



Board of Commissioners

Monthly Meeting Agenda

April 18, 2024 – 1:00 PM – 630A Plantation Street
Call in number (657) 220-3242 Access Code: 184-148-855

Note: Proceedings of this meeting are being audio recorded. Please shut off all electronic devices.

1. **PROCEDURES**

- a. Roll Call
- b. Notice to City Clerk
- c. *Approval Request:* Approval of the Minutes from March 21, 2024 Regular Meeting

2. **CORRESPONDENCE**

- a. Notifying the Board of the Public Housing Notification 2024-05 for the Vacant Land Development and Public Housing Development.
- b. Notifying the Board of the Notification from the Department of Housing and Urban Development for the approval of a Proposed Declaration of Trust (DOT) Amendment to add the acquired property at 24 Mill Street, Worcester, MA.
- c. Notifying the Board of the Notification from the Department of Housing and Urban Development for the approval of the Worcester Housing Authority's Annual plan submission for FY24.

3. **FINANCE**

- a. Financial Statements through February 29, 2024.
- b. *Approval Request:* For the Federal and State Tenant Accounts Payable Write-offs.
- c. *Approval Request:* For the Federal and State Tenant Accounts Receivable Write-offs.
- d. *Approval Request:* For the award recommendation relative to contracting for Fee Accountant Services.

4. **ADMINISTRATION**

- a. Status Report: Admissions
- b. Status Report: Property Management
- c. Status Report: Leased Housing

- d. Status Report: Family & Resident Services
- e. Status Report: Public Safety
- f. Status Report: Human Resources
- g. *Approval Request:* For the award recommendation relative to contracting for the summer Educational & Recreational Programming Services.

5. MAINTENANCE, MODERNIZATION, and DEVELOPMENT

- a. Status Report: Maintenance
- b. Status Report: Modernization
- c. Status Report: New Projects & Development
- d. *Approval Request:* For the Close-out of the HUD FY218 Capital Fund Program Grant
- e. *Approval Request:* For Change Order No. 8 to our contract with Thielsch Engineering, Inc. for the 2021-05 Boiler Room Improvements project at MA 12-8 Lincoln Park Tower
- f. *Approval Request:* For final payment and closeout documentation for Vetrano Construction Inc. relative to the Fire Alarm Closets project at MA 12+18 Elm Park Tower.
- g. *Approval Request:* For Change Order No. 1 to our contract with JJ Cardosi, Inc., for the 2022-09 Elevator Upgrades project at MA 12-9 Murray Avenue Apartments.
- h. *Approval Request:* For Change Order No. 1 to our contract with JJ Cardosi, Inc., for the 2022-23 Elevator Upgrades Project at MA 12-6 Wellington Apartments.

6. CHIEF EXECUTIVE OFFICER

- a. Construction Development Progress Report

7. TENANT PARTICIPATION / EMPLOYEE RECOGNITION

8. ADJOURNMENT