

**CIVIC CENTER COMMISSION
MEETING MINUTES
October 24, 2019**

Attendees:

CCC Members: Chairman John Harrity, Commissioner Patrick Lowe, Commissioner John Brissette, Commissioner Jim Knowlton Absent : Commissioner Lowell Alexander

City: John Odell Absent: Candee Raphaelson

SMG: Sandy Dunn, Jim Moughan, & Melissa Bishop

Minutes Prepared by: Paige Williamson, SMG

1. Call to Order

Chairman Harrity brought the meeting to order at 8:09 am.

2. Acceptance of Meeting Minutes – September 26th, 2019

Meeting minutes that were presented for approval from *September 26th, 2019*, were passed. Commissioner Brissette motioned for approval and was seconded by Commissioner Knowlton (4 yeas, 0 nays) *Motion passed.*

3. Rent Waiver Request – UMass Memorial Annual Holiday Party for DCF Foster Children & Families – December 29th, 2019

Chairman Harrity inquired if the representative James Leary was planning to come to the meeting this morning. John Odell indicated that he did not believe he'd be attending. Sandy Dunn reminded the Commission that once the initial review of the application was completed, should the board wish to invite a representative to the next meeting before making a final determination on rent free, that has been the procedure in the past. Ms. Dunn reported that this is the fourth time this event is being held at DCU Center and the Food and Beverage Department is an actual partner. Commissioner Lowe requested to abstain from this vote as he is a student at UMass.

Vote – Commissioner Knowlton motioned to pass the rent free day for the **DCF's Holiday Party** to be held on **December 29, 2019**; seconded by Commissioner Brissette; *3 yeas, 1 abstention, 0 nays (motion passed).*

Chairman Harrity asked that Mr. Odell inform James Leary of UMass as to the approved vote by the Commission. Mr. Odell affirmed.

4. Capital Projects – John Odell

A brief update was provided by Mr. Odell with regard to the vault project. National Grid has informed the City that it would not be until most likely mid December with cost estimates. The City is continuing to expedite quicker if at all possible. It was stated that the reason for the delay in process could be because of so much underway in the City with construction. The process is lengthy, 32 steps. Chairman Harrity inquired if this will most likely put the project into the spring timeframe. Mr. Odell affirmed that but also added that due to DCU Center's schedule of events, it could go even beyond spring. Chairman Harrity asked of Sandy Dunn if a contingency plan is place should power be an issue. Ms. Dunn affirmed that yes generators would be utilized if necessary.

John Odell reported additionally on the Phase II project, which is in progress, but at this point has no contract to present to the Commission. Arcadius is now being reviewed and finalized as had been held up in the City Law Department for a short time. Populous is continuing to progress with landscaping architects and should have an amendment by the end of the month for review.