

The Meeting of the Board of Directors of the Worcester Public Library was called to order at 5:02 p.m. at the Worcester Public Library, 3 Salem Square, Worcester, MA.

Directors Present:

Deborah Packard
Judy Finkel
Phyllis Harrington
Dianne Bruce
William Belcher
William Coleman III
Matthew Bejune
James Kersten
Josh Perro
Jake Sanders

Director's Absent:

Collins Nuamah
Susan Gately

Staff Present:

Tracey Leger-Hornby
Denise McGinley
Paula Korstvedt
Pingsheng Chen
Sulma Rubert-Silva
Cynthia Bermudez
James Estrella
Chantell McDowall
Brendan Ryan

1. Call to Order.
 - 1.1 Packard called the meeting to order at 5:02 p.m.
2. Minutes of October 14, 2014. Packard asked if there were any corrections to the minutes. Finkel asked that the minutes be amended to include the word "no" before recommendations in the Committee on Administration report. Bruce moved, seconded by Finkel to approve the minutes as amended. The minutes of October 14, 2014 were approved.
3. President's Report:

Packard reported the following:

 - The search firm posted the Library Director position; the search committee will not meet until the posting closes and the firm makes recommendations for initial interviews. Packard reminded the Board that two members Susan Gately and William Coleman would be going off the Board in December. Any possible candidates should be referred to the posting by the City Clerk's office.
 - Packard asked for a vote to close the Library and the branches at 5:30 p.m. on November 26, 2014; December 24, 2014 and December 31, 2014.

Finkel moved, seconded by Kersten to close the Library and branches at 5:30 p.m. on November 26, 2014; December 24, 2014 and December 31, 2014.

- Packard let the Board know that nominations would be taken in December for officer positions and nominees should send a letter of interest to McGinley so that she can disperse it among the board. Elections take place during the organizational meeting in January.
 - The Legislative Breakfast will be held on Friday, January 30, 2015 at 7:30 a.m. at the Main Library.
 - The One City One Library staff received the Eleanor Riik award.
 - The search firm has received two resumes and Estrella is going to send a link to the “Chronicle” piece.
4. Head Librarian’s Report, Leger-Hornby. Leger-Hornby reported on the recent events and announcements and that she is working on the capital budget for the City. Leger-Hornby referred the Board members to the Head Librarian’s Report for further information.
 5. Committee on Finance, Perro.
Perro reported that the Finance Committee approved the minutes of September 9, 2014 and approved Trust Fund Expenditures of \$1,400.00 (\$1,000.00 for the Board Thank You Staff Holiday Lunch and \$400.00 to increase the staff appreciation gift.
Coleman moved, seconded by Perro to approve the Finance Committee Report.
 6. Committee on Administration: Finkel.
Finkel reported that an extension of the Interim Head Librarian contract had been re-negotiated through March 1, 2015. The hourly rate will remain the same but there have been 12 vacation days and 8 sick days added retroactive to July in addition to a deferred compensation allowance and travel allowance.
Bruce moved, seconded by Sanders to approve the extension. The Board voted unanimously to approve the contract extension.
Finkel also reported that the staff appreciation, which was supposed to take place in September, is now going to take place on January 9th. Finkel asked for a volunteer from the Board and Bruce stated she would volunteer for the task.
Kersten moved, seconded by Perro to accept the report.
 7. Committee on Buildings & Grounds, Harrington.
Harrington stated that the Committee met with Lynne Tolman from the Major Taylor Association and Brendan Mostecky, the mason who will be taking care of the annual maintenance of the statue. Harrington reported she will make the request at the December or February Finance meeting. Harrington also reported that the committee had discussed the capital budget that the Library is working on including discussion of ADA compliance, replacement carpets, and sound system. The committee is recommending an expenditure of \$40,000 to hire a professional architect with library experience to review requirements for an extended Master Plan.
 8. Friends Liaison, Gately. As Gately was absent there was no report.
 9. Foundation Liaison, Kersten. Kersten excused himself early and there was no report.
 10. Items Not Reasonably Anticipated.

Finkel reported that the Parking Administrator's office had changed all the parking spots to 10-hour and that Quinsigamond College is expected to have designated spaces at the McGrath lot for approximately one year. Additionally, DPW will be putting up a shelter over the pay machine and will have solar powered lights.

Coleman passed around photos of the cakes he was able to obtain for the Sundae Sunday function and spoke about the birthday card for former Senator Edward Brooke.

11. Adjournment. There being no further business, Finkel moved, seconded by Belcher to adjourn the meeting.
The meeting adjourned at 6:08 p.m.

Respectfully Submitted by Judy Finkel, Secretary

(Recorded by Denise H. McGinley)