organization stated in this application to the rules and regulations of the DPW & Parks - Parks, Recreation & Cemetery Division.

PENALTIES: Any person violating any of the above rules shall for each offence be punished by a fine not more than \$200.00 (General Laws Chapter 45, Sect. 24, Amended May 20, 1977). Violators also risk permanent revocation of current and future DPW & Parks - Parks, Recreation & Cemetery Division facility permits.

I agree to abide by all the Parks rules and regulations, all City Ordinances, policies and procures.

Signature of Applicant/ Representative: _____

Date: _____

PRINT NAME OF APPLICANT/REPRESENTATIVE: _____ DATE: _____

SIGNATURE OF APPLICANT/ REPRESENTATIVE: _____