



Permit Application Required Documentation

Required by the season due date:

- Permit application
- A roster including the names, ages and addresses of all registered participants at the time of permit application date.
- Down payment
- Schedule of games and tournament including times for the fields requested.
- Schedule of practice times at each facility.
- List of current Board of Directors (with titles) and field manager including e-mail and cell phone information.
- Confirmation in writing by the League/Organization President that CORI checks have been completed on all coaches, volunteers or anyone involved with children under the age of 18.
- Copy of by-laws, code of conduct and disciplinary guidelines.
- Copy of a Certificate of Insurance General Liability naming the City of Worcester as additionally insured party for a minimum of \$1,000,000 per incident coverage and \$2,000,000 aggregate general liability coverage.

Required Within Two Weeks after Final League Deadline:

- A final roster including the names and address of all registered participants as of the date that the league will no longer accept registrations.