

Board of Election Commissioners Meeting
Thursday, August 8, 2019
6:30 p.m.
Room 401, City Hall

Call to Order by the Chairperson

Pledge of Allegiance

Roll Call

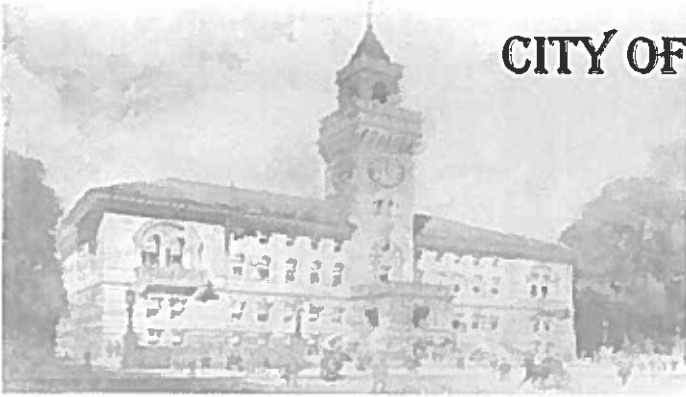
Approval of the Minutes of the July 3rd Meeting

New Business

- 1. Discussion concerning poll worker training for the September 10th Municipal Preliminary Election.**
- 2. Discussion concerning the use of poll pads for voter search and inactive voter procedure.**
- 3. Discussion concerning translation services offered at the polls on Election Day.**
- 4. Presentation of the Election Day Public Service Announcement.**

Adjournment:

Next Meeting Date:



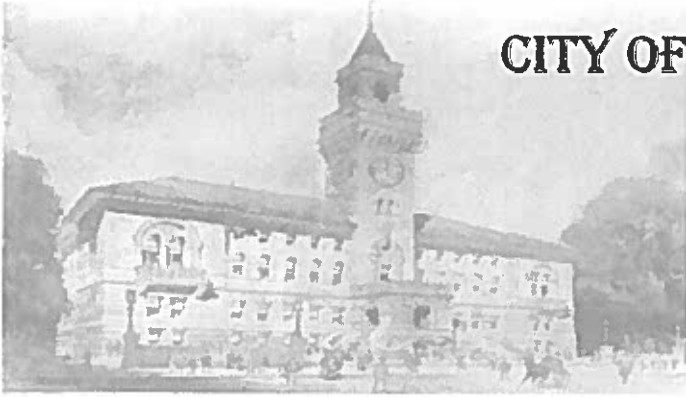
**CITY OF WORCESTER, MASSACHUSETTS
CITY CLERK DEPARTMENT**

Susan M. Ledoux, City Clerk

**Stephen A.J. Pottle, Assistant City Clerk
Niko Vangjeli, Assistant City Clerk**

Inspector Training Content

1. WELCOME
2. DUTIES OF THE ELECTION OFFICER - INSPECTOR
3. ELECTION DAY PRECINCT SET-UP
4. CHECK-IN / CHECK-OUT INSPECTORS RESPONSIBILITIES
5. MARKING THE VOTER LIST
6. INACTIVE (*I*) OR ID (ID) FLAGGED VOTER FLOW CHART
7. ASSISTANCE TO VOTERS
8. SPOILED BALLOTS
9. CHECKERS/OBSERVERS
10. INACTIVE – WHAT DOES IT MEAN
11. ASCENTRIA LANGUAGE BANK
12. OPERATING THE AUTOMARK VOTER ASSIST TERMINAL
13. OPERATING THE DS200 BALLOT TABULATOR
14. DISABILITY ETIQUETTE - WHAT TO DO & WHAT NOT TO DO WHEN COMMUNICATING WITH PERSONS WITH DISABILITIES.



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Warden & Clerks Training Content

1. WELCOME
2. OPENING PROCEDURES
3. ELECTION DAY PRECINCT SET-UP
4. ASCENTRIA LANGUAGE BANK
5. OPERATING THE AUTOMARK VOTER ASSIST TERMINAL
6. OPERATING THE DS200 BALLOT TABULATOR
7. OPERATING THE POLL PAD
8. DISABILITY ETIQUETTE - WHAT TO DO & WHAT NOT TO DO WHEN COMMUNICATING WITH PERSONS WITH DISABILITIES.
9. TROUBLESHOOTING THE DS200
10. DUTIES OF THE ELECTION OFFICERS -WARDEN
11. DUTIES OF THE ELECTION OFFICERS - CLERK
12. ASSISTANCE TO VOTERS
13. SPOILED BALLOTS
14. CHECKERS/OBSERVERS
15. PROVISIONAL VOTER PROCEDURE
16. INACTIVE VOTER PROCEDURE/ VOTER CERTIFICATE
17. CHALLENGED VOTER PROCEDURE
18. CLOSING PROCEDURES
19. COMPLETING THE HAND-COUNT TALLY PROCESS
20. COMPLETING THE WRITE-IN TALLY PROCESS
21. ABSENTEE VOTING/ PROCESSING UOCAVA BALLOTS
22. ACTIVE (*I*) OR ID (ID) FLAGGED VOTER FLOW CHART



Please point to the language you speak and we will call an interpreter at no cost to you.

Albanian Shqip	Ju lutem tregoni se cileu gjuhe flisni dhe ne mund te telefonojme nje perkthyes per ju falas.
Arabic العربية	رجاءً أشر إلى اللغة التي تتكلمها ونحن سنقوم بالاتصال بمتكلم لك مجاناً
Bosnian/Serbo-Croatian Bosanski/ Srpsko-Hrvatski	Molimo vas pokazite na jezik koji govorite. Mi ćemo pozvati prevodioca, koji je besplatan za vas.
Cantonese 廣東話	請指出您所使用的語言，我們將免費為您提供一名口譯員。
Farsi فارسی	لطفاً اشاره کنید به زبانی که با آن صحبت میکنید و ما بطور مجانی برای شما به یک مترجم رنگ میزنیم.
French Français	Veuillez indiquer la langue que vous parlez et nous ferons appel à un interprète pour vous assister gratuitement.
Greek Ελληνικά	Σας παρακαλώ δείξτε μου ποια γλώσσα ομιλείτε και εμείς θα σας βρούμε διαμεγμένα χωρίς καμία χρηματική επιβάρυνση για σας.
Hindi हिन्दी	कृपया अंगुडीसे अपने बोले वाली भाषा पर इंगारा करें, आपको बिना किसी कीमत पर हम एक दुभाषिया बुला देंगे।
Japanese 日本語	通訳者を派遣いたします。
Kirundi Ikirundi	Turagusavye utunge urutoki ku nurimi murvuga maze turahamagara umusobanuzi ku buntu.
Korean 한국어	귀하가 사용하시는 언어를 가리키시면 무료로 통역사님을 호출해 드립니다.
Mandarin 國語	請指出您所使用的語言，我們將免費為您提供一名口譯員。
Nepali नेपाली	कृपया आफूले बोल्ने भाषा अर्न्त्याउनुहोस्, तपाईंलाई हामी नि:शुल्क एक जना दोभाषे उपलब्ध गराउनेछौं।
Polish Język polski	Proszę wskazać na Pana/Pani język i dostarczymy tłumacza bezpłatnie.
Portuguese Português	Por favor assinala para a língua que você fala e lhe proporcionaremos um intérprete sem custo algum.
Romanian Română	Vă rugăm să indicați limba pe care o vorbiți și noi vom chema un interpret fără să vă coste nimic.
Russian Русский	Пожалуйста, укажите язык, на котором Вы говорите, и мы вызовем для Вас бесплатного переводчика.
Somali Af-Soomaali	Fadlan, gacanta ku taabo Afrika aad ku hadashid, si aan kugu soo diyaarinno turjubaan lacag la'a'ana.
Spanish Español	Por favor señale el idioma que usted habla y le proporcionaremos un intérprete gratuito.
Swahili Kiswahili	Tafadhali, onyesha lugha unayoongca na sisi tutarawita mtafsiri bila gharama yoyote kwaku.
Turkish Türkçe	Lütfen konuştuğumuz lisani gösteriniz, size ücretsiz bir tercüman temin edilecektir.
Urdu اردو	مفت مترجم کے لیے اپنی زبان کی طرف اشارہ کریں
Vietnamese Tiếng Việt	Xin chỉ vào ngôn ngữ bạn nói và chúng tôi sẽ gọi một thông dịch viên miễn phí.

For phone interpretation call **1-888-898-1512** (contact LanguageBank for User ID).

To request a face-to-face interpreter (current users) go to:
<https://request.thelanguagebank.org>

For more information about LanguageBank see www.thelanguagebank.org
 or call us at 603-410-6183.