

## Senior Center Committee of Commission on Elder Affairs Notice/Agenda

The Senior Center Committee meeting will be held on:

**Tuesday November 14, 2023, at NOON via Microsoft Teams**

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### AGENDA

- I. Senior Center Committee Chair
  - a. Call to Order / Approval of minutes for October 10, 2023
  - b. Confirm date and time of next meeting-January 9, 2024 at noon on Teams.
  
- II. Elder Affairs Staff Reports and Recommendations
  - A. Finances
    1. Public and Private Funding
    2. Program Allocations
    3. Leases
    4. Development
  
  - B. Operations
    1. Staffing
    2. Facility and Grounds
    3. Programs
    4. Reopening/Closing
  
- III. Public Comment (up to 2 minutes each)
- IV. Adjournment

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REPORT TO THE COMMISSION ON ELDER AFFAIRS  
Senior Center Committee Meeting October 10, 2023

Present: Richard Shea-Chair, Fran Langille, Kathan Horne, Facely Henriquez, Patty Hainsworth, Amy Waters.

Richard called the meeting to order on TEAMS at 12:06 pm. The minutes of the Sept. 12<sup>th</sup> meeting were approved (m/s/a). The next meeting was confirmed for Nov. 14<sup>th</sup> at noon on TEAMS.

Amy reported that public and private funding is stable and she reviewed two needed allocations from contingency funds which the Committee voted to approve: An additional \$5,000 is allocated to purchase a combi unit for the kitchen for a total of approximately \$20,000; and \$9,190 is allocated to replace the carpet on the first floor. (m/s/a)

Also discussed was the request of one tenant to downsize. The committee voted to authorize Amy to negotiate with the tenant for a move to a smaller office at an agreed upon rental amount. (m/s/a)

Patty and Amy discussed the hiring process for the two 15 hour/week temporary positions, as well as the intrusion which took place last week which was addressed by increasing security alarm sensor capability. Patty noted that a new "stepper" will be delivered to the gym tomorrow and she described Oct. and Nov. programs including: "Not Just a Jail," Honest Aging, Folk Music, Beginner's Osteoporosis Prevention, Better Breathers, Bereavement Support Group, Veterans and Thanksgiving events, Fruitcake alternatives, Robert Goddard talk, and a craft fair. Kathan volunteered to serve Thanksgiving lunch.

The meeting adjourned at 12:47 p.m. (m/s/a)