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CLERK OF THE SCHOOL COMMITTEE
WORCESTER PUBLIC SCHOOLS
20 IRVING STREET
WORCESTER, MASSACHUSETTS 01609

AGENDA #1

The School Committee will hold a virtual and/or in person meeting:

on: Thursday, January 5, 2023
at: 5:00 p.m. Executive Session
6:00 p.m. Regular Session
in: Esther Howland South Chamber, City Hall

ORDER OF BUSINESS

A. General Business Items taken in Executive Session

gb 3- 3 –Administration
(December 28, 2022)

To discuss strategy with respect to collective bargaining if an open meeting may have a detrimental effect on the bargaining position of the public body and the chair so declares – Successor Contract Negotiations – Educational Association of Worcester, Units A/B.

To discuss strategy with respect to collective bargaining if an open meeting may have a detrimental effect on the bargaining position of the public body and the chair so declares – Successor Contract Negotiations – Educational Association of Worcester, Instructional Assistants Unit.

To discuss strategy with respect to collective bargaining if an open meeting may have a detrimental effect on the bargaining position of the public body and the chair so declares – Successor Contract Negotiations – Educational Association of Worcester, Aides to the Physically Handicapped, Monitors and Drivers Unit.

To discuss strategy with respect to collective bargaining if an open meeting may have a detrimental effect on the bargaining position of the public body and the chair so declares – Successor Contract Negotiations - Massachusetts Laborers' District Council for and in behalf of Worcester Public Service Employees Local Union 272 of the Laborers' International Union of North America, AFL-CIO, Custodians.

To discuss strategy with respect to collective bargaining if an open meeting may have a detrimental effect on the bargaining position of the public body and the chair so declares – Successor Contract Negotiations - Massachusetts Laborers' District Council for and in behalf of Worcester Public Service Employees Local Union 272 of the Laborers' International Union of North America, AFL-CIO, Unit D, Computer Technicians.

B. Call to Order

C. Pledge of Allegiance/National Anthem

D. Roll Call

E. Consent Agenda

i. Approval of Minutes

AOR 3-1 - Clerk
(December 1, 2022)

To consider approval of the Minutes of the School Committee Meeting of Thursday, November 17, 2022.

To consider approval of the Minutes of the School Committee Meeting of Thursday, December 1, 2022.

To consider approval of the Minutes of the School Committee Meeting of Thursday, December 15, 2022.

ii. Approval of Donations

gb 3-1 - Administration
(December 21, 2022)

To consider approval of the following donations:

- Items valued at \$583.00 from Hanover Insurance consisting of: assorted snacks, office supplies, Tupperware, gift bags and Thank You cards
- \$500.00 from Casella Waste for South High School's Diesel Program
- \$500.00 from Noregon Systems for South High School's Diesel Program
- \$500.00 from Dario Diesel Truck for South High School's Diesel Program
- \$300.00 from Harr Motor Company for South High School's Diesel Program
- \$500.00 from Apple Trailer Rental for South High School's Diesel Program
- \$1000.00 from WPI's STEM Week Mini-Grant for Virtual Reality equipment
- service valued at \$100.00 from Dr. Steven Welch, M.D. of Welch Opticians for the repair of student eyeglasses
- \$50 to Doherty Memorial High School from the Class of 1972 alumni

- a 2013 Hyundai Elantra valued at \$300 from Ericka Lyn Mancini to the WTHS Automotive Technology Department
- a 2002 Toyota Camry valued at \$100 from LKQ to the WTHS Automotive Technology Department
- \$6,000 from MassPort to the Innovation Pathways program at WTHS

Recommendation of Administration

Approve on a roll call.

iii. Notification of Personnel Records

iv. Initial filing of individual recognitions

gb 3-2 - Novick
(December 17, 2022)

To recognize Brian Allen, Sara Consalvo, Nancy Blomstrom, Akshay Guru Rajkumar, Mohammed Siddiqui, Ivanna Then, Liam Young, and Leah Lambert for the tenth consecutive Association of School Business Officers International Meritorious Budget Award for the fiscal year 2023 Worcester Public Schools budget.

Recommendation of Administration

Approve on a roll call.

v. Notices of interest to the district or to the public

F. Items for Reconsideration

G. Held Items

gb 2-40.2 - Administration/Kamara/Clancey/Johnson/Mailman/Novick
(September 23, 2022)

Response of the Administration to the request to provide a list of agreements and/or contracts that the school system has with community organizations.

gb 2-260.1 - Mailman
(September 21, 2022)

Request that the Administration provide a report on elementary class sizes and consider taking action, if necessary.

gb 2-261.1 - Mailman
(September 21, 2022)

Request that the Administration provide a report with the October 1st enrollment numbers.

gb 2-317.1 - Administration
(December 15, 2022)

To consider approval of the Job Description of the Assistant Director of Intramural and Interscholastic Athletics.

Recommendation of Administration

Approve on a roll call.

H. Recognition

I. Public Comment

Any member of the public may address the Committee regarding any item before them for two (2) minutes. Those speaking will state their name, their residence, and the item on which they wish to speak for the record. Those speaking may do so in person or via remote participation. Those wishing to address the Committee in a language other than English are asked to notify the Clerk of the Committee in advance, so the Committee may be provided with an interpreter. Members of the Committee may not respond to the comments of the public at the meeting.

J. Public Petition

K. Report of the Superintendent

ROS 3-1 – Administration
(December 20, 2022)

FROM HERE, ANYWHERE... TOGETHER: The Path for the Strategic Plan

Recommendation of Administration

Accept and file.

L. Reports of the Standing Committees

The Joint Committee of Finance and Operations and City Council's Education Committee met on Monday, November 21, 2022 at 5:00 p.m. in Room 410 at the Durkin Administration Building.

The Standing Committee on Teaching, Learning and Student Supports met on Tuesday, December 13, 2022 at 5:30 p.m. in Room 410 at the Durkin Administration Building.

The Standing Committee on Governance and Employee Issues met on Wednesday, December 14, 2022 at 5:00 p.m. in Room 410 at the Durkin Administration Building.

M. Student Advisory Committee Items

N. Approval of Grants and other Finance Items

gb 3-4 - Administration
(December 14, 2022)

To consider approval of a Financial Education Innovation Fund Grant in the amount of \$1,650 through the Commonwealth of MA Office of the Treasurer.

gb 3-5 - Administration
(December 15, 2022)

To consider approval of prior fiscal year payments in the amounts of \$76.64 and \$114.66 to an IT Support Specialist, systemwide, for May and June mileage reimbursement.

gb 3-6 - Administration
(December 15, 2022)

To consider approval of a prior fiscal year payment in the amount of \$23,508 to the Bi-County Collaborative for a student tuition bill.

gb 3-7 - Administration
(December 15, 2022)

To consider approval of prior year fiscal payments to a school nurse in the amounts of \$75.00 for an online course reimbursement and \$120.00 for an RN license renewal reimbursement.

gb 3-8 - Administration
(December 15, 2022)

To consider approval of a prior year fiscal payment to the Director of Nursing and Health Services in the amounts of \$75.00 for SHIELD (School Health Institute for Education and Leadership Development) Nurse Leader Meeting and \$79.00 for PD Reimbursement from Boston University SHIELD.

gb 3-9 - Administration
(December 15, 2022)

To consider approval of a prior year fiscal payment to a school nurse supervisor in the amount of \$699.00 for an online course reimbursement.

gb 3-10 - Administration
(December 15, 2022)

To consider approval of a prior year fiscal payment to a school nurse in the amount of \$100.00 for services for the Department of Public Health by calling families regarding COVID contact tracing.

gb 3-11 - Administration
(December 20, 2022)

To consider approval of a prior year fiscal payment to a school nurse in the amount of \$120 for an RN license renewal reimbursement.

gb 3-12 - Administration
(December 20, 2022)

To consider approval of a prior year fiscal payment to a School Administrator in the amount of \$5,098.65 for a missed payroll run from March 12, 2022.

gb 3-13 - Administration
(December 20, 2022)

To consider approval of a prior year fiscal payment to a principal in the amount of \$227.86 for a missed retro payment from the Summer 2020.

gb 3-14 - Administration
(December 20, 2022)

To consider approval of a prior year fiscal payment in the amount of \$208.11 to Gopher Sport.

gb 3-15 - Administration
(December 20, 2022)

To consider approval of a prior year fiscal payment in the amount of \$1,576.40 to Grainger Industrial Supply.

gb 3-16 - Administration
(December 20, 2022)

To consider approval of a prior year fiscal payment in the amount of \$88.34 to a Parent Liaison for April/May 2022 mileage reimbursement.

gb 3-17 - Administration
(December 27, 2022)

To consider approval of \$5000.00 from the Office of Economic Empowerment/Financial Education Innovation Fund to be used for a Credit for Life Fair to be held at Burncoat High School where students will learn how to make real world, personal financial decisions.

gb 3-18 - Administration
(December 27, 2022)

To consider approval of \$50,000.00 for the Innovation Pathways Implementation and Support Grant FC419n to help maintain and expand equitable access to high quality career technical education at WTHS.

gb 3-19 - Administration
(December 27, 2022)

To consider approval of FY23 FC428 Connecting Activities grant in the amount of \$145,043 administered by the Department of Elementary and Secondary Education.

gb 3-20 - Administration
(December 28, 2022)

To consider approval of FY23 FC189 Proficiency-based Outcomes in Languages Other than English in the amount of \$53,255.00 from The Center for School and District Partnership (CSDP) /DESE.

gb 3-21 - Administration
(December 28, 2022)

To consider approval of \$1,100,031.00 from the Executive Office of Education for the lab modernization of the Automotive Technology programs at WTHS. These funds will be used to replenish key equipment for student learning and training for

instructor development to update two program pathways of Automotive Technology.

gb 3-25 - Administration
(December 23, 2022)

To consider approval of a prior year fiscal payment to eleven employees for Vacation days owed in the amounts of: \$539.10, \$884.40, \$549.90, \$902, \$537, \$549.90, \$1,068.40, \$1,068.40, \$458.25, and \$902..

Recommendation of Administration

Approve on a roll call.

O. General Business

gb 3-22 - McCullough
(December 20, 2022)

To explore the feasibility of increasing the day-by-day substitute rate for licensed/retired educators.

Recommendation of Administration

Refer to the Standing Committee of Finance and Operations.

gb 3-23 - Mailman
(December 20, 2022)

Request that the Administration review scheduling options for Chapter 74 programs in the WPS comprehensive high schools, in an effort to increase shop time to more closely mirror Worcester Technical School's schedule of alternating between one week of shop and one week of classroom instruction.

Recommendation of Administration

Refer the item to the Administration.

gb 3-24 - Kamara
(December 23, 2022)

To receive an update on the outsourcing of mental health services to external providers to meet the needs of wellness for our students; including total number of organizational applicants, which schools have a service provider, and what services will be rendered per school.

Recommendation of Administration

Refer the item to the Administration.

gb 3-26 - Novick
(December 28, 2022)

To advocate to our state delegation for the use of state American Rescue Plan Act funds to cover the pandemic-induced inflationary increases in current Massachusetts School Building Core Program projects.

gb 3-27 - Novick
(December 28, 2022)

To urge the state delegation to do what is necessary to restore the Massachusetts School Building Authority Accelerated Repair program.

gb 3-28 - Novick
(December 28, 2022)

To urge the state delegation to do what is necessary to expand funding for the Massachusetts School Building Authority.

Recommendation of Administration

Refer to the state delegation.

P. ANNOUNCEMENTS

Q. ADJOURNMENT

Helen A. Friel, Ed.D.
Clerk of the School Committee

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- i. APPROVAL OF RECORDS
Clerk
(December 21, 2022)

ITEM – AOR 3-1
S.C. MEETING – 1-5-23

ITEM:

To consider approval of the Minutes of the School Committee Meetings of:

Thursday, November 17, 2022
Thursday, December 1, 2022
Thursday, December 15, 2022.

PRIOR ACTION:

BACKUP:

Annex A (pages) contains a copy of the Minutes of the School Committee Meeting of Thursday, November 17, 2022.

Annex A (pages) contains a copy of the Minutes of the School Committee Meeting of Thursday, December 1, 2022.

Annex A (pages) contains a copy of the Minutes of the School Committee Meeting of Thursday, December 15, 2022.

RECOMMENDATION OF MAKER:

RECOMMENDATION OF THE ADMINISTRATION:

Approve on a roll call.

ii. APPROVAL OF DONATIONS
Administration
(December 21, 2022)

ITEM – gb 3-1
S.C. MEETING – 1-5-23

ITEM:

To consider approval of the following donations:

- Items valued at \$583.00 from Hanover Insurance consisting of: assorted snacks, office supplies, Tupperware, gift bags and Thank You cards
- \$500.00 from Casella Waste for South High School's Diesel Program
- \$500.00 from Noregon Systems for South High School's Diesel Program
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- a 2002 Toyota Camry valued at \$100 from LKQ to the WTHS Automotive Technology Department
- \$6,000 from MassPort to the Innovation Pathways program at WTHS

PRIOR ACTION:

BACKUP:

RECOMMENDATION OF MAKER:

RECOMMENDATION OF THE ADMINISTRATION:

Approve on a roll call.

iv. INITIAL FILING OF RECOGNITIONS
Novick
(December 17, 2022)

ITEM – gb 3-2
S.C. MEETING – 1-5-23

ITEM:

To set the date to recognize Brian Allen, Sara Consalvo, Nancy Blomstrom, Akshay Guru Rajkumar, Mohammed Siddiqui, Ivanna Then, Liam Young, and Leah Lambert for the tenth consecutive Association of School Business Officers International Meritorious Budget Award for the fiscal year 2023 Worcester Public Schools budget.

PRIOR ACTION:

BACKUP:

RECOMMENDATION OF MAKER:

Set the date of January 19, 2023.

RECOMMENDATION OF THE ADMINISTRATION:

Administration concurs with the maker.

G. HELD ITEMS
Administration
(December 8, 2022)

ITEM – gb 2-40.2
S.C. MEETING – 1-5-23

ITEM:

Response of the Administration to the request to provide a list of agreements and/or contracts that the school system has with community organizations.

PRIOR ACTION:

- 2-3-22 - Superintendent Binienda stated that the WPS has to use certified interpreters which they already have. The Administration meets with the resettlement agencies once a week regarding how to better service the refugees. School Committee Member Mailman requested that the Administration provide a list of agreements and/or contracts that the school system has with community organizations. Superintendent Binienda stated that agreements with institutions are based on the needs of the school district and the services they provide. She indicated that she would provide a report on the partnerships and contracts that the Administration has with group organizations. Mayor Petty made the following amendment to School Committee Member Kamara's item:
To consider establishing working agreements with ethnic-based organizations that service WPS students and families, immigrants and refugees such as South East Asian Coalition, ACE, Latino Education Institute and Angel's Net Foundation **to include partnerships and contracts with group organizations.**
- 10-6-22 - On a roll call of 7-0, the item as amended was referred to the Administration. Member Kamara asked for additional information to include the purpose of the partnership and the end dates of the contracts. On a roll call of 5-0-2 (absent McCullough and Mayor Petty), the item was held for updates from the Administration.

BACKUP:

Annex A (6 pages) contains the response to the item.

RECOMMENDATION OF MAKER:

RECOMMENDATION OF THE ADMINISTRATION:

To approve on a Roll Call.

Worcester Public Schools

Worcester, Massachusetts

Dr. John E. Durkin Administration Building
20 Irving Street
Worcester, Massachusetts 01609-2493



Office Telephone
(508) 799-3644

Dr. Marie Morse
Assistant Superintendent of Teaching and Learning

Email:
morsemd@worcesterschools.net

To: Dr. Helen Friel
From: Dr. Marie Morse, Assistant Superintendent of Teaching and Learning
Submitted by: Ellen Kelley, Executive Director of Schools
Re: gb #2-40.1
Date: December 6, 2022

gb #2-40.1

School Committee Member Mailman requested that the Administration provide a list of agreements and/or contracts that the school system has with community organizations.

Request

Member Kamara asked for additional information to include the purpose of the partnership and the end dates of the contracts.

Response

There are many agreements and contracts with community organizations. Below is a list of the organizations we have had contracts/agreements with last year and this year.

Community Agreements and/or Contracts All contracts will end or be reviewed June, 2023	
Community Agency	Purpose of the Partnership
Abbvie	Field trip opportunities, Maker space construction at schools, Mentor support in after school programming
ACE	Regular meetings with all community providers and ongoing collaborative projects. Biweekly meetings with ML coaches. College Access Network
Acentria-Several programs including unaccompanied Minors Program	Meet to get updates on new refugees and services needed, Regular meetings with all community providers and ongoing collaborative projects. Caregivers Tech

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American Antiquarian Society	Collaborator on grants and professional learning opportunities (funding dependent)
Anna Maria College	Student teachers in our WPS classrooms
Apple Hill Music	Provides school visits and scholarships for students in chamber music
ArtsWorcester	Collaboration with Visual Arts Faculty: Staff Show, Teen Programming. Scheduled visits to gallery for all WPS teens developing mentorship programs for students interested in arts, marketing, curation and management.
Assumption College	Student teachers working in our classrooms.
Berklee College of Music	Liaison sits on the Music Education Advisory, collegiate music education outreach to HS students Beginning conversations on special needs and arts education professional learning.
Black Families Together/CDOs	Bimonthly meetings
Black Excellence Academy	Work with Stacey Deboise Luster at Worcester State University to promote academic and social learning opportunities for our students. Program is run everyday after school at WSU and recruits students from WPS schools.
Boston College	Patrick Proctor consultancy, Bilingual endorsement certificate for teachers.
Boston Museum Of Science	Engineering is elementary programming at all Elementary Schools, various grades ranging K-6.
Boston Symphony Orchestra	Supports Open Rehearsals, Community Concerts, Days in the Arts Programming and professional learning for teachers
Boys & Girls Club	Provided SEL training/open forum for staff. College access network. OSEL provides after school/vacation time SAC support to programs
Bravehearts	In contact with the Assistant General Manager to set up communication with principals, to set up partnerships to provide incentives to celebrate reading.
Broad Meadow Brook	Partnership with Rice Square School for after school and summer enrichment programs.
Central Mass Music Educators	Central District Music Festival Participation All State Music Festival Participation

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Mass Music Educators Association National Association for Music Education	All Eastern and All American as qualified Professional Learning Support for Teachers
Chief Diversity Officer Network	Quarterly meetings with Police, Fire, City CDOs facilitated by Worcester NAACP President
City of Worcester	District Leaders participate in many city wide councils and events, such as Mayors' Mental Health Task Force, Worcester Together and Mayors food task force. Managers work in collaboration with city leaders to meet the needs of families. One example is Ed tech work with Municipal Broadband Committee Cultural Development Office supports WPS Performances in the community (Festival of Lights etc.) City Clerk's Office works with WPS to register students to vote and trains high school students to work the polls on election day.
College of Holy Cross	Student teachers, Master classes/interns for Music and Performing Arts. Arts Transcending Borders (ATB) program for high school students. Provided tickets for all students and staff for a football game during the regular season. Holy Cross students participate in AVID classroom tutorials twice weekly
Clark University - student teachers and MATs	Student teachers, Esports, Affinity Group, great partnership with Woodland Academy. This year working with members of the faculty on creating a Wellness Plan Provides CU students to participate in AVID tutorials twice weekly.
Cultural Exchange for Soccer (CETS)	EL programming collaboration. Provide after school and summer leadership programming for immigrant students
Crocodile River	LEAP field trip
DESE-Teacher Diversification PLC	Network with other district in MA to recruit, retain, and support BIPOC, Participation allowed SPED to engage in relevant topics and networking to address recruitment
Early Intervention	Support families of SWD with in the community at an early age

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Services (Thom, Pernet, Southbay, Criterion)	and help refer families for continued services,
Ecotarium	Afterschool programming, work closely with camp directors to fund and recruit students for participation in week long summer camps, LEAP field trips
Education Superhighway	Supporting home internet
EOC (Education Opportunity)	FAFSA completion and college access network
Family Health Center/ DPH/ Edward Kennedy	Regular meetings with community providers and multilingual office
Family Services of Central Massachusetts	Regular meetings with community providers and multilingual office
Girls Inc	Provide support to their summer program, Manager is on board.
Guild of St. Agnes	After School programs for WPS students, provide summer support with SAC,
Hanover Theater	Provides week long summer camps and after school opportunities, LEAP field trips,
INspired Network for Leaders, Counselors, Teachers	Affinity group with BIPOC leaders, teachers, counselors
Intel	Volunteer read alouds during STEM week and literacy month
LEI - student interns, enrichment programs, Chandler Magnet, Woodland, and WEMS	Regular meeting with all community providers and ongoing collaborative projects
LEON(Latino Empowerment Organizing Network)	Weekly, Bi-weekly Education Subcommittee meetings
Literacy Volunteers of Greater Worcester	Regular meetings with all community providers
Lowell Mills	LEAP field trips
LUK Inc (LUK Mentoring Program)	Regular meetings with all community providers

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Massachusetts Educational Theater Guild	Professional learning resources for teachers Competitions for middle and high school theater programs
Mechanics Hall	Concerts for Kids Programs, Grade 6 LEAP Many Voices Youth Singers Program for students in grades 5-6
Music Worcester	Tickets to Opportunity Program for students and families, Master classes and school visits
Non-Public Private Schools Collaboration through IDEA Grant Proportionate Share	Worcester consultation meetings involved non-public schools to provide assurances of child find and FAPE specially designed instruction for students living in Worcester and enrolled in private schools.
Old Sturbridge Village	LEAP field trip
Open Sky	Partner to identify homeless families in need of financial support to provide housing stability.
Panorama	Measure student competencies for SEL, diversity and inclusion, college and career readiness; combining academics, attendance, and behavior. Measures and monitor are done through survey and data reporting
QCC	Weekly meeting to support the ongoing implementation and expansion of Early College Worcester. SPED PAC forum, partnership in transition planning and post secondary outcomes for students to prepare students from high school to college
Rainbow CDC	After school contracting and licensing for in school programs
Rec Worcester	Support of afterschool programming on school sites, bussing from summer school to parks
RIAC (Refugee & Immigrant Assistance Center)	ML department regular meetings with community partners
SEAC-Southeast Asian Coalition	After school and summer programming, ongoing collaborative projects
Supreme Judicial Court of MA	Judicial Youth Corps Program Partner
Tower Hill Botanical Gardens	Worked closely with camp directors to provide scholarships for after school and summer programs, LEAP field trips,
UMass Medical School	Worcester Pipeline Collaborative that includes QCC and North

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	Quadrant schools. Science live: virtual field trips, North Quadrant Student Support Grants for enrichment, other activities. Medical Students also serve as Virtual Buddies with Secondary students. OSEL has provided Youth Mental Health First Aid Training.
United Nations Association of Greater Boston	Model UN partnerships
United Way	Partnerships to help fund community programming
UMASS Amherst	Student Teachers
UMASS Lowell	Student Teachers
WARM-Worcester Alliance for Refugee Ministry Inc. (WARM)	Supports refugee families, regular monthly meetings with ML department
Woo Sox/Polar Park	Provide tickets to games as incentives for students, hold holiday celebrations with schools, promotes the arts by showcasing at the games, planning to promote the "Spoken Word: Celebration of Language in June, scholarships for secondary students
WICN 90.5 FM	Instrument Donation Program for WPS Programs and students
WPI	WPI college students conduct twice weekly, tutorials in AVID secondary classes
Worcester Center for Crafts	Free workshops for youth and families, host to 3D Arts Festival Show, 2023
Worcester Cultural Coalition and the Worcester Cultural Development Office	Provide students with performance opportunities, assists with permits etc.
Worcester Education Collaborative	Principal for a Day program, partnership to provide input from the community
Worcester Railers	Provide school wide tickets to attend games during the day,

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G. HELD ITEMS
Mailman
(September 21, 2022)

ITEM - gb 2-260.1
S.C. MEETING - 1-5-23

ITEM:

Request that the Administration provide a report on elementary class sizes and consider taking action, if necessary.

PRIOR ACTION:

10-6-22 - On a roll call of 6-0-1 (absent McCullough), the item was referred to the Administration.

BACKUP: **Annex A (1 page) contains the response to the item.**

RECOMMENDATION OF MAKER:

RECOMMENDATION OF THE ADMINISTRATION:

To approve on a Roll Call.

as of 11/30/2022

	Total	K	1	2	3	4	5	6	FY23 Current	Class Size by Grade																												
										K	K	K	K	K	1	1	1	1	1	2	2	2	2	2	3	3	3	3	3	4	4	4	4	4	5	5	5	5
		Total Enrollment by Grade									Class Size by Grade																											
Belmont Street Community School	533	76	72	79	73	103	69	61	25	20	19	19	18	18	17	19	18	18	20	21	20	25	25	23	30	29	28	16	23	23	23	21	20	20				
Burncoat Street Preparatory School	225	31	34	36	25	33	33	33	14	17	14			18	16			19	17			13	12		17	16			17	16			19	14				
Canterbury Street Magnet School	249	65	36	25	27	24	36	36	15	21	22	22		18	18			13	12			14	13		14	10			20	16			19	17				
Chandler Elementary Community	417	63	63	45	54	68	52	72	20	24	20	19		21	21	21		23	22			19	18	17	24	24	20		19	17	16		25	25	22			
Chandler Magnet School	207	25	25	16	30	32	33	46	14	14	11			13	12			8	8			15	15		16	16			18	15			24	22				
City View Discovery School	386	49	52	35	43	54	92	61	21	17	17	15		18	18	16		19	16			17	14	12	19	18	17		26	25	23	18	21	20	20			
Clark Street School	225	34	34	30	23	32	36	36	14	17	17			17	17			16	14			12	11		16	16			19	17			19	17				
Columbus Park Preparatory Academy	349	52	50	50	60	43	49	45	20	18	18	16		18	16	16		25	25			21	21	18	15	14	14		17	16	16		16	15	14			
Elm Park Community School	421	64	63	54	49	69	56	66	21	23	22	19		22	21	20		20	17	17		19	15	15	23	23	23		19	19	18		23	22	21			
Flagg Street School	344	57	65	45	57	48	37	35	17	19	19	19		22	22	21		23	22			19	19	19	25	23			19	18			18	17				
Francis McGrath School	211	37	25	22	26	32	34	35	13	19	18			13	12			22				14	12		17	15			17	17			18	17				
Gates Lane of International Studies	394	61	68	50	59	56	60	40	20	19	21	21		23	23	22		17	17	16		20	20	19	19	19	18		20	20	20		19	21				
Goddard Science and Technology	339	47	55	42	52	46	58	39	21	16	16	15		19	18	18		14	14	14		18	17	17	17	16	13		21	19	18		14	13	12			
Grafton Street School	431	58	72	54	62	63	56	66	20	20	20	18		25	24	23		19	18	17		22	20	20	21	21	21		29	27		22	22	22				
Heard Street Discovery Academy	245	40	32	42	26	36	44	25	14	21	19			16	16			22	20			13	13		19	17			22	22			13	12				
Jacob Hiatt Magnet School	300	57	26	41	47	48	41	40	15	20	19	18		13	13			21	20			24	23		25	23			23	18			20	20				
La Familia	167	39	41	36	18	14	11	8	10	21	18			22	19			19	17			18			14				11				8					
Lake View School	303	48	52	31	45	41	43	43	14	24	24			27	25			16	15			23	22		21	20			22	21			22	21				
Lincoln Street School	225	51	39	17	34	31	26	27	12	27	24			20	19			17				18	16		16	15			26				14	13				
May Street School	295	48	44	35	43	38	45	42	14	24	24			22	22			18	17			24	19		20	18			23	22			21	21				
Midland Street School	209	37	39	29	25	32	31	16	12	19	18			20	19			15	14			25			16	16			16	15			16					
Nelson Place School	440	59	72	64	68	67	62	48	22	21	19	19		24	24	24		22	21	21		20	18	18	12	23	22	22		23	21	18		18	17	13		
Norrback Avenue School	384	64	68	37	60	64	47	44	21	23	20	21		19	18	16	15		19	18			21	20	19	23	22	19		18	16	13		16	15	13		
Quinsigamond School	661	101	111	88	96	88	91	86	29	26	25	25	25	25	23	23	23	17	24	23	21	20	25	24	24	23	23	23	22	20	25	24	22	20	23	23	21	19
Rice Square School	462	69	71	79	75	49	58	61	21	19	17	15	18	24	23	24		29	28	22		19	19	19	18	26	23			20	19	19		30	31			
Roosevelt School	416	54	60	58	67	72	50	55	21	19	19	16		20	20	20		20	19	19		23	22	22		25	24	23		19	16	15		19	19	17		
Tatnuck Magnet School	358	59	49	52	52	57	39	50	20	22	21	16		17	16	16		18	18	16		19	18	15		21	19	17		20	19			18	16			
Thorndyke Road School	361	58	59	45	48	46	56	49	15	30	28			21	19	19		23	22			25	23		24	22			28	28			25	24				
Union Hill School	396	58	58	60	52	54	57	57	21	20	19	19		21	19	18		21	20	19		18	17	17		19	18	17		21	18	18		21	19	17		
Vernon Hill School	403	61	64	42	65	60	50	61	22	16	15	15	15	19	17	15	13		22	20			22	22	21	20	20		17	17	16		21	21	19			
Wawecus Road School	121	21	21	15	20	17	14	13	7	21				21				15				20		21		17			14				13					
West Tatnuck School	271	48	37	41	43	44	26	32	13	24	24			20	17			21	20			22	21			23	21			26				16	16			
Woodland Academy	522	85	104	52	71	65	74	71	27	19	19	16	16	15	25	24	22	21	12			18	17	17		19	18	18	16	23	22	20		23	21	17	13	
Worcester Arts Magnet School	338	45	60	52	47	50	48	36	16	23	22			20	20	20		18	17	17		24	23		25	25			24	24			18	18				
Unassigned																																						
Total	11,608	1,691	1,657	1,499	1,642	1,676	1,614	1,535	601																													
Average Per Classroom	19.31									19.5			19.4			18.8			18.8			19.8			19.6			19										

There are 73 Kindergarten Instructional Assistant positions and 33 elementary tutor positions included in the FY23 Budget. All schools have at least one Kindergarten Instructional Assistant position.

G. HELD ITEMS
Mailman
(September 21, 2022)

ITEM - gb 2-261.1
S.C. MEETING - 1-5-23

ITEM:

Request that the Administration provide a report with the October 1st enrollment numbers.

PRIOR ACTION:

10-6-22 - Mr. Allen stated that the Administration has not yet certified the numbers with the State but will be providing a report as soon as they have those numbers.
On a roll call of 6-0-1 (absent McCullough), the item was referred to the Administration.

BACKUP: **Annex A (3 pages) contains the response to the item.**

RECOMMENDATION OF MAKER:

Refer to the Administration.

RECOMMENDATION OF ADMINISTRATION:

The Administration concurs with the maker.

Year	Enrollment by School and Grade	Change from Previous Year		Enrollment History					Enrollment Trend																
		PK	K	1	2	3	4	5		6	7	8	9	10	11	12	SP	Total	Number	%	18-19	19-20	20-21	21-22	22-23
21-22	Belmont Street	44	71	79	65	92	69	58	67								545								
22-23	Belmont Street	48	79	70	79	71	104	71	63								585	40	7.3%	609	621	576	545	585	
21-22	Burncoat Street	0	35	38	25	32	46	43	35								254								
22-23	Burncoat Street	0	30	33	38	26	35	42	36								240	-14	-5.5%	309	282	260	254	240	
21-22	Canterbury	34	37	38	30	31	35	42	48								295								
22-23	Canterbury	31	64	37	26	28	27	40	41								294	-1	-0.3%	365	359	300	295	294	
21-22	Chandler Elementary	0	61	47	56	65	52	74	68								423								
22-23	Chandler Elementary	0	58	62	45	57	73	58	73								426	3	0.7%	507	493	453	423	426	
21-22	Chandler Magnet	35	52	40	62	57	56	50	66								418								
22-23	Chandler Magnet	35	48	57	40	57	57	56	52								402	-16	-3.8%	471	513	475	418	402	
21-22	City View	21	56	41	64	59	78	66	66								451								
22-23	City View	23	50	69	37	51	60	77	63								430	-21	-4.7%	473	477	462	451	430	
21-22	Clark St Community	32	35	28	23	34	39	34	32								257								
22-23	Clark St Community	28	33	34	29	31	36	39	38								268	11	4.3%	274	265	239	257	268	
21-22	Columbus Park	20	52	41	65	51	58	52	38								377								
22-23	Columbus Park	21	52	50	50	64	45	55	49								386	9	2.4%	465	427	383	377	386	
21-22	Elm Park Community	0	59	47	49	63	52	70	58								398								
22-23	Elm Park Community	0	64	61	53	49	68	57	63								415	17	4.3%	456	426	401	398	415	
21-22	Flagg Street	0	66	44	53	41	35	42	58								339								
22-23	Flagg Street	0	67	67	45	58	48	39	35								359	20	5.9%	388	385	345	339	359	
21-22	Francis J McGrath	0	28	26	23	30	32	33	32								204								
22-23	Francis J McGrath	6	36	24	21	25	31	32	33								208	4	2.0%	245	237	224	204	208	
21-22	Gates Lane	54	80	59	72	64	72	58	56								515								
22-23	Gates Lane	65	79	86	60	72	58	70	54								544	29	5.6%	553	561	516	515	544	
21-22	Goddard School	24	61	44	50	45	55	46	53								378								
22-23	Goddard School	14	51	69	45	56	49	56	40								380	2	0.5%	407	374	356	378	380	
21-22	Grafton Street	0	66	59	63	51	51	59	61								410								
22-23	Grafton Street	0	56	74	53	60	60	58	66								427	17	4.1%	402	369	377	410	427	
21-22	Heard Street	0	32	35	28	35	46	29	33								238								
22-23	Heard Street	0	42	31	44	25	35	43	26								246	8	3.4%	285	263	248	238	246	
21-22	Jacob Hiatt Magnet	40	42	42	53	54	49	44	34								358								
22-23	Jacob Hiatt Magnet	41	70	43	39	47	49	43	40								372	14	3.9%	410	412	383	358	372	
21-22	La Familia Dual Language	14	43	28	15	20	13	13	9								155								
22-23	La Familia Dual Language	14	38	38	34	18	12	10	8								172	17					155	172	
21-22	Lake View	0	57	40	51	35	42	43	39								307								
22-23	Lake View	0	46	56	34	46	39	44	43								308	1	0.3%	329	326	319	307	308	
21-22	Lincoln Street	0	42	30	37	40	29	23	34								235								
22-23	Lincoln Street	0	54	49	24	33	30	28	24								242	7	3.0%	255	229	249	235	242	

Year	Enrollment by School and Grade	Change from Previous Year		Enrollment History					Enrollment Trend																
		PK	K	1	2	3	4	5		6	7	8	9	10	11	12	SP	Total	Number	%	18-19	19-20	20-21	21-22	22-23
21-22	May Street	0	42	37	43	37	46	51	44								300								
22-23	May Street	0	49	45	35	43	37	45	41								295	-5	-1.7%	332	313	283	300	295	
21-22	Midland Street	0	41	24	25	31	30	21	24								196								
22-23	Midland Street	0	36	38	29	24	32	31	16								206	10	5.1%	230	222	210	196	206	
21-22	Nelson Place	43	81	84	72	86	80	68	54								568								
22-23	Nelson Place	48	64	82	81	74	84	78	64								575	7	1.2%	549	571	532	568	575	
21-22	Norrback Avenue	46	67	54	73	88	72	53	62								515								
22-23	Norrback Avenue	40	69	64	53	78	81	65	57								507	-8	-1.6%	579	563	518	515	507	
21-22	Quinsigamond	22	96	91	103	83	98	87	75								655								
22-23	Quinsigamond	23	100	113	96	106	92	96	87								713	58	8.9%	745	744	696	655	713	
21-22	Rice Square	0	79	94	91	59	71	66	56								516								
22-23	Rice Square	0	69	70	76	79	48	57	59								458	-58	-11.2%	476	477	465	516	458	
21-22	Roosevelt	64	54	59	69	69	42	63	60								480								
22-23	Roosevelt	79	73	79	68	75	78	55	59								566	86	17.9%	688	697	626	480	566	
21-22	Tatnuck	24	54	58	55	58	42	57	45								393								
22-23	Tatnuck	25	59	47	51	54	57	42	50								385	-8	-2.0%	410	425	397	393	385	
21-22	Thorndyke Road	0	58	45	46	49	55	52	52								357								
22-23	Thorndyke Road	0	58	58	44	50	47	58	48								363	6	1.7%	372	354	346	357	363	
21-22	Union Hill School	0	49	66	47	51	60	55	55								383								
22-23	Union Hill School	0	53	58	62	49	53	59	56								390	7	1.8%	415	385	389	383	390	
21-22	Vernon Hill School	35	70	45	65	66	57	80	51								469								
22-23	Vernon Hill School	39	58	68	45	64	63	52	85								474	5	1.1%	517	532	467	469	474	
21-22	Wawecus Road School	0	14	13	21	14	17	19	20								118								
22-23	Wawecus Road School	0	19	19	16	21	22	17	19								133	15	12.7%	144	154	127	118	133	
21-22	West Tatnuck	45	40	40	48	43	57	37	30								340								
22-23	West Tatnuck	54	49	40	42	47	44	56	32								364	24	7.1%	371	352	337	340	364	
21-22	Woodland Academy	0	63	52	65	71	74	83	72								480								
22-23	Woodland Academy	0	63	76	49	70	61	74	94								487	7	1.5%	600	601	504	480	487	
21-22	Worcester Arts Magnet	21	53	50	48	55	46	41	46								360								
22-23	Worcester Arts Magnet	24	49	62	51	47	50	48	37								368	8	2.2%	406	410	368	360	368	

Year	Enrollment by School and Grade																Change from Previous Year		Enrollment History					Enrollment Trend																
	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	SP	Total	Number	%	18-19	19-20	20-21	21-22	22-23																	
21-22	Burncoat Senior High																																							
22-23	Burncoat Senior High																3	0.3%	1,081	1,111	1,153	1,176	1,179																	
21-22	Doherty Memorial High																																							
22-23	Doherty Memorial High																13	1.0%	1,529	1,499	1,439	1,331	1,344																	
21-22	North High																																							
22-23	North High																69	5.3%	1,279	1,253	1,299	1,308	1,377																	
21-22	South High Community																																							
22-23	South High Community																142	9.3%	1,397	1,379	1,425	1,524	1,666																	
21-22	Worcester Technical High																																							
22-23	Worcester Technical High																-7	-0.5%	1,426	1,466	1,481	1,476	1,469																	
21-22	Claremont Academy																																							
22-23	Claremont Academy																-39	-7.4%	546	581	546	527	488																	
21-22	University Pk Campus																																							
22-23	University Pk Campus																-9	-3.9%	240	245	233	233	224																	
Enrollment by School and Grade																	Change from Previous Year		Enrollment History					Enrollment Trend																
	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	SP	Total	Number	%	18-19	19-20	20-21	21-22	22-23																	
20-21	Burncoat Middle School																																							
21-22	Burncoat Middle School																26	3.8%	685	720	688	686	712																	
21-22	Forest Grove Middle																																							
22-23	Forest Grove Middle																-35	-3.8%	976	938	905	932	897																	
21-22	Sullivan Middle																																							
22-23	Sullivan Middle																-43	-4.9%	766	728	931	870	827																	
21-22	Worcester East Middle																																							
22-23	Worcester East Middle																-41	-5.2%	902	912	736	781	740																	
Enrollment by School and Grade																	Change from Previous Year		Enrollment History					Enrollment Trend																
	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	SP	Total	Number	%	18-19	19-20	20-21	21-22	22-23																	
21-22	Head Start																																							
22-23	Head Start																203	99.5%	551	393	319	204	407																	
Enrollment by School and Grade																	Change from Previous Year		Enrollment History					Enrollment Trend																
	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	SP	Total	Number	%	18-19	19-20	20-21	21-22	22-23																	
21-22	District 2021-2022																																							
22-23	District 2022-2023																583	2.5%	25,415	25,044	23,986	23,735	24,318																	
	Change																																							
	% Change																																							

G. HELD ITEMS
Administration
(December 15, 2022)

ITEM – gb 2-317.1
S.C. MEETING – 1-5-23

ITEM:

To consider approval of the Job Description of the Assistant Director of Intramural and Interscholastic Athletics.

PRIOR ACTION:

12-15-22 - The item was Held with the request to remove the "Preferred" Master's Degree from the Job Description.

BACKUP:

Annex A (2 pages) contains the response to the item.

RECOMMENDATION OF MAKER:

RECOMMENDATION OF THE ADMINISTRATION:

To approve on a Roll Call.

K. REPORT OF THE SUPERINTENDENT
Administration
(December 22, 2022)

ITEM – ROS 3-1
S.C. MEETING 1-5-23

ITEM:

FROM HERE, ANYWHERE... TOGETHER: The Path for the Strategic Plan

PRIOR ACTION:

BACKUP:

Annex A (pages) contains a copy of the Report of the Superintendent

RECOMMENDATION OF MAKER:

RECOMMENDATION OF THE ADMINISTRATION:

Accept and file.

N. APPROVAL OF GRANTS
Administration
(December 14, 2022)

ITEM – gb 3-4
S.C. MEETING 1-5-23

ITEM:

To consider approval of a Financial Education Innovation Fund Grant in the amount of \$1,650 through the Commonwealth of MA Office of the Treasurer.

PRIOR ACTION:

BACKUP:

Annex A (11 pages) contains the response to the item.

RECOMMENDATION OF MAKER:

RECOMMENDATION OF THE ADMINISTRATION:

Approve on a roll call.

Grant Acceptance Form

Name of Grant: Financial Education Innovation Fund Grant

Type of Funder: Commonwealth of MA Office of the State Treasury

Awarded Amount: \$1,650

Grant Funding Period: Upon execution through June 30, 2023

Project Title: Worcester Technical High School Credit for Life Fair

Program Coordinator: William Foley/Lauren Hayes

Purpose: These funds support events such as interactive fairs, that teach financial education to high schools.

Description of the program: Students will learn how to make real-world, personal financial decisions around savings, spending, budgeting based on one's career and lifestyle. The event will also include discussions on financial crimes.

Program location: Worcester Technical High School

Outcomes and Measures: Students will have basic knowledge of finances as measured by attendance records and completed assessments.



DEBORAH B. GOLDBERG
TREASURER AND RECEIVER GENERAL
TEL: (617) 367-6900
FAX: (617) 248-0372

The Commonwealth of Massachusetts
OFFICE OF THE STATE TREASURER
STATE HOUSE, ROOM 227
BOSTON, MASSACHUSETTS 02133

November 23, 2022

Lauren Hayes
Worcester Technical High School
20 Irving Street
Worcester, MA 01609

Dear Lauren,

Congratulations! It is my pleasure to notify you that Worcester Technical High School has been awarded \$1,650 from the State Treasurer's Financial Education Innovation Fund. This grant is designated to support a "Credit for Life" fair in your community. The program offers an exciting and effective opportunity for students to learn how to make real world, personal financial decisions around saving, spending, and budgeting based on one's career and lifestyle.

Funding for this award has been provided by the Office of Consumer Affairs and Business Regulation through its Division of Banks settlement from alleged unlawful lending practices. This award is subject to the conditions outlined in the grant application, as well as the completion and submission of the enclosed Standard Contract and W-9 Form. These forms should be emailed to empowerment@tre.state.ma.us by Friday, December 9th, 2022.

As Treasurer, I am committed to ensuring our empowerment programs reach people in every corner of our state. I am also pleased to share that this grant cycle will support several Massachusetts special education programs. This will be an important step in meeting the unique needs of students with disabilities, by building their confidence around saving and managing their own money.

Please contact Rose Costa, Business Manager, at (617) 367-9333 Ext. 209 if you would like to discuss our program further, or if you have any questions. Again, congratulations, and thank you for making a commitment to enhance financial education in our state.

Best regards,

A handwritten signature in blue ink, appearing to read "Deborah B. Goldberg".

Deborah B. Goldberg
Treasurer and Receiver General

COMMONWEALTH OF MASSACHUSETTS ~ STANDARD CONTRACT FORM



This form is jointly issued and published by the Office of the Comptroller (CTR), the Executive Office for Administration and Finance (ANF), and the Operational Services Division (OSD) as the default contract for all Commonwealth Departments when another form is not prescribed by regulation or policy. The Commonwealth deems void any changes made on or by attachment (in the form of addendum, engagement letters, contract forms or invoice terms) to the terms in this published form or to the Standard Contract Form Instructions and Contractor Certifications, the Commonwealth Terms and Conditions for Human and Social Services or the Commonwealth IT Terms and Conditions which are incorporated by reference herein. Additional non-conflicting terms may be added by Attachment. Contractors are required to access published forms at CTR Forms: <https://www.mass.gov/lists/osd-forms>. Forms are also posted at OSD Forms: <https://www.mass.gov/lists/osd-forms>.

CONTRACTOR LEGAL NAME: Worcester Public Schools (and d/b/a):		COMMONWEALTH DEPARTMENT NAME: Commonwealth of Massachusetts Office of the State Treasurer and Receiver General MMARS Department Code:	
Legal Address: (W-9, W-4) 20 Irving Street, Worcester, MA 01609		Business Mailing Address: One Ashburton Place, 12th Floor, Boston, MA 02108	
Contract Manager: Rachel Monárriz	Phone: 508-799-3115	Billing Address (if different):	
E-Mail: monarrez@worcesterschools.net	Fax: 508-799-3119	Contract Manager: Rose M. Costa, Business Manager	Phone: (617) 367-9333 ext.209
Contractor Vendor Code: VC		E-Mail: rose.m.costa@tre.state.ma.us	Fax:
Vendor Code Address ID (e.g. "AD001"): AD (Note: The Address ID must be set up for EFT payments.)		MMARS Doc ID(s):	
<input checked="" type="checkbox"/> NEW CONTRACT		<input type="checkbox"/> CONTRACT AMENDMENT	
PROCUREMENT OR EXCEPTION TYPE: (Check one option only) <input type="checkbox"/> Statewide Contract (OSD or an OSD-designated Department) <input type="checkbox"/> Collective Purchase (Attach OSD approval, scope, budget) <input checked="" type="checkbox"/> Department Procurement (includes all Grants - 815 CMR 2.00) (Solicitation Notice or RFR, and Response or other procurement supporting documentation) <input type="checkbox"/> Emergency Contract (Attach justification for emergency, scope, budget) <input type="checkbox"/> Contract Employee (Attach Employment Status Form, scope, budget) <input type="checkbox"/> Other Procurement Exception (Attach authorizing language, legislation with specific exemption or earmark, and exception justification, scope and budget)		Enter Current Contract End Date <i>Prior</i> to Amendment: _____, 20____. Enter Amendment Amount: \$ _____ (or "no change") AMENDMENT TYPE: (Check one option only. Attach details of amendment changes.) <input type="checkbox"/> Amendment to Date, Scope or Budget (Attach updated scope and budget) <input type="checkbox"/> Interim Contract (Attach justification for Interim Contract and updated scope/budget) <input type="checkbox"/> Contract Employee (Attach any updates to scope or budget) <input type="checkbox"/> Other Procurement Exception (Attach authorizing language/justification and updated scope and budget)	
The Standard Contract Form Instructions and Contractor Certifications and the following Commonwealth Terms and Conditions document are incorporated by reference into this Contract and are legally binding: (Check ONE option): <input checked="" type="checkbox"/> Commonwealth Terms and Conditions <input type="checkbox"/> Commonwealth Terms and Conditions For Human and Social Services <input type="checkbox"/> Commonwealth IT Terms and Conditions			
COMPENSATION: (Check ONE option): The Department certifies that payments for authorized performance accepted in accordance with the terms of this Contract will be supported in the state accounting system by sufficient appropriations or other non-appropriated funds, subject to intercept for Commonwealth owed debts under 815 CMR 9.00. <input type="checkbox"/> Rate Contract. (No Maximum Obligation) Attach details of all rates, units, calculations, conditions or terms and any changes if rates or terms are being amended. <input checked="" type="checkbox"/> Maximum Obligation Contract. Enter total maximum obligation for total duration of this contract (or new total if Contract is being amended). \$ <u>1,650.00</u>			
PROMPT PAYMENT DISCOUNTS (PPD): Commonwealth payments are issued through EFT 45 days from invoice receipt. Contractors requesting accelerated payments must identify a PPD as follows: Payment issued within 10 days ___% PPD; Payment issued within 15 days ___% PPD; Payment issued within 20 days ___% PPD; Payment issued within 30 days ___% PPD. If PPD percentages are left blank, identify reason: ___agree to standard 45 day cycle ___statutory/legal or Ready Payments (M.G.L. c. 29, §23A); ___only initial payment (subsequent payments scheduled to support standard EFT 45 day payment cycle. See Prompt Pay Discounts Policy.)			
BRIEF DESCRIPTION OF CONTRACT PERFORMANCE or REASON FOR AMENDMENT: (Enter the Contract title, purpose, fiscal year(s) and a detailed description of the scope of performance or what is being amended for a Contract Amendment. Attach all supporting documentation and justifications.) The Financial Education Innovation Fund serves as a funding opportunity for schools that are seeking to develop a new financial education fair or expand and enhance an existing one.			
ANTICIPATED START DATE: (Complete ONE option only) The Department and Contractor certify for this Contract, or Contract Amendment, that Contract obligations: <input checked="" type="checkbox"/> 1. may be incurred as of the Effective Date (latest signature date below) and no obligations have been incurred prior to the Effective Date. <input type="checkbox"/> 2. may be incurred as of _____, 20____, a date LATER than the Effective Date below and no obligations have been incurred prior to the Effective Date. <input type="checkbox"/> 3. were incurred as of _____, 20____, a date PRIOR to the Effective Date below, and the parties agree that payments for any obligations incurred prior to the Effective Date are authorized to be made either as settlement payments or as authorized reimbursement payments, and that the details and circumstances of all obligations under this Contract are attached and incorporated into this Contract. Acceptance of payments forever releases the Commonwealth from further claims related to these obligations.			
CONTRACT END DATE: Contract performance shall terminate as of <u>June 30, 2023</u> , with no new obligations being incurred after this date unless the Contract is properly amended, provided that the terms of this Contract and performance expectations and obligations shall survive its termination for the purpose of resolving any claim or dispute, for completing any negotiated terms and warranties, to allow any close out or transition performance, reporting, invoicing or final payments, or during any lapse between amendments.			
CERTIFICATIONS: Notwithstanding verbal or other representations by the parties, the "Effective Date" of this Contract or Amendment shall be the latest date that this Contract or Amendment has been executed by an authorized signatory of the Contractor, the Department, or a later Contract or Amendment Start Date specified above, subject to any required approvals. The Contractor certifies that they have accessed and reviewed all documents incorporated by reference as electronically published and the Contractor makes all certifications required under the Standard Contract Form Instructions and Contractor Certifications under the pains and penalties of perjury, and further agrees to provide any required documentation upon request to support compliance, and agrees that all terms governing performance of this Contract and doing business in Massachusetts are attached or incorporated by reference herein according to the following hierarchy of document precedence, the applicable Commonwealth Terms and Conditions, this Standard Contract Form, the Standard Contract Form Instructions and Contractor Certifications, the Request for Response (RFR) or other solicitation, the Contractor's Response (excluding any language stricken by a Department as unacceptable, and additional negotiated terms, provided that additional negotiated terms will take precedence over the relevant terms in the RFR and the Contractor's Response only if made using the process outlined in 801 CMR 21.07, incorporated herein, provided that any amended RFR or Response terms result in best value, lower costs, or a more cost effective Contract.			
AUTHORIZING SIGNATURE FOR THE CONTRACTOR: X: _____ Date: <u>12/9/22</u> (Signature and Date Must Be Captured At Time of Signature) Print Name: <u>Dr. Rachel Monárriz</u> Print Title: <u>Superintendent</u>		AUTHORIZING SIGNATURE FOR THE COMMONWEALTH: X: _____ Date: _____ (Signature and Date Must Be Captured At Time of Signature) Print Name: <u>Alayna Van Tassel</u> Print Title: <u>Deputy Treasurer, Executive Director Office of Economic Empowerment.</u>	



COMMONWEALTH OF MASSACHUSETTS CONTRACTOR AUTHORIZED SIGNATORY LISTING

CONTRACTOR LEGAL NAME : Worcester Public Schools
CONTRACTOR VENDOR/CUSTOMER CODE:

INSTRUCTIONS: Any Contractor (other than a sole-proprietor or an individual contractor) must provide a listing of individuals who are authorized as legal representatives of the Contractor who can sign contracts and other legally binding documents related to the contract on the Contractor's behalf. In addition to this listing, any state department may require additional proof of authority to sign contracts on behalf of the Contractor, or proof of authenticity of signature (a notarized signature that the Department can use to verify that the signature and date that appear on the Contract or other legal document was actually made by the Contractor's authorized signatory, and not by a representative, designee or other individual.)

NOTICE: *Acceptance of any payment under a Contract or Grant shall operate as a waiver of any defense by the Contractor challenging the existence of a valid Contract due to an alleged lack of actual authority to execute the document by the signatory.*

For privacy purposes **DO NOT ATTACH** any documentation containing personal information, such as bank account numbers, social security numbers, driver's licenses, home addresses, social security cards or any other personally identifiable information that you do not want released as part of a public record. The Commonwealth reserves the right to publish the names and titles of authorized signatories of contractors.

AUTHORIZED SIGNATORY NAME	TITLE
Rachel Monárrez	Superintendent
Brian Allen	Deputy Superintendent/CFO
Timothy McGourthy	Chief Financial Officer/Acting Treasurer

I certify that I am the President, Chief Executive Officer, Chief Fiscal Officer, Corporate Clerk or Legal Counsel for the Contractor and as an authorized officer of the Contractor I certify that the names of the individuals identified on this listing are current as of the date of execution below and that these individuals are authorized to sign contracts and other legally binding documents related to contracts with the Commonwealth of Massachusetts on behalf of the Contractor. I understand and agree that the Contractor has a duty to ensure that this listing is immediately updated and communicated to any state department with which the Contractor does business whenever the authorized signatories above retire, are otherwise terminated from the Contractor's employ, have their responsibilities changed resulting in their no longer being authorized to sign contracts with the Commonwealth or whenever new signatories are designated.


Signature

Date: 12/9/22

Title: Superintendent

Telephone: 508-799-3115

Issued May
2004



**COMMONWEALTH OF MASSACHUSETTS
CONTRACTOR AUTHORIZED SIGNATORY LISTING**

CONTRACTOR LEGAL NAME : Worcester Public Schools

CONTRACTOR VENDOR/CUSTOMER CODE:

Fax: 508-799-3119

Email: monarrezr@worcesterpublicschools.net

[Listing can not be accepted without all of this information completed.]

A copy of this listing must be attached to the "record copy" of a contract filed with the department.



COMMONWEALTH OF MASSACHUSETTS CONTRACTOR AUTHORIZED SIGNATORY LISTING

CONTRACTOR LEGAL NAME : Worcester Public Schools
CONTRACTOR VENDOR/CUSTOMER CODE:

PROOF OF AUTHENTICATION OF SIGNATURE

**This page is optional and is available for a department to authenticate contract signatures.
It is recommended that Departments obtain authentication of signature for the signatory
who submits the Contractor Authorized Listing.**

This Section MUST be completed by the Contractor Authorized Signatory in presence of notary.

Signatory's full legal name (print or type): Dr. Rachel Monárrez

Title: Superintendent

X *Rachel Monarrez*

Signature as it will appear on contract or other document (Complete only in presence of notary):

AUTHENTICATED BY NOTARY OR CORPORATE CLERK (PICK ONLY ONE) AS FOLLOWS:

I, *Michelle M. Brothby* (NOTARY PUBLIC) as a notary public certify that I witnessed the signature of the aforementioned signatory above and I verified the individual's identity on this date:

December 2, 20 *22*.

My commission expires on: *March 27, 2026*



AFFIX NOTARY SEAL

I, _____ (CORPORATE CLERK) certify that I witnessed the signature of the aforementioned signatory above, that I verified the individual's identity and confirm the individual's authority as an authorized signatory for the Contractor on this date:

_____, 20 ____.

AFFIX CORPORATE SEAL

Request for Taxpayer Identification Number and Certification

Give this Form to the requestor or the department you are doing business with.

▶ Online Instructions at: macomptroller.org/wp-content/uploads/Instructions_w-9.pdf

Print or type. See Specific Instructions on page 3.

1 Business name/Taxpayer (as shown on your income tax return). Name is required on this line; do not leave this line blank. City of Worcester	
2 Business name/disregarded entity name/dba , if different from above.	
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on Page 4): Exempt payee code (if any): _____ Exemption from FATCA reporting code (if any): _____ <i>(Applies to accounts maintained outside the U.S.)</i>
<input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____ Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.	
<input checked="" type="checkbox"/> Other (see instructions) ▶ municipality	
5 Legal Address (number, street, and apt. or suite no.) See instructions. 455 Main Street	Requester's name and address (optional)
6 City, state, and ZIP code Worcester MA 01608	
7 Remittance Address (if different from Legal Address)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, on Page 5. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, on Page 5.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number to Give the Requester* for guidelines on whose number to enter.

Social security number _____ - ____ - _____ or Employer identification number 04 - 6001418
--

DUNS Number
Please confirm with the state agency if this is required for vendors receiving federal funds.

Unique Entity Identifier (SAM)
As of April 4, 2022, all vendors that receive federal grant funds must submit their Unique Entity Identifier registered in the System of Awards Management (SAM).

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You check the following box if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, on Page 5.

Item 2 does not apply.

5. I am an active Commonwealth of Massachusetts state employee: (check one) Yes No

If yes, I certify compliance with the Massachusetts State Ethics Commission requirements at <https://www.mass.gov/ethics>.

Sign Here	Signature of U.S. person ▶ Timothy J. McCreath	Date ▶ 12/8/2022
------------------	--	--

Financial Education Innovation Fund
 Funding for Financial Education Fairs
 Budget Worksheet

List each anticipated expense by category with a brief description.

Anticipated Expenses	Brief Description	Projected Cost	Actual
Venue	Worcester Technical High School gymnasium	-	
Supplies	Instructions, budget sheet, paychecks, "money" printed, paper, pens,	\$ 400.00	
Food	Coffee, pastry, water station, buffet lunch for all volunteers served by WTHS culinary and hospitality students.	\$ 750.00	
Miscellaneous	Grant administration fee	\$ 200.00	
Other:	Volunteer thank you gifts of appreciation	\$ 300.00	
Other:			
Other:			
Other:			
Total:		\$ 1,650.00	-

Funding for Financial Education Fairs
 Budget Worksheet

Income—List each anticipated donation by category with a brief description.

Anticipated Income	Brief Description	Projected Income	Actual
Sponsors / In Kind Donation	community business volunteers for each fair booth= 30 volunteers	6 hours each x 30	
Sponsors / In Kind Donation	Credit counselor community volunteers	6 hours each x 15	
Sponsors / In Kind Donation			
Sponsors / In Kind Donation			
Sponsors / In Kind Donation			
Sponsors / In Kind Donation			
Sponsors / In Kind Donation			
Sponsors / In Kind Donation			
Sponsors / In Kind Donation			
Total:		\$ -	-

Financial Education Innovation Fund
Funding for Financial Education Fairs
Budget Worksheet

List each anticipated expense by category with a brief description.

Anticipated Expenses	Brief Description
Venue	Worcester Technical High School gymnasium
Supplies	Instructions, budget sheet, paychecks, "money" printed, paper, pens,
Signage	financial options \$20.00 x 5
Food	WTHS culinary and hospitality students.
Miscellaneous	Grant administration fee
Other:	Volunteer thank you gifts of appreciation
Other:	
Other:	
Other:	
Total:	

Funding for Financial Education Fairs
Budget Worksheet

Income—List each anticipated donation by category with a brief description.

Anticipated Income	Brief Description
Sponsors / In Kind Donation	community business volunteers for each fair booth= 30 volunteers
Sponsors / In Kind Donation	Credit counselor community volunteers
Sponsors / In Kind Donation	Gifts for student participants donated from WCU
Sponsors / In Kind Donation	
Sponsors / In Kind Donation	
Sponsors / In Kind Donation	
Sponsors / In Kind Donation	
Sponsors / In Kind Donation	
Sponsors / In Kind Donation	
Total:	

Projected Cost		Actual
	-	
\$	400.00	
\$	100.00	
\$	600.00	
\$	200.00	
\$	300.00	
\$	1,600.00	-

Projected Income		Actual
6 hours each x 30		
6 hours each x 15		
\$	500.00	
\$	500.00	-

N. APPROVAL OF GRANTS
Administration
(December 27, 2022)

ITEM – gb 3-17
S.C. MEETING 1-5-23

ITEM:

To consider approval of \$5000.00 from the Office of Economic Empowerment/Financial Education Innovation Fund to be used for a Credit for Life Fair to be held at Burncoat High School where students will learn how to make real world, personal financial decisions.

PRIOR ACTION:

BACKUP:

Annex A (2 pages) contains the response to the item.

RECOMMENDATION OF MAKER:

RECOMMENDATION OF THE ADMINISTRATION:

Approve on a roll call.



The Commonwealth of Massachusetts
OFFICE OF THE STATE TREASURER
STATE HOUSE, ROOM 227
BOSTON, MASSACHUSETTS 02133

DEBORAH B. GOLDBERG
TREASURER AND RECEIVER GENERAL
TEL: (617) 367-6900
FAX: (617) 248-0372

November 23, 2022

Colleen Kelly
Burncoat High School
20 Irving Street
Worcester, MA 01069

Dear Colleen,

Congratulations! It is my pleasure to notify you that Burncoat High School has been awarded \$5,000 from the State Treasurer's Financial Education Innovation Fund. This grant is designated to support a "Credit for Life" fair in your community. The program offers an exciting and effective opportunity for students to learn how to make real world, personal financial decisions around saving, spending, and budgeting based on one's career and lifestyle.

Funding for this award has been provided by the Office of Consumer Affairs and Business Regulation through its Division of Banks settlement from alleged unlawful lending practices. This award is subject to the conditions outlined in the grant application, as well as the completion and submission of the enclosed Standard Contract and W-9 Form. These forms should be emailed to empowerment@tre.state.ma.us by Friday, December 9th, 2022.

As Treasurer, I am committed to ensuring our empowerment programs reach people in every corner of our state. I am also pleased to share that this grant cycle will support several Massachusetts special education programs. This will be an important step in meeting the unique needs of students with disabilities, by building their confidence around saving and managing their own money.

Please contact Rose Costa, Business Manager, at (617) 367-9333 Ext. 209 if you would like to discuss our program further, or if you have any questions. Again, congratulations, and thank you for making a commitment to enhance financial education in our state.

Best regards,

Deborah B. Goldberg
Treasurer and Receiver General

Grant Acceptance Form

Name of Grant: Financial Education Innovation Fund

Type of Funder: Office of Economic Empowerment (State grant)

Awarded Amount: \$5000.00

Grant Funding Period: Upon approval through June 30, 2023

Project title: Credit for Life Fair

Program coordinator: Magdalena Ganas / Colleen Kelly

Purpose: Grant funds will be used to provide supplies and stipends to conduct a "Credit for Life" financial literacy fair for high school students

Description of the program: Students will learn how to make real world, personal financial decisions around savings, spending and budgeting based on one's chosen career, education and lifestyle using the web-based/application version of "Credit for Life."

Program location: Burncoat High School Gymnasium

Outcomes and Measures: Students will answer questions regarding financial literacy before the fair to help inform the planning of booths and sponsors. After the fair, students and sponsors will provide feedback for recommendations of future fairs and possibly expand the opportunity to other district high schools. Findings will be reported to the MA Office of the State Treasurer.

N. APPROVAL OF GRANTS
Administration
(December 27, 2022)

ITEM – gb 3-18
S.C. MEETING 1-5-23

ITEM:

To consider approval of \$50,000.00 for the Innovation Pathways Implementation and Support Grant FC419n to help maintain and expand equitable access to high quality career technical education at WTHS.

PRIOR ACTION:

BACKUP:

Annex A (7 pages) contains the response to the item.

RECOMMENDATION OF MAKER:

RECOMMENDATION OF THE ADMINISTRATION:

Approve on a roll call.



OFFICE OF THE GOVERNOR
COMMONWEALTH OF MASSACHUSETTS
STATE HOUSE • BOSTON, MA 02133
(617) 725-4000

CHARLES D. BAKER
GOVERNOR

KARYN E. POLITO
LIEUTENANT GOVERNOR

November 30, 2022

Dear Superintendent Monarrez,

Congratulations! We are pleased to notify you that Worcester Public Schools has been awarded an Innovation Pathways FY23 Implementation and Support Grant of \$50,000.

We want to thank you for your commitment to helping students develop knowledge and skills related to careers within high-demand industries while in high school. Through this funding and your continued support, we hope to expand access to great educational opportunities in the Commonwealth.

You will be receiving further instructions from the Department of Elementary and Secondary Education on next steps, and please feel free to contact Jennifer Gwatkin, Innovation Pathways Lead, at jennifer.a.gwatkin@mass.gov if you have any questions.

Sincerely,

A handwritten signature in cursive script that reads "Charles Baker".

Governor Charles D. Baker

A handwritten signature in cursive script that reads "Karyn E. Polito".

Lt. Governor Karyn E. Polito

Grant Acceptance Form

Name of Grant: Innovation Pathways Implementation & Support Grant;
Fund Code 419

Type of Funder: Massachusetts Department of Elementary and
Secondary Education: State Targeted Grant

Awarded Amount: \$50,000.00

Grant Funding Period: Upon approval through June 30, 2023

Project title: Innovation Pathways Implementation & Support Grant

Program coordinator: Emily Lehman

Purpose: The purpose of this targeted grant is to assist in the following implementation challenges:

- Location of program is WTHS, but students from all six comprehensive high schools can participate. Proper ID cards are necessary to ensure building security and will be provided to students using these funds. Students will also need equitable access to transportation when program ends at 5:15pm. Funds will be used to supplement a bus to take students from WTHS to WRTA hub where they can connect with all bus routes throughout the city.
- Provide funding for pathway course updates which includes instructor stipends, instructional materials, course funding and travel costs to continue QCC dual enrollment offerings, CNA certification, contract with Cyber Warriors for new Intro to Cybersecurity course offering, year one Construction Techniques & Specifications course offering, two micro-credentials from BCSI to prepare for entry-level position in biotech industry, project-based curriculum for Senior Capstone

Description of the program:

- The program was initially designed to provide access to high quality career technical education to WPS students. This funding will help maintain and expand equitable access to the program.

Program location: Worcester Technical High School & QCC

Outcomes and Measures: IP Program Director will be responsible for overseeing and supporting relevant staff and partners.

Outcome for all pathways are as follows:

- **Computer Science & IT:** development of new courses and alignment of courses throughout and across pathways to meet increase in industry demand
- **Construction & Related Engineering:** Delivery of exploratory, project-based year one course with industry partner to support 15 students
- **Allied Health:** CNA certification for up to 45 IP students
- **Biotechnology:** Two micro-credentials for up to 20 students
- **Senior Capstone:** Piloting of SparkAlpha Curriculum
- **Career & Academic Planning:** improvement in quality of career & academic courses offered and strengthening of the program's wrap around services as evidenced by end of year student survey
- **Advanced Course Work:** Up to 20 students will take dual enrollment course on QCC campus

Budget for Funding

Applicant Name: Worcester Public Schools Innovation Pathways Program			
A. Salaries and Benefits	Rate \$ per Hour	# of Hours	Total
Administrator			
Project Coordinator			
High School Teacher Stipends	\$37	357	\$13,209.00
Post-Secondary Faculty Stipends			
Support Staff	\$29.32	75	\$2,199.00
Fringe Benefits			
Total Salaries and Benefits			\$ 15,408.00

B. Contractual Services	Rate \$ per Hour	# of Hours	Total
Cyber Warriors - Cybersecurity curriculum/instructional support			\$10,000.00
Total Contractual Services			\$ 10,000

C. Other	Total
Travel	\$6,900.00 -
Instructional Related Supplies and Materials	\$2,300.00
Other Supplies and Materials – NOT including equipment*	\$4,500.00
CNA Certification	\$2,800.00
BioTech Microcredentials	\$800.00
Dual Enrollment Course @ QCC	\$11,100.00
Other Total	\$ 28,400.00

Grant Request Sub Total (Section A + B + C)	\$ 53,508.00
Indirect Costs (10% Maximum)	\$1,070.16
Grant Request Total	\$ 54,578.16
<i>(See Appendix for your district's specified maximum request.)</i>	

Appendix – Eligible Districts with Maximum Grant Amounts

See far right column for your program's maximum request amount.

LEA Code	Eligible Grantee	FY23 Implementation Grant Amount	FY23 Support Grant - Baseline Amount	Increment for Programs with 2 or More Pathways Designated Before 2022	Support Award Total Amount	FY23 AWARD ELIGIBILITY (Implementation + Support, if Eligible)
0005	Agawam Public Schools	\$75,000.00	\$50,000.00		\$50,000.00	\$125,000.00
0491	Atlantis Charter School		\$50,000.00	\$5,000.00	\$55,000.00	\$55,000.00
0016	Attleboro Public Schools		\$50,000.00		\$50,000.00	\$50,000.00
0020	Barnstable Public Schools	\$75,000.00	\$50,000.00		\$50,000.00	\$125,000.00
0025	Bellingham Public Schools	\$75,000.00			\$0.00	\$75,000.00
0618	Berkshire Hills Regional School District		\$50,000.00	\$5,000.00	\$55,000.00	\$55,000.00
0035	Boston Public Schools (Dearborn STEM)		\$50,000.00	\$5,000.00	\$55,000.00	\$55,000.00
0035	Boston Public Schools (Excel High School - S. Boston)	\$75,000.00	\$50,000.00		\$50,000.00	\$125,000.00
0035	Boston Public Schools (Jeremiah Burke)	\$75,000.00			\$0.00	\$75,000.00
0035	Boston Public Schools (Brighton High School)	\$75,000.00			\$0.00	\$75,000.00
0036	Bourne Public Schools	\$75,000.00			\$0.00	\$75,000.00
0044	Brockton Public Schools		\$50,000.00		\$50,000.00	\$50,000.00
0048	Burlington Public Schools		\$50,000.00		\$50,000.00	\$50,000.00
0052	Carver Public Schools	\$75,000.00	\$50,000.00		\$50,000.00	\$125,000.00

0056	Chelmsford Public Schools	\$75,000.00	\$50,000.0 0	\$5,000.00	\$55,000.0 0	\$130,000.00
0057	Chelsea Public Schools		\$50,000.0 0		\$50,000.0 0	\$50,000.00
0071	Danvers Public Schools		\$50,000.0 0	\$5,000.00	\$55,000.0 0	\$55,000.00
0645	Dennis-Yarmouth Public Schools		\$50,000.0 0		\$50,000.0 0	\$50,000.00
0658	Dudley Charlton Public Schools		\$50,000.0 0	\$5,000.00	\$55,000.0 0	\$55,000.00
0093	Everett Public Schools		\$50,000.0 0	\$5,000.00	\$55,000.0 0	\$55,000.00
0097	Fitchburg Public Schools	\$75,000.00	\$50,000.0 0		\$50,000.0 0	\$125,000.00
0067	Frontier Regional School District	\$75,000.00			\$0.00	\$75,000.00
0103	Gardner Public Schools		\$50,000.0 0	\$5,000.00	\$55,000.0 0	\$55,000.00
0103	Gardner Public Schools		\$50,000.0 0	\$5,000.00	\$55,000.0 0	\$55,000.00
0674	Gill-Montague Regional School District		\$50,000.0 0	\$5,000.00	\$55,000.0 0	\$55,000.00
0117	Hadley Public Schools		\$50,000.0 0	\$5,000.00	\$55,000.0 0	\$55,000.00
0138	Hopedale Public Schools	\$75,000.00			\$0.00	\$75,000.00
0128	Haverhill Public Schools	\$75,000.00	\$50,000.0 0		\$50,000.0 0	\$125,000.00
0149	Lawrence Public Schools		\$50,000.0 0	\$5,000.00	\$55,000.0 0	\$55,000.00
0152	Lenox Public Schools	\$75,000.00			\$0.00	\$75,000.00
0160	Lowell Public Schools		\$50,000.0 0	\$5,000.00	\$55,000.0 0	\$55,000.00
0172	Mashpee Public Schools		\$50,000.0 0		\$50,000.0 0	\$50,000.00
0177	Medway Public Schools	\$75,000.00			\$0.00	\$75,000.00
0197	Nantucket Public Schools		\$50,000.0 0	\$5,000.00	\$55,000.0 0	\$55,000.00

0210	Northampton Public Schools	\$75,000.00	\$50,000.00		\$50,000.00	\$125,000.00
0212	North Attleboro Public Schools	\$75,000.00			\$0.00	\$75,000.00
0214	Northbridge Public Schools		\$50,000.00	\$5,000.00	\$55,000.00	\$55,000.00
0220	Norwood Public Schools		\$50,000.00		\$50,000.00	\$50,000.00
0778	Quaboag Regional School District	\$75,000.00			\$0.00	\$75,000.00
0753	Quabbin Regional School District		\$50,000.00	\$5,000.00	\$55,000.00	\$55,000.00
0244	Randolph Public Schools	\$75,000.00			\$0.00	\$75,000.00
0763	Somerset Berkley Regional School District		\$50,000.00	\$5,000.00	\$55,000.00	\$55,000.00
0281	Springfield Public Schools		\$50,000.00		\$50,000.00	\$50,000.00
0291	Swampscott Public Schools		\$50,000.00		\$50,000.00	\$50,000.00
0293	Taunton Public School		\$50,000.00	\$5,000.00	\$55,000.00	\$55,000.00
0295	Tewksbury Public Schools		\$50,000.00		\$50,000.00	\$50,000.00
0304	Uxbridge Public Schools		\$50,000.00	\$5,000.00	\$55,000.00	\$55,000.00
0309	Ware Public Schools		\$50,000.00		\$50,000.00	\$50,000.00
0316	Webster Public Schools		\$50,000.00	\$5,000.00	\$55,000.00	\$55,000.00
0332	West Springfield Public Schools		\$50,000.00	\$5,000.00	\$55,000.00	\$55,000.00
0325	Westfield Public Schools		\$50,000.00		\$50,000.00	\$50,000.00
0347	Woburn Public Schools		\$50,000.00	\$5,000.00	\$55,000.00	\$55,000.00
0348	Worcester Public Schools		\$50,000.00	\$5,000.00	\$55,000.00	\$55,000.00

N. APPROVAL OF GRANTS
Administration
(December 27, 2022)

ITEM – gb 3-19
S.C. MEETING 1-5-23

ITEM:

To consider approval of FY23 FC428 Connecting Activities Grant in the amount of \$145,043 administered by the Department of Elementary and Secondary Education.

PRIOR ACTION:

BACKUP:

Annex A (25 pages) contains the response to the item.

RECOMMENDATION OF MAKER:

RECOMMENDATION OF THE ADMINISTRATION:

Approve on a roll call.

Name of Grant:	Connecting Activities Grant; Fund Code 428
Type of Funder:	Department of Elementary and Secondary Education
Awarded Amount:	\$145,043
Grant Funding Period:	July 1, 2022 – June 30, 2023
Project Title:	Worcester Public Schools FY23 Connecting Activities Program
Program Coordinator:	Emily Lehman
Purpose:	Connecting Activities is a statewide network, organized through the sixteen MassHire Workforce Boards, connecting employers and schools to support work-based learning and other career development education activities for students.
Description of the program:	The program is designed to provide school-to-career activities for youth enrolled in Worcester Public Schools. Activities include internships, job shadowing, employer site visits, career speaker workshops and work-based learning opportunities.
Program location:	Doherty Memorial High School, Claremont Academy, North High School, South High Community School, Worcester Technical High School, Gerald Creamer Center, Alternative School at St. Casmir, University Park Campus School, Challenge and Reach Academy.
Outcomes and Measures:	Provide students with career development/exploration resources as measured by quarterly reports.

CONTRACT SUMMARY SHEET

- I. **OPERATING AGENCY:** Worcester Public Schools
20 Irving Street
Worcester, MA 01609
- II. **ACTIVITY:** FY2023 Connecting Activities
- III. **CONTRACT #:** FY2023 - 610
- IV. **FUNDING SOURCE:** Department of Elementary and Secondary Education
- V. **GRANT AMOUNT:** \$145,043.00
- VI. **TERM OF CONTRACT:** July 1, 2022 – June 30, 2023
- VII. **DESCRIPTION:**

This contract provides School-To-Career activities for youth enrolled in the Worcester Public Schools. Activities include internships, job shadowing, employer site visits, career speaker workshops and work-based learning as outlined in Exhibit A- Scope of Grant Services.
- | | |
|--|--|
| VIII. <u>CONTACT PERSON</u>
Program –
Financial, Contracting – Sara Consalvo;
Financial Reporting – Nancy Blomstrom | IX. <u>TELEPHONE& EMAIL ADDRESS</u>

(508) 340-6673; consalvos@worcesterschools.net
BlomstromN@worcesterschools.net |
|--|--|
- X. **CITY DEPARTMENT**
Executive Office Economic Development/MassHire Central Region Workforce Board
- XI. **CONTRACT SPECIALIST**
Jeff Turgeon (508) 799-1590; TurgeonJ@masshirecentral.com
- XII. **FINANCIAL CONTACT**
Carlene Godfrey (508) 799-1506; GodfreyC@masshirecentralcc.com
Heather Mahall (508) 373-7672; MahallH@masshirecentralcc.com

**AGREEMENT FOR EMPLOYMENT AND TRAINING PROGRAMS
BY AND BETWEEN THE CITY OF WORCESTER
AND THE WORCESTER PUBLIC SCHOOLS**

This Agreement entered into this 4 day of November 2022, by and between the City of Worcester, a Massachusetts municipal corporation with an address of 455 Main Street, Worcester MA, 01608, acting through its Executive Office of Economic Development, Workforce Development Operations Division and MassHire Central Region Workforce Board, located at 340 Main Street, Suite 400, Worcester, Massachusetts 01608 ("City") and Worcester Public Schools, a department of the City of Worcester, with an address at 20 Irving Street, Worcester, MA 01609 ("Operating Agency").

WITNESSETH

WHEREAS, the City has been awarded a grant from the Commonwealth of Massachusetts, Department of Elementary and Secondary Education ("Granting Authority") under the Connecting Activities Program to fund employment and training programs in the Southern Worcester County Workforce Development Area;

WHEREAS, the Central Massachusetts Workforce Investment Board has selected a qualified Operating Agency to receive grant funding to provide certain employment and training services to qualified recipients;

WHEREAS, the City desires to enter into an agreement with the selected Operating Agency to provide certain employment and training services in the City of Worcester and

WHEREAS, the Operating Agency desires to provide such services and represents that it is qualified to do so;

WHEREAS: the Operating Agency is a department of the City, but to facilitate record keeping and otherwise comply with the requirements of the granting authority, the City and the Subrecipient enter this Intragovernmental Agreement to memorialize their understanding and commitment to this Project.

NOW THEREFORE, in consideration of the mutual promises herein contained and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, it is agreed as follows:

1. GRANT SERVICES

The Operating Agency shall perform and render the services as required by the Connecting Activities Program and the Granting Authority hereinafter set forth in the terms and conditions of this Agreement and more specifically set forth in Exhibit A, Scope of Grant Services, attached hereto and incorporated by reference. The Operating Agency shall comply

with all requirements of the Granting Authority, and acknowledges receipt of and familiarity with the grant agreement between the City and the Granting Authority.

2. TERM

This Agreement shall commence on the **1st day of July, 2022** and shall terminate on the **30th day of June, 2023**. The term of this Agreement may be amended, extended or renewed only by duly signed written agreement of the parties.

3. GRANT AMOUNT

Subject to the terms and conditions set forth herein, the City agrees to pay the Operating Agency with a grant in an amount not to exceed **\$145,043.00** ("Grant Amount"). Payment to the Operating Agency under this Agreement is expressly conditioned upon the availability of funding and the City's continued eligibility to receive such funding. The Operating Agency shall not expend more than the amounts allocated for the identified expenditures, as set forth in the Line Item Budget, Exhibit B, attached hereto and incorporated by referenced.

The Operating Agency shall not revise, adjust or modify the submitted budget in attached Exhibit B without a prior written amendment. The Operating Agency shall expend all monies in accordance with the line items identified in Exhibit B. Requests for changes to any budget line item shall be submitted to the City prior to expenditure. The City shall pay the Operating Agency only on the basis of written invoices or official documentation evidencing in complete detail, the propriety of the charges, as well as completion and submission of documents satisfying the requirements following the budget in Exhibit B. Payments by the City of any portion of the Grant Amount shall be made within thirty (30) days after receipt of such invoice. Failure of the Operating Agency to submit invoices within thirty (30) days of the activity shall relieve the City of any obligation to pay.

The Operating Agency shall account for the funds received under this Agreement separately and shall use such funds for eligible activities as described herein and for no other purposes. The City may suspend, reduce or terminate the amount paid under this Agreement if it determines that any expenditure by the Operating Agency has been made for ineligible activities. Upon notice, the Operating Agency shall reimburse the City for any and all expended funds that have been classified as ineligible by the City. In the event of termination or suspension of this Agreement, the Operating Agency shall immediately reimburse and turnover to the City any and all funds not properly expended.

If the Operating Agency is a Pell accredited or Pell eligible agency, Pell funds shall be expended prior to the expenditure of any funds under this Agreement. The Operating Agency agrees to report within fifteen (15) days of receipt of any Pell award or notification it receives for services provided under said agreement. The report shall include each participant's name and Social Security number as well as the amount received for each participant.

4. PROGRAM INCOME, REVERSION OF ASSETS AND BUDGET ADJUSTMENTS

The Operating Agency shall report to the City monthly all program income generated by activities carried out with funds made available under this Agreement. All program income shall be retained by the Operating Agency and shall be added to the funds received by the Operating Agency under this Agreement and used in accordance with the terms and conditions stated herein. Program income so earned and recommitted to the employment and training activities shall be subject to budget adjustments requirements, if applicable. All unexpended program income shall be returned to the City at the termination of this Agreement. All program income returned to the City or recommitted to program activity shall be properly documented and accounted for separately. Prior written approval by the City for the use of such funds is required.

Title to any equipment purchased with funds under this Agreement shall, at the option of the City, become property of City at the termination of this Agreement. The Operating Agency shall establish and keep current an inventory of all non-expendable supplies and equipment purchased by funds provided under this Agreement.

5. TERMINATION OF GRANT:

A. Termination for Cause: If either party fails to fulfill in a timely and proper manner its obligations under this Agreement for any cause, or if either party violates any of the terms, covenants and conditions of this Agreement, then the offended party shall have the right to terminate this Agreement by giving written notice to the breaching party of such termination and specifying the effective date thereof, said written notice to be given at least five (5) days before the effective date of such termination. In such event, all records, documents, assets, property and equipment, of any nature whatsoever or wheresoever situated, prepared or purchased by the Operating Agency with funds under this Agreement shall, at the option of the City, become its property. Notwithstanding the above, the Operating Agency shall not be relieved of liability to the City for damages sustained by the City for personal injury, property damage or otherwise by virtue of any termination of this Agreement, and the City may withhold any payments to the Operating Agency for the purpose of set-off until such time as the exact amount of damages to the City from the Operating Agency is determined.

B. Termination for Convenience: The City may terminate this Agreement at any time by giving at least fifteen (15) days notice in writing to the Operating Agency. In such event, all records, documents, assets, property and equipment, of any nature whatsoever or wheresoever situated, prepared or purchased by the Operating Agency with funds under this Agreement shall, at the option of the City, become its property. Notwithstanding the above, the Operating Agency shall not be relieved of liability to the City for damages sustained by the City for personal injury, property damage or otherwise by virtue of any termination of this Agreement, and the City may withhold any payments to the Operating Agency for the purpose of set-off until such time as the exact amount of damages to the City from the Operating Agency is determined.

C. Termination Expenses: In the event of any termination of this Agreement, the Operating Agency shall be paid for services satisfactorily performed to the termination date. No other termination expenses shall be allowed.

6. COMPLIANCE WITH LAW

The Operating Agency shall comply with the requirements of the Granting Authority, and with the Department of Elementary and Secondary Education ("DESE") and the regulations and policies promulgated thereunder and with all subsequent revisions, modifications and amendments thereto. The Operating Agency shall further comply with any and all applicable federal, state and local laws, rules, regulations, policies, directives, ordinances and guidelines related to this Agreement.

7. PROCUREMENT

To the extent applicable, the Operating Agency certifies that its procurement procedures comply with G.L. c. 30B and any additional requirements of the Granting Authority. Without modifying the foregoing, the Operating Agency's procurement procedures shall include (a) maintaining written standards of conduct for employees engaged in the award and administration of contracts, (b) conducting procurement transactions in a manner to provide open and free competition and reasonable price, (c) identify methods of procurement to be used, (d) identifying persons with authority to take procurement actions, (e) maintaining records for every procurement, including, a cost or price analysis and (f) making positive steps to use minority firms, women's business enterprises and labor surplus area firms whenever possible. The Operating Agency shall maintain a system for contract administration to insure compliance with the requirements set forth in this Agreement.

8. SUBCONTRACTORS

The Operating Agency shall not employ consultants, sublet, assign or transfer any part of its services or obligations under this Agreement without the prior approval of and written consent of the City. The written consent shall not in any way relieve the Operating Agency from its responsibility for the coordination and performance of all services or work furnished under this Agreement.

9. CONFLICT OF INTEREST

The Operating Agency certifies that it has complied with all provisions of law regarding the award of this Agreement and that it, or its employees, agents, officers, directors or trustees have not offered or attempted to offer, and shall not during the course of this Agreement offer, anything of value to any employee of the City in connection with this Agreement. Issues of conflict of interest shall be resolved according to G.L. c. 268A and it is the responsibility of the Operating Agency to ensure that all conflicts of interest requirements are adhered to.

10. RECORD KEEPING, AUDITS AND REPORTING REQUIREMENTS

The Operating Agency shall maintain and provide the City with access to any and all records, files, documents, papers, books, accounts or other materials, related to this Agreement. The Operating Agency agrees:

- a. To maintain financial, participant, statistical, audit, property records and other documents pertaining to the services provided and participants of programs funded by this Agreement. Such records and documents shall be retained and kept available for audit purposes for a period of six (6) years or until any open audit is resolved or until all litigation, claims or audit findings involving the records are resolved, whichever occurs later. Such retention period starts from the date of the City's approval of the Operating Agency's closeout. The Operating Agency agrees to comply with any and all applicable federal, state or local laws, rules or regulations regarding record retention under this Agreement, including, but not limited to, Massachusetts Public Records Law, G.L. c. 66, as applicable.
- b. To permit the City and its agents and authorized representatives and any authorized representatives of the federal or state governments to have access and the authority to audit, examine and make excerpts, copies or transcripts from records, including all contracts, invoices, materials, payrolls, personnel records, participant records, programmatic documents and other data or records related to this Agreement. This right of inspection includes the right to enter the premises of the Operating Agency at all reasonable times to examine such records, including the Operating Agency's office or any other site at which the books and records are kept.
- c. If the account books, records or documents kept by the Operating Agency for expenses incurred and program income received under this Agreement, do not meet the minimum standards of accepted accounting practices and records management of the City, the City reserves the right to withhold any portion of its funding to the Operating Agency until such time as the City determines the standards are met.
- d. To establish and maintain an auditable accounting system, and report on an accrual basis in accordance with recognized accounting practices and the City's requirements for fiscal and program reports.
- e. To the extent applicable, to adhere to the audit provisions contained in 2 CFR 200.00 *et seq.* (formerly OMB Circular A-133), including but not limited to subpart F. Audits are to be performed annually and audit reports shall be submitted to the City within thirty (30) days of completion, but no later than nine (9) months after the end of the organization's fiscal year. The audit shall include the following reports:

- (1) Supplementary Schedule of Federal Assistance;

- (2) Accountant's Report on internal control and administrative requirement;
- (3) Accountant's Report on specific compliance matters;
- (4) Resolution or status of prior audit findings; and
- (5) Corrective Action Plan to explain findings or why corrective action is not needed.

- f. To repay the City amounts found not to have been expended in accordance with this Agreement or disallowed in the final resolution of an audit report.
- g. To complete in a timely manner, all reports that may be required from time to time by the City for the administration and monitoring of the program and services being provided under this Agreement.

11. Reserved.

12. Reserved.

13. Reserved.

14. AMENDMENTS

This Agreement may be amended or modified only by written instrument duly executed by the parties. The City may, in its discretion, amend this Agreement to conform with federal, state or local laws, regulations, orders, guidelines, policies and available funding amounts, or for other reasons. If such amendments result in a change in the funding, the Grant Services, or schedule of the activities to be undertaken as part of this Agreement, such modifications shall be incorporated only by written amendment signed by both parties.

15. ADVERTISING

The Operating Agency shall recognize the City as a funding source in any and all advertisements, notifications, publications, articles, signs, brochures and other promotional or informational material related to this Agreement. Any such advertisements, notifications, publications, signs, brochures or other promotional or informational material shall be provided to the City prior to any release and are subject to the express written approval of the City.

16. SEVERABILITY AND WAIVER

If any provision in this Agreement is held invalid by a court of competent jurisdiction, the remainder of this Agreement shall remain in full force and effect.

The City's failure to act with respect to a breach by the Operating Agency does not waive its right to act with respect to subsequent or similar breaches. The failure of the City to exercise or enforce any right or provision shall not constitute a waiver of such right or provision.

17. RIGHTS RESERVED

The City reserves the right to change policy expounded herein due to policy changes dictated by federal, state or municipal agencies.

18. NOTICES

Any formal notices necessary under this Agreement shall be given by certified mail, return receipt requested, and addressed to the City at Chief Economic Development Officer, Executive Office of Economic Development, Workforce Development Operations Division, 340 Main Street, Worcester, Massachusetts 01608, Attention: Director, and addressed to the Operating Agency at the address appearing in the first paragraph of page 1 of this Agreement. Either Party may update said address by written notice to the other.

19. COPYRIGHT

No reports, maps, curriculum or other documents produced in whole or in part under this Agreement shall be subject to a copyright or patent by or on behalf of the Operating Agency.

20. SUCCESSORS AND ASSIGNS

The City and the Operating Agency each binds itself, its partners, successors, legal representatives and assigns of such other party in respect to all covenants of this Agreement.

21. CERTIFICATIONS REQUIRED BY LAW

A. The Operating Agency, by executing this document, certifies the following:

(i) it has not given, offered or agreed to give any person, corporation or other entity any gift, contribution or offer of employment as an inducement for, or in connection with, the award of this Agreement;

(ii) that no consultant to or subcontractor for the Operating Agency has given, offered or agreed to give any gift, contribution or offer of employment to the Operating Agency, or to any other person, corporation, or entity as an inducement for, or in connection with, the award to the consultant or subcontractor of a contract by the Operating Agency;

(iii) that no person, corporation or other entity, other than a bona fide full time employee of the Operating Agency, has been retained or hired by the Operating Agency to solicit for or in any way assist the Operating Agency in obtaining this Agreement for Services upon an agreement or understanding that such person, corporation or other entity be paid a fee or other consideration contingent upon the award of this Agreement to the Operating Agency; and

(iv) that the Operating Agency, and any consultant to or subcontractor for the Operating Agency, represents, warrants and certifies that it has complied with all laws of the

Commonwealth of Massachusetts relating to taxes and all Ordinances and Orders of the City of Worcester relating to taxes, fees and charges, or is lawfully contesting the validity of the same. The Operating Agency, and any consultant to or subcontractor for the Operating Agency, further represents, warrants and certifies that it will remain in such compliance during the term of this Agreement, including any amendments or extensions hereto. Breach of any of these provisions shall be deemed a material breach which shall entitle the City to immediately terminate this Agreement pursuant to Section 5(A) and take any other action authorized by law to collect any amounts due the City.

B. Pursuant to G.L. c. 149, section 148B, and other laws of the Commonwealth and the United States concerning the payment of federal or state income taxes, unemployment compensation and workers compensation, the Operating Agency and the head of the department recommending approval of this Agreement hereby certify the following under the pains and penalties of perjury:

(i) The Operating Agency shall, at all times under this Agreement, be free from the control and direction of the City as to the methods used by the Operating Agency to accomplish the results, or otherwise perform the Services, required by the Agreement; and,

(ii) Except for making reports, submitting materials and attending meetings, the Operating Agency shall perform the Services required by this Agreement outside of all places of business used by the department recommending approval of this Agreement and that the City shall not provide the Operating Agency with any office space or furniture, telecommunications or franking privileges, or such other administrative support services unless the same are specifically identified elsewhere in this Agreement, and,

(iii) The Operating Agency is customarily engaged in an occupation, profession or business of the same nature as this Agreement and that the Operating Agency has disclosed, and the head of the department recommending approval of this Agreement has reviewed and accepted documentation provided by the Operating Agency showing that the Operating Agency has entered into other consulting contracts with third parties or that verify that the Operating Agency is a bona fide independent contractor who has performed Services of the same nature as provided for herein.

22. APPLICABLE LAW

The law of the Commonwealth of Massachusetts shall govern the validity, interpretation, construction and performance of this Agreement.

23. ADDITIONAL REQUIREMENTS

I. *Non-Discrimination and Equal Opportunity*

The Operating Agency shall comply with Title VI and VII of the Civil Rights Act of 1964 and with 29 CFR Part 37, the nondiscrimination and equal opportunity provisions of Granting Authority, and further agrees that no person in the United States shall on the basis of

race, color, religion, sex, sexual preference or identity, age, political affiliation, national origin or beliefs be excluded from participation in, be denied the benefits of, or otherwise be subject to discrimination under any program or activity funded in whole or in part with funds made available by this Agreement. The Operating Agency shall further comply with Section 504 of the Rehabilitation Act of 1973, the Age Discrimination in Employment Act of 1972 and G.L. c. 151B.

The Operating Agency shall not discriminate against any employee, including participants for employment and training activities under this Agreement, on the basis of race, color, age, sex, sexual preference or identify, religion, disability, political affiliation or national origin. The Operating Agency shall take affirmative action to ensure that applicants are employed and that employees and program participants are treated equally and fairly without regard to race, color, age, sex, sexual preference or identity, religion, disability, political affiliation or national origin.

II. *Hatch Act*

The Operating Agency shall insure that no funds provided, nor personnel employed under this Agreement, shall be in any way or to any extent engaged in the conduct of political activities in violation of 5 U.S.C. Secs. 7321-7326, as amended.

III. *Labor, Health and Safety Standards*

The Operating Agency shall adhere to the requirements of the Fair Labor Standards Act and insure that any individual or entity receiving funding under this Agreement adheres to its requirements. The Operating Agency shall also comply with the requirements of the Davis-Bacon Act, as amended, the Contract Work Hours and Safety Standards Act and all other applicable federal, state and local laws and regulations pertaining to labor standards insofar as those acts apply to the performance of this Agreement. The Operating Agency also agrees as follows:

- a. The Operating Agency shall insure that any individual employed in activities authorized by this Agreement shall be paid wages which shall not be less than the highest of (A) the minimum wage under the Fair Labor Standards Act, (B) the minimum wage under applicable state or local minimum wage law, or (C) the prevailing rate of pay for individuals employed in similar occupations by the same employer.
- b. The Operating Agency shall maintain appropriate standards for health and safety in work and training situations. The health and safety standards established under state and federal law, including child labor laws, otherwise applicable to working conditions of employees, shall be equally applicable to working conditions of participants. The Operating Agency shall prohibit employees and participants from working, training or receiving services in buildings or surroundings or under working conditions which are unsanitary, hazardous or dangerous to their health or safety.
- c. The Operating Agency shall insure that each employer receiving funding under this Agreement obtains worker's compensation insurance meeting state statutory

requirements and general liability insurance sufficient to insure program participants and property, if any, purchased with grant funding.

d. Notwithstanding anything herein to the contrary, all individuals employed in subsidized jobs shall be provided benefits and working conditions at the same level and to the same extent as other employees working a similar length of time and doing the same type of work.

e. The Operating Agency shall insure that no funds provided by this Agreement are used for contributions on behalf of any participant to retirement systems or plans.

f. To the extent applicable, the Operating Agency agrees that no currently employed worker may be displaced by any participant (including partial displacement such as a reduction in the hours of non-overtime work, wages, or employment benefits). Further, the Operating Agency agrees that no participant shall be employed or job opening filled (A) when any other individual is on layoff from the same or any substantially equivalent job, or (B) when the employer has terminated the employment of any regular, unsubsidized employee or otherwise caused an involuntary reduction in its workforce with the intention of filling the vacancy so created with the DESE participant. No program may impair existing contracts for services or collective bargaining agreements, except that no program under the Act which would be inconsistent with the terms of a collective bargaining agreement shall be undertaken without the written concurrence of the labor organization or the employer concerned. 20 CFR 667.270

g. To the extent applicable, no jobs shall be created in a promotional line that will infringe in any way upon the promotional opportunities of currently employed individuals. 20 CFR 667.270

IV. *Religious Activities*

The Operating Agency agrees that funds provided under this Agreement shall not be used for inherently religious activities, such as worship or religious instruction nor shall any program participant be employed on the construction, operation or maintenance of any facility that is used or to be used for religious instruction or a place of religious worship.

V. *Lobbying*

The Operating Agency hereby makes the following certifications:

a. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

b. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and

c. It shall require that the language of paragraph (d) of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub grants, and contracts under grants, loans, and cooperative agreements) and that all Operating Agencies shall certify and disclose accordingly.

d. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. 1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

e. Operating Agency shall further comply, to the extent applicable, with the requirements of G.L. c. 3, Secs. 39-49.

VI. *Drug-Free Workplace Requirements*

The Drug-Free Workplace Act (42 U.S.C. 701) requires grantees (including individuals) of federal agencies, as a prior condition of being awarded a grant, to certify that they will provide drug-free workplaces. Each potential recipient must certify that it will comply with drug-free workplace requirements in accordance with the Act. The Operating Agency shall publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited by the Operating Agency's workplace and specifying the actions that will be taken against an employee for a violation of such policy. The Operating Agency shall also establish an ongoing drug free awareness program for its employees.

VII. *Debarment and Suspension*

By its execution of this Agreement, the Operating Agency certifies that it is not debarred or suspended under Federal or Massachusetts law, rule, regulation, order or directive.

VIII. *Union Activities*

No Granting Authority funds under this Agreement shall be used to assist, promote or deter union organizing.

[remainder of page intentionally blank; signature page to follow]

IN WITNESS THEREOF the parties hereto, by their duly authorized representatives, set their hands and seals on the day and year first above written.

RECOMMENDED FOR APPROVAL:

FOR THE OPERATING AGENCY:
Worcester Public Schools


Jeffrey T. Turgeon, Executive Director
MassHire Central Region Workforce Board



Name: Dr. Rachel Monárrez
Title: Superintendent Spc

RECOMMENDED FOR APPROVAL:


Peter Dunn, Chief Development Officer
Executive Office of Economic Development

APPROVED AS TO FORM:

CITY OF WORCESTER:

 11/4/22
Karen A. Meyer
Assistant City Solicitor


Eric D. Batista
Acting City Manager

Funds for this Agreement are available from Organization Number: 31S385 23



Budget Analyst, Department of Administration and Finance

EXHIBIT A
SCOPE OF GRANT SERVICES
WORCESTER PUBLIC SCHOOLS

The Operating Agency shall provide professional services related to employment and training under this Agreement as follows:

- Timely submission of financial reports and quarterly reports to be accompanied by a copy of the most recent Activity Summary, Activity List, and the Work and Learning Performance Report.
- Participate in developing and implementing a region-wide youth workforce framework aligned with the Central MA Regional Blueprint and the WIOA Workforce Board Four Year Strategic Plan.
- Participate in quarterly meetings (virtual, by phone, or in-person) held by the MCRWB.
- Work with the MCRWB to develop a job description for the Working and Learning Liaison position which describes in detail the job functions and minimum requirements; ensure all Work and Learning Liaisons participate in mandatory MACR database training with the Skills Library.
- Collaborate with Work and Learning Liaisons, appointed by their schools, to ensure a robust and responsive system of paid and unpaid internship development and opportunities.
- Conduct professional development and resource sharing meetings/events with appointed Work and Learning Liaisons.
- Connect Partner Schools with employers, classroom speakers, site visits, and professional development materials that strengthen their school-to-career programming and goals.
- Manage and input regional school-to-career participant and outcome data and info via the Connecting Activities database and Massachusetts Work-Based Learning Plans (WBLP).
- Achieve goals as outlined in Connecting Activities FY22 application:
 - Recruit a total of 185 youth from WPS School Partners and Network Member Schools for jobs/internships each with a WBLP (110 STEM related)
 - Recruit 15 students to take part in Innovative Pathways Program.
 - Recruit 15 students for the Youth Leadership Academy.
 - Recruit 45 students for a career readiness experience.
- Work with the MCRWB and Skills Library Support Specialist to establish training dates for Work and Learning Liaisons about online Work-Based Learning Plans; enter data in the MACR in a timely manner.
- Help advance the MCRWB goal of increasing student participation in paid STEM-focused internships and the number of employers who sponsor students in paid STEM-focused internships.
- Provide career development/exploration resources to students, teachers, guidance counselors, and education administrators in Worcester County Service Delivery Area: Burncoat High School * Doherty High School * Claremont Academy * North High School * South Community High School * Worcester Technical High School * Gerald Creamer Center * Alternative School at St. Casimir * University Park Campus School * * Challenging and Reach Academy * and/or other WPS schools/programs as appropriate.
- Promote students' acquisition of communication, critical thinking and problem solving,

leadership, and project management skills; facilitate youth engagement with employers.

- **Support activities and employer outreach for area schools that offer Innovation Pathways Programs.**
- **Coordinate, track, and document a 200% match in wages for WPS students from the private sector.**

**EXHIBIT B
LINE ITEM BUDGET**

Budget Line Item Category					Amount
1 ADMINISTRATOR SALARIES:	# of staff	FTE	MTRS	Total Amount	
	Grant Program Manager/Coordinator	1		\$ 20,000	
	Other (please describe)	8		\$ 1,998	
				\$ -	
SUB-TOTAL					\$ 21,998
2 INSTRUCTIONAL/PROF STAFF SALARIES:	# of staff	FTE	MTRS	Total Amount	
	Classroom Teachers	6		\$ 30,412	
	Classroom Teachers	30		\$ 32,526	
SUB-TOTAL					\$ 62,938
3 SUPPORT STAFF SALARIES:	# of staff	FTE	MTRS	Total Amount	
	Other (please describe)	10		\$ 27,107	
SUB-TOTAL					\$ 27,107
4 STIPENDS:	# of Staff	Rate	Rate Type	MTRS	Total Amount
SUB-TOTAL					\$ -
5 FRINGE BENEFITS:	5-a MTRS (automatically calculates if MTRS box is checked)				Total Amount
					\$ -
	5-b Other				\$ -
	Health Insurance				\$ -
	Other Retirement Systems				\$ -
Federal Insurance Contributions (FICA)				\$ -	
SUB-TOTAL					\$ -
6 CONTRACTUAL SERVICES:	Rate	Rate Type		Total Amount	
				\$ -	
SUB-TOTAL					\$ -

7	SUPPLIES AND MATERIALS:		Total Amount
	Other (please describe)		\$ 21,000
	SUB-TOTAL		\$ 21,000
8	TRAVEL:		Total Amount
			\$ -
	SUB-TOTAL		\$ -
9	OTHER COSTS:		Total Amount
	Student Transportation Services		\$ 12,000
	SUB-TOTAL		\$ 12,000
10	INDIRECT COSTS (use indirect costs calculator)	enter rate %	
11	EQUIPMENT:		Total Amount
	Items costing \$5,000+ per unit & having a useful life 1+ years		\$ -
			\$ -
	SUB-TOTAL		\$ -
	TOTAL FUNDS REQUESTED		\$ 145,043
	Total Funds Rewarded		\$ 145,043

**EXHIBIT C
TAX CERTIFICATION**

THE MASSACHUSETTS REVENUE ENFORCEMENT AND PROTECTION PROGRAM OF 1983 REQUIRES THAT THE FOLLOWING CERTIFICATION BE SUPPLIED IN ORDER TO CONTRACT WITH THE CITY OF WORCESTER:

DATE: _____

Pursuant to G.L. c. 62C, Section 49A, I certify under the penalties of perjury that the below listed corporate entity has, to my best knowledge and belief, filed all Massachusetts State Tax Returns and paid ALL Massachusetts State and City Taxes Required under Law.

Company Name _____

Street & No _____

City _____ **State/Zip** _____

Telephone No. _____

**SOCIAL SECURITY NUMBER (if applicable) OR
FEDERAL IDENTIFICATION NUMBER:**

Signature, Title _____

Not Applicable

**EXHIBIT D
CERTIFICATE OF AUTHORITY**

At a duly authorized meeting of the Members of the Worcester Public Schools
(name of Operating Agency)
held on Oct 6, 2022 at which all Members were present or waived notice it was voted that
(date)
that Rachel Moniz, Superintendent of this company be and hereby is
(officer and title)

authorized to execute contracts and bonds in the name and behalf of said company, and affix its Seal
thereto, and such execution of any contract or bond of obligation in this company's name shall be
valid and binding upon this company.

A TRUE COPY, ATTEST:

Helen A. Friel
[Signed]

Worcester Public Schools
[Agency Name and Address]

20 Spring Street, Worcester, MA 01609

I hereby certify that I am the Clerk of the Worcester School Committee
(Title) (Name of operating agency)
that RACHEL MONIZ is the duly elected Superintendent
(Name of Member) (Title)

of said company, and the above vote has not been amended or rescinded and remains in full force
and effect as of the date of this contract.

Signature: Helen A. Friel

Name/Title: Helen Friel, Clerk of School Committee

Date: 10/28/22

COMMONWEALTH OF MASSACHUSETTS

WORCESTER, SS.

On this 28 day of October, 2022, before me the undersigned notary public,
personally appeared Helen Friel, who proved to me through satisfactory
evidence of identification, which was/were MAUC 898 16766, to be the person
whose name is signed on the preceding or attached document, and acknowledged to me he/she
signed it voluntarily for its stated purpose.



Ruth E. Nordstrom
Notary Public
My commission expires: 12/23/22

EXHIBIT A
SCOPE OF GRANT SERVICES
WORCESTER PUBLIC SCHOOLS

The Operating Agency shall provide professional services related to employment and training under this Agreement as follows:

- Timely submission of financial reports and quarterly reports to be accompanied by a copy of the most recent Activity Summary, Activity List, and the Work and Learning Performance Report.
- Participate in the development and implementation of a region-wide youth workforce framework and Connecting Activities Central Region Blueprint aligned with the Central MA Regional Blueprint and the WIOA Workforce Board Four Year Strategic Plan.
- Participate in quarterly meetings (virtual, by phone, or in-person) held by the MCRWB.
- Work with the MCRWB to develop a job description for the Working and Learning Liaison position which describes in detail the job functions and minimum requirements; ensure all Work and Learning Liaisons participate in mandatory MACR database training with the Skills Library.
- Collaborate with Work and Learning Liaisons, appointed by their schools, to ensure a robust and responsive system of paid and unpaid internship development and opportunities.
- Conduct professional development and resource sharing meetings/events with appointed Work and Learning Liaisons.
- Connect Partner Schools with employers, classroom speakers, site visits, and professional development materials that strengthen their school-to-career programming and goals.
- Manage and input regional school-to-career participant and outcome data and info via the Connecting Activities database and Massachusetts Work-Based Learning Plans (WBLP).
- Achieve goals as outlined in Connecting Activities FY22 application:
 - Recruit a total of 185 youth from WPS School Partners and Network Member Schools for jobs/internships (110 STEM related)
 - Recruit 25 students to take part in Innovative Pathways Program.
 - Recruit 15 students for the Youth Leadership Academy.
 - Recruit 45 students for a career readiness experience.
- Work with the MCRWB and Skills Library Support Specialist to establish training dates for Work and Learning Liaisons about online Work-Based Learning Plans; enter data in the MACR in a timely manner.
- Help advance the MCRWB goal of increasing student participation in paid STEM-focused internships and the number of employers who sponsor students in paid STEM-focused internships.
- Provide career development/exploration resources to students, teachers, guidance counselors, and education administrators in Worcester County Service Delivery Area: Burncoat High School * Doherty High School * Claremont Academy * North High School * South Community High School * Worcester Technical High School * Gerald Creamer Center * Alternative School at St. Casimir * University Park Campus School * Challenging and Reach Academy * and/or other WPS schools/programs as appropriate.
- Promote students' acquisition of communication, critical thinking and problem solving, leadership, and project management skills; facilitate youth engagement with employers.
- Support activities and employer outreach for area schools that offer Innovation Pathways programs.
- Coordinate, track, and document a 200% match in wages for WPS students from the private sector.

EXHIBIT B
Budget

Budget Line Item Category					Amount	
1 ADMINISTRATOR SALARIES:	# of staff	FTE	MTRS	Total Amount		
	Grant Program Manager/Coordinator	1		\$	20,000	
	Other (please describe)	8		\$	1,998	
				\$	-	
SUB-TOTAL					\$ 21,998	
2 INSTRUCTIONAL/PROF STAFF SALARIES:	# of staff	FTE	MTRS	Total Amount		
	Classroom Teachers	6		\$	30,412	
	Classroom Teachers	30		\$	32,526	
SUB-TOTAL					\$ 62,938	
3 SUPPORT STAFF SALARIES:	# of staff	FTE	MTRS	Total Amount		
	Other (please describe)	10		\$	27,107	
SUB-TOTAL					\$ 27,107	
4 STIPENDS:	# of Staff	Rate	Rate Type	MTRS	Total Amount	
SUB-TOTAL					\$ -	
5 FRINGE BENEFITS:	5-a MTRS (automatically calculates if MTRS box is checked)				Total Amount	
					\$	-
	5-b Other				\$	-
	Health Insurance				\$	-
	Other Retirement Systems				\$	-
Federal Insurance Contributions (FICA)				\$	-	
SUB-TOTAL					\$ -	
6 CONTRACTUAL SERVICES:	Rate	Rate Type			Total Amount	
					\$	-
SUB-TOTAL					\$ -	
7 SUPPLIES AND MATERIALS:					Total Amount	
	Other (please describe)				\$	21,000

SUB-TOTAL		\$ 21,000
8 TRAVEL:		Total Amount
	<input type="text"/>	\$ -
SUB-TOTAL		\$ -
9 OTHER COSTS:		Total Amount
	<input type="text" value="Student Transportation Services"/>	\$ 12,000
SUB-TOTAL		\$ 12,000
10 INDIRECT COSTS (use indirect costs calculator)	enter rate % <input type="text"/>	
SUB-TOTAL		\$ -
11 EQUIPMENT: Items costing \$5,000+ per unit & having a useful life 1+ years		Total Amount
	<input type="text"/>	\$ -
	<input type="text"/>	\$ -
SUB-TOTAL		\$ -
TOTAL FUNDS REQUESTED		\$ 145,043
Total Funds Rewarded		\$ 145,043

N. APPROVAL OF GRANTS
Administration
(December 28, 2022)

ITEM – gb 3-20
S.C. MEETING 1-5-23

ITEM:

To consider approval of FY23 FC189 Proficiency-based Outcomes in Languages Other than English in the amount of \$53,255.00 from The Center for School and District Partnership (CSDP) /DESE.

PRIOR ACTION:

BACKUP:

Annex A (13 pages) contains the response to the item.

RECOMMENDATION OF MAKER:

RECOMMENDATION OF THE ADMINISTRATION:

Approve on a roll call.



OFFICE OF THE GOVERNOR
COMMONWEALTH OF MASSACHUSETTS
STATE HOUSE • BOSTON, MA 02133
(617) 725-4000

CHARLES D. BAKER
GOVERNOR

KARYN E. POLITO
LIEUTENANT GOVERNOR

December 19, 2022

Dear Ms. Huaman,

Congratulations! We are pleased to notify you that Worcester Public Schools has been awarded a Proficiency-based Outcomes for Languages Other than English grant in the amount of \$53,255.00.

We want to thank you for your commitment to providing high quality language learning programs. Through this funding and your continued support, we hope to expand access to great educational opportunities in the Commonwealth.

You will be receiving further instructions from the Department of Elementary and Secondary Education on next steps, and please feel free to contact Diana Gentile at diana.gentile@mass.gov if you have any questions.

Sincerely,

A handwritten signature in cursive script that reads "Charles Baker".

Governor Charles D. Baker

A handwritten signature in cursive script that reads "Karyn Polito".

Lt. Governor Karyn E. Polito

Grant Acceptance Form

Name of Grant: Proficiency-based Outcomes in Languages Other than English

Type of Funder: Center for School and District Partnership (CSDP) /DESE

Awarded Amount: \$53,255.00

Grant Funding Period: Upon Approval – 6/30/23; 7/1/23 – 8/31/23

Project title: Proficiency-based Outcomes in Languages Other than English

Program coordinator: Carmen Melendez-Quintero

Purpose: There are two goals for the grant:

Goal 1: To collect and analyze data pertaining to proficiency in languages other than English (LOTE) to improve World Languages, Heritage Languages, and English Learner programs.

Goal 2: To support educators to teach for proficiency in LOTE by aligning or developing world language curriculum to the proficiency-based standards and high-leverage teaching practices described in the 2021 Massachusetts World Languages Curriculum Framework.

Description of the program: For Goal 1, the AAPPL exam will be administered in an effort to product data that can support teachers in aligning their practices and monitor the effectiveness of the new World Language Frameworks. These exams will also allow for recognition of student achievement in language learning, including but not limited to MA Seal of Biliteracy recognition.

For Goal 2, The district plans to continue the work that has built momentum with the WPS team trained in curriculum alignment. There will be monthly meetings to check in on the work and gather feedback from team members. The district would like to continue partnering with Organic World Language to build units and gain more strategies for 90% target language approach with five afterschool voluntary sessions for teachers to check in and receive mentoring, and a two day summer session to continue to build capacity.

Grant Acceptance Form

Program location:

For Goal 1: Sullivan Middle School, Worcester East Middle School, all high schools for targeted 12th grade students.

Outcomes and Measures:

For Goal 1:

- teachers and students gaining a solid grasp of individual proficiency levels.
- teachers monitoring their course's learning targets and adjust their teaching practices.
- knowing the students' true proficiency levels will help determine the best pathway for students in terms of what supports they may need in reading, writing, speaking and listening for the rest of grade 8, and also for placement in high school.
- Data reviewed as indicator of/pathway toward earning state seal of biliteracy.

For Goal 2:

- With a more focused approach to increasing language proficiency at each level, and targeted approach to integrating social justice into lessons, more students will have the opportunity to:
 - strengthen their proficiency
 - earn the Seal of Biliteracy
 - graduate with greater critical consciousness.
- strengthen and grow the Heritage language program
- Through extensive training and professional learning in PLCs and department meetings, the team will continue to develop strategies to be inclusive and take an asset based approach with all students.

Applicant Agency: Worcester Public Schools

Applicant Number: 348

Fiscal Year: 2023

Fund Code: 189

Program Name: Proficiency-based Outcomes in Languages Other than English

Budget Line Item Category					Amount	
1 ADMINISTRATOR SALARIES:					Total Amount	COMMENTS
	# of staff	FTE	MTRS			
SUB-TOTAL					\$ -	
2 INSTRUCTIONAL/PROF STAFF SALARIES:					Total Amount	COMMENTS
	# of staff	FTE	MTRS			
SUB-TOTAL					\$ -	
3 SUPPORT STAFF SALARIES:					Total Amount	COMMENTS
	# of staff	FTE	MTRS			
SUB-TOTAL					\$ -	
4 STIPENDS:					Total Amount	COMMENTS
	# of Staff	Rate	Rate Type	MTRS		
Teacher Instructional/Professional Staff	10	\$37	per hour		\$ 3,700	Implementation, training, data review
Teacher Instructional/Professional Staff	5	\$37	per hour		\$ 1,825	Data Analysis
					\$ -	
					\$ -	
SUB-TOTAL					\$ 5,525	
5 FRINGE BENEFITS:					Total Amount	COMMENTS
5-a MTRS (automatically calculates if MTRS box is checked)					\$ -	
5-b Other					\$ -	
Health Insurance					\$ -	
Other Retirement Systems					\$ -	
Federal Insurance Contributions (FICA)					\$ -	
SUB-TOTAL					\$ -	
6 CONTRACTUAL SERVICES:					Total Amount	COMMENTS
	Rate	Rate Type				
SUB-TOTAL					\$ -	
7 SUPPLIES AND MATERIALS:					Total Amount	COMMENTS
Testing and Assessment Materials					\$ 12,300	MAPPL Exams; Assessment materials
Other Instr Materials (non-testing assessment)					\$ 4,675	AVID Headphones; OWL resource bundle
					\$ -	
					\$ -	
SUB-TOTAL					\$ 16,975	
8 TRAVEL:					Total Amount	COMMENTS
					\$ -	
					\$ -	

		\$ -	
		\$ -	
SUB-TOTAL		\$ -	
9 OTHER COSTS:		Total Amount	COMMENTS
		\$ -	
		\$ -	
		\$ -	
SUB-TOTAL		\$ -	
10 INDIRECT COSTS (use indirect costs calculator)			COMMENTS
	enter rate %	\$450	
	2.00%		
11 EQUIPMENT:		Total Amount	COMMENTS
Items costing \$5,000+ per unit & having a useful life 1+ years		\$ -	
		\$ -	
SUB-TOTAL		\$ -	
TOTAL FUNDS REQUESTED		\$ 22,950	

Applicant Agency: Worcester Public Schools

Applicant Number: 348

Fiscal Year: 2023

Fund Code: 189

Program Name: Proficiency-based Outcomes in Languages Other than English

Budget Line Item Category					Amount	
1 ADMINISTRATOR SALARIES:					Total Amount	COMMENTS
	# of staff	FTE	MTRS			
SUB-TOTAL					\$ -	
2 INSTRUCTIONAL/PROF STAFF SALARIES:					Total Amount	COMMENTS
	# of staff	FTE	MTRS			
SUB-TOTAL					\$ -	
3 SUPPORT STAFF SALARIES:					Total Amount	COMMENTS
	# of staff	FTE	MTRS			
SUB-TOTAL					\$ -	
4 STIPENDS:					Total Amount	COMMENTS
	# of Staff	Rate	Rate Type	MTRS		
Teacher Instructional/Professional Staff	8	\$37	per hour		\$ 2,960	Curriculum Enhancement - SY
Administrator	1	\$42	per hour		\$ 420	Curriculum Enhancement - SY
					\$ -	
SUB-TOTAL					\$ 3,380	

5 FRINGE BENEFITS:		Total Amount	COMMENTS																					
5-a MTRS (automatically calculates if MTRS box is checked)		\$ -																						
5-b Other		\$ -																						
Health Insurance		\$ -																						
Other Retirement Systems		\$ -																						
Federal Insurance Contributions (FICA)		\$ -																						
SUB-TOTAL		\$ -																						
6 CONTRACTUAL SERVICES:	<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width:70%;"></th> <th style="width:10%; text-align: center;">Rate</th> <th style="width:20%; text-align: center;">Rate Type</th> </tr> </thead> <tbody> <tr> <td>Consultants/Prof Dev for Teachers & Support Sta</td> <td style="text-align: center;">\$1,500</td> <td style="text-align: center;">flat</td> </tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> </tbody> </table>		Rate	Rate Type	Consultants/Prof Dev for Teachers & Support Sta	\$1,500	flat																Total Amount	COMMENTS
	Rate	Rate Type																						
Consultants/Prof Dev for Teachers & Support Sta	\$1,500	flat																						
		\$ 1,500	rschool virtual check in with max of 10 teachers each																					
		\$ -																						
		\$ -																						
		\$ -																						
		\$ -																						
		\$ -																						
SUB-TOTAL		\$ 1,500																						
7 SUPPLIES AND MATERIALS:		Total Amount	COMMENTS																					
		\$ -																						
		\$ -																						
		\$ -																						
		\$ -																						
SUB-TOTAL		\$ -																						
8 TRAVEL:		Total Amount	COMMENTS																					
		\$ -																						
		\$ -																						
		\$ -																						
SUB-TOTAL		\$ -																						
9 OTHER COSTS:		Total Amount	COMMENTS																					
		\$ -																						
		\$ -																						
		\$ -																						
SUB-TOTAL		\$ -																						
10 INDIRECT COSTS (use indirect costs calculator)	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="text-align: center;">enter rate %</td> </tr> <tr> <td style="text-align: center;">2.00%</td> </tr> </table>	enter rate %	2.00%	Total Amount	COMMENTS																			
enter rate %																								
2.00%																								
		\$98																						

11 EQUIPMENT:	Total Amount	COMMENTS
Items costing \$5,000+ per unit & having a useful life 1+ years	\$ -	
	\$ -	
SUB-TOTAL	\$ -	
TOTAL FUNDS REQUESTED	\$ 4,978	

Applicant Agency:

Applicant Number

Fiscal Year: 2024

Fund Code: 189

Program Name: Proficiency-based Outcomes in Languages Other than English

Budget Line Item Category					Amount	
1 ADMINISTRATOR SALARIES:	# of staff	FTE	MTRS		Total Amount	COMMENTS
					\$ -	
SUB-TOTAL					\$ -	
2 INSTRUCTIONAL/PROF STAFF SALARIES:	# of staff	FTE	MTRS		Total Amount	COMMENTS
					\$ -	
					\$ -	
					\$ -	
					\$ -	
					\$ -	
SUB-TOTAL					\$ -	
3 SUPPORT STAFF SALARIES:	# of staff	FTE	MTRS		Total Amount	COMMENTS
					\$ -	
					\$ -	
SUB-TOTAL					\$ -	
4 STIPENDS:	# of Staff	Rate	Rate Type	MTRS	Total Amount	COMMENTS
					\$ -	
					\$ -	
SUB-TOTAL					\$ -	
5 FRINGE BENEFITS:					Total Amount	COMMENTS
5-a MTRS (automatically calculates if MTRS box is checked)					\$ -	
5-b Other					\$ -	
Health Insurance					\$ -	
Other Retirement Systems					\$ -	
Federal Insurance Contributions (FICA)					\$ -	
SUB-TOTAL					\$ -	
6 CONTRACTUAL SERVICES:	Rate	Rate Type			Total Amount	COMMENTS
					\$ -	
					\$ -	
					\$ -	
					\$ -	
					\$ -	
SUB-TOTAL					\$ -	
7 SUPPLIES AND MATERIALS:					Total Amount	COMMENTS
					\$ -	

		\$ -	
		\$ -	
		\$ -	
SUB-TOTAL		\$ -	
8 TRAVEL:		Total Amount	COMMENTS
		\$ -	
		\$ -	
		\$ -	
		\$ -	
SUB-TOTAL		\$ -	
9 OTHER COSTS:		Total Amount	COMMENTS
		\$ -	
		\$ -	
		\$ -	
		\$ -	
SUB-TOTAL		\$ -	
10 INDIRECT COSTS (use indirect costs calculator)			COMMENTS
	enter rate %		
11 EQUIPMENT:		Total Amount	COMMENTS
Items costing \$5,000+ per unit & having a useful life 1+ years		\$ -	
		\$ -	
SUB-TOTAL		\$ -	
TOTAL FUNDS REQUESTED		\$ -	

Applicant Agency: Worcester Public Schools

Applicant Number: 348

Fiscal Year: 2024

Fund Code: 189

Program Name: Proficiency-based Outcomes in Languages Other than English

Budget Line Item Category					Amount	
1 ADMINISTRATOR SALARIES:					Total Amount	COMMENTS
	# of staff	FTE	MTRS			
SUB-TOTAL					\$ -	
2 INSTRUCTIONAL/PROF STAFF SALARIES:					Total Amount	COMMENTS
	# of staff	FTE	MTRS			
SUB-TOTAL					\$ -	
3 SUPPORT STAFF SALARIES:					Total Amount	COMMENTS
	# of staff	FTE	MTRS			
SUB-TOTAL					\$ -	
4 STIPENDS:					Total Amount	COMMENTS
	# of Staff	Rate	Rate Type	MTRS		
Teacher Instructional/Professional Staff	30	\$37	per hour		\$ 13,320	2-day OWL workshop: 30 staff for 12 hours
					\$ -	
					\$ -	
					\$ -	
SUB-TOTAL					\$ 13,320	

5 FRINGE BENEFITS:			Total Amount	COMMENTS
5-a MTRS (automatically calculates if MTRS box is checked)			\$ -	
5-b Other			\$ -	
Health Insurance			\$ -	
Other Retirement Systems			\$ -	
Federal Insurance Contributions (FICA)			\$ -	
SUB-TOTAL			\$ -	
6 CONTRACTUAL SERVICES:			Total Amount	COMMENTS
	Rate	Rate Type		
Consultants/Prof Dev for Teachers & Support Sta	\$11,000	flat	\$ 11,000	in person workshop with OWL for 30 participants
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
SUB-TOTAL			\$ 11,000	
7 SUPPLIES AND MATERIALS:			Total Amount	COMMENTS
			\$ -	
			\$ -	
			\$ -	
			\$ -	
SUB-TOTAL			\$ -	
8 TRAVEL:			Total Amount	COMMENTS
Certified Classroom Teachers (group instruction)				AATSP conference expenses for 10 staff
			\$ -	
			\$ -	
			\$ -	
SUB-TOTAL			\$ -	
9 OTHER COSTS:			Total Amount	COMMENTS
			\$ -	
			\$ -	
			\$ -	
			\$ -	
SUB-TOTAL			\$ -	
10 INDIRECT COSTS (use indirect costs calculator)				COMMENTS
	enter rate %			
	2.00%		\$1,007	

11 EQUIPMENT:	Total Amount	COMMENTS
Items costing \$5,000+ per unit & having a useful life 1+ years	\$ -	
	\$ -	
SUB-TOTAL	\$ -	
TOTAL FUNDS REQUESTED	\$ 25,327	

N. APPROVAL OF GRANTS
Administration
(December 28, 2022)

ITEM – gb 3-21
S.C. MEETING 1-5-23

ITEM:

To consider approval of \$1,100,031.00 from the Executive Office of Education for the lab modernization of the Automotive Technology programs at WTHS. These funds will be used to replenish key equipment for student learning and training for instructor development to update two program pathways of Automotive Technology.

PRIOR ACTION:

BACKUP:

Annex A (5 pages) contains the response to the item.

RECOMMENDATION OF MAKER:

RECOMMENDATION OF THE ADMINISTRATION:

Approve on a roll call.



COMMONWEALTH OF MASSACHUSETTS
WORKFORCE SKILLS CABINET

CHARLES D. BAKER
GOVERNOR

KARYN E. POLITO
LIEUTENANT GOVERNOR

September 27, 2022

Superintendent: Dr. Rachel H. Monárrez, PhD.
Worcester Technical High School
20 Irving Street
Worcester, MA 01609 |

Dear Superintendent: Dr. Rachel H. Monárrez, PhD,

Thank you for submitting an application to the FY 23 Massachusetts Skills Capital Grant Program. We are pleased to inform you that Worcester Technical High School has been selected to receive a Skills Grant Award of \$1,100,031 for its Automotive Technology program.

Through the Skills Capital Grant program, we are able to work across education and business to develop workforce training for in-demand industries at high schools, community colleges, and other vocational training providers across the Commonwealth. Thank you for your commitment to expanding these opportunities for students of all ages as well as for working to meet the needs of our state's employers.

Please be advised that this award letter does not constitute a contract with the Commonwealth of Massachusetts for the grant award specified above. Do not proceed with any purchases/work on this project, which is expected to be reimbursed through the Skills Capital Grant Program, until a contract has been fully executed between the awardee and the MA Executive Office of Education. This award letter is subject to the awardee's completion of all necessary documents/forms confirming the project plan as outlined in the submitted application.

If you have any questions about the award, please contact: James Poplasky, Skills Capital Grants Manager, at 617-979-8342 or email james.poplasky@mass.gov.

Sincerely,

Governor Charles D. Baker

Lt. Governor Karyn E. Polito

JAMES A. PEYSER
SECRETARY, EDUCATION

ROSALIN ACOSTA (CHAIR)
SECRETARY, LABOR &
WORKFORCE DEVELOPMENT

MIKE KENNEALY
SECRETARY, HOUSING &
ECONOMIC DEVELOPMENT

Name of Grant: Skills Capital Grant FY23 Round 2

Type of Funder: Executive Office of Education

Awarded Amount: \$1,100,031.00

Grant Funding Period: Upon Award to June 30, 2024

Project title: Lab Modernization - Automotive Technology

Program coordinator: Patricia Suomala, Director of Career & Technical Education

Purpose: To modernize instructional labs for vocational-technical programs, specifically new capital equipment in the WTHS Automotive Pathways

Description of the program: Funds will be used to replenish key equipment for student learning and training for instructor development to update two program pathways of Automotive Technology

Program location: Worcester Technical High School

Outcomes and Measures: The needed modernization of the Automotive Technology lab at WTHS will provide state-of-the-art equipment to align with the current revitalization of the central MA workforce within the transportation pathways. This will allow for the expansion of technical/vocational education and collaboration with industry experts resulting in student success and a skilled community workforce.



Skills Capital Grant Program

Executive Office of Education
James Poplasky- Program Manager
 One Ashburton Place, Room 1403
 Boston MA 02108
james.poplasky@mass.gov
 617- 979-8342

FY23/24 Estimated Budget and Timeline

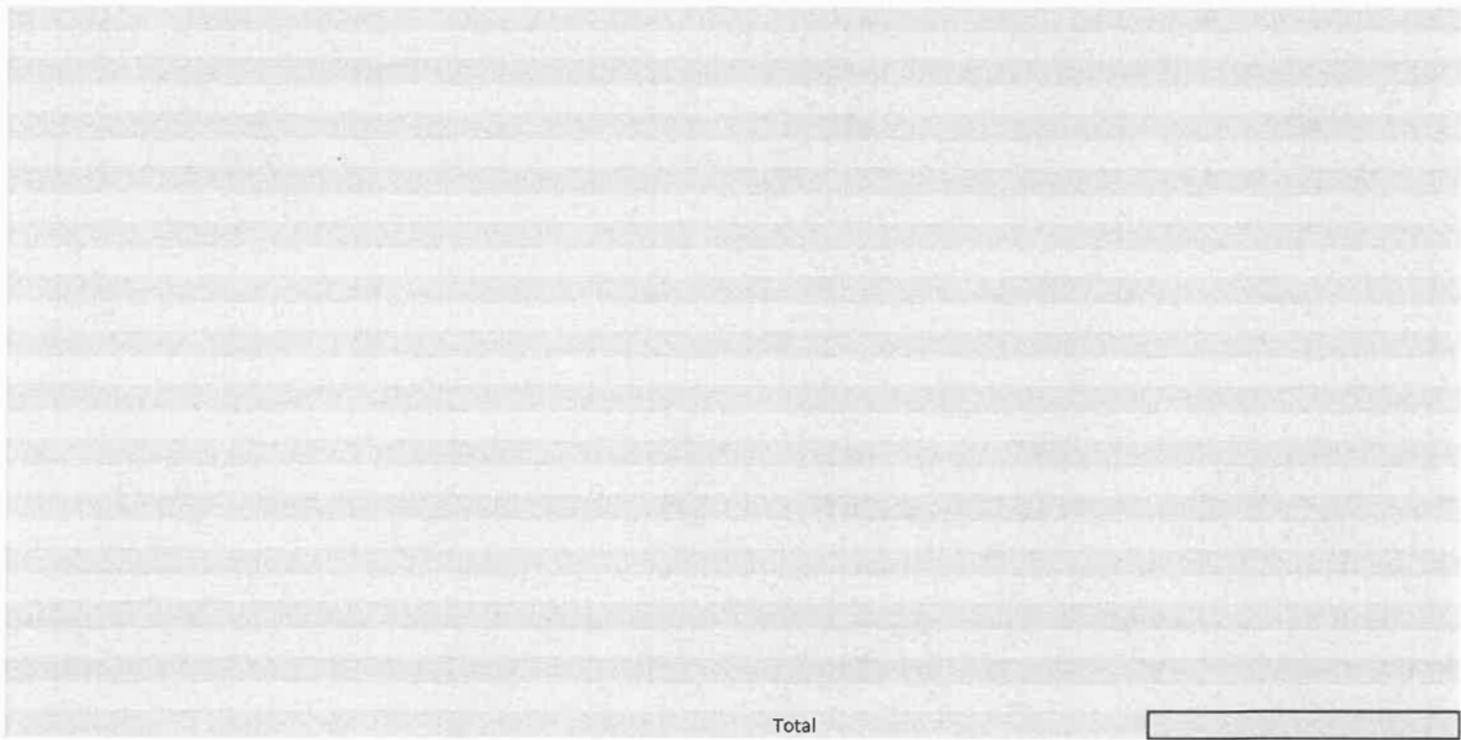
School Name	Worcester Technical High School
Matching Funds Total	\$ 763,880.00
Tax ID	
Vendor Code	

In a brief narrative explain how the funds will be used. These grant opportunities will be used to replenish and revolutionize key equipment for student learning and training for instructor development. We truly appreciate the MA Capital Skills Grant's historical impact on our school. We envision this year's grant opportunity to revolutionize and update two very successful program pathway of Automotive Technology.

Item Description	2022	AMOUNT
6 CNC Machines	7/1/2020	\$0.00
Hd Oil Filter, Crusher/Air/Hydraulic		\$8,313.88
Allsource Abrasive Pressure Blast Cabinet — 69in., Model# 42000		\$3,699.99
Blackhawk BHKB65115 10 ton porter power		\$601.80
Das3000 list price (31,250)		\$24,143.75
ADAS LINK list price (4,740.)		\$3,641.62
Complete Hunter Alignment Machine and Lift and adapters	List (89,721.55)	\$76,142.06
ACE23 ON-Car Brake Lathe	List (21,221.87)	\$16,517.29
20-3092-1 twin cutter	list (1,256.75)	\$963.90
20-3201-1 truck adapters	list (7,083.48)	\$5,429.70
BL73 bench brake lathe	List (16,380.76)	\$12,848.52
20-2615-1 cone kit	List (2126.81)	\$1,672.76
175-423-2 dual chuck adapter	List (1244.41)	\$954.58
RFE12 Road Force Balancer	List (18,236.33) each	\$36,472.66
20-3698-1 adjustable flange plate	List(1342.43)	\$1,039.27
20-3116-1 medium duty collet kit	List (2159.32)	\$1,672.56
TC39SSW Center clamp tire changer (2)	List (\$20,754.16) each	\$41,508.32
RP6-G1000A87 Flange plate kit	List (1,103.01)	\$1,031.94
20-2341-1 adapter kit	List (384.20)	\$308.14
9400GMB0 Orange Metric big set	List (41,230) each	\$41,230.00
Build a Bay custom storage system	List (198,345)	\$198,345.00
Misc. automotive equipment items		\$61,208.78
mig140 welder (4)	list (2347.50)	\$9,390.00
Ya4612 welding helmet (15)	List (493.65)	\$4,813.05
9300GMB0 orange metric set	list(30,340.00)	\$15,170.00
ADP9CERT KIT Apollo d9 certification kit	List (39,838.20)	\$29,878.65
Apollo cert training		\$2,800.00
596Fmeter kit METER cert kit w/eedm596f (2)	List (11,689.22)	\$23,378.44
meter cert training		\$600.00
TORQCERT KITS	LIST (44,711.00)	\$32,191.92
Torque cert training		\$1,400.00
Foam and etch 9400 set cystem foam etching		\$5,500.00
PMIERTKIT2 PRECISION MSRMENT CERT KIT V2	List (38,839.20)	\$34,955.28
BSCERT550 BATT START CHARG -SECONDARY (2)	LIST(5,445.79)	\$10,891.58
BAT cert training		\$2,000.00
Percision CERT Training		\$2,800.00
Car O Liner 5500 Bench Rack with Inground Pit installation ,EVO Anchoring & Holding System Price includes Shipping , assembly , install.		\$131,745.00
Reflects a \$22500.54 Educational Discount from Distributor		
CaroLiner Resistance Spot Welder with accessory kit and cover Part #CARNA90576 CTR9 KIT 208V W/4 ARMS LOGR		\$29,467.00
Reflects a \$5164.00 Educational Discount from Distributor		
3 phase power outlets will be required estmate \$6000 for infrastructure upgrade		\$20,000.00
AUTEL USA MS906TS MAXISYS DIAGNOSTIC SYSTEM & COMPREHENSIVE TPMS SERVICE DEVICE SKU:JB-AUMS906TS		\$1,499.99
POWER PROBE PPKIT04 THE POWER PROBE 4 MASTER COMBO KIT		\$474.26
Miller Smith Oxy Acetleyne Welding / Cutting outfit CGA-540/CGA510 MFG Part # MBA 30510		\$475.09
Devilbiss Pro Line High Efficiency Paint Gun with Cup Model # 905043		\$1,533.00
Tekna Clearcoat Uncupped High Efficiency Spray Gun DEV70498		\$1,692.00
DeVilbiss GPG Gravity HVLP & High Efficiency Primer Gun Kit 905026 SKU #1814815		\$1,165.47
Red Devil 1015-SQ Reman Enclosed 1 gal Vortex Paint mixer		\$1,198.00
DJS Fabrications Mobile Vehicle Dolly Station with 4 Dollies and Cart SKU #1100245		\$1,579.00
Hein Werner 3 Ton Service Jack - HW93652 SKU #1814854		\$2,049.99
Champ Pinchweld Jack Adapter - 1505 SKU #1700038		\$24.99
Champ 2-Ton Cross Beam Jack Adapter - 5507 SKU #1815833		\$129.99
Ultrasonic Digital Paint Film Thickness gauge CM-208FN		\$119.99

Champ Deluxe Mobile Masker - 6266 SKU #1815792	\$429.99
USA 1436 Pro Restorer Abrasive Blasting Cabinet	\$4,635.00
Steck PRO Folding Parts Cart - 35950	\$449.00
PROLific Mega Bumper Rack - Wall Mount	\$399.00
Uniram Solvent Recycling Machine SKU #1701066	\$3,613.00
ROBINAIR AC1234-4 ROBINAIR 1234YF RECOVERY RECYCLING RECHARGING UNIT SKU:ROB-AC1234-4	\$7,100.00
Robinair Premium Refrigerant Recovery, Recycling and Recharging Machine - 34988NI	\$5,100.00
Keysco Seam Buster SKU #1701196	\$167.97
AIRCAT 6700 Series 6" Central Vac Orbital Palm Sander 3/32 pattern SKU #1805923	\$467.97
AIRCAT 6700 Series 6" Central Vac Orbital Palm Sander 3/16 pattern SKU #1805936	\$440.97
AIRCAT 6" Dual Action Sander - 6310 SKU #1805949	\$329.97
AIRCAT 8" Geared Planetary Motion Sander, Central Vac - 6700-8GCV KU #1805908	\$938.97
AIRCAT Quiet 3/8" Reversible Drill w/Keyless Chuck - 4338 SKU #1805944	\$329.97
AIRCAT 3" Reversible Cut-off Tool - 6520 AIRCAT 3" Reversible Cut-off Tool - 6520 SKU #1805942	\$179.98
AIRCAT 1/4" x 18" Belt Sander - 6525-ABS SKU #ACA-6525-ABS	\$325.26
AIRCAT Reciprocating Air Saw - 6355 SKU #1816642	\$216.99
AIRCAT 1/4" Angle Die Grinder - 6265 SKU #1805945	\$509.97
AIRCAT Composite 1/4" Straight Die Grinder - 6260 SKU #1805947	\$299.97
Uni-Ram 2 Hose Mobile Dust Extraction System - UR800QVAC SKU #1808497	\$2,656.00
Milwaukee Dual Temperature Heat Gun - 8975-6 SKU #MWK-8975-6	\$281.98
Weller 300/200 Watts, 120v Industrial Soldering Gun Kit - D650PK SKU #1810469	\$104.00
Makita Electric 7" Polisher with Foam Pad and Bag - 9237CX2-02 SKU #MKT-9237CX2	\$1,276.00
DeWalt 20V MAX* Lithium Ion Compact Drill/Driver / Impact Driver Combo Kit DCK280C2 SKU #1812314	\$825.18
Dent Fix MatchWAND 3 Color Match Wand Lamp DF-MR005 SKU #1204547	\$318.00
Dent Fix Body Line Marker - DF-BL10 SKU #1201278	\$117.00
ATD Tools 100' Air Hose Reel SKU #1701202	\$469.99
Glass Technology Windshield Remover Tool Kit - Premium with Stripper - AGK-PREM2 SKU #1806940	\$2,783.00
Hybrid Vehicle Workstation with Face Shield SKU #1201875	\$865.00
Ranger Wheel Balancer - DST30P SKU #1102062	\$2,735.00
Ranger RimGuard Clamp Industrial Tire Changer - R980XR SKU #1700453	\$3,485.00
Dent Fix Deluxe Aluspot Extended Aluminum Repair Station - DF-900DXE SKU #1101075	\$8,857.00
Aluminum Self Piercing Rivet Gun Kit SKU:ACL-36061	\$5,668.00
Dent Fix The MAXI Extended Steel Panel Repair Station SKU DF-505/DXE	\$6,252.94
Dent Fix EZ Nitro Plastic Repair Station - Extended SKU DF-EZN1GDXE	\$6,884.70
Porter-Ferguson 4-Ton Speed-Midget Master Set MFR PART# PFO011 Smith Tool	\$1,756.82
Dent Fix Telescoping Measuring Tram Gauges SKU #1101563	\$332.00
Mo-Clamp Tack-N-Pull Replacement Plates - #MOC 0805	\$115.00
3M Detailing Diluter - 37721 SKU #1704330	\$485.15
10-Ton Ram Puller Unit with Slip Hooks SKU #5150	\$149.99
Lincoln Electric Easy MIG 140 Compact Wire Welder LINK- 4498-1	\$1,774.00
Lincoln Electric Easy MIG 180 Compact Wire Welder LINK-2473-2	\$1,440.00
Chicago Electric 100lb Mig welder cart , SKU - 61316	\$134.97
Titanium 9.3 Sq. In. True Color Auto Darkening Welding Helmet SKU-58059, Model # TI-TCWH9	\$399.96
Hi-Tech Industries Heavy Duty Aluminum Floor Mat Clamp, Item # HIT-MC-5	\$106.02
Forward DP 108 Two Post Vehicle Lift 12,000 Lb Aysemetric Truck with adapters (price include installation)	\$17,890.00
Misc. automotive equipment items	\$5,752.33
Karajen Single Spray Gun/Hanger with Fasteners - 14022 SKU #1202071	\$90.93
Karajen Booth Box II Karajen Booth Box II SKU #1101582	\$144.99
GearWrench Mixed Pliers Set, 7 Pc. - 82116. SKU #1803127	\$132.99
3M S.M.A.R.T. Bumper Stand - 02504. SKU #1701099	\$619.99
Woodward Fab 18" Super Bead Roller - WFBRSB18. SKU #1807046	\$285.99
Woodward Fab Stand for 18" Super Bead Roller - WFBRSB18-S. SKU #1807069	\$157.99
Dagger Tools Tipping Wheel Set - DT-TP02	\$140.98
Dura-Block 7-Piece Sanding Block Kit - AF44L SKU #1700533	\$85.95
Allegro Respirator Cleaning kit with liquid cleaner	\$125.00
ADAS ESE505A TRU-POINT RED DLX TGTS+CART (Lane Departure/ Collision Avoidance System)	\$25,607.42
Rigging Charges for ADAS Equipment (Snap On Tool Quote)	\$750.00
Aluminum Repair Service Bay Goff 3-Sided Prep Station SKU #1202037100	\$2,013.99
Shop Pro Portable Paint Booth & Prep Station. Model No. 4950	\$10,895.00
LDPI Slim Light LED Paint Booth Lighting. SKU #1700862	\$4,423.92
LDPI Booth Fixture Lamps - 30 bulbs. SKU #1807480	\$252.99
Wiring Light Fixtures for Aluminum Prep Area (In House Electrical Project). Est.	\$3,000.00
Pro-Spot DE PRO Dust Free Sanding System- 2 Hose (Aluminum Prep Station	\$3,200.00
Rigging charges for all equipment from Auto Body Tool Mart	\$1,585.00

\$1,060,031.35



Total

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Grant Recipient	WTHS	Program	
Contact Name	Suomala		\$1,060,031.35
Street Address	1 Manny Familia Way		
City, ST, Zip Code	Worcester, MA 01605	Total	\$1,060,031.35
Phone	508-799-1940		
Email	suomalap@worcestersc		

N. APPROVAL OF OTHER FINANCE ITEMS
Administration
(December 14, 2022)

S.C. MEETING 1-5-23

ITEM:

To approve the following prior year fiscal year payments:

- \$76.64 and \$114.66 to an IT Support Specialist, systemwide, for May and June mileage reimbursement.
- \$23,508 to the Bi-County Collaborative for a student tuition bill.
- \$75.00 for an online course reimbursement and \$120.00 for an RN license renewal reimbursement.
- \$75.00 for SHIELD (School Health Institute for Education and Leadership Development) Nurse Leader Meeting and \$79.00 for PD Reimbursement from Boston University SHIELD.
- \$699.00 for an online course reimbursement.
- \$100.00 for services for the Department of Public Health by calling families regarding COVID contact tracing.
- \$120 for an RN license renewal reimbursement.
- \$5,098.65 for a missed payroll run from March 12, 2022.
- \$227.86 for a missed retro payment from the Summer 2020.
- \$208.11 to Gopher Sport.
- \$1,576.40 to Grainger Industrial Supply.
- \$88.34 to a Parent Liaison for April/May 2022 mileage reimbursement.

PRIOR ACTION:

BACKUP:

RECOMMENDATION OF MAKER:

RECOMMENDATION OF THE ADMINISTRATION:

Approve on a roll call.