

## PERMIT FEE SCHEDULE

Type of Permit	Permit Fee	Inspection Status	Department
<b>Parks Permit</b>	\$250 (Up to Four (4) Hours/ Park) - 8:00 AM—6:00 PM*  *A discount of up to 50% will be given to City of Worcester residents (discount does not apply to staff fee)	No inspection required	DPW/ Parks
<b>Parks Staff Fee</b>	\$60 / Hour / Staff member *Minimum of 4 hours / per event / per day	No inspection required	DPW/ Parks
<b>Street Closure / Obstruction Permit</b>	\$156	Pre and post inspection required	DPW&P Engineering
Parking Signage	\$200		Department of Transportation & Mobility
Event Parking Meter, Garage, Lot Rentals	\$500 Municipal Lot \$500 Municipal Garage per Level \$25/day Street- Parking per space		Department of Transportation & Mobility
<b>Building Permit</b>	\$12 (per \$1000 of construction cost of the tent rental and set up cost) General Building Permit fee \$100 Minimum	City and State inspection required	Inspectional Services
<b>Body Art Practitioner Permit</b>	\$100	Inspection required	Inspectional Services
<b>Electrical Permit</b>	\$110 Temporary Show Permit \$220 After hours inspections fee	Inspection required	Inspectional Services
<b>Food Permit</b>	\$0 Farm Stand (Defined by the State as: Unprocessed fruits and vegetables, eggs, honey and maple syrup)  \$25 Farmers' Market with retail Seasonal (Semi-Annual) (May include pie, cakes, cookies, breads etc.)  \$50 Farmers' Market with Food Preparation (Annual)	Inspection required	Inspectional Services
<b>Temporary Food Permit</b>	\$60 Temporary Food Permit for 1-15 consecutive days \$195 Temporary Food Permit for over 15 days	Inspection required	Inspectional Services
<b>Food Permit (Bundle)*</b> *(Bundle rate eligible to non-profits at discretion of	\$150—1-12 Vendors \$300—13-24 Vendors \$500—25+ Vendors	Inspection required	Inspectional Services

<b>Inspectional Services)</b>			
<b>Porta Potty Permit</b>	\$30 per unit \$85 Three (3) or more per location and up to ten (10) \$15 per unit over ten (10)	Inspection required	Inspectional Services
<b>Plumbing Permit</b>	\$125 + \$15 per each additional fixture	Inspection required	Inspectional Services
<b>Entertainment License</b>	No fee Monday through Saturday, \$50 to City of Worcester and \$100 to Commonwealth of MA on Sundays	No inspection required	License Commission
<b>Liquor License</b>	\$100 per day	No inspection required	License Commission
<b>Hawkers and Peddlers Permit</b>	\$62	Inspection required	Police
<b>Parade/Walk/Race Permit</b>	\$5	No inspection required	Police
<b>Permit to Exhibit, Raise, or Keep Animals or Birds</b>	\$50	Inspection required	Police
<b>Police Detail</b>	\$60/hour per officer with a 4 Hour Minimum	No inspection required	Police
<b>Sound Permit</b>	\$5	No inspection required	Police
<b>Dumpster Permit</b>	\$25 for one dumpster and \$10 for each additional container	Inspection required for more than one day use	Fire
<b>Fireworks Permit</b>	\$50 plus additional charges if overtime is incurred	Day before and of event inspection	Fire
<b>Propane Storage</b>	\$25	Inspection required one week prior to event	Fire

## CONTACT INFORMATION

For your reference, the following is a list of contacts you may need in acquiring all necessary permitting for your event. For the Special Event Committee, please contact [specialevents@worcesterma.gov](mailto:specialevents@worcesterma.gov).

### **Accessibility Division – ADA Coordinator**

455 Main Street, Room 101  
Worcester, MA, 01608  
Phone: (508) 799-1152  
[disabilities@worcesterma.gov](mailto:disabilities@worcesterma.gov)

### **Cultural Development Department**

455 Main Street, Room 409  
Worcester, MA, 01608  
Phone: (508) 799-1400  
Fax: (508) 799-1406  
[culture@worcesterma.gov](mailto:culture@worcesterma.gov)

### **Department of Public Facilities**

50 Officer Manny Familia Way, Room 101  
Worcester, MA 01605  
Phone: (508) 799-8588  
[publicfacilities@worcesterma.gov](mailto:publicfacilities@worcesterma.gov)

### **Department of Public Works**

20 East Worcester Street  
Worcester, MA, 01604  
Phone: (508) 799-1450  
Fax: (508)-799-1448  
[dpw@worcesterma.gov](mailto:dpw@worcesterma.gov)

### **Department of Public Works & P Engineering Division**

20 East Worcester Street  
Worcester, MA, 01604  
Phone: (508) 929- 1300  
[311@worcesterma.gov](mailto:311@worcesterma.gov)

### **Department of Transportation and Mobility**

76 East Worcester Street  
Worcester, MA 01606  
Phone: (508) – 929-1300  
[mobility@worcesterma.gov](mailto:mobility@worcesterma.gov)

### **Division of Emergency Communication**

2 Coppage Drive  
Worcester, MA, 01603  
Phone: (508) 799-1400  
Fax: (508) 799-1406  
[communications@worcesterma.gov](mailto:communications@worcesterma.gov)

### **Division of Emergency Management**

2 Coppage Drive  
Worcester, MA, 01603  
Phone: (508) 799-1840  
Fax: (508) 799-1389  
[emergencymgt@worcesterma.gov](mailto:emergencymgt@worcesterma.gov)

### **License Commission**

455 Main St, Room 405  
Worcester, MA 01608  
Phone: (508) 799-1400  
Fax: (508) 799-1406  
[planning@worcesterma.gov](mailto:planning@worcesterma.gov)

### **Inspectional Services Department**

25 Meade Street  
Worcester MA, 01610  
Phone, Food inquiries: (508)-799-1198 ext. 33030  
Phone, Portable Toilets/Housing inquiries: (508)-799-1198 ext. 33012  
Fax: (508) 799-8544  
[inspections@worcesterma.gov](mailto:inspections@worcesterma.gov)

### **Office of the City Manager**

455 Main Street, Room 306  
Worcester, MA, 01608  
Phone: (508) 799-1175  
Fax: (508) 799-1208  
[CityManager@worcesterma.gov](mailto:CityManager@worcesterma.gov)

### **Parks Department**

50 Officer Manny Familia Way  
Worcester, MA, 01605  
Phone: (508) 799-1190  
Fax: (508) 799-1293  
[parks@worcesterma.gov](mailto:parks@worcesterma.gov)

### **Public Health Department**

25 Meade Street  
Worcester, MA, 01610  
Phone: (508) 799-8531  
Fax: (508) 799-8572  
[health@worcesterma.gov](mailto:health@worcesterma.gov)

### **Worcester Police Department**

9-11 Lincoln Square  
Worcester, MA, 01608  
Phone: (508) 799-8600  
Fax: (508) 799-8680  
[wpd@worcesterma.gov](mailto:wpd@worcesterma.gov)

### **Worcester Fire Department**

141 Grove Street  
Worcester, MA, 01605  
Phone: (508) 799-1821  
Fax: (508) 799-1819  
[wfd@worcesterma.gov](mailto:wfd@worcesterma.gov)