

Meeting Minutes

JUNE 9, 2016

6:00 PM

ROOM 401, CITY HALL

TYPE OF MEETING	Monthly Meeting
FACILITATOR	Kelly Momberger
NOTE TAKER	Kelly Momberger / Samantha Fiakofi
ATTENDEES	Jennifer Carey, Hansani Archibald, Kelly Momberger, Jose Castillo, Sara Murphy, Samantha Fiakofi , Jacob Poplaski, Lindiana Flores (Staff)
GUESTS	

Agenda topics

GRANT REIMBURSEMENT REQUESTS

KELLY MOMBERGER

REIMBURSEMENTS					
APP#	Individual / Organization	Amount	Decision	Status	Notes

GRANT AMENDMENT REQUESTS

KELLY MOMBERGER

REQUESTS				
APP#	Individual / Organization	Request	Decision	Notes
NONE AS OF TODAY				

PENDING DEOBLIGATIONS

REQUESTS				
APP#	Individual / Organization	Request	Decision	Notes
None				

OTHER BUSINESS

DISCUSSION				
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Community Meeting

- Date: June 22nd
- Venue: Straight Up Café

Community Input Survey

- Kelly to send out upcoming events calendar. WAC members should pick events to attend in June and July to conduct surveys
- Tentative closing date for survey is August 1st. This date allows enough time to determine our funding priorities from the survey and add these priorities to our grant guidelines which is scheduled to be completed by end of August

Grant Writing Workshops

- MCC is releasing online application September 1st
- Kelly proposed we cancel the August grant writing workshop and reschedule it to the end of September to give members enough time to familiarize themselves with the online application prior to workshops. No one opposed the idea.
- Kelly to work on sending out cancellation. Lindiana to check availability of Levi Lincoln room for September 21st or



September 26th.

- Kelly brought up idea of partnering with Arts Worcester for their September 17th grant event in order to promote the grant opportunities WAC offers. More to follow.
- Jose suggested we create a YouTube video that can be referenced prior to grant workshops for potential grantees to learn about the grant application process. This idea will be explored in the future.
- Jennifer suggested we enhance the existing PowerPoint. Kelly suggested a voice over. The script will be worked on within the next couple of weeks.
- Lindiana will email Kelly the PowerPoint

LCO

- Tom previously suggested Make Music Day as a potential LCO
- Council unanimously voted to move forward with investigating costs and finding potential partners for Make Music Day
- The LCO application must be submitted to the MCC for initial approval in September and then submitted again for October deadline.
- Jose pointed out that there are existing tools (website, promotional materials, etc.) that are available for a fee
- Kelly will set up a meeting with Tom to discuss details. WAC would serve as the coordinator of event.
- Erin suggested WAC host a public art event downtown during Make Music Day.

Potential WAC Social Event

- Kelly to host an event for WAC members. Friends and family are welcome.
- Date: August 27th at 4:00pm

Upcoming Events

- Art walk – Friday June 10th
- "Old friends, New faces" – Networking event in the works, Lindiana to provide details once available
- Music Recital for Jose's students – June 18th

Miscellaneous

- Lindiana is going to the Americans for the Arts conference, council unanimously voted to reimburse her for travel fees.

MEETING ADJOURN AT 7:30 PM