



MEETING MINUTES

December 12, 2019 06: 22 PM | ESTHER HOWLAND, CITY HALL

TYPE OF MEETING	Monthly Meeting – December
FACILITATOR	Samantha Fiakofi
NOTE TAKER	Stephanie Mireku
ATTENDEES	Yasmin Goris, Mitchell Perry, Tom Conroy, Lisa Malo, George Sedares, Nikki Erskine

AGENDA TOPICS

I. APPROVAL OF MINUTES	
CONCLUSION	Approved
Tom motioned to approve the minutes. Mitchell seconded the motion.	

II. BUDGET REPORT	
CONCLUSION	Approved
Sam motioned to approve the budget report. George seconded the motion.	

III. Book Fest

- a. Agreed as council project and will lead Friday night program
- b. Need to give update for next committee meeting
- c. Friday night program will highlight poet laureates and should be literary and interactive
- d. Confirmed: will host reception
 - i. Need to review funding details with committee
 - ii. Need to meet biweekly about Book Fest

IV. Membership updates

- a. Gabe resigned
- b. Sam's term is complete
- c. Will be potentially adding in new members soon
- d. Elections: Yasmin is new chair

V. Crocodile River Music question

- a. Can they be reimbursed with some programmatic changes due to funding acknowledgment: 6 Yes, 1 Abstain



VI. REIMBURSEMENTS					
APP #	Individual/Organization	Amount	Decision	Status	Notes
O-22602-19	Elder Services of Worcester	\$1200	Approved	Final	
I-24360-19	Eli Mateo	\$3580.23	Approved	Final	
E-20541-19	Kim Marshall	\$2500	Approved	Partial	
O-27247-19	Regional Environmental Council	\$2448.30	Approved	Final	

VII. 2020 Grant Guidelines/Rubric

- a. Discussion about fellowship rubric and how to weigh residency (Lisa working on this)
- b. Discussion about how to evaluate existing/inherited guidelines (Tom working on this)
- c. Review overall guidelines
 - i. Replacing curriculum question/consider impact to community input survey
 - ii. Rental of occupied space question
 - iii. Repetition of programming question
 - iv. Suggestions: host grant workshops over summer instead of later in season

Adjourn 9:34 PM