

# CITY OF WORCESTER

## DEPARTMENT OF PUBLIC WORKS AND PARKS

Parks, Recreation and Cemetery Division

50 Skyline Drive, Worcester, MA 01605-2898

**Jay J. Fink**  
Commissioner



Eric D. Batista, City Manager

**Robert C. Antonelli, Jr., CPRP**  
Assistant Commissioner

(508) 799-1190

(508) 799-1293 FAX

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## PARKS & RECREATION COMMISSION

### POLICY & PROCEDURE

#### GIFTS, PLAQUES, BENCHES, & MONUMENTS

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1. Any person requesting permission to or seeking to make a donation in order to place a plaque, bench, or monument on property within the care, custody or control of the Parks & Recreation Commission (Commission) shall submit an application with the Commission.
2. The Commission will consider such application received at a public meeting, including consideration of the size, materials, location and type of request.
3. The Commission shall vote to make a recommendation regarding the request to the City Manager for his consideration pursuant to G.L. c. 44, Sec. 53A, and his receipt of a report from the Chief of Police.
4. Any such request not first submitted to the Commission shall be referred to the Commission for its consideration and vote prior to the final action on the request.