



Board of Commissioners

Monthly Meeting Agenda

May 20, 2021 – 1:00 PM – Phone Conference Meeting

**Due to COVID-19, Meeting will be held by phone conference,
in accordance with the proclamation of Governor Baker**

Call in number (657) 220-3242 Access Code: 184-148-855

Note: Proceedings of this meeting are being audio recorded. Please shut off all electronic devices.

1. PROCEDURES

- a. Roll Call
- b. Notice to City Clerk
- c. *Approval Request:* Approval of the Minutes from April 15, 2021 Regular Meeting

2. CORRESPONDENCE

- a. Notifying the Board of award from the Department of Housing & Community Development (DHCD) awarding Curtis a \$134,000 grant to cover asbestos abatement cost
- b. Notifying the Board of award from DHCD awarding 27 Benefit Street, 14 Kilby Street, and 18 Hancock Street a \$15,000 grant to cover asbestos abatement cost
- c. Notifying the Board of notice DHCD in regards to guidance and best practices post COVID-19 vaccination
- d. Notifying the Board of notice from DHCD in regards to notice of funding availability for Public Housing Innovations, Round 2
- e. Notifying the Board of the results from CDM SMITH for Environmental Sampling at 327-341 Greenwood Street
- f. Notifying the Board of notice from DHCD approving the Lease and Management Contract between the Worcester Housing Authority (WHA) and the Developmental Services for 8-10 Hudson Street

3. FINANCE

- a. Financial Statement through March 18, 2021
- b. *Approval Request:* For tenant accounts receivable write-offs
- c. *Approval Request:* To approve fiscal year-end financial package documents

4. ADMINISTRATION

- a. Status Report: Admissions
- b. Status Report: Property Management
- c. Status Report: Leased Housing
- d. Status Report: Family & Resident Services
- e. Status Report: Public Safety
- f. Status Report: Human Resources

5. MAINTENANCE & MODERNIZATION

- a. Status Report: Maintenance
- b. Status Report: Modernization
- c. Status Report: New Projects & Development
- d. *Approval Request:* To approve Amendment No. 3 to the WHA - DHCD RCAT Contract for Financial Assistance 5002 for the FY2022 Formula Fund in the amount of \$4,022,877.24
- e. *Approval Request:* To award contract to the Norfolk Companies, Inc. for supply and delivery of kitchen cabinets
- f. *Approval Request:* To award the Designer Services Contract to Abacus Architects and Planners for the DHCD Gateway Cities project
- g. *Approval Request:* To terminate the Designer Services Contract with Garofalo Design Associates, Inc. for the DHCD Gateway Cities project

6. CHIEF EXECUTIVE OFFICER

- a. Status Report: WHA COVID-19 Update
- b. Chief Executive Officer Report

7. TENANT PARTICIPATION / RECOGNITION**8. ADJOURNMENT**