

Report to the Commission on Elder Affairs  
Senior Center Committee Minutes 11/10/15

Present: Theresa Eckstrom-Chair, Gail Schuyler, Patty Hainsworth, Lauren St. Pierre, Amy Waters.

Absent: Chris Evans, Tom Cullinane

Theresa called the meeting to order at 4 p.m. The minutes of 10/13/15 were reviewed, with no changes suggested, but without a quorum could not be approved.

Finances: Amy reported on the following-The COA and CMAA contracts are signed; the PWTF contracts are still in process but the work continues; no changes in program allocations this month; the City Assessor confirmed that the market rental rates have stayed the same this year; the Senior Helping Seniors planned move to the larger office took place and the lease so amended; the Alzheimer's Association confirms that they will move in January 2016 at which time we plan to work towards converting one office to an accessible clinic and the other for increase program space; the Family Services lease needs renewal as of January 2016 and their rental rate was discussed-the committee recommended a rate range in which Amy will negotiate their new 2 year lease for their programs, RSVP and Senior Companion.

Operations: Amy reported there were no staffing changes. She also reported on an incident which almost required the use of a defibrillator, but the EMT's arrived in time. Patty reported that the landscaper completed the seasonal work; the broken ice machine is being addressed; a leak in the 3<sup>rd</sup> floor was addressed; new furniture is in or on its way to the lobby; the rug in the entry will be replaced; the UMASS Health and Safety Fair went well with 80 flu shots administered; SHINE counseling is very busy due to Open Enrollment; the Diwali Festival and the Veterans Day event went very well; now gearing up for winter holiday programs.

It was decided that there will be no regular meeting of the committee in December.

The meeting adjourned at 5 p.m.