

**MassHire Central Region Workforce Board
Executive Committee
November 18, 2022; 8:30 AM
Conducted via webex**

Meeting Minutes

Attendees: Paul Gilbody, Robin Hooper, Janice Ryan Weekes, Libis Bueno
Staff: Jeff Turgeon

- Paul Gilbody welcomed everyone to the Webex meeting and asked everyone to review the agenda and note any conflicts of interest. None were noted.
- The committee reviewed the August 19, 2022 meeting minutes on screen and a motion was made and seconded to accept the meeting minutes. The motion passed unanimously.
- J. Turgeon reviewed Board programming with the committee, including information regarding the Year-Round YouthWorks program and the region's Connecting Activity program which will be incorporating a new career readiness program blended with skiing at South High School. He also highlighted some of the area industry pathway program, including the healthcare Hub grant project and the Behavioral Health grant project. He also noted the board is working with the North Central region on a new three-year CDL grant project application.
- J. Turgeon also informed the committee the next regional blueprint planning meeting with state officials will be on the afternoon of December 6th and that he is working to finalize new member documentation (and will connect with Paul Gilbody regarding this soon).
- J. Ryan Weekes updated the committee regarding the career center programming, as well as her efforts to fill staff vacancies. She gave a follow up to the HVAC water leak over the summer (and the resulting cleanup efforts and air testing that came back with an all-clear for return to the office). She also informed the committee that the career center in Southbridge has successfully moved into their new location (she is having a staff holiday lunch there and will invite the board). The Worcester move date has not yet been finalized as the facility owner is still crunching some numbers on the build out with City staff. It was intended that the move be completed in January, but given the current state of the building renovation, it seems likely this will need to be pushed back.
- J. Ryan Weekes also highlighted that her business services team continues to offer in-person and virtual job fairs, and highlighted that Central took part in a new England-wide virtual job fair that served more than 1,200 employers and nearly 2,000 job seekers.
- J. Turgeon then informed the committee that the career Center/Adult Career Pathways Committee will be overseeing the career center annual monitoring scheduled for the week of March 6, 2023.

- The committee then discussed the January full board meeting and it was suggested that the City Manager may be invited to attend as a guest to discuss his City priorities, and having someone such as Tonja Metlach from the MA Workforce Association discuss the new Governor's anticipated agenda may also be helpful.
- The executive committee meeting will next meet on Friday, December 16, 2022 at 8:30am
- Hearing no other business, the meeting was adjourned.

Respectfully submitted by: J. Turgeon