



Suspension Guidelines for Compliance Checks for Off Premises Licenses

These are only guidelines, and the License Commission reserves the right to use discretion in applying them.

A notice will inform the Licensee of the violation along with a date of the hearing to hear the violation before the License Commission. The Licensee has the right to be represented by an attorney.

First Offense:

- Warning or License suspension for 1-3 days (Suspension or part of suspension may be held in abeyance for one year from the violation hearing date)

Second Offense within 24 calendar months: either or both actions may be taken

- License suspension for 1-5 days, with any of those days held in abeyance; or,
- License suspension for 1-5 days plus additional days held in abeyance

Third Offense within 24 calendar months: multiple actions may be taken

- License suspension for 5-10 days; and
- additional days held in abeyance

Fourth Offense within 24 calendar months: multiple actions may be taken

- License suspension for 10-30 days;
- plus additional days held in abeyance; or
- revocation of license

Revocation of license

Depending on the severity or number of offenses, the License Commission may use 36 calendar months for determining the number of offenses.

Adopted 10-19-2023