



CITY OF WORCESTER

CITIZEN ADVISORY COUNCIL

MINUTES

CITIZEN ADVISORY COUNCIL MEETING

Thursday, September 24, 2020 6:30 PM

WebEx Virtual Meeting – ID 160 184 4534

Call in number: 1-415-655-0001 - Access code: 160 184 4534

Present: District 1, Gerardo Schiano
District 2, Raymond Smith, II
District 2, Rachel Brown
District 4, Janny Nivar De Reyes
District 5, Carol Stovall
District 5, Terrance Ford
At-Large, Elle Parker

Absent: District 3, Ken Asafo-Adjei
District 4, Benetta Kuffour

Staff: Jeannie Michelson, City Manager's Office
Pamela Callahan, Human Resources Department

1. The meeting was called to order at 6:31pm.
2. Jeannie informed all in attendance about the virtual format of the meeting, how to participate and how to access the recording and minutes.
3. Jeannie called for a roll call for attendance.
 - a. 7 CAC Members were present (Gerardo, Raymond, Rachel, Janny, Carol, Terrance, Elle) 2 Staff were present (Jeannie, Pam)
4. Gerardo made a motion to accept the minutes from 8/13/20. And Carol 2nd the motion. All voted in favor. Minutes of 8/13/20 were approved.
5. Due to the lack of a designated chairperson, Jeannie called for nominations for the Chairperson position.
 - a. Gerardo self-nominated. There were no other nominations. Gerardo is the new chairperson.
6. Gerardo called for nominations to the vice chairperson position.
 - a. Carole nominated Raymond. Raymond accepted the nomination. There were no other nominations. Raymond is the new vice chairperson.
7. Appointment Updates: Jeannie provided a list of appointments made since the July meeting.

8. Recruitment: Pam discussed virtual information nights being utilized by others and how it could be adapted for the CAC to provide information about boards and commissions.
 - a. Raymond, Gerardo and Carol all like the idea.
 - i. Discussion about using it to target a specific group.
 - ii. Discussion about using the time during business meeting for the virtual information session.
 - iii. Pam will work with Amy Peterson, the media person, to get the word out and encourage people to attend.
 - b. Ellie and Gerardo discussed the facebook neighborhood groups they belong to and that they would share the openings with those groups.
 - i. Lakeview Resident Neighborhood, Burncoat Group, Westside Group, Columbus Park Group are all on facebook.
 - c. Rachel wants to use a business meeting to discuss the bylaws of the CAC and the voter registration issue.
 - d. Gerardo asked about the Law Department Training.
 - e. Rachel wants to discuss the voter registration as soon as possible because it has been on the table for a long time.
 - f. Gerardo wants to give as much notice as possible.
 - g. The next business meeting is November 19, 2020. The agenda will include the voter registration issue.
 - h. Jeannie will distribute the minutes and all information related to the voter registration issue so that all members will be familiar with the issue before the business meeting in November.
 - i. The virtual information session will be tabled at this time.
 - j. Rachel requested that a standing agenda item, "Brainstorm for future agenda items" be added to the agenda.
9. Elle made a motion to adjourn. Motion was 2nd by Carol. Meeting was adjourned at 7:05pm

Approved 10/27/20 /jmm