

**Youth Workforce Investment Council Agenda
Central MA Workforce Investment Board
April 9, 2015**

Members Present: Ron Scott, Isidore Nosike, Denise Perrault (proxy for Colleen Lanza), Robin Hooper, Kristin Mayotte, Kevin Crowley (Proxy for Janice Weekes), John Trainor, Frank Kartheiser, Tony Poti, Charla Hixson, Mike Quigley, Donna Kilgore, Jenna Glazer, Miguel Lopez

Members in Process/Guests: Jason Poole, Carolyn Gordon, Amanda Thompson, Joanne Fowling, Jenna Ortiz, Grace Sliwoski, Chad McClain, Joshua Brown, Kelly Conlin, Frank Mooney,

Staff Present: Sean McGauley, Ed Gagne

1. **Welcome & Introductions:** R. Scott called the meeting to order at 2:37PM.
2. **Note of Potential Conflicts of Interest & Confirmation of Quorum:** R. Scott announced that a quorum was present and asked if there were and conflicts to be noted in the minutes. The following conflicts were reported for item 3.b, K. Mayotte, M. Quigley, C. Hixson, I. Nosike, and F. Kartheiser.
3. **Vote:**
 - a. **Approval of Minutes of February 12, 2015:** The February 12, 2015 meeting minutes were unanimously approved upon a motion from T. Poti and a second.
 - b. **Review and Approval of FY16 WIOA Programs:** E. Gagne reviewed the Recommendations to Fund FY16 WIOA Youth Programs (please see handouts section). It was noted that five contracts were awarded in FY15 with the plan to review them for consideration of a second year of funding. In addition, E. Gagne reported that the Workforce Investment Act (WIA) will be transitioning into the Workforce Innovation and Opportunity Act (WIOA) and reviewed some of the anticipated changes to youth programming (please see handouts section). After some review, the following recommendation was made.

Recommendation: To award four of the five current providers with a second year of funding and end contracts with South Middlesex Opportunity Council, Inc. (SMOC) due to recruiting issue. SMOC will be awarded a smaller portion of funding to conduct follow-up as required by WIOA. It was noted that the decision to end the contact was a mutual decision.

Vote to accept the recommendation: The recommendation was unanimously approved to be recommended to the Central MA Workforce Investment Board upon a motion from T. Poti and a second from R. Hooper.

Abstentions: The following members abstained from the vote due to a conflict of interest: K. Mayotte, M. Quigley, C. Hixson, I. Nosike, and F. Kartheiser.
4. **Partner Presentation:** Salvation Army- Amanda Thompson: Please see handout section for materials and handouts.
5. **Guest Speaker:** Frank Mooney- Apprenticeships presentation please see handout section for materials and handouts.
6. **Discussion:**
 - a. **YWIC Professional Development Series:** In an effort to best utilize the Committee, the YWIC is working on offering some workshops to YWIC members and their staff. The

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group was asked if there was a preferred day and time to host these events to ensure participation.

- b. **Youth Career Center:** No new developments were reported. Staff are still trying to find space to house a Youth Career Center and are interested in partner suggestions or thoughts.

7. **Updates:**

- a. **WIA Youth Update:** Performance numbers were reviewed during the vote discussion.
- b. **YouthWorks:** S. McGauley reported that partner request forms are due May 1st. There is a meeting on May 14th with the partners to discuss the numbers for the program. If anyone who is not submitting a partner form and would like to review the partner requests, please contact TurgeonJ@worcesterma.gov.
- c. **Connecting Activities:** S. McGauley reported that we had our first career readiness review, it went very well and had a lot of good feedback. Training has been going on the past few weeks on how to use the Work based learning system for school staff. For more information, please contact brownea@worcesterma.gov.
- d. **Bounce Youth Class:** R. Lucas did a week long Bounce program for students at YOU, Inc. The program was very well-received.
- e. **YWIC Member Program Updates:** J. Glazer announce a student expo for the Gateway to College program (please see handouts section for more information).

8. **Announcements**

9. **Next Meeting:**

- a. **June 11th- Next partner presentation/host site?:** D. Perrault to contact S. McGauley and E. Gagne to determine if Grafton Job Corps will be available to host the next meeting. R. Hooper offered to do the partner presentation on her newly formed partnership with CVS.

10. **Adjourn:** The meeting was unanimously adjourned on a motion by M. Quigley and a second.

Respectfully submitted by,
Sean McGauley
CMWIB

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