

CENTRAL MA. WORKFORCE INVESTMENT BOARD
Quarterly Board Meeting
May 1, 2014
8:00AM
CMWIB 44 Front St. Suite 300, Worcester, MA
Meeting Minutes

The following members/proxies were present: E. Bartkiewicz; K. Brenner (Proxy for M. Boone); T. Bauer; B. Metayer (Proxy for G. Carberry); J. Dagilis; J. Froimson; M. Gaye; P. Gilbody; K. LaTulippe; L. Miller; P. Morano; D. Osborn; L. Parady; R. Scott; P. Soucy; T. Stone; R. Scrivens; R. Thomas; D. Wallace; R. Lawless; J. Mello; L. Bueno; K. Crowley (Proxy for C. Campanale); S. Irving

The following members were not in attendance: C. Carlson; C. Carmark; B. Gooding; J. McGravey; T. Murray; D. Penta; T. Provost; C. Richard; M. Richman; M. Riolo; T. Connors; K. Koller

The following CMWIB/WCCC staff members were present: J. Turgeon; S. McGauley; E. Brown; P. Cook;

Guest(s) present: K. Mayotte; J. Poole; A. Anderson Lamoureux; N. Loepky

1. **Call to Order, Announcement of Quorum & Note of Conflict of Interest:** R. Lawless called the meeting to order and announced a quorum was present. The following conflicts of interest were noted: R. Thomas, J. Dagilis, K. Mayotte, and J. Poole.
2. **Vote:**
 - a. **Approval of January 16, 2014 Meeting Minutes:** The Board unanimously voted to approve the January 16, 2014 Meeting Minutes after a motion and second.
 - b. **FY'15 WIA Out-of-School Year Round Youth Programming:** J. Turgeon reported that this year's proposal review team included himself, R. Hooper, P. Quinn, and E. Gagne and he thanked them for their time and effort. The Board was then asked to review the WIA Year Round Youth Programming Memo (please see handouts section). Five proposals were received which included Martin Luther King Jr., Business Empowerment Center (MLK-BEC), Youth Opportunities Upheld, Inc. (YOU, Inc.), Training Resources of America (TRA), Worcester Community Action Council (WCAC), and the Fieldstone School. It was noted that proposals are required to meet the minimum score of 70 to be considered for funding and all five proposals scored above this threshold; however, it is anticipated that funding will not allow us to full fund all five as proposed. The Youth Workforce Investment Council (YWIC) had met in April and voted to put forth the following recommendation to the full Board:
Fund all five of the proposals, with funding amounts and service numbers to be negotiated by staff, including a reduction to the proposal scoring the lowest among the five.
Vote: Upon a motion by R. Scott and a second by T. Bauer, the Board unanimously voted to approve the YWIC's recommendation to fund all five proposed programs and to authorize staff to enter negotiations with them.

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3. Presentations:

- a. **April Anderson Lamoureux, Greater Worcester Chamber of Commerce:** A. Anderson Lamoureux presented her research project regarding economic trends in the Central MA region.

Action: J. Turgeon to send out a copy of the report to the Board members.

4. **Strategic Goals Discussion:** N. Loeppky from the Strategy Matters Consulting Group then facilitated a goals and strategic plan discussion for the Board and walked through the strategic goals process. N. Loeppky will be taking the Board members feedback from the discussion and from the member survey to work with J. Turgeon to formulate goals for the CMWIB's new strategic plan.

Action: It was noted that it can be difficult to fit an entire goals discussion within the 1.5-2 hour meeting time and members expressed interest in doing a full morning or full day retreat to further the discussion. J. Turgeon to look into scheduling this for a future meeting.

5. Updates:

- a. **Workforce Central Leadership:** With former Workforce Central Director D. Anderson retired, C. Campanale has been serving as the Interim Director during the search for a replacement. An offer has been made to a candidate; however, the announcement from the City Manager has not been made public yet. More information to come.
- b. **Workforce Central/CMWIB Lease:** A selection has been made for the new space for Workforce Central Career Center and the CMWIB, the 4th floor of 340 Main St. Staff is now working with architect on a build out. Staff is still not sure of the time frame, but anticipate an opening for late summer. Staff will be hosting a meeting at the new location for CMWIB Committee members for a tour of the new space.
- c. **Programs Update:** J. Turgeon reported that a full, in-depth report of the programs at the CMWIB and Workforce Central Career Center was sent out to the Board and included in the meeting packet (please see handouts section). Contact TurgeonJ@worcesterma.gov should you have any questions regarding these programs.

6. Other Business:

J. Turgeon reported that the YouthWorks Year-Round program is in process and the summer program will be starting soon. Any organizations interested in hosting a YouthWorks participant should contact TurgeonJ@worcesterma.gov.

Scorecard: A Scorecard (please see handouts section) has been created to track impact of the Board and Workforce Central. The scores are tied to different factors including Workshop and Seminar surveys, WIA Youth and Adult outcomes, customer outcomes, and others to give an overall performance score.

The CMWIB is working with the Greater Worcester Regional Chamber of Commerce and United Families for Change to develop a youth leadership program for roughly 30 YouthWorks

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participants to come together weekly outside of their YouthWorks placements to do leadership activities within the city.

7. **Member Announcements:** There were no announcements at this time.
8. **Adjournment:** There being no other announcements, the meeting was adjourned upon a motion by R. Scott and a second.
9. **Next Meeting: July 17, 2014**

Respectfully submitted by,
Sean McGauley
CMWIB

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