

CLERK OF THE SCHOOL COMMITTEE
WORCESTER PUBLIC SCHOOLS
20 IRVING STREET
WORCESTER, MASSACHUSETTS 01609

AGENDA #19

The School Committee will hold a regular meeting:

on: Thursday, September 6, 2018
at: 6:00 p.m. – Executive Session
7:00 p.m. – Regular Session
in: Esther Howland South Chamber, City Hall

ORDER OF BUSINESS

ACTION

I. CALL TO ORDER

INVOCATION – Reverend Dr. Kevin Downer
Greendale People’s Church

PLEDGE OF ALLEGIANCE

NATIONAL ANTHEM

II. ROLL CALL

III. APPROVAL OF RECORDS

aor #8-16 Clerk
(August 27, 2018)

Annex A (22 pages)

To consider approval of the Minutes of the School Committee Meeting
of Thursday, August 23, 2018.

IV. MOTION FOR RECONSIDERATION - NONE

V. IMMEDIATE ACTION

The Worcester Public Schools is an Equal Opportunity/Affirmative Action Employer/Educational Institution and does not discriminate regardless of race, color, gender, age, religion, national origin, gender identity, marital status, sexual orientation, disability or homelessness. The Worcester Public Schools provides equal access to employment and the full range of general, occupational and vocational education programs. For more information relating to Equal Opportunity/Affirmative Action contact the Human Resource Manager, 20 Irving Street, Worcester, MA 01609, 508-799-3020.

V. IMMEDIATE ACTION (continued)

ACTION

gb #8-239.1 Administration/Mr. Monfredo/Miss Biancheria/
Mr. O'Connell/Mayor Petty
(August 24, 2018)

To recognize the Jesse Burkett Senior League All-Star Team for placing 4th at the Little League World Series in Delaware and for winning a sportsmanship award.

Manager: Daniel Coffey
Coaches: Anthony Gigliotti and Sean Murray
Players:
Natalie Barrera Nicole Canizares
Kayleigh Coffey Alexa Diaz
Emily Gahagan Grace Gigliotti
Paige Hubacz Molly Lynch
Emily Mahan Bridget Murray
Amelia Soltys Ainsley White

gb #8-254 - Administration
(August 27, 2018)

To consider input from the School Committee's student representatives.

VI. REPORT OF THE SUPERINTENDENT - NONE

VII. COMMUNICATIONS AND PETITIONS - NONE

VIII. REPORT OF THE STANDING COMMITTEE

The Standing Committee on Finance and Operations met at 5:00 p.m. on Wednesday, September 5, 2018 in Room 410 in the Durkin Administration Building.

IX. PERSONNEL - NONE

X. GENERAL BUSINESS

ACTION

gb #7-148.6 - Administration/Ms. Colorio/Mr. O'Connell
(August 28, 2018)

Annex A (1 page)
Annex B (1 page)

Responses of the Administration to the following motions:

- to provide a report regarding the results of the reduction of third party vendors-500-91123 - Non-Instructional Support Salaries.
- to provide an update on the FY18 Capital Improvement Plan on what has occurred with the plan from September – December especially the safety issues at the Harlow Street site.

gb #8-123.4 - Administration/Miss Biancheria/Mr. O'Connell
(August 28, 2018)

Annex A (1 page)
Annex B (2 pages)
Annex C (1 page)
Annex D (1 page)
Annex E (1 page)

Responses of the Administration to the motions to:

- study the feasibility of combining all monies for snow removal into one account-500-97201 Maintenance Salaries Overtime
- make as a priority the restoration of the tutors, if funds are received from the state-500-91134 Educational Support Services
- provide a report on the grant funded positions and the State funded positions in line B. Teaching and Learning Division on page 164 of the Budget Book-500-91110 Administration Salaries
- provide a report on the number of Maintenance Service positions for the last 3 years and compare them with those in FY19-500-91120 Maintenance Service Salaries
- provide a report regarding the current deployment of security guards in the Worcester Public Schools-500130-96000 Personal Services (Non Salary)

gb #8-153.4 - Administration/Administration
(June 11, 2018)

Annex A (3 pages)

To discuss the proposed Strategic Plan.

gb #8-206.1 - Administration/ Mr. O'Connell/Mr. Comparetto/
Miss McCullough/Mr. Monfredo
(August 28, 2018)

Annex A (1 page)

Response of the Administration to the request to develop a process, procedure and timetable to invite the Worcester community to participate in formulation of the design of the replacement Doherty Memorial High School, including its configuration, features, contents (e.g., swimming pool), footprint, grounds and technology.

X. GENERAL BUSINESS (continued)

ACTION

gb #8-207.1 - Administration/ Mr. O'Connell/Miss Biancheria/
Mr. Comparetto/Mr. Monfredo
(August 28, 2018)

Annex A (1 page)

Response of the Administration to the request to develop a process, procedure and timetable to invite the Worcester community to participate in formulation of the design of the replacement Burncoat High School, including its configuration, features, contents (e.g., multi-media performing arts center), footprint, grounds and technology.

gb #8-249 - Administration
(August 15, 2018)

Annex A (2 pages)

To consider approval of the proposed Student Absence Policy to be inserted in both the Policy Manual and the Student Handbook.

gb #8-255 - Mr. O'Connell/Miss Biancheria/Mr. Comparetto/
Mr. Foley/Miss McCullough/Mr. Monfredo/
Mayor Petty
(August 17, 2018)

To set a date to recognize, with gratitude and appreciation, the work of the Worcester Railers in refurbishing and repainting the Lakeview School library.

gb #8-256 - Administration
(August 27, 2018)

To set a date to recognize John McGovern, Director of Adult Education, for his 34 years of dedicated service to the Worcester Public Schools.

gb #8-257 - Mr. Monfredo/Miss Biancheria/Mr. Comparetto/
Miss McCullough/Mr. O'Connell
(August 28, 2018)

Request that the Administration consider scheduling a "Municipal Governance Day" in the Spring and have students assume the roles of School Committee and City Council members.

X. GENERAL BUSINESS (continued)

ACTION

gb #8-258 - Mr. Monfredo/Miss Biancheria/Mr. Comparetto/
Miss McCullough/Mr. O'Connell
(August 28, 2018)

Request that the Administration provide an update on the "Hands on CPR" program in the secondary schools and consider incorporating this program into a community service project that will highlight Worcester as a "Heart Safe City."

gb #8-259 - Administration
(August 28, 2018)

To authorize the Administration to enter into contracts for the lease of property for a term of up to twenty years for the operation of student transportation for a contract term to begin in June 2020.

gb #8-260 - Administration
(August 28, 2018)

To authorize the Administration to enter into contracts for the lease of school buses, special education school buses, and wheelchair buses for a term of up to five years for the operation of student transportation for a contract term to begin in June 2020.

gb #8-261 - Miss Biancheria/Mr. Monfredo/Mr. O'Connell
(August 29, 2018)

Request that the Administration provide a report on the timeframe and plans regarding the building of the new South High Community School.

gb #8-262 - Executive Session (Administration)
(August 29, 2018)

To discuss strategy with respect to collective bargaining and to conduct collective bargaining regarding Grievance #17/18-18.

XI. ADJOURNMENT

Helen A. Friel, Ed.D.
Clerk of the School Committee

IN SCHOOL COMMITTEE
Worcester, Massachusetts
Thursday, August 23, 2018
Agenda #18 and 18A

The School Committee of the Worcester Public Schools met in Open Session at 4:15 p.m. in the Esther Howland Chamber at City Hall on Thursday, August 23, 2018.

The invocation was given by Reverend Robert H. Jackson of First Congregational Church.

The Pledge of Allegiance was offered and the National Anthem was played.

There were present at the Call to Order:

Mr. Comparetto, Mr. Foley, Miss McCullough, and Mr. O'Connell

There were absent: Miss Biancheria, Mr. Monfredo and Mayor Petty

Mr. Monfredo arrived at 4:15 p.m.

Vice-chairman Foley chaired the meeting from 4:15 p.m. – 4:45 p.m.

1. APPROVAL OF RECORDS

aor #8-14 - Clerk
(July 24, 2018)

Minutes/approval
of

To consider approval of the Minutes of the School Committee Meeting of Thursday, June 21, 2018.

It was moved and voice voted to approve the minutes of the School Committee for Thursday, June 21, 2018.

aor #8-15 Clerk
(July 24, 2018)

Minutes/approval
of

To consider approval of the Minutes of the School Committee Meeting of Thursday, July 19, 2018.

It was moved and voice voted to approve the minutes of the School Committee for Thursday, July 19, 2018.

2. IMMEDIATE ACTION

Recognition

gb#8-211.1 - Administration/Administration
(July 30, 2018)

To recognize Judy Freedman Fask and the Worcester Public Schools Transition Department for being awarded the American Alliance for Theatre & Education (AATE) 2018 Distinguished Book Award for the book entitled "Creative Collaborations through Inclusive Theatre and Community Based Learning."

Vice-chairman Foley and Superintendent Binienda presented certificates to Jerri Roach, Jane Rosen, Judy Fask, Michelle Sterk Barrett and Isabelle Jenkins.

Miss Biancheria arrived at 4:20 p.m.

Recognition/
Mark Brophy

gb #8-212.1 - Administration/Administration
(July 30, 2018)

To recognize Mark Brophy, Director of Instructional Support Staff, for his 32 years of dedicated service to the students and staff in the Worcester Public Schools.

Vice-chairman Foley and Superintendent Binienda presented a chair to Mr. Brophy for his 32 years of dedicated service to the students and staff in the Worcester Public Schools.

3. It was moved to suspend the rules to take the following items out of order:

Massachusetts
Social Studies
Curriculum

gb #8-252 - Administration
(August 20, 2018)

To consider approval of the new Massachusetts Social Studies Curriculum to include a Grade 8 Civics course commencing in the 2018-19 school year.

Mr. Monfredo made the following motion:

Request that the Administration provide a report on the implementation of the three pilot textbooks for the new Massachusetts Social Studies Curriculum and indicate the one selected for adoption in April 2019.

On a voice vote, the motion was approved.

Mayor Petty arrived at 4:45 p.m.

Mr. O'Connell made the following motion:

Request that the Administration forward the three pilot textbooks to the Clerk's Office for review by the School Committee.

On a voice vote, the motion was approved.

gb #8-250 - Mr. O'Connell/Miss Biancheria/Mr. Foley/Mr. Monfredo/Miss McCullough
(August 15, 2018)

Home Instruction
Plans

Request that the Administration provide a report on its review of home instruction plans, and on its recommendations for processing such plans on an expedited basis in the future.

Miss McCullough requested that her name be added to the item.

Kenza Dekar-Reheb, Julie Wheaton and Elizabeth Fleming all spoke regarding the:

- application process for homeschooling
- involvement with DCF
- establishment of an agreed upon policy
- notification in writing, in a timely manner, of any changes to the policy to include implementation steps

Superintendent Binienda stated that the policy was not changed but improvements were made to the monitoring process.

Mr. O'Connell made the following motion:

Request that the Administration provide an update in the Summer of 2019 indicating:

- resolutions of issues from the previous year
- improvements to the current Homeschool Policy and
- provision of any proposed changes earlier in the year.

On a voice vote, the motion was approved.

Mr. Foley suggested that the language in the letter about homeschooling be refined.

Miss Biancheria made the following motion:

Request that the Administration contact other communities regarding the manner in which:

- clear communication is provided
- resolution of different situations are handled and
- an explanation of the requirement of a progress report.

On a voice vote, the motion was approved.

4. MOTION FOR RECONSIDERATION

gb #8-220.1 - Mr. O'Connell
(July 23, 2018)

To reconsider the proposed changes on Line 3, Page 13 of the Student Handbook as follows:

Legal Policies, Nondiscrimination, add the following:

- genetics
- military service
- mental illness
- sexual harassment

On a roll call, the vote was as follows:

For the motion: Miss Biancheria, Mr. Comparetto,
Mr. Foley, Miss McCullough,
Mr. Monfredo, Mr. O'Connell 6

Against the motion: 0

Absent: Mayor Petty $\frac{1}{7}$

The motion carried.

It was moved to suspend the rules to reconsider the item.

On a roll call, the vote was as follows:

For the motion: Miss Biancheria, Mr. Comparetto,
Mr. Foley, Miss McCullough,
Mr. Monfredo, Mr. O'Connell 6

Against the motion: 0

Absent: Mayor Petty $\frac{1}{7}$

The motion carried.

It was moved to reconsider the approval the proposed changes on Line 3, Page 13 of the Student Handbook as follows:

Legal Policies, Nondiscrimination, add the following:

- genetics
- military service
- mental illness
- sexual harassment

On a roll call, the vote was as follows:

For the motion: 0

Against the motion: Miss Biancheria,
Mr. Comparetto, Mr. Foley,
Miss McCullough, Mr. Monfredo,
Mr. O'Connell, 6

Absent: Mayor Petty $\frac{1}{7}$

The motion carried.

GENERAL BUSINESS

Budget motions

5. gb #7-148.5 - Administration/Ms. Colorio/
Mr. O'Connell
(August 7, 2018)

Responses of the Administration to the motions to:

- add a column in the Budget that would reflect the exact amount of money spent through the third quarter
- provide a report on the establishment of a revolving account for gate receipts in the FY19 Budget.
- include in the First Quarter Report with a summary regarding Workers Compensation accounts and any recommendations it considers appropriate to be addressed.
- provide a report as to the number of students and costs to attend the Gateway School.
- delete the following sentence from the description of D. Parent Liaisons:
 - "Monthly parent workshops and home visits are included in the responsibilities of these positions."

It was moved and voice voted to accept and file the responses to the motions.

Transportation
safety checklist

6. gb #7-177.1 - Administration/Miss Biancheria
(August 7, 2018)

Response of the Administration to the motion to identify the person who is in charge of the checklist that is used to make certain that the busses are completely safe to transport the students in the Worcester Public Schools.

It was moved and voice voted to accept and file the item.

- 7. gb #7-351.1 - Administration/Mr. O'Connell
(August 7, 2018)

Puerto Rico and
the Virgin Islands/
additional
students from

Response of the Administration to the request to update the School Committee as to the number of students who have arrived in Worcester from Puerto Rico and the Virgin Islands.

It was moved and voice voted to accept and file the item.

- 8. gb #8-224 - Administration
(July 9, 2018)

Standing
Committee/
name change

To consider changing the title of the Standing Committee on Accountability and Student Achievement to the Standing Committee on School and Student Performance.

On a roll call, the vote was as follows:

For the motion: Miss Biancheria, Mr. Comparetto, Mr. Foley, Miss McCullough, Mr. Monfredo, Mr. O'Connell, Mayor Petty	7
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Against the motion:	$\frac{0}{7}$
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The motion carried.

- 9. gb #8-228 - Administration
(July 12, 2018)

Prior Fiscal Year
Payment/MTA

To approve a prior fiscal year payment in the amount of \$2,330.58 to the MTA for the printing of the Unit A Collective Bargaining Agreement.

On a roll call, the vote was as follows:

For the motion: Miss Biancheria, Mr. Comparetto,
Mr. Foley, Miss McCullough,
Mr. Monfredo, Mr. O'Connell,
Mayor Petty 7

Against the motion: $\frac{0}{7}$

The motion carried.

Prior Fiscal Year
Payment/teacher

10. gb #8-229 - Administration
(July 16, 2018)

To approve a prior fiscal year payment in the amount
of \$29.98 for in-state travel reimbursement for a
teacher.

On a roll call, the vote was as follows:

For the motion: Miss Biancheria, Mr. Comparetto,
Mr. Foley, Miss McCullough,
Mr. Monfredo, Mr. O'Connell,
Mayor Petty 7

Against the motion: $\frac{0}{7}$

The motion carried.

Prior Fiscal Year
Payment/
Manager of
Curriculum and
Professional
Learning

11. gb #8-230 - Administration
(July 17, 2018)

To approve a prior fiscal year payment in the amount
of \$189.31 for in-state travel reimbursement for the
Manager of Curriculum and Professional Learning.

On a roll call, the vote was as follows:

For the motion: Miss Biancheria, Mr. Comparetto,
Mr. Foley, Miss McCullough,
Mr. Monfredo, Mr. O'Connell,
Mayor Petty 7

Against the motion: $\frac{0}{7}$

The motion carried.

- 12. gb #8-231 - Administration (July 17, 2018) Grant/MAPLE-MISL

To accept the MAPLE – MISL Grant in the amount of \$47,059.00.

On a roll call, the vote was as follows:

For the motion: Miss Biancheria, Mr. Comparetto,
Mr. Foley, Miss McCullough,
Mr. Monfredo, Mr. O’Connell,
Mayor Petty 7

Against the motion: $\frac{0}{7}$

The motion carried.

- 13. gb #8-232 - Administration (July 17, 2018) Grant/PCHP

To accept the PCHP (Parent-Child Home Program) Family Child Care Quality Grant in the amount of \$50,000.00.

On a roll call, the vote was as follows:

For the motion: Miss Biancheria, Mr. Comparetto,
Mr. Foley, Miss McCullough,
Mr. Monfredo, Mr. O’Connell,
Mayor Petty 7

Against the motion: $\frac{0}{7}$

The motion carried.

- 14. gb #8-233 - Administration (July 18, 2018) Budget FY19 status report

To review the status of the FY19 Budget and make appropriate transfers as required.

It was moved and voice voted to refer the item to the Standing Committee on Finance and Operations.

- Facilities Master Plan Report 15. gb #8-234 - Miss Biancheria/Miss McCullough/
Mr. Monfredo/Mr. O'Connell
(July 23, 2018)
- Request that the Administration provide an update on the Facilities Master Plan Report, prepared by Symmes, Maine & McKee Association, Inc.
- It was moved and voice voted to refer the item to the Administration for a report in November 2018.
- Accelerated Repair Projects 16. gb #8-235 - Miss Biancheria/Mr. Monfredo/
Mr. O'Connell
(July 23, 2018)
- Request that the Administration provide an update on the 2018 Accelerated Repair Projects and include recommendations for 2018-19.
- It was moved and voice voted to refer the item to the Administration for a report in October 2018.
- SchoolDude 17. gb #8-236 - Miss Biancheria/Miss McCullough/
Mr. Monfredo/Mr. O'Connell
(July 23, 2018)
- Request that the Administration provide the SchoolDude's recommendations for 2018-19 and include the 2018 requests for issues and concerns at school sites.
- It was moved and voice voted to refer the item to the Administration for a report in November 2018.
- Prior Fiscal Year Payment/Grenier Company 18. gb #8-237 - Administration
(July 24, 2018)
- To consider a prior fiscal year payment to The Grenier Company in the amount of \$1,500.00 for services rendered in FY18.

On a roll call, the vote was as follows:

For the motion: Miss Biancheria, Mr. Comparetto, Mr. Foley, Miss McCullough, Mr. Monfredo, Mr. O'Connell, Mayor Petty	7
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Against the motion:	$\frac{0}{7}$
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The motion carried.

19. gb #8-238 - Administration
(July 30, 2018)

Donations

To consider approval of the following donations:

- to support the Exhilarate Worcester Initiative at Woodland Academy:
 - \$875.00 from various donors
 - \$125.00 from Flying Dreams Brewing Co, Inc.
 - \$250.00 from Coghlin Services Fund
 - \$500.00 from Cornerstone Bank
 - \$500.00 from Bollus Lynch, LLC.
 - \$120.00 from Basil & Spice, LLC
 - \$100.00 from Engineering Design Services, Inc.
 - \$500.00 from Mackintire Insurance Agency
 - \$500.00 from Rigali Roofing and Exteriors
 - \$250.00 from Seder & Chandler, LLP
 - \$125.00 from Smokestack Urban Barbeque and
 - \$250.00 from Tierney & Dalton Assoc., Inc.
- \$250.00 from WEDF to Burncoat Preparatory Elementary School
- \$7,684.80 from Clark University to support the purchase of Chromebooks at Claremont Academy

On a roll call, the vote was as follows:

For the motion: Miss Biancheria, Mr. Comparetto,
Mr. Foley, Miss McCullough,
Mr. Monfredo, Mr. O'Connell,
Mayor Petty 7

Against the motion: 0
7

The motion carried.

Recognition/
set date

- 20. gb #8-239 - Mr. Monfredo/Miss Biancheria/
Mr. O'Connell/Mayor Petty
(July 30, 2018)

To set a date to recognize the Jesse Burkett Senior League All-Star Team for placing 4th at the Little League World Series in Delaware and for winning a sportsmanship award.

Manager: Daniel Coffey
Coaches: Anthony Gigliotti and
Sean Murray

Players:
Natalie Barrera Nicole Canizares
Kayleigh Coffey Alexa Diaz
Emily Gahagan Grace Gigliotti
Paige Hubacz Molly Lynch
Emily Mahan Bridget Murray
Amelia Soltys Ainsley White

It was moved and voice voted to set the date of Thursday, September 6, 2018.

The School Committee recessed to Executive Session from 6:10 p.m. to 6:40 p.m.

Executive Session

- 21. gb #8-251 - Executive Session (Administration)
(August 15, 2018)

To discuss strategy with respect to collective bargaining for Plumbers and Steamfitters - IUPE, if an open meeting may have a detrimental effect on the collective bargaining position of the School Committee and the chair so declares.

To discuss strategy with respect to collective bargaining for Tradesmen - IUPE, if an open meeting may have a detrimental effect on the collective bargaining position of the School Committee and the chair so declares.

To discuss strategy with respect to collective bargaining and to conduct collective bargaining regarding Grievance #17/18-17.

To discuss strategy with respect to collective bargaining and to conduct collective bargaining regarding Grievance #17/18-18.

To discuss strategy with respect to litigation for a Worker's Compensation for a Tradesman/Carpenter, if an open meeting may have a detrimental effect on the litigating position of the School Committee and the chair so declares.

To discuss strategy with respect to litigation for a Worker's Compensation for a Head Start Coordinator, if an open meeting may have a detrimental effect on the litigating position of the School Committee and the chair so declares.

To discuss strategy with respect to litigation for a Worker's Compensation for a teacher, if an open meeting may have a detrimental effect on the litigating position of the School Committee and the chair so declares.

To discuss a potential lawsuit against the Commonwealth for the purpose of fully funding the State's Foundation Formula Budget.

To discuss the deployment of Security Personnel or devices.

To discuss strategy with respect to litigation as to the obligation of the Commonwealth of Massachusetts to assure an "adequate education" to Massachusetts children, including potential plaintiffs, litigation finding sources, and a timeline, if an open meeting may have a detrimental effect on the litigating position of the School Committee and the chair so declares.

There were present at the second Call to Order:

Miss Biancheria, Mr. Comparetto, Mr. Foley, Miss McCullough, Mr. Monfredo and Mr. O'Connell

There was absent: Mayor Petty

Vice-chairman Foley chaired the meeting.

Worker's
Compensation
Settlement/
teacher

22. Pursuant to action taken in Executive Session, it was moved to approve a Worker's Compensation Settlement in the amount of \$10,000 for a teacher, without liability.

On a roll call, the vote was as follows:

For the motion: Miss Biancheria, Mr. Comparetto,
Mr. Foley, Miss McCullough,
Mr. Monfredo, Mr. O'Connell 6

Against the motion: 0

Absent: Mayor Petty $\frac{1}{7}$

The motion carried.

Grievance
17/18-17

23. Pursuant to action taken in Executive Session, it was moved to deny Grievance 17/18-17.

On a roll call, the vote was as follows:

For the motion: Miss Biancheria, Mr. Comparetto,
Mr. Foley, Miss McCullough,
Mr. Monfredo, Mr. O'Connell 6

Against the motion: 0

Absent: Mayor Petty $\frac{1}{7}$

The motion carried.

It was moved and voice voted to suspend the rules to take up the following item out of order:

Proposed Strategic
Plan

24. gb #8-153.3 - Administration/Administration
(July 29, 2018)

To discuss the proposed Strategic Plan.

The School Committee discussed the following sections of the proposed Strategic Plan:

Academic Excellence

All students will have access to rigorous and personalized learning supported by technology
Worcester will improve early education experiences to ensure all students have the knowledge and skills to become lifelong learners. The district will also create a range of stimulating educational experiences in all grades which challenge the intellectual demands of students; develop technological and career skills; and provide students with choices in their academic preparation.

Welcoming Schools

All students will gain a holistic set of skills and be supported by a network—inclusive of their families and the community—to realize their personal, academic, and professional goals
Worcester will cultivate welcoming environments in all schools by supporting students' social and emotional health and fostering collaboration and participation from families and the community. Schools will proactively monitor students' wellbeing and academic needs to more equitably allocate resources and provide holistic support.

Investing in Educators

All students will be supported by effective educators who demonstrate leadership and commitment to enhancing student learning and development
Worcester will enhance its educator workforce by recruiting top candidates from diverse backgrounds and supporting current educators through training and instructional support in social-emotional learning, integrated instruction with technology, and cultural competence.

25. gb #8-240 - Mr. O'Connell/Miss Biancheria/
Mr. Monfredo
(August 2, 2018)

Hope Cemetery/
raising and
lowering flag

To ask the JROTC units of the Worcester Public Schools to consider raising and lowering the United States flag in the veterans' section of Hope Cemetery, in coordination with other volunteers, including but not limited to veterans' groups, college ROTC detachments, boy scout troops, and girl scout troops.

It was moved and voice voted to refer the item to the Administration.

Mr. O'Connell made the following motion:

Request that the Administration interact with the Department of Veterans Services, the City's Public Works and Parks Department and appropriate agencies of the Worcester Public Schools to include JROTC units.

On a voice vote, the motion was approved.

Prior Fiscal Year
Payment/LIUNA
Pension Fund

- 26. gb #8-241 - Administration
(August 7, 2018)

To approve a prior fiscal year payment in the amount of \$22,426.60 for the LIUNA Pension Fund.

On a roll call, the vote was as follows:

For the motion: Miss Biancheria, Mr. Comparetto, Mr. Foley, Miss McCullough, Mr. Monfredo, Mr. O'Connell	6
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Against the motion:	0
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Absent: Mayor Petty	$\frac{1}{7}$
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The motion carried.

Student
Handbook/
amendment

- 27. gb #8-242 - Administration
(August 7, 2018)

To consider the following amendment to the 2018 Student Handbook:

- by changing the wording on page 62 under Class Rank Grade Point Average to read:

Class rank will be recomputed at the end of the **2nd marking period senior year** for determining the valedictorian and for processing of college applications.

On a roll call, the vote was as follows:

For the motion: Miss Biancheria, Mr. Comparetto,
Mr. Foley, Miss McCullough,
Mr. Monfredo, Mr. O'Connell 6

Against the motion: 0

Absent: Mayor Petty $\frac{1}{7}$

The motion carried.

It was moved to suspend the rules to reconsider the item.

On a roll call, the vote was as follows:

For the motion: Miss Biancheria, Mr. Comparetto,
Mr. Foley, Miss McCullough,
Mr. Monfredo, Mr. O'Connell 6

Against the motion: 0

Absent: Mayor Petty $\frac{1}{7}$

The motion carried.

It was moved to reconsider the following amendment to the 2018 Student Handbook:

- by changing the wording on page 62 under Class Rank Grade Point Average to read:

Class rank will be recomputed at the end of the **2nd marking period senior year** for determining the valedictorian and for processing of college applications.

On a roll call, the vote was as follows:

For the motion: 0

Against the motion: Miss Biancheria,
Mr. Comparetto,
Mr. Foley, Miss McCullough,
Mr. Monfredo,
Mr. O'Connell, 6

Absent: Mayor Petty $\frac{1}{7}$

The motion carried.

Boundless
Program

- 28. gb #8-243 - Mr. O’Connell/Miss Biancheria/
Miss McCullough/Mr. Monfredo
(August 7, 2018)

To consider use in the Worcester Public Schools, as appropriate, of the Fidelity Financial Services’ “Boundless” program, which is designed to partner with youth organizations to educate girls and young women about careers in financial services.

It was moved and voice voted to refer the item to the Standing Committee on Teaching, Learning and Student Supports.

Prior Fiscal Year
Payment/teacher

- 29. gb #8-244 - Administration
(August 14, 2018)

To approve a prior fiscal year payment in the amount of \$767.05 made payable to a teacher at Burncoat High School for a hotel reimbursement to attend the Advanced Placement Summer Institute which was held in Fairfax, VA in FY18.

On a roll call, the vote was as follows:

For the motion: Miss Biancheria, Mr. Comparetto,
Mr. Foley, Miss McCullough,
Mr. Monfredo, Mr. O’Connell 6

Against the motion: 0

Absent: Mayor Petty $\frac{1}{7}$

The motion carried.

MASC Policies

- 30. gb #8-245 - Administration
(August 14, 2018)

To consider approval of the following MASC policies to be included in the Policy Manual:

- JFABE - Education Opportunities for Military Children
- JFABF - Education Opportunities for Children in Foster Care
- KI - Add the section on Outside Agencies in Schools

Add the term "pregnancy or pregnancy related condition" to these policies:

- AC - Nondiscrimination
- GBA - Equal Employment Opportunity
- GCF - Professional Staff Hiring
- JB - Equal Education Opportunity
- JFBB - School Choice

It was moved and voice voted to refer the item to the Standing Committee on Governance and Employee Issues.

Mr. O'Connell made the following motion:

Request that Policy JFABF - Education Opportunities for Children in Foster Care, in Annex B, page 1, second paragraph, be amended as follows:

- Replace **the** with **this requires that**
- Remove **to** before **designate** and
- Add an **s** to **collaborate**

On a voice vote, the motion was approved.

31. gb #8-246 - Mr. Comparetto
(August 14, 2018)

School Committee
meetings/
Public Comment

Request that the School Committee amend its rules by including an item on each agenda for public comment.

It was moved and voice voted to refer the item to the Standing Committee on Governance and Employee Issues.

Public Policy
Forum

32. gb #8-247 - Mr. Comparetto/Mr. Foley/
Mr. Monfredo/Mr. O'Connell
(August 14, 2018)

Request that the School Committee conduct a Public Policy Forum which would meet quarterly at a regularly scheduled School Committee meeting, as recommended in the Strategic Plan, in order to increase civic engagement and create informed public policy.

It was moved and voice voted to refer the item to the Administration.

Site Council
Meetings

33. gb #8-248 - Mr. Comparetto/Mr. Monfredo/
Mr. O'Connell
(August 14, 2018)

Request that the Administration provide a report regarding Site Council meeting times and dates and consider holding these meetings at convenient times for parents and community members.

It was moved and voice voted to refer the item to the Standing Committee on Teaching, Learning and Student Supports.

Mr. O'Connell made the following motions:

Request that the Administration provide a report regarding the meeting dates and times for all Site Council meetings that took place in the Fall of 2018 and also indicate whether or not they took place at a convenient time within the first forty days of school.

Request that the Administration verify that it is complying with current policies.

On a voice vote, the motions were approved.

- 34. gb #8-249 - Administration
(August 15, 2018)

Student
Handbook/Student
Absence Policy

To consider approval of the proposed Student
Absence Policy to be inserted in both the Policy
Manual and the Student Handbook.

It was moved and voice voted to hold the item.

- 35. gb #8-253 - Administration
(August 21, 2018)

Student
Handbook/Opt-
Out Policy

To consider approval of the Opt-Out Policy for
English Learners to be included in the Student
Handbook.

On a roll call, the vote was as follows:

For the motion: Miss Biancheria, Mr. Comparetto, Mr. Foley, Miss McCullough, Mr. Monfredo, Mr. O'Connell	6
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Against the motion:	0
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Absent: Mayor Petty	$\frac{1}{7}$
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The motion carried.

It was moved to suspend the rules to reconsider the
item.

On a roll call, the vote was as follows:

For the motion: Miss Biancheria, Mr. Comparetto, Mr. Foley, Miss McCullough, Mr. Monfredo, Mr. O'Connell	6
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Against the motion:	0
---------------------	---

Absent: Mayor Petty	$\frac{1}{7}$
---------------------	---------------

The motion carried.

It was moved to reconsider the approval of the Opt-Out Policy for English Learners to be included in the Student Handbook.

On a roll call, the vote was as follows:

For the motion: 0

Against the motion: Miss Biancheria,
Mr. Comparetto,
Mr. Foley, Miss McCullough,
Mr. Monfredo,
Mr. O'Connell, 6

Absent: Mayor Petty $\frac{1}{7}$

The motion carried.

The meeting adjourned at 9:00 p.m.

Helen A. Friel, Ed.D.
Clerk of the School Committee

Beginning in FY12, the district began conversations to start building internal capacity to provide Applied Behavioral Analysis (ABA Services) for students Instead of utilizing third party vendors. In the case of the third party, contracted services, the district identified the following concerns:

- Increasing Cost of Services
- Quality & Consistency of Staff Being Provided
- Tracking Student Data, Cost Per Student
- Student's IEP Language

To begin the transition, the District developed the following strategic approach for implementation:

- Developed training and began providing to current staff
- Addressed student IEP language (vendor specific)
- Discussed phase out with vendors
- Began parent discussions groups
- Developed short & long term service plans for students
- Phased in trained staff into specific locations (FY14)

In the FY15 Budget, the district hired 50 additional ABA Instructional Assistant positions & 5 Board Certified Behavior Analysts positions and during FY16 Budget, the district hired 20 additional ABA Instructional Assistant positions & 3 Board Certified Behavior Analysts positions.

In FY12, the district spent \$4.4 million in contracted services. By FY18, these third party services were completely phased out. Within the WPS budget, the additional district staff, benefits, staff development, and supplies totals \$3.2 million annually. The overall savings realized through this reduction of third party services is \$1.2 million annually, or the equivalent of 17 teacher positions are funded annually through these savings.

Similarly, in FY19, the district is transitioning Clinical Care services from third party contracted services to district provided services. The overall budget for these services if provided through a contracted vendor would be approximately \$1.0 million. The district model provides for improved supervisor (adds a Clinical Care Coordinator), provides for 5 LPNs and 22 CNAs, representing improved level of service to students, all within the previous allocation for services. In another words, while no direct savings are identified in the budget, the intent of the district is to provide better service within the same budget allocation. This is the same methodology that is being examined as part of the district's review of transportation services in the FY21 school year.

FY18 Capital Improvement Plan Summary

Goddard Paint Interior – This work is ongoing through operating budget and donated services

WTHS Compressor Replacement – Complete

DAB Replace Cooling Towers – Complete

Canterbury Paint Interior – Scope & schedule to be determined

WTHS Replace Hot Water Heaters – Complete

North High Replace Hot Water Heaters – Preparing bid documents

Grafton Street Ceiling Repair – Complete

Midland Street Ceiling Repair – Complete

WTHS Roof Top Unit Repairs – Complete

Gates Lane Roof Top Unit Repairs – Scope & Schedule to be determined

Various Parking Lot Repairs – Ongoing

Various Lead & Copper Fixture Replacements – Ongoing through testing

Harlow Street – Security improvements to Harlow Street included the installation of a camera system and the system wide improvements made to entry ways.

In addition, at the June 27, 2018 board meeting of the Massachusetts School Building Authority, Worcester Public Schools was invited into the Accelerated Repair Program to collaborate with the MSBA in conducting a Schematic Design Study at the Challenge and Reach Academy for a potential roof, window/door, and boiler replacement project. This work will likely commence in Summer 2019 and be completed in Spring 2020.

Snow Removal Costs

The district funds snow removal costs through the Custodian Salaries, Custodian Overtime, Maintenance Service Salaries, and Maintenance Service Overtime Accounts. When snow removal occurs during the normal workday, the district does not maintain the costs associated with snow removal. However, the district does track snow removal costs when occurred on an overtime basis.

Total Overtime Cost of Snow Removal by Custodians and Maintenance Services Salaries during FY18:

Custodians:	\$ 84,545
Maintenance Services:	<u>\$ 42,171</u>
Total	\$126,716

This overtime also includes overnight sanding/salting operations that occurs nightly during the late winter / early thaw-freeze cycles.

The FY19 State Budget was finalized in mid-July. The final state budget used the Senate version of Chapter 70 resulting an additional \$3.4 million more than the amount that was adopted in June (based on the House budget amounts).

This level of Chapter 70 funding included the funding of ELL students as an increment (like the funding for economically disadvantaged students) rather than a base-funding amount. This increment is (or closely similar to) one of the four major recommendations that has been included in the Foundation Budget Review Commission (FBRC) final report. The remainder of the FBRC recommendations (health insurance, special education, low income) were not acted upon in the current legislative session.

Based on the level of added funding, and as provided by recommendation to the School Committee in June, the Administration has allocated funds to provide for the following:

Restore Elementary Tutors to FY18 Level:	\$ 500,000
12 Class Size Reduction Teachers	\$ 900,000
5 School Adjustment Counselors / Wrap-Around Coordinators	\$ 375,000
4 Secondary Teachers	\$ 300,000
1 Secondary Assistant Principal (Worcester East Middle)	\$ 100,000
1 Student and School Performance Analyst	\$ 75,000
15 High School Teachers for Enrichment Classes	<u>\$1,125,000</u>
Total	\$3,375,000

The addition of elementary tutors (restoring to FY18 level) and the 12 class size reduction teachers would reduce projected elementary class size from 22.1 to approximately 21.6 and eliminate or provide support to all classes above 27 students (where space prevents further reduction of class size).

The addition of 5 School Adjustment Counselors or Wrap Around Coordinators addresses some of the 13 positions that were requested by building principals during the FY19 budget development process.

The 4 secondary teachers provide immediate course offerings or school support that were unable to be provided during the FY19 budget process: 1/Art Teacher at North High, 1/Diesel Instructor at South High, 1/Community Service Teacher at South High, and 1/Animal Sciences Teacher at Worcester Technical High School. In the previous report, the Administration was recommending 1/MCAS Specialist at Claremont Academy. The district has since been able to add this position to the school after a reallocation of existing teachers at the school.

The enrollment of Worcester East Middle has increased from less than 600 students in 2010 to more than 800 students in the current year; and the enrollment is expected to remain at this level over the next four years. The WEMS enrollment is approaching and consistent with Sullivan Middle (866 students) and Forest Grove Middle (979 students). The Administration recommends that for effective school management and safety, an additional Assistant Principal should be added with these funds.

A vacant testing specialist position was reallocated within the FY19 budget to an electrician for school safety projects. This reallocation was necessary at the time in order to balance the budget. After further consideration, this position (renamed School and Student Performance Analyst to better align with the department's name change) is necessary to provide test administration support and data analysis for schools.

The Administration has identified a priority to reduce the number of instances that students are scheduled in "study halls" rather than in credit bearing courses during the school day. In 2017-18 school year, there were as many as 1,990 instances of "study hall" periods in all of the high schools (combined). In a perfect setting, the addition of 14 high school teachers would provide credit bearing course opportunities for 1,750 students, nearly all of the number of study hall periods this year.

The teachers have been assigned as follows:

School	Teachers to Add	Maximum* Students that Could Take an Additional Course
Doherty High	5	625
South High	6	750
North High	2	250
Burncoat High	2	250

*Maximum students that could take an additional course is based on 125 students contractual limit for each teacher

However, due to actual scheduling issues, it is likely that an additional 6-8 teachers would be needed to eliminate all study hall periods in all high schools in FY20.

The actual final adjustments to the WPS budget (to reflect this additional Chapter 70 money) will be done at the time the city completes the tax rate setting process later in the fall. At that time, the Administration will then submit these budget adjustments to the School Committee reflecting these aforementioned recommendations. Most importantly, with concurrence with City Manager Augustus, we will use our current budget to hire all of these positions to start the school year and make the budget adjustment necessary to balance the budget later in the year. This is the typical budget adjustment cycle that we follow each year to correct / adjust final state budget actions.

WORCESTER PUBLIC SCHOOLS
FY19 Teaching and Learning Division Positions

General Fund Positions	Positions	
Deputy Superintendent	1.00	
Manager of School and Student Performance	1.00	
Manager of Instruction & School Leadership	3.00	
Turnaround Manager	1.00	
Coordinator - School Choice (see grant funding below)	0.50	
Manager of Special Education and Intervention Services	1.00	
Assistant Director of Special Education	1.00	
Director of English Language Learners	1.00	
Manager of Social Emotional Learning	1.00	
Athletic Director	1.00	
Manager of Instructional Technology	1.00	
(2000) B. Teaching & Learning Division (12.5)	12.50	
Grant Funded Positions	Positions	Funding Source
Manager of Grants Resources	1.00	Title I/McKinney Vento
Manager of Curriculum & Learning	1.00	Title II-A
Coordinator of School Choice (see general fund budget above)	0.50	Title I
Director of Adult Education/GED	1.00	Adult Education
Assistant Director of Special Education	1.00	IDEA
(2000) B. Teaching & Learning Division (4.5)	4.50	

WORCESTER PUBLIC SCHOOLS
 Maintenance Service Positions (FY16 - FY19)

Maintenance Service Positions	FY19	FY18	FY17	FY16
Facilities Director ¹	1	0	0	0
Director of Environmental Management and Capital Projects Environmental Management Coordinator	1	1	0	0
Coordinator of Custodial Services and Building Maintenance ²	1	1	1	1
Facilities Coordinator	1	1	0	0
Energy Management Coordinator	1	1	2	2
Maintenance Supervisor	0	0	1	1
Steamfitters/HVAC	5	8	8	8
Plumbers	3	4	4	4
Carpenters	6	7	7	7
Electricians	6	5	5	5
Glaziers	1	2	2	2
Locksmith	1	1	1	1
CAD/Draftsman	1	1	1	1
Storekeeper	1	1	1	1
Painters	2	0	0	0
Total	31	33	33	33

¹ Moved from 500-91110 Administration in FY19

² Was Custodial Supervisor Moved from 500-91119 Custodial FY18

The Worcester Public Schools has a contractual relationship with the Madison Security Group, Inc. of Lowell, Ma. for Unarmed Security Officers at the following locations.

- a.) South High Community School
- b.) Sullivan Middle School
- c.) North High School
- d.) Doherty High School
- e.) Worcester Technical High School
- f.) Gerald Creamer Center Evening Program
- g.) Jacob Hiatt School
- h.) Fanning Building
- i.) Durkin Administration Building



Culture of Innovation

All students will have access to high quality learning experiences which leverage effective approaches

Worcester will foster a districtwide culture of innovation by testing and spreading evidence-based practices and supporting school leaders in making improvements. Worcester will develop an incubation hub to provide a structured approach to piloting and scaling effective practice in the district.



Culture of Innovation

The achievement gap is a persistent and critical obstacle to ensuring the future personal, academic, and career success of today's youth.²⁰ In Worcester, the gap exists primarily for students with disabilities, and those from low-income, Latino, and/or language-diverse backgrounds, who are less likely than their peers to reach grade-level benchmarks and graduate from high school.²¹

In Massachusetts, research shows that practices focused on school leadership, collective teacher efficacy, rigorous instruction, and high expectations for all students are critical to turning the tide in schools.²² Worcester has undertaken numerous initiatives to support the needs of students, with localized success.²³ To see systemwide change, structures must be established so that effective practices can be tested and brought to scale. By developing a culture of innovation, that supports the incorporation of established and emerging best practices, the district will make the necessary adjustments that enable all students to learn and thrive, while ensuring enhancements (and lessons learned from them) benefit the entire school system.

WHAT WE HEARD²⁴

- Educators and school leaders need more resources and autonomy to make changes and employ practices that better support students.
- New approaches are needed to address student achievement gaps and foster improvement.

CURRENT RESOURCES & INITIATIVES²⁵

- Principal Learning Network
- New Principals' Institute and Mentoring

MAKING IT COUNT FOR ALL STUDENTS

Our actions will drive improvement for all students and—most critically—change the course for our highest-need students. In the 2016-2017 school year²⁶:

49%

of the 44 schools in Worcester ranked in the top 80% statewide

91%

of the 11 schools in a comparable urban district ranked in the top in the top 80% statewide

69%

of the 1514 schools in Massachusetts are met or exceeded state learning targets



OBJECTIVES AND STRATEGIES

1. Embrace a culture of innovation that develops and pilots evidence-based approaches and allocates resources to address chronic student achievement gaps and underperforming schools

- **Target District Supports for High Needs Schools:** Create a Superintendent Schools designation, afforded to consistently underperforming settings, which provides increased supports coupled with enhanced accountability, trainings, and resources for the school to implement transformative learning approaches
- **Proactive Supports to Enable School Improvements:** Identify and develop aggressive improvement strategies for lower-performing schools prior to required state intervention, incorporating successful turnaround practices from across Massachusetts and providing necessary operational flexibility for successful implementation

Investment: \$\$\$

Effort: ★★

2. Increase the capacity of school leadership to leverage existing resources for school improvement

With support from the community we will:

- **Enhance School Leader Training Initiatives:** Expand the New Principals' Institute through a third year of practice in partnership with community organizations, allowing aspiring and experienced principals to collaborate and catalyze innovative management practices that foster improvement and student success
- **Provide Supports and New Learning Experiences for Veteran Leaders:** Develop an Institute for veteran principals to support continued growth and development in school management and classroom pedagogy

Investment: \$\$

Effort: ★★

3. Identify demonstrated best practices regionally and across the globe that can be adapted to Worcester's unique conditions to alleviate achievement gaps

- **Sustain High Performance in Thriving Schools:** Engage and support the continued success of on-track and high-performing schools by establishing a process to set next-level targets for student learning and spread effective practices

With support from the community, we will:

- **Develop a Network of Schools to Pilot and Scale Evidence-Based Practice:** Design an Incubation Hub drawing on tested, effective, and transferable practices from multiple school models (e.g., community, magnet, turnaround, innovation schools, empowerment zones, and public private partnership). The hub will focus on scaling these practices in the district and be supported by a body of community members and elected officials²⁷

Investment: \$\$

Effort: ★★

BENCHMARKS FOR SUCCESS IN 2023

	CURRENT	2019	2021	2023
69% OF WORCESTER SCHOOLS WILL MEET OR EXCEED STATE LEARNING TARGETS BASED ON MCAS ^D	49%	56%	62%	69%

Strategies in Action: *Incubation Hub*

Worcester Public Schools will lay the groundwork for an Incubation Hub in one of the quadrants of the district. This Hub will serve as the pilot site for innovative and best practices, drawing from those of community schools, magnet schools, innovation schools, turnaround schools and our state's empowerment zones. These practices will be refined and eventually scaled throughout the district.

^D Measurements will be based on standardized assessments for each grade level. Though not equivalent, Next-Generation MCAS will be used for elementary and middle school institution. Legacy MCAS will be used for high schools

As part of the MSBA Owners Project Manager (OPM) selection process, AECOM Tishman has been selected as the Doherty High OPM by the City of Worcester and approved by MSBA. AECOM Tishman is the same OPM firm that worked on the Nelson Place Project. The OPM will collaborate with the City of Worcester, Worcester Public Schools and the MSBA to work through the Designer Selection Process. We are anticipating that a design firm will be selected by November 2018. Once a design firm is selected, there will be several months of study of the options for the Doherty High Memorial School and to develop the documents needed for the MSBA approval.

During that time, there will be stakeholder input and building committee (community meetings) as the design process progresses. In the past, the project architects met with the entire school community as well as district representatives to understand the expectations for the new school. Using this feedback, the project architect develops design concepts for review and further refinement.

There are two required submissions (Preliminary and Preferred) to the MSBA during this period and both of these submissions require that the community have public meetings to discuss the design plans. At all of these meetings, community input will be gathered and documented. The timeline of all of these activities will be more formalized once the designer is engaged.

This same process will be followed at Burncoat High once the school is invited into the MSBA funding process.

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This same process will be followed at Burncoat High once the school is invited into the MSBA funding process.

STUDENT ABSENCES

School attendance is a priority for the Worcester Public Schools. Students who are chronically absent from school impact their own learning and the school community as a whole. Schools can take the following steps to address absenteeism:

School Attendance

Chapter 76, section 1 of the Massachusetts General Laws states that all children between the ages of six and sixteen must attend school. A school district may excuse up to seven day sessions or fourteen half day sessions in any period of six months. In addition to this law, Worcester has an attendance policy and should make sure that parents/guardians are familiar with it.

CRA – Child Requiring Assistance: M.G.L. Chapter 119 Section 39e

A school can file a CRA application with the Worcester Juvenile Court if the Student is a Habitual School Truant or a Habitual School Offender. The following rules apply:

- I. Habitual School Truant: Student between the ages of 6 and 18 who, without excuse, willfully fails to attend school for more than 8 days in a quarter.
 - a. School must document whether or not the child's family have participated in a truancy prevention program.
 - b. CRA will be dismissed when the child turns 16.
 - c. If the failure to attend school is due to a physical or mental disability rather than a willful failure to attend school, the school should not file a CRA. If the failure to attend is due to a physical or mental disability, the school should convene the student's IEP or 504 Team to discuss supports and services necessary to facilitate school attendance.
- II. Habitual School Offender. Student between the ages of 6 and 18 who repeatedly fails to obey school rules.
 - a. School must document specific steps taken to improve the child's conduct.
 - a. CRA will be dismissed when the child turns 16.
 - b. If the failure to obey school rules is due to a physical or mental disability rather than willful disobedience, the school should not file a CRA. In such cases, the school the

school should convene the student's IEP or 504 Team to discuss supports and services necessary to facilitate good behavior and consider a FBA and BIP as appropriate. If the student is subject to school discipline, the school should conduct a manifestation of the student's disability as appropriate.

Home Hospital Educational Services 603 CMR 28.03(3)(c)

State regulations provide educational services to a student who is confined to the home or hospital for medical reasons for a period of not less than fourteen school days in a school year. The intent of the regulation is to provide students receiving a publicly-funded education with the opportunity to make educational progress even when a physician determines that the student is physically unable to attend school. Home/hospital educational services are not intended to replicate the total school experience. The number of tutoring hours provided to the student will be based upon Worcester's recommendations of what is required to minimize educational loss and taking into account the medical needs of the student. The Principal and/or his designee determines the credits will be awarded for work completed during tutoring.

If a chronic or acute medical condition that is not temporary in nature appears likely to adversely impact a student's educational progress, the Principal and/or his or her designee will initiate a referral to determine eligibility for special education or 504 services.

Worcester requires students who seek home/hospital instruction to provide the Principal with a Department of Elementary and Secondary Education Physician's Statement form (form 23R/3) that is completed and signed by the Student's attending physician. The Principal and/or his or her designee may seek parental permission to speak with the physician in order to clarify the student's medical availability to receive educational services, to gather additional information and to develop a transition plan to return the student to a school setting. Students who do not provide a fully-completed and signed form will not be provided with tutoring.

Failure to send M.G.L. Chapter 76 Section 2

Parents or guardians are legally responsible for ensuring that a child under their control attends school daily. It is a crime for a responsible parent or guardian not to cause such a child to attend school. If a child fails to attend school for seven day sessions or fourteen half day sessions within any six month period, the supervisor of attendance may file a criminal complaint in court against the responsible parent/guardian.

M.G.L. Chapter 119 Section 51A

A 51A is a report of suspected child abuse or neglect that is filed with the Department of Children and Families. Under Chapter 119, section 51A of the Massachusetts General Laws, a report can be filed on behalf of a child under the age of sixteen for educational neglect if a child is not attending school on a regular basis.