

Worcester Redevelopment Authority

Vincent A. Pedone
Chairman

Peter Dunn
Chief Executive Officer



WORCESTER REDEVELOPMENT AUTHORITY

Monday, November 22, 2021

9:30 A.M.

City Hall, Levi Lincoln Chamber
Worcester, MA 01608

CALL IN INFORMATION:

+1-415-655-0001 US Toll
Access Code: 2308 375 4736

Present:

Worcester Redevelopment Authority Board

Vincent Pedone, Chair
David Minasian, Vice Chair
Jennifer Gaskin

Staff

Peter Dunn, Chief Executive Officer
Julie Lynch, Chief of Public of Facilities
Jane Bresnahan, Office of Economic Development

Pursuant to a notice given (attached), a meeting of the Worcester Redevelopment Authority was held at 9:30 A.M. on Monday, November 22, 2021

Chair Pedone announced that all votes would be roll call.

1. Call to Order

Mr. Dunn called the meeting to order at 9:31 A.M.

2. Roll Call

Mr. Dunn called the roll – Mr. Pedone, Mr. Minasian, Ms. Gaskin

3. Authorize Execution of a Contract with Barry Brothers Landscaping, Inc. in the not to exceed amount of \$47,801.75

Chair Pedone opened the meeting with a discussion of the execution of a contract with Barry Brothers Landscaping, Inc. not to exceed amount of \$47,801.75. Mr. Dunn started by introducing our Chief of Public Facilities, Julie Lynch. Mr. Dunn stated that we usually have John Odell joining us from Energy & Asset Management on a typical basis. There has been a restructuring and Mr. Odell is now focused on sustainability and

resilience and have a new Department of Public Facilities. Ms. Lynch has previous experience with the City of Worcester, we welcome her back to the team. Ms. Lynch has been working on a contract for a two-year term of grounds maintenance at Union Station. That is out to bid right now and receiving pricing back for December 1, 2021. Depending how long it takes to have a contract executed with the low bidder, the timeframe could be as late as Christmas. The item in front of you with Barry Brothers Landscaping, Inc. is a short-term contract as it may snow between now and when we receive the more long-term contract executed. This is a time and materials contract and dependent on how much it snows the amount is \$47,801.75. Chair Pedone did you state that the RFP is already out and open or preparing the RFP? Is Barry Brothers Landscaping, Inc. responding to the RFP as well? Ms. Lynch advised the short-term bid is not an RFP it is a Chapter 30B bid for the short-term contract. We reached out to three vendors, as it was less than \$50,000.00. Barry Brothers Landscaping, Inc. was the only response given the late time in the season and that was the issue with other people that were contacted and the feedback that we received that it was late for them to commit. Chair Pedone on the two-year contract that you are putting out to bid, is it already out and secondly, is Barry Brothers Landscaping, Inc. answering the RFP as well? Ms. Lynch replied that it is out to bid currently and we hope that Barry Brothers Landscaping, Inc. will respond. We have a walk through tomorrow afternoon. We have reached out to potential bidders regarding that. Ms. Lynch closes on December 1, 2021. Chair Pedone the contract that we are entering into will it be a two-year contract that begins on a said date or are we looking that we ensuring that at the end of this two-year contract actually have to put out another bid or looking at a contract bid for November 1st the next time around. Rather than this being a two-year contract or are we looking at this as a twenty month contract? Ms. Lynch it is a two-year contract with an additional one-year option for a total of three years, which is the maximum that we can do under Chapter 30B. The Worcester Redevelopment Authority will commit on that third year on June 15th the year that it expires 2023. That gives us a broader range and gives them a sense of comfort to have that third year to put out to bid for a new contract at the proper time.

Mr. Minasian offered the following motion:

Voted, that the Worcester Redevelopment Authority hereby authorizes its chair or vice-chair to execute a contract with Barry Brothers Landscaping, Inc. for snow removal/treatment at Union Station and other WRA properties in the not-to-exceed amount of Forty-Seven Thousand, Eight Hundred One Dollars and seventy-five cents (\$47,801.75).

Ms. Gaskin seconded the motion

The item was approved 3-0 on a roll call.

4. Adjournment

There being no further business, Mr. Dunn called the roll to adjourn the meeting, the meeting adjourned at 9:37 A.M.

Respectfully submitted,

Peter Dunn
Chief Executive Officer