



# Board of Commissioners

## Monthly Meeting Agenda

January 17, 2019 – 1:00 PM – 40 Belmont Street

*Note: Proceedings of this meeting are being audio taped. Please shut off all electronic devices.*

### 1. PROCEDURES

- a. Roll Call
- b. Notice to City Clerk
- c. *Approval Request:* Minutes of Board Meeting on 12/20/18

### 2. CORRESPONDENCE

### 3. FINANCE

- a. Financial Statement for November 2018
- b. Revision to Annual Operating Budget for State-Aided Housing (DHCD) Fiscal Year 2019
- c. *Approval Request:* Tenant Accounts Receivable Write-Offs

### 4. ADMINISTRATION

- a. Status Report: Admissions
- b. Status Report: Property Management
- c. Status Report: Leased Housing
- d. Status Report: Family & Resident Services
- e. Status Report: Public Safety
- f. Status Report: Human Resources
- g. Approval Request: For Family Self Sufficiency Action Plan

**5. MAINTENANCE & MODERNIZATION**

- a. Status Report: Maintenance
- b. Status Report: Modernization
- c. Status Report: New Projects & Development
- d. *Approval Request:* For the award recommendation relative to contracting for the supply and delivery of countertops
- e. *Approval Request:* For final payment and close-out of the Architectural/Engineering services to our contract with Allen & Major Associates, Inc. relative to the Curtis Stair Tower Repairs Project at Curtis Apartments Development
- f. *Approval Request:* To award the construction contract for the cellar doors & frames replacement at Great Brook Valley Gardens

**6. EXECUTIVE DIRECTOR**

- a. Notifying the Board of the Notice of Environmental Sampling Results at Greenwood Gardens
- b. Updating the Board on Mill Pond Apartments resident complaints
- c. Updating the Board on the Federal shutdown impact on the Worcester Housing Authority
- d. Updating the Board on implementation of additional security measures at 40 Belmont Street

**7. TENANT PARTICIPATION / RECOGNITION****8. ADJOURNMENT**