

The Meeting of the Board of Directors of the Worcester Public Library was called to order at 5:05 p.m. at the Worcester Public Library, 3 Salem Square, Worcester, MA.

Directors Present:

Deborah Packard
Judy Finkel
Phyllis Harrington
Dianne Bruce
William Belcher
William Coleman III
Matthew Bejune
James Kersten
Josh Perro
Susan Gately

Director's Absent:

Collins Nuamah
Jacob Sanders

Staff Present:

Tracey Leger-Hornby
Denise McGinley
Paula Korstvedt
Pingsheng Chen
Sulma Rubert-Silva
Cynthia Bermudez
James Estrella
Chantell McDowall
Brendan Ryan

Guests Present:

Dr. Robert Sorrenti
Chrissy Murray

1. Call to Order.
 - 1.1 Packard called the meeting to order at 5:05 p.m.
2. Minutes of November 12, 2014. Packard asked if there were any corrections to the minutes.
There being none, Bruce moved, seconded by Bejune to approve the minutes.
The minutes of November 12, 2014 were approved.
3. President's Report:
Packard reported the following:
 - Packard invited Board members to attend the meet and greet at 6:00 p.m. at City Hall as the City Council would be appointing two new Board members.
 - Packard thanked Gately and Coleman for their service and leadership while on the Board.
 - Packard called for nominations. Nominations were as follows:
President: Finkel moved, seconded by Kersten to nominate Packard.
Vice President: Bruce moved, seconded by Harrington to nominate Kersten.

Secretary: Kersten moved, seconded by Perro to nominate Finkel.

Treasurer: Finkel moved, seconded by Kersten to nominate Harrington.

- Packard reported that the search firm had 12 candidates out of an anticipated pool of 24 potential candidates.
 - Packard also reported that the outgoing Board and Staff Recognition event would be Wednesday, February 25, 2015 in the Staff Lounge of the Library. No.
 - The Board discussed the request from the Tri-Ad Veterans League to sell calendars at the Black Military Unsung Heroes exhibit at the Library in February.
 - Finkel moved, seconded by Bruce to allow the sale of the calendars. The motion was passed with 8 in favor and 2 opposed.
 - Bruce reported that the staff would receive an appreciation gift at the Staff Holiday Lunch scheduled for December 12, 2014.
 - A discussion also took place as to the Food-for-Fines initiative. Leger-Hornby indicated potential legal and technical logistics
 - Belcher moved, seconded by Coleman to approve a concept of food-for-fines and refer the matter to the Committee on Community Service with regard to logistics. The motion passed.
4. Head Librarian's Report, Leger-Hornby. Leger-Hornby referred the Board to the updated Strategic Plan which was submitted to the MBLC in order to be eligible for grant funding. She indicated they are making good progress on the plan Leger-Hornby reported there is a new hire for Libby; Helen O'Hara from Circulation was promoted to a position in OCOL, and the City Council approved a Coordinator of Public Services position which should be posted shortly. She also reported cross training of staff in order that staff is able to fill in during shortage periods.
5. Committee on Finance, Perro.
Perro reported that the Finance Committee approved the minutes of November 12, 2014. Additionally, the Committee approved a Trust Fund Request in the amount of \$6,900.00 from the Green Fund (\$2,000.00 Board Retreat; \$500.00 refreshments/meals for board members while interviewing for HL; \$2,000.00 for potential travel for HL candidates; \$2,000.00 Board & Staff Recognition; \$400.00 Staff Meet and Greet).
Perro moved, seconded by Belcher to approve the Finance Committee Report.
6. Committee on Administration: Finkel.
Finkel reported that the Committee was scheduled to meet on December 12, 2014 to approve a Graduate Librarian 4 (GL4) Youth Services Manager. This is the job description James brought to the Admin meeting. Finkel asked that the Board give the Committee on Administration authority to hire candidates from now until the new Board is seated.
Bruce moved, seconded by Belcher to give authority to the Committee on Administration to hire candidates until a new board is seated.
Finkel also asked that the Board retreat be referred to the Committee on Administration to make recommendations.
Belcher moved, seconded by Bruce to refer the Board retreat to the Committee on Administration.

7. Friends Liaison, Gately. Gately reported that the Friends approved \$2,860.00 at the November meeting for programs, and that they each month they traditionally approve \$2,000.00 in requests, or more. Additionally the Friends voted to approve gift cards for staff that are eligible to receive the same at the Outgoing Board & Staff Recognition event. Gately suggested to the Board that it strengthen the interplay between the Friends, the Foundation and the Library Board, especially the Friends as they are made up entirely of volunteers with Weinrobe and Reynolds performing most of the services.
9. Foundation Liaison, Kersten. At the request of Kersten, Murray reported that she has been meeting with Worcester State University and Quinsigamond Community College for a wrap on Lilly. Worcester State University has committed \$20,000.00 and Quinsigamond committed \$90,000.00 (\$30,000.00 each year for three years.) The Foundation is also working on the Summer Reading Program. Murray reported that there is a delay on the Burncoat trailer bid and there will more than likely be a \$100,000.00 gap for that project. Leger-Hornby reported that the scope of the design for the trailer was reduced so that the funding gap is less, indicating that it depends on the bids. Hanover is planning a measurement study of OCOL.
10. Items Not Reasonably Anticipated.
Bruce reported that the Tri-Ad Veterans League has had their 501(c) (3) status revoked by the Secretary of the Commonwealth.
Coleman moved, seconded by Belcher that Stacey Luster be contacted for clarification and then bring the matter up at the next meeting.
Kersten moved seconded by Belcher to rescind vote to sell the calendars and raise it at the next meeting pending clarification.
Coleman moved, seconded by Belcher to send a Worcester Public Library card to President Obama's mother-in-law with a letter extending a visit to Worcester.
A hand vote was taken, six (6) were in favor two (2) opposed.
11. Adjournment. There being no further business, Bruce moved, seconded by Kersten to adjourn the meeting.

The meeting adjourned at 6:20 p.m.

Respectfully Submitted by Judy Finkel, Secretary

(Recorded by Denise H. McGinley)