

**CIVIC CENTER COMMISSION
MEETING MINUTES
June 14, 2012**

Attendees:

CCC Members: Chairman Fran Paquette, Commissioner Jim Knowlton, Commissioner Scott Najarian, Commissioner Ed Pietrewicz & Commissioner John Budd

City: Heather Gould, Amanda Gregoire, Paul Moosey

Architectural Team: Don Vitters, Scott Sayers, Bob Hamilton, D.Schweppe, Chris Sgarzi, Robert Titus, Peter Emerson,

Guests: Michael Mudd, President of Worcester Sharks

SMG: Sandy Dunn, James Moughan, Julia Iorio, Frank Aucoin, Jason Grayson, & Amy Peterson

Minutes Prepared by: Paige Williamson, SMG

1. Call to Order:

Chairman Paquette brought the meeting to order at 12:10pm.

2. Acceptance of the Meeting Minutes – April 27, 2012

Commissioner Budd motioned to accept the meeting minutes of April 27th, 2012; seconded by Commissioner Najarian. (5 yeas, 0 nays) *Motion passed.*

3. Rent Credit Request – Worcester Regional Chamber of Commerce / Business Expo

Commissioner Pietrewicz motioned to grant the Worcester Regional Chamber of Commerce two (2) rent credit days for their annual Business Expo event 10/31/12 (move-in), 11/1/12 (event); seconded by Commissioner Najarian. (5 yeas, 0 nays) *Motion passed.*

4. Major Projects

a. DCU Center Master Plan Update – Heather Gould (Powerpoint attached)

Heather reintroduced Don Vitters and his architectural team, who then presented an updated power point presentation of the Design Development of the DCU Center's renovation plan. The last presentation to the Commission was at the February meeting. Agenda items included, Architecture (AECOM), Graphics (Sasaki), Lighting Design (Schweppe), Landscape Architecture (Sasaki), Structure (Sasaki), MEP/FP (Cosentini), Construction Costs (Sasaki), Schedule (Sasaki).

b. Construction Manager at Risk Update – Paul Moosey

Paul Moosey reported that the Manager at Risk process is a two part process with part one completed to date. There are seven selected candidates and interviews with the selected should take place the last week in June, with anticipated negotiations of a contract with the selected individual by first week in July.

Commissioner Pietrewicz commented that he was very impressed with the planned improvements of the concession areas.

Chairman Paquette motioned to accept Sasaki's presentation as presented and to move forward with the construction documents; seconded by Commissioner Najarian. (5 yeas, 0 nays) *Motion passed.*

5. Independent Auditor's Report – Year End June 30, 2011

Commissioner Najarian motioned to file; seconded by Commissioner Pietrewicz. (5 yeas, 0 nays)
Motion passed.

6. SMG Reporting – (attached)

Departmental Highlights Report – Sandy Dunn

Also provided, per Commissioner Budd's request, was the Capital Budget Submittal for Fiscal Year 2013, One Year Plus Five Year Projections for review and reference. Sandy further commented that as we continue to sell the venue, it is vital to continue to invest monies for fresh paint, updated equipment, i.e. zamboni, etc.

The Worcester Sharks, if in playoff standing next season, would see impact with the timing of the Phase I construction. The discussion was tabled to next meeting due to time constraints. Commissioner Pietrewicz offered congratulations to Sandy and her staff for doing an excellent job.

Chairman Paquette inquired about the sold out Phish concerts. Sandy commented that with this event, there are always challenges, however a neighbor's meeting was held prior to the performances in a proactive effort to minimize impact to the environs. Republic Parking also assisted with parking rates to help accommodate the simultaneous high school graduation attendees.

Sales Report – Jim Moughan

Financials March 2012 – Julia Iorio

Sharks Year End Statistics – Michael Mudd

Sharks Continue to Gain Momentum in Worcester After an Eight Percent (8%) Increase in Attendance

Commissioner Najarian motioned to congratulate Michael Mudd, President of the Worcester Sharks and his staff for a great past season; seconded by Commissioner Budd. (5 yeas, 0 nays)
Motion passed.

6. New Business – Chairman Paquette / Heather Gould

- a. **Meeting Schedule** – July and August / No meetings unless necessary
- b. **Appointment of New Commissioner** – John Harrity / Effective July 12, 2012
- c. **Convention Center Air Wall** – 3rd Floor Viewing Conducted
- d. **Chairman Paquette Term of Service & Congratulations** - Presented to Chairman Paquette for his committed service to the Worcester Civic Center Commission
- e. **Birthday Wishes to Commissioner Budd**

7. Dates and Time of Subsequent Meetings

September 27th, 2012

DCU Center Conference Room - 12 Noon

Chairman Paquette moved to adjourn the meeting; Seconded by Commissioner Najarian.
(5 yeas, 0 nays) *Motion passed.*

Meeting Adjourned – 1:45pm

**CIVIC CENTER COMMISSION
MEETING MINUTES
August 1, 2012**

Attendees:

CCC Members: Commissioner Jim Knowlton, Commissioner Scott Najarian, Commissioner Ed Pietrewicz & Commissioner John Budd

Absent: Commissioner John Harrity

City: Heather Gould, Amanda Gregoire, Paul Moosey

SMG: Sandy Dunn

Minutes Prepared by: Paige Williamson, SMG

1. Call to Order:

Commissioner Pietrewicz brought the meeting to order at 4:05pm.

Commissioner Budd wanted the record to reflect that the Mirick O'Connell firm that he is employed by, does conduct business with Consigli Construction, but in no way, has any impact on his decision making or his compensation by the law firm.

2. Major Projects

a. DCU Center Master Plan Update – *Heather Gould*

- i. MGL Ch. 149a Construction Manager at Risk Services- Contract Request

Heather Gould apologized to the Commission for calling this meeting on such short notice and thanked all that could attend. Paul Moosey provided brief summary of the CMR selection process and stated that all organizations were comfortable with the process. Mr. Moosey also stated that the selection committee was made up of the following members; the OPM, the City, the Architects, Heather Gould & himself and the final selection was made at the beginning of July.

Commissioner Najarian moved to accept Consigli Construction as the selected "Construction Manager at Risk" for the DCU Center renovation project; seconded by Commissioner Budd. (4 yeas, 0 nays) *Motion passed.*

3. New Business

- i. *September 27th, 2012 – 12pm*
ii. *October 25th, 2012 -12pm*

DCU Center Conference Room

Comissioner Knowlton moved to adjourn the meeting; Seconded by Commissioner Najarian. (4 yeas, 0 nays) *Motion passed.*

Meeting Adjourned – 4:10pm