

Committee Members
Tracy Novick, Chair
Jermoh Kamara, Vice-Chair
Susan Mailman

Administrative Representative
Brian Allen

OFFICE OF THE
CLERK OF THE SCHOOL COMMITTEE
WORCESTER PUBLIC SCHOOLS
20 IRVING STREET
WORCESTER, MA 01609

AGENDA #8

The Standing Committee on FINANCE AND OPERATIONS will hold a hybrid meeting:

on: October 24, 2023
at: 5:30 p.m.
in: Room 410, Durkin Administration Building, 20 Irving St. Worcester
Virtual:

<https://worcesterschools.zoom.us/j/88453685011?pwd=MTFicHA0eFhIRXU4Z3BSK1FEOEFudz09>

Also accessible by telephone, to dial in call: +1 301-715-8592 or +1 305-224-1968

ORDER OF BUSINESS

I. CALL TO ORDER

II. ROLL CALL

III. GENERAL BUSINESS

gb 2-92.13 Clancey
(March 8, 2022)

Request that the Administration provide quarterly reports regarding building maintenance to include timeframes on when work will begin and be concluded.

gb 2-239.7 Administration
(August 15, 2022)

To review the status of the FY23 Budget and make appropriate transfers as required.

gb 3-195.1 Administration
(August 2, 2023)

To review the status of the FY24 Budget and make appropriate transfers as required.

gb 3-202.1 Administration
(August 9, 2023)

To consider a wage increase for CNAs and LPNs.

gb 3-226.1 Kamara

(September 27, 2023)

To review necessary supports with regards to staffing of school nurses during the school hours to ensure all schools are staffed with nurses so that no school is left without a school nurse, as so to ensure safety for all students.

V. ADJOURNMENT

STANDING COMMITTEE: **FINANCE AND OPERATIONS**

DATE OF MEETING: Tuesday, October 24, 2023

ITEM: Clancey (March 8, 2022)

Request that the Administration provide monthly reports regarding building maintenance to include timeframes on when work will begin and be concluded.

PRIOR ACTION:

3-17-22 - Member Clancey amended the item to read "quarterly" instead of "monthly".

It was moved and voice voted to refer the item to the Standing Committee on Finance and Operations as amended.

5-11-22 - STANDING COMMITTEE ON FINANCE AND OPERATIONS

Member Kamara asked for an update on the maintenance issues at Worcester East Middle School. Mr. Allen stated that MSBA rejected the request to repair the windows at WEMS.

On a roll call of 3-0, the item was held for the next quarterly report.

6-2-22 - SCHOOL COMMITTEE MEETING

The School Committee approved the action of the Standing Committee as stated.

8-15-22 - STANDING COMMITTEE ON FINANCE AND OPERATIONS

Mr. Bedard stated that there were 28 custodial vacancies and the custodial staff has been working diligently to get the school buildings ready for the first day of school. He also indicated that the athletic field preparations have begun and the lead time on supplies like electrical equipment, mechanical equipment and plumbing supplies continue to delay projects.

Mr. Bedard stated that the drinking water sampling for Lead and Copper was completed in May and the process of turning on or off fixtures and placing signage will be completed during the week of August 14th. Letters will be forwarded to principals to notify them of what the reading of the sampling was in their school and the information will be put on the WPS website. The quarterly PCB inspections are scheduled for Burncoat High and Doherty Memorial High schools and the asbestos activities three-year inspections are ongoing.

Mr. Allen stated that the \$150,000 SWIG School Water Improvement Grant from Mass. Clean Water Trust will provide funding for 15 water bottle filling stations in various schools. This will help alleviate the worry about the lead and copper in the drinking water.

(continued on Page 2)

BACKUP:

Annex A (9 pages) Maintenance Update 2022-2023 (Q3)

PRIOR ACTION (continued)

8-15-22 - Mr. Bedard stated that the:

- boiler replacements projects have begun at Belmont Community School, Chandler Magnet School, City View School and Goddard School of Science and Technology.
- boiler replacement at Vernon Hill School is in the designing stage.
- largest MSBA funded project will take place at Worcester Arts Magnet School over the next few years. This year, the roof will be completed by August 22, 2022.
- replacement of the hot water systems are being put in at Burncoat High and Burncoat Middle schools.
- bleachers at Burncoat High School are under design.
- general locker repairs will take place at Claremont Academy
- gym floor at Elm Park Community School is in the demolition stage and the bleachers will be installed during the second shift
- walk-in refrigerator will be replaced at Norrback Avenue School
- fire alarms are being replaced at West Tatnuck School

Mr. Bedard stated that once the fixed set of projects are laid out in the Capital Funding, it does not always mean that those projects will take place due to the fact that if a boiler breaks down or an emergency happens, the monies will need to be reallocated for those purposes.

Member Kamara asked if the elevator at Vernon Hill School and the roof in the lunch room at Grafton Street School are being fixed.

Mr. Bedard stated that the freight elevator at Vernon Hill School has significant issues and is beyond having parts replaced. There is no timeline on the repairs and discussions will take place regarding installing a new one. The cafeteria ceiling at Grafton Street school has begun and will be completed before the beginning of the school year.

Member Mailman asked if the system has ever outsourced for custodians.

Mr. Allen stated that outsourcing has not been used for custodial help but that is a conversation that could occur in the future.

Chair Novick asked if the Administration has a timeline for the installation of the bottle filling stations.

Mr. Bedard stated that there is one year to complete the grant and once the materials and fixtures come in, there will be a better understanding of the timeline.

Chair Novick asked if five boilers are a typical number to have work being done on during the year. **(continued on Page 3)**

PRIOR ACTION (continued)

- 8-15-22 - Mr. Allen stated that most MSBA funding is used for boiler replacements and there are times when some boilers fail and need to be worked on immediately.
Mr. Bedard stated that there are at least 2 to 4 boilers in a school and it is not uncommon to have five boilers in the system to be down. When an MSBA boiler project begins in a school, all of the boilers, pumps, wiring, controls, pads, lights are replaced and the room is repainted.
Chair Novick asked what the plans are going to look like for responding to the NEASC report for Burncoat High School and for an update on the work that Honeywell had done and is doing in the school regarding air quality and the HVAC systems.
Mr. Allen stated that the Administration received a proposal from Honeywell which will be submitted to DESE for ESSER Capital approval. Once approved, most schools will be getting some level of Honeywell improvements. Nault Siemens will be addressing the upgrades for schools with air filtrations systems to MERV 13. What has been done through the summer was the planning process for the work to continue and the proposal to be sent to DESE for its approval. The work is scheduled to be completed in 2024.
Chair Novick asked if there will be an update on the ESSER Funds regarding HVAC and ventilations systems.
Mr. Allen stated that the Administration would provide a quarterly report once the approval is obtained from DESE for the HVAC work. Member Mailman requested that a copy of the two PowerPoints presented be forwarded to the School Committee.
On a roll call of 3-0, the item was held.
- 8-18-22 - SCHOOL COMMITTEE MEETING
On a voice vote, the action was approved as stated.
- 10-12-22 - STANDING COMMITTEE ON FINANCE AND OPERATIONS
Mr. Bedard presented the quarterly maintenance report which included custodial and maintenance services and an update on environmental work. He also provided updates on all capital projects at all WPS schools.
Mr. Allen stated that the priorities are heating systems, boilers and fire alarms and that the safety of all students and faculty takes precedence over any other capital project.
Mr. Allen stated that the ionization equipment and the MERV-13 updates that were installed during COVID were intended to be permanent fixtures in the schools.

(continued on Page 4)

PRIOR ACTION (continued)

- 10-12-22 - Mr. Bedard stated that there have been some delays with Honeywell and Nault Siemens. An architect was engaged to look at some of the yellow mid-range equipment and identified a series of schools where work needs to be done. Honeywell is now ready to get started doing their final field work and go through the schools to look at some of the fine tuning thing that needs to be done to install some of the equipment, potential asbestos and hazardous materials testing. Once they complete that last round, which usually takes about 3 weeks to a month to do that exploratory, then they'll be in a position to put that work out for a bid and then to start. Mr. Allen stated that DESE has given preliminary approval for ESSER funding. The work has always been aligned to ESSER III spending which extends through September 2024. Due to the amount of work and the fact that all schools are getting some level of HVAC improvements other than not brand new schools, it will take additional time to provide that report.. Chair O'Connell Novick asked if a letter should be sent on behalf of the School Committee advocating for an extension on ESSER III spending. Mr. Allen responded that the ESSER III timeframe may need to be extended based on the amount of work that is going into HVACs in the buildings and also potential supply chain issues. The concern is being able to complete all of the work by the September 2024 deadline. Any advocacy about extending ESSER III, even if contractual commitments are in before that date, is something that Mr. Allen would recommend. He stated that there has been language regarding this topic that he can look at to see if its applicable to what is being suggested and then possibly replicate that same language. On a roll call of 2-1 (absent Kamara), the item was held for the next quarterly update.
- 10-20-22 - SCHOOL COMMITTEE MEETING
On a voice vote, the action was approved as stated.
- 2-13-23 - Request that the Administration provide quarterly reports regarding building maintenance to include timeframes on when work will begin and be concluded.

Mr. Allen provided updates on the capital projects throughout the district. Discussion centered around the HVAC projects timeline, matching funding sources to priorities, and window/blind replacements.
On a voice vote, the motion to hold was approved.
- 9-18-23 - Chairperson O'Connell Novcik made a motion to hold this item.
On a roll call of 3-0, the item was held.

BACKUP:

Annex A (18 pages) contains the FY24 Quarter 1 Capital Projects Update.

Annex B (7 pages) contains the FY24 Quarter 1 Facilities Update.

Annex C (10 pages) contains the Quarterly Facilities Updates.

Annex D (25 pages) contains the Facilities Update - Honeywell Project.

District Capital Projects - Q1 FY24 Update



Capital Projects - Tracking

| WPS Capital ID | Project ID | Project Name | Project Type | Location | PO # | Project Status | Vendor | Budget | Expenditures | Remaining Balance | % Complete |
|----------------|------------|--|--------------|-------------|-------------|----------------|---------------------|-------------|--------------|-------------------|------------|
| WPSCAP-1 | PRJ-1 | ALL SCHOOL - DHW Tank Replacements | Design | ALL School | 638505 | Completed | EDM | \$25,300 | \$25,300 | \$0.00 | 100% |
| WPSCAP-1 | PRJ-2 | ALL SCHOOL - DHW Tank Replacements | Construction | ALL School | 653167 | Completed | AALANCO | \$155,040 | \$155,040 | \$0.00 | 100% |
| WPSCAP-2 | PRJ-3 | Alternative School- St Casimir's Facilities Assessment | Pre-Design | Alternative | 657502 | Completed | Habeeb & Associates | \$25,000 | \$25,000 | \$0.00 | 100% |
| WPSCAP-3 | PRJ-4 | North and Gates Lanes Projects- Advertisements | Pre-Design | Various | 643996 | In Progress | Worcester Telegram | \$500 | \$0 | \$0.00 | 0% |
| WPSCAP-4 | PRJ-5 | Belmont - Boiler Replacement | Design | Belmont | 644186 | Completed | EDM | \$32,550 | \$32,550 | \$0.00 | 100% |
| WPSCAP-4 | PRJ-6 | Belmont - Boiler Replacement | Construction | Belmont | 663982 | In Progress | AALANCO | \$240,183 | \$230,221 | \$9,962.44 | 96% |
| WPSCAP-5 | PRJ-7 | BHS & BMS- Water Heater & Boiler Replacement | Design | BHS & BMS | 655221 | In Progress | EDM | \$59,900 | \$58,020 | \$1,880.00 | 97% |
| WPSCAP-5 | PRJ-8 | BHS & BMS- Water Heater & Boiler Replacement | Construction | BHS & BMS | 670794 | In Progress | AALANCO | \$755,150 | \$703,043 | \$52,107.25 | 93% |
| WPSCAP-6 | PRJ-9 | BHS & BMS- Traffic Circulation | Design | BHS & BMS | 666237 | In Progress | MVG Architects | \$22,000 | \$22,000 | \$0.00 | 100% |
| WPSCAP-6 | PRJ-10 | BHS & BMS- Traffic Circulation | Construction | BHS & BMS | | Not Started | | \$4,271,561 | | \$4,271,561.00 | |
| WPSCAP-7 | PRJ-11 | Burncoat- Condition Assessment | Design | BHS | 664732 | Completed | Fitzmeyer | \$27,000 | \$27,000 | \$0.00 | 100% |
| WPSCAP-7 | PRJ-12 | Burncoat- Condition Assessment (Fire, HVAC, MEP/FP) | Construction | BHS | | Not Started | | \$1,776,000 | | \$1,776,000.00 | |
| WPSCAP-8 | PRJ-13 | Burncoat High School- ADA upgrades phase 1 | Design | BHS | 643759 | In Progress | Nault Architects | \$13,300 | \$8,500 | \$4,800.00 | 64% |
| WPSCAP-8 | PRJ-14 | Burncoat High School- ADA upgrades phase 1 | Construction | BHS | 653637 | Completed | Cornerstone | \$97,752 | \$97,752 | \$0.00 | 100% |
| WPSCAP-9 | PRJ-15 | Burncoat High School- Bleacher Assessment | Design | BHS | 664733 | In Progress | Habeeb & Associates | \$30,175 | \$19,281 | \$10,893.75 | 64% |
| WPSCAP-9 | PRJ-16 | Burncoat High School- Bleacher Assessment- Ad | Pre-Design | BHS | 670136 | In Progress | Worcester Telegram | \$500 | \$0 | \$500.00 | 0% |
| WPSCAP-9 | PRJ-17 | Burncoat High School- Replace Bleachers | Construction | BHS | PO-10007293 | In Progress | Stutman Contracting | \$245,300 | \$0 | \$245,300.00 | |

“Honeywell” Project – Completed

- Belmont Street: Boiler Replacement
- Burncoat Middle & High: DHW Tanks Replacement
- Burncoat High: Window Blind Replacement
- Canterbury: Boiler Plant Improvements
- Chandler Magnet: Boiler Replacement
- City View: Boiler Replacement
- Forest Grove: Boiler Replacement
- Goddard: Boiler Replacement
- Jacob Hiatt: Boiler Replacement



New DMHS – Ongoing Progress



Boiler room - under construction



Agenda Page 10

Common areas/entry seating

Burncoat High Gym – Summer 2023



New bleachers & refinished floor



Agenda Page 11

ADA compliant seating @ new bleachers

Chandler Magnet – Summer 2023



Room 204 Wall Division



Painted lockers & new coat/backpack hangers

Chandler Magnet – Summer 2023

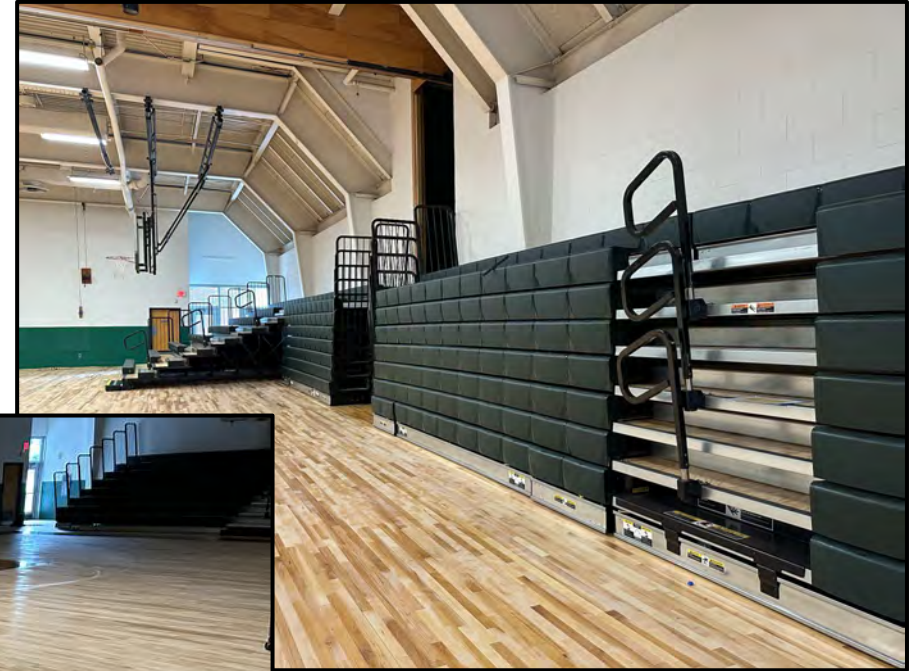
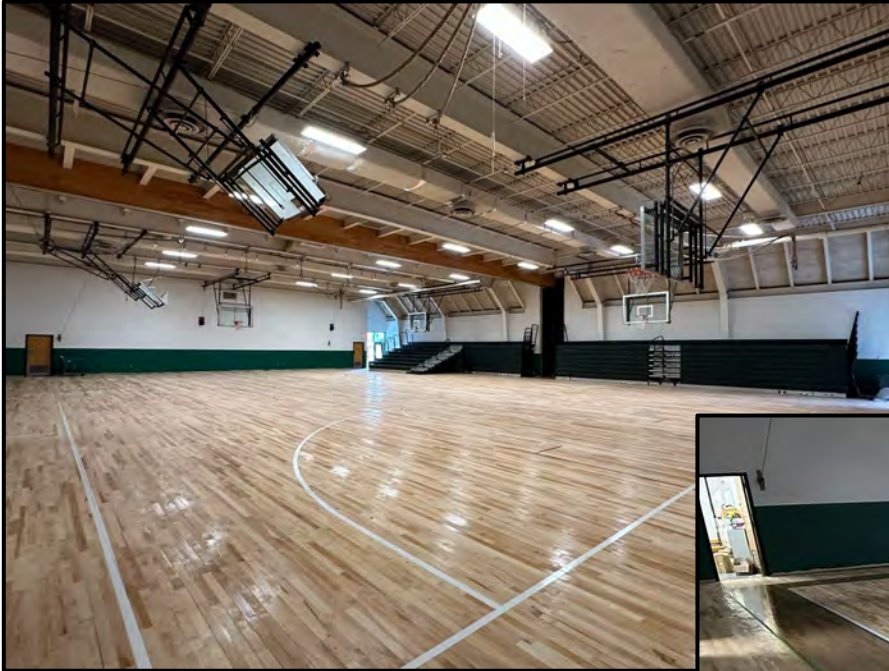


Renovated Classroom 122B



Renovated Classroom 118

Elm Park Gym – Summer 2023

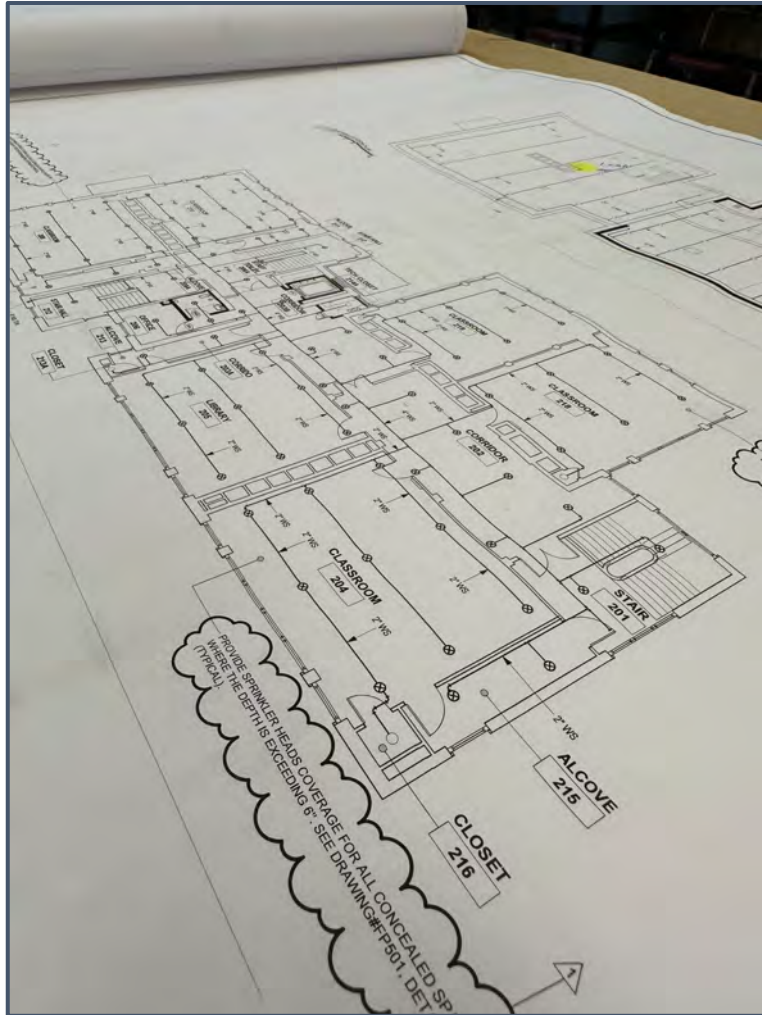


New flooring and markings



New bleachers, and entire space repainted

Harlow Challenge & Reach – Summer 2023



Engineering plans



New fire sprinkler PIV



New fire sprinkler PIV (detail)

Harlow Challenge & Reach – Summer 2023



New ceilings, lighting, and sprinklers in all classrooms/interior spaces

Worcester Arts Magnet ADA Improvements – Summer 2023

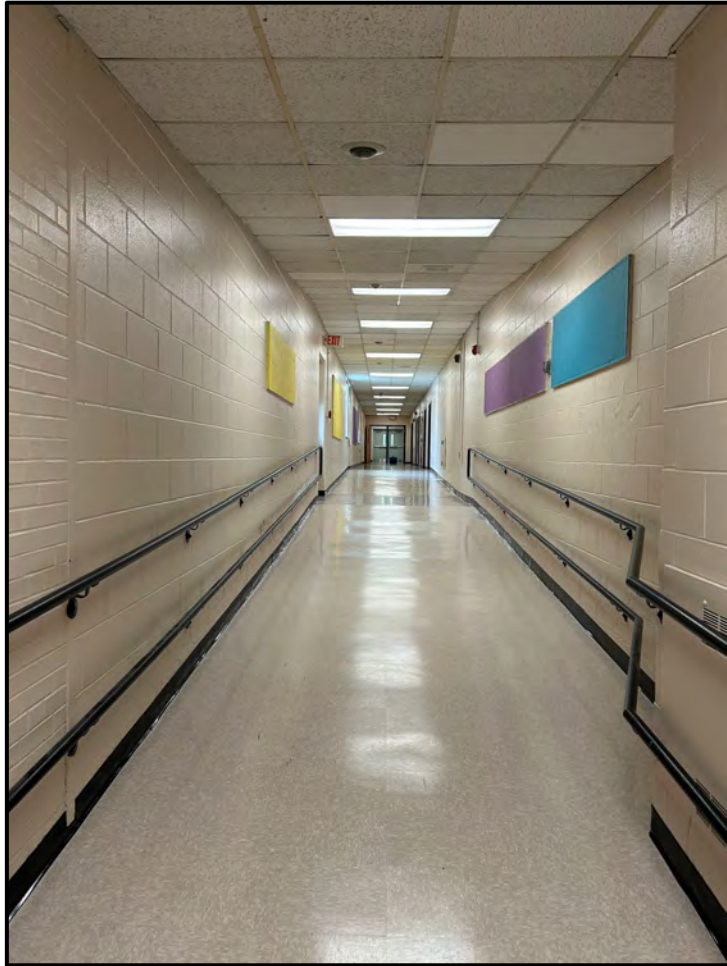


New bathrooms (typical)



New doors & ADA hardware

Worcester Arts Magnet ADA Improvements – Summer 2023



ADA compliant interior ramp



Renovated dance studio

Worcester Arts Magnet ADA Improvements – Summer 2023



New casework & ADA sinks



New exterior ramps & stairs

Burncoat Middle Paving – Summer 2023



New curbs at drop-off



New sidewalk from Burncoat Street

Other Projects Completed – Summer 2023

- **Roosevelt Isolation Spaces:** Four new dedicated isolation/calming spaces were built on the 1st and 2nd floors at Roosevelt Elementary for the SAIL (Specialized Approaches to Individual Learning) program.
- **Belmont Street Classroom Division:** A new wall was erected at Belmont Elementary to divide an existing “open concept” classroom into two separate spaces to accommodate isolated instruction space.
- **Lincoln Street Classroom Wall Removal:** Two existing walls were removed at Lincoln Elementary to create two larger classrooms, as a result of increased class sizes at this location.
- **WTHS Air Compressor Repairs:** Facilities has rebuilt the existing air compressor units as the lead time on new equipment would not have allowed for completion ahead of the 2023-24 school year. Full replacement or refurbishment is targeted for Summer 2024.

District Capital Projects – Planned for FY24

Annex A

- **Lincoln Street Bathrooms:** Project construction drawings and specifications are complete. Project will be out to bid during FY24, with anticipated completion Summer of 2024
- **McGrath Cafeteria/Gym Floor Replacement:** Project construction drawings and specifications are complete. Mercury testing completed in FY23. Project will be out to bid during FY24, with anticipated completion Summer of 2024.
- **West Tatnuck Cafeteria Floor Replacement:** Project construction drawings and specifications are complete. Project will be out to bid during FY24, with anticipated completion Summer of 2024.
- **Norrback Walk-In Cooler Replacement:** Project construction drawings and specifications are in progress. Project will be out to bid in FY24, with anticipated completion Summer of 2024. Temporary provisions are being put in place for the 2023-24 school year.
- **Honeywell HVAC Project:** Work will continue into Summer 2024 on the Honeywell district-wide HVAC upgrades project. This is part of a \$22 million investment into major infrastructure items including boilers and building controls.

District Capital Projects – Planned for FY24

- **Norrback Domestic Water Pump Replacement:** Project construction drawings and specifications complete. Project targeted for bid in calendar year 2023. Schedule to be determined based on equipment lead times.
- **Norrback Fire Pump Replacement:** Project construction drawings and specifications complete. Project targeted for bid in calendar year 2023. Schedule to be determined based on equipment lead times.
- **North High Chiller Replacement:** Project in design and engineering phase. Project targeted for bid in calendar year 2023. Schedule to be determined based on equipment lead times.
- **Forest Grove Chiller Replacement:** Project in design and engineering phase. Project targeted for bid in calendar year 2023. Schedule to be determined based on equipment lead times.
- **District-wide Drinking Fountain Replacement:** 200+ drinking fountains around the district to be replaced with new water bottle filling stations. This will be Phase II of the current 50 unit replacement SWIG (School Water Improvement Grant) project.

Other Projects – Long-term & Planning Phase

- **Worcester East Middle Window Replacement & ADA Upgrades:** WPS is exploring options for replacement of all exterior windows at Worcester East Middle School. Feasibility studies have been completed, and Facilities has reviewed cost and scope data. DESE grant opportunities may exist to cover the cost of new windows, and WPS Facilities & Grants Office is prepared to apply as soon as the grant opens for submissions.
- **ADA District-wide Study:** Deborah Ryan Associates studies complete for the following schools: Thorndyke, Gerald Creamer Center, Harlow Challenge & Reach, Columbus Park, and Lincoln Street. Draft reports have been provided for comment, with final scope summaries delivered. Action items to be determined based on results of these reports.
- **Burncoat High NEASC Reports Studies:** Four firms have been engaged to prepare baseline reports and potential courses of action based on the findings of the NEASC report. These studies include building envelope, accessibility, mechanical systems, and traffic analysis improvements. These studies are now complete.
- **District-wide Playground Assessments:** Playground deficiencies are being studied and addressed by the new Asst. Coordinator of Buildings & Grounds. Minor/make-safe improvements (new mulch, minor structure repairs, etc.) will be completed ahead of and at the start of the 2023-24 school year. A larger District-wide RFP will be issued to address major issues for work to occur during Summer 2024.

Department of Facilities Management

School Committee – Quarterly Update (FY24 – Q1)

SC Request: That the Administration provide quarterly reports regarding building maintenance to include timeframes on when work will begin and be concluded.

CUSTODIAL SERVICES:

- As of the start of the school year, August 28, 2023; there were 147 custodians in their respective buildings and 7 grounds crew throughout the district.
- There has been little attrition, with the departure of 1 custodian.
- Currently there are 8 open custodial positions with 18 applicants. In the past two weeks, interviews have been conducted and seven offers have been extended to candidates.
- There has been extensive discussion around the creation of a training program for new custodians. Plans to have a working draft by mid-Q2.

MAINTENANCE/TRADE SERVICES:

- The Facilities Department is in the process of procuring a new computerized maintenance management system (CMMS). Presently, we are investigating if a system can be procured through a state-approved buying group or “contract”. If this does not come to fruition, a “Request for Proposal” has been written and will be posted once it is determined the system cannot be procured through other means. We continue to use SchoolDude for work orders, preventative maintenance and permits.
- The WPS trades-staff continue to address work orders, both emergent and requested.
- The staffing remains a concern. It is our intention to double the staff by the end of the fiscal year.

ENVIRONMENTAL HEALTH & SAFETY:

- A third of district schools were sampled for lead and copper in drinking water (sampling is required every 3-years). Any problematic fixtures have been turned off and updated signage placed, accordingly.
- The SWIG (School Water Improvement Grant) project is in progress and has an anticipated completion target of November. Once all the installations are complete, each unit will be tested to ensure the equipment meets the accepted lead levels.
- Claude Jean Philippe, our new Assistant Environmental Health & Safety Coordinator position joined the department in July. He has been a great addition to the team and has been working closely with Kristen Tran, Environmental Health & Safety Coordinator, to assist with all the summer projects.

SUMMER 2023 PROJECTS:

The summer projects commenced once school ended. In addition to the large-scale capital projects in progress for the summer of 2023, there were numerous smaller, non-capital, needs that were completed over the nine week summer break. These projects were completed through a compliment of in-house trades staff and contracted vendors.

District-Wide:

- **Painting** – Rooms – 75 rooms were completed in 14 different buildings.
Halls – 15 hallways were completed in 4 different buildings.
Staircases – 3 staircases were completed in 1 building.
Graffiti – there were 5 areas at 2 buildings were either removed or painted over.
- **Playgrounds** – There was 400 yards of new mulch spread at ## playgrounds and there still five additional playgrounds to spread mulch (approximately 300 yards) at.
- **School Relocations** – La Familia Dual Language was moved to Chandler Magnet and Alternative School (St. Casimir's) to 11 McKeon Road. Subsequently, both buildings were cleaned and turned back to the owners on/or by July 1.

Individual Schools:

- **Belmont** – A wall was installed in a “pod”, creating two physical classrooms, allowing for a better learning environment. The wall was painted, and cove base was installed. The library walls were painted.
- **Burncoat High** – The main office had the carpeting replaced and walls painted. The conference room's walls were painted. The bathrooms near main office had their walls painted. The offices near the main office had the walls painted. Door hardware replaced/ repaired. A roof leak in the hallway outside the gym was repaired.
- **Burncoat Middle** – The front hallway was painted. A new walkway was installed from Burncoat Street to the entry area. The rooms in the Guidance suite were painted.
- **Chandler Magnet** (*outside the scope of work for the renovation of rooms*) – A wall was installed in room 204; it was painted and cove base installed. Several areas throughout the school had damaged floor tiles replaced. The mechanical room located below the gymnasium had significant abatement and cleaning done to address the odor issues in the building. In addition, sump pump was replaced, the tunnels for the old heating system were blocked off and dehumidifiers were installed to mitigate any additional moisture. The lockers were secured and painted, and coat and backpack hooks were installed. The overgrowth along the pathway running from the parking lot to the play area was cut back.
- **City View** – There was a considerable amount of poison ivy was removed. The vegetation was spreading into areas used by the students. It was deemed a safety issue.
- **Clark Street** – A fence enclosure was installed at the request of the principal. There were two classrooms and a hallway painted.

- **Columbus Park** – The 1st floor hallway, three offices and classroom in the basement were painted. The utility crew addressed the grounds, doing a complete cleanup of the areas around the building.
- **North High** – The State Championship Boys Basketball banners were hung in the gymnasium.
- **Durkin Administration Building** – A repair to the parking lot was done which was due to water erosion. Several new offices were painted. Facilities has been assisting with the ongoing personnel/staff moves.
- **Elm Park** – Addressed issues with bathrooms; replaced stalls and replace 5 bathrooms fixtures.
- **Fanning** – Installation of handicap hardware in the 1st floor bathroom. Extensive repairs were done to the 2nd floor boys’ bathroom: including repairing sinks, toilets, urinals and scraping and painting stalls.
- **Flagg St.** – There were 4 classrooms painted.
- **Forest Grove** – The leak above the library was addressed; roof repairs were conducted.
- **Gates Lane** – Installed an air conditioning unit in a classroom and moved an “inclusion” room to another space.
- **Gerald Creamer Center** – A wall was removed a wall in a classroom and another was installed in a separate classroom. The new wall was painted and cove base was installed. The roof was inspected and repairs were made to address a leak in room 210. There were 3 classrooms painted.
- **Jacob Hiatt** – There were 2 classrooms painted. A defunct generator was removed from the side of the building. The feed line for water that ran from the 1st floor to the 3rd floor was repaired.
- **Lakeview** – A whiteboard was installed in a classroom.
- **Lincoln St** – Two walls, in the basement classrooms, were removed to provide more educational space and the resulting rooms were painted. Also there were several bathrooms painted and new exhaust fans installed.
- **Midland** – Three new offices (2nd & 3rd Floor) were created out of storage areas; the walls prepped and painted. The Teacher’s Lounge was converted into a classroom; the carpet was removed, a new floor installed, and walls were painted and new cove base installed.
- **Millbury Head Start** – Floor tiles and mastic were abated, removed and replaced with new tiles.
- **Norrback Avenue** – The wall in the *Norrback Room* was repaired; new drywall/cement board was installed, painted wall, and new cove base installed.

- **Quinsigamond Elementary** – There was a considerable amount of poison ivy was removed. The vegetation was spreading into areas used by the students. It was deemed a safety issue The staff removed of graffiti from the building on multiple occasions.
- **Roosevelt** – The inclusion areas in 4 classrooms were replaced. The utility crew cut back vegetation that had overgrown along Sunderland Road and Grafton Street.
- **South High** – Dividers were installed in several bathrooms. A broken window was replaced in the back staircase.
- **Sullivan Middle School** – Repair of valve of a subterranean pipe which caused a sinkhole in drive and the asphalt was patched. The elevator was repaired. Approximately 20 pieces of door hardware were replaced or repaired. Two classrooms were painted.
- **Tatnuck Magnet** – Repairs were made to bathroom hardware that had been falling off the wall. The outside hose bib was moved to a more appropriate place, so the community gardens could be watered. A damaged basketball pole was removed and the hole was filled in with concrete.
- **University Park Community School** – Assisted with removal of surplus furniture, boxes and trash from two storage areas in the basement.
- **Wawecus** – A portable divider was put in the cafeteria, providing a separate area for the teachers to have lunch. A portable divider was put in a classroom. Damaged/missing floor tiles in the café were removed and replaced. A monitor was installed in the Principal's office. TV mounts were installed in the lobby. All hallways and eight classrooms were painted. Nine whiteboards were installed in classrooms. The storage area (old locker rooms and bathrooms) were cleaned and trash removed providing usable space for storage. The rotted wood on the picnic tables were replaced. A tree with significant damage to its trunk was removed, it was a safety issue and had the potential to fall without notice.
- **West Tatnuck** – There was a considerable amount of poison ivy was removed. The vegetation was spreading into areas used by the students. A hallway and 3 classrooms were painted.
- **Worcester East Middle** – There was a significant amount of painting done, all hallways, and staircases and 10 classrooms were painted.
- **Worcester Tech** – It became apparent that the air compressors needed to be repaired rather than (at this time) replaced. This was due to the inability to procure new compressors and install the replacements over the summer break. A vendor has been able to completely repair one compressor and the second is needs a motor repaired. This is an improvement of a compressor with one (of two) motors working, which did not provide the amount of air for all the shops. Work will continue until the air compressors and other accessories are working as designed and can be used appropriately.

DISTRICT CAPITAL PROJECTS:

District Capital Projects continue to progress alongside the ongoing smaller upgrades and repairs. WPS Facilities has begun enhanced tracking of projects, working with Finance and Procurement to make internal process improvements. Below is a summary, and additional slides provide visuals on key projects and initiatives.

- **ADA District-wide Study** - Deborah Ryan Associates studies nearly complete for the following schools: Thorndyke, Gerald Creamer Center, Harlow Challenge & Reach, Columbus Park, and Lincoln Street. Draft reports have been provided for comment, with final reports anticipated Summer 2023.
- **Burncoat High NEASC Reports Studies** – Four firms have been engaged to prepare baseline reports and potential courses of action based on the findings of the NEASC report. These studies include building envelope, accessibility, mechanical systems, and traffic analysis improvements. These studies are now complete.
- **Burncoat High Gym Bleacher Replacement** – The main part of the project is complete. The contractor is working on scheduling a training session for the staff that will be utilizing them.
- **Burncoat High Gym Floor Refinishing** – Project is complete.
- **Chandler Magnet Classroom Renovations** – The main part of the project is complete; working through “punch list” items. Anticipated completion is the week of September 18th.
- **Doherty Memorial High School Construction** – The project is ongoing, and the building is now weather-tight. Mechanical and interior framing installation work continues, and MEP system installs are progressing on schedule. Exterior site work is advancing. Move meetings scheduled and RFP for move being assembled by the OPM. FFE items review taking place currently, with WPS Facilities working with CoW Dept. of Public Facilities to descope outstanding items. Existing school to be demolished after the close of the 2023-24 school year. Project tracking on schedule for a Fall 2024 opening of the new facility.
- **Elm Park Community Gym Floor Replacement** – There was additional work that needed to be done before the floor could be finished; this work included staining the floor around the perimeter, in the “lane” (box located under the basket) and at center court. “Elm Park School” was painted at center court and along the baseline. The roof drain, above the floor, failed which caused damage to the wood floor. The floor needs to be repaired before the floor can be finished. Anticipated completion by end of September.
- **Harlow Challenge & Reach Fire Protection Install** – The main part of the project is complete; working through “punch list” items.
- **“Honeywell Project” District-wide HVAC Upgrades** - \$22 million investment, across majority of schools in the district. Scope includes automated controls upgrades, exhaust fan replacements, rooftop units, heating systems. Project will be completed in phases, with on-going work though the Fall of 2024.

- **South High Construction** – Fields are now complete and in use by the district. WPS Facilities is working with general contractor to ensure punch list items and MEP systems are functional. Some retro-commissioning may be required, especially on HVAC systems.
- **West Tatnuck Fire Alarm Replacement** – This project is now complete.
- **Worcester Arts Magnet ADA Improvements** – The project is substantially complete; working through “punch list” items and project closeout.

PROJECTS IN PIPELINE:

- **Burncoat Middle & High Traffic Pattern Analysis** - Conceptual design for traffic and pedestrian improvements have been completed by Mount Vernon Group Architects at the same time as the Roosevelt study. A conceptual estimate was provided to the School Committee for review. At this time, there is insufficient funding to execute the entire project as designed.
- **Burncoat High NEASC Reports Studies** – Four firms have been engaged to prepare baseline reports and potential courses of action based on the findings of the NEASC report. These studies include building envelope, accessibility, mechanical systems, and traffic analysis improvements. These studies are now complete.
- **Forest Grove Chiller Replacement** - Project in design and engineering phase. Project targeted for bid in calendar year 2023. Schedule to be determined based on equipment lead times.
- **Lincoln Street Bathrooms** - Project construction drawings and specifications are complete. Project will be out to bid in Q3 FY24, with anticipated completion Summer of 2024.
- **McGrath Cafeteria/Gym Floor Replacement** – Project construction drawings and specifications are complete. Mercury testing completed in FY23. Project will be out to bid in Q2/Q3 FY24, with anticipated completion Summer of 2024.
- **North High Chiller Replacement** - Project in design and engineering phase. Project targeted for bid in calendar year 2023. Schedule to be determined based on equipment lead times.
- **Norrback Fire Pump Replacement** – Project construction drawings and specifications complete. Project will be out to bid in fall of 2023. Schedule to be determined based on equipment lead times.
- **Norrback Walk-In Cooler Replacement** – Project construction drawings and specifications are in progress. Project will be out to bid in Q2 of FY24, with anticipated completion summer of 2024. Temporary provisions will be put in place for the start of the 2023-24 school year.
- **Roosevelt Traffic Pattern Analysis** – Conceptual design for traffic and pedestrian improvements have been completed by Mount Vernon Group Architects. A conceptual estimate was provided to the School Committee for review. At this time, there is insufficient funding to execute the entire project as designed, but Facilities leadership is exploring alternative schemes and lower cost alternatives to alleviate traffic issues experienced at drop-off and pick up.

- **Norrback Domestic Water Pump Replacement** – Project construction drawings and specifications complete. Project will be out to bid in fall of 2023. Schedule to be determined based on equipment lead times.
- **West Tatnuck Cafeteria Floor Replacement** – Project construction drawings and specifications are complete. Project will be out to bid in Q2 FY24, with anticipated completion Summer of 2024.
- **WTHS Advanced Manufacturing Relocation** - Grant opportunity by HAAS to relocate the WTHS Advanced Manufacturing program to a renovated space within the School. WPS Facilities will provide oversight and project management services, while major funding will be covered under the grant opportunity (\$350,000).
- **WTHS Air Compressor Replacement** - Project construction drawings and specifications complete, calling for full replacement of two air compressors. Facilities is looking at an option to rebuild the existing compressor units as the lead time on new equipment will not allow for completion ahead of the 2023-24 school year. Full replacement with new equipment is targeted for Summer 2024.
- **WTHS Parking Garage Repairs** – Project construction drawings and specifications complete. Project is bid and contract signatures in process. Anticipated to be complete ahead of the new school year.
- **Worcester East Middle Window Replacement & ADA Upgrades** - WPS is exploring options for replacement of all exterior windows at Worcester East Middle School. Feasibility studies have been completed, and Facilities is reviewing cost and scope data. DESE grant funding will be sought out to cover window replacement costs.

School Committee – Quarterly Update (FY23 – Q4)

SC Request: That the Administration provide quarterly reports regarding building maintenance to include timeframes on when work will begin and be concluded.

DEPARTMENT LEADERSHIP:

- A new Director of Facilities was hired in April. Richard Ikonen started with the district on May 1, 2023. Over the past month, Mr. Ikonen has been touring all school-owned facilities, meeting with Quadrant Exec. Directors, senior administration and principals,, and is being brought up to speed regarding the general operations of the Facilities Department. Mr. Ikonen has met with the custodial union leadership as well.
- A new Asst. Director of Facilities & Manager of Capital Projects was hired in April. Ryan Hacker started with the district on May 1, 2023. Over the past month, Mr. Hacker has been touring the schools with the new Director, and getting up to speed on the operations of the Dept., and the numerous capital and renovation projects that are ongoing in the District.
- A new Coordinator of Buildings & Grounds has been hired, and started in in June 2023, along with an Asst. Coordinator of Buildings & Grounds. These two positions will be assisting in the management of custodial staff, trades, and oversight of contracted building services.
- Director Ikonen and Asst. Director Hacker have been touring all district properties, and will be assembling a list/report of top identified priorities and deficiencies before the start of the new school year. These will included general deferred maintenance items (interior and exterior to the buildings), and ongoing requests from individual school administration.

CUSTODIAL SERVICES:

- The Custodial Services Team is working to ensure buildings are prepared for the start of the school.
- Supervisors are working with the team to provide the needed support during this time of staffing shortage. We are working daily on custodial coverage and ensuring that our buildings are open and clean. Coverage at the schools is an ongoing challenge, and the department continues to interview & hire applicants as they become available.

- 15 current vacancies out of 164 positions, two custodians started work this week, with two additional interviews scheduled. An additional six are in the hiring process currently.
- With the new custodial contract in place for FY24, increased base wages will help to attract and retain employees.

MAINTENANCE/TRADE SERVICES:

- Facilities Department leadership is accessing/evaluating school work order and computerized maintenance management systems (CMMS). The new systems are superior to the existing platform, bringing modern features and a more user-friendly interface. SchoolDude will be phased out over the next few months, and a new system will be implemented. This will allow for increased efficiency, transparency, and accountability.
- Lead time on parts and materials continues to be a challenge, but have been improving for certain industries over past few months.
- Maintenance Services continues to work on the backlog of SchoolDude work orders at the various schools. A number of Shops have staff vacancies, which impact the amount of work that can be completed in-house.
- External contractors and vendors continue to be engaged to augment the work of the in-house trades group. Purchasing shutdown limits availability to implement new purchase orders until non-emergency purchasing open back up in July/the start FY24.

ENVIRONMENTAL HEALTH & SAFETY:

- A third of district schools were sampled for lead and copper in drinking water (sampling is required every 3-years). Any problematic fixtures have been turned off and updated signage placed, accordingly. Notifications of results to be sent to each school and posted on the district website.
- Began the preventive maintenance schedule for routine filter changes for the existing water bottle fillers and completed one changeout to date. Have a quote to retrofit existing water bottle filling fixtures that do not have filters (8 fixtures total).
- The SWIG (School Water Improvement Grant) project has started with initial demo of existing fixtures. A 3-month grant extension has been approved through the end of September. Installation of new water bottle filling stations fixtures to take place over the summer, followed by required sampling.
- Quarterly PCB inspections are ongoing at Burncoat & Doherty High Schools. Annual air monitoring is scheduled for later this month.

- Continued AHERA activities: 3-year re-inspections completed in January, and 6 month surveillance inspections are to be wrapped up this month.
- Offer of employment has been extended for the Assistant Environmental Health & Safety Coordinator position; candidate has accepted the offer. Onboarding expected for July 2023; HR paperwork in progress.

DISTRICT CAPITAL PROJECTS:

As of July 1st, 2023 (FY24), major “Capital Projects” - projects with a value of \$100,000 or greater - will be assigned an WPS internal Capital Project Number (“CP#”) for enhanced tracking. Project metrics such as percent complete, total project cost (budget), total project spend to date, vendors used, planned/anticipated schedule and overall project status (pre-planning, design, bidding & permitting, construction, substantial completion, closeout) will be included.

Projects with anticipated values between \$10,000 - \$100,000 will also be tracked in a smilier fashion.

These projects may be funded from a variety of sources, including MSBA funds and City of Worcester contributions.

PROJECT UPDATES:

- **ADA District-wide Study:** Deborah Ryan Associates studies nearly complete for the following schools: Thorndyke, Gerald Creamer Center, Harlow Challenge & Reach, Columbus Park, and Lincoln Street. Draft reports have been provided for comment, with final reports anticipated Summer 2023.
- **Belmont Street Boiler Replacement:** This project is now complete.
- **Burncoat Middle & High Traffic Pattern Analysis:** Conceptual design for traffic and pedestrian improvements have been completed by Mount Vernon Group Architects at the same time as the Roosevelt study. A conceptual estimate was provided to the School Committee for review. At this time, there is insufficient funding to execute the entire project as designed.
- **Burncoat High NEASC Reports Studies:** Four firms have been engaged to prepare baseline reports and potential courses of action based on the findings of the NEASC report. These studies include building envelope, accessibility, mechanical systems, and traffic analysis improvements. These studies are now complete.
- **Burncoat Middle & High DHW Tank(s) Replacement:** This project is now complete.

- **Burncoat High Gym Bleacher Replacement:** Project drawings have been finalized and project has been awarded to a general contractor. Anticipated completion before start of new school year.
- **Burncoat High Gym Floor Refinishing:** Project out to bid, with anticipated completion before start of new school year, in line with the bleacher replacement project.
- **Burncoat High Window Blind Replacement:** This project is now complete.
- **Chandler Magnet Boiler Replacement:** This project is now complete.
- **Chandler Magnet Classroom Renovations:** Renovations to select classroom floors, including minor casework and electrical upgrades. Project out to bid, with anticipated completion before start of new school year.
- **City View Boiler Replacement:** This project is now complete.
- **Doherty Memorial High School Construction:** The project is ongoing, and the building is now weather-tight. Mechanical and interior framing installation work continues, and MEP system installs are progressing on schedule. Exterior site work is advancing. Move meetings scheduled and RFP for move being assembled by the OPM. FFE items review taking place currently, with WPS Facilities working with CoW Dept. of Public Facilities to descope outstanding items. Existing school to be demolished after the close of the 2023-24 school year. Project tracking on schedule for a Fall 2024 opening of the new facility.
- **Elm Park Community Gym Floor Replacement:** New wooden flooring is installed, and one coat of varnish has been applied. Roof repairs were undertaken to ensure new flooring system would not be damaged. New doors were installed at South entrance to minimize water infiltration at that location. Vendor is expected to be applying final polyurethane and markings over the next month. The gymnasium walls have also been painted, and new bleacher system installed. Anticipated completion by August 2023, ahead of the start of new school year.
- **Forest Grove Chiller Replacement:** Chiller replacement of two outdoor units. Contract has been awarded and major construction will begin immediately after last day of school. Anticipated completion will be ahead of the new school year.
- **Goddard Boiler Replacement:** This project is now complete.
- **Harlow Challenge & Reach Fire Protection Install:** Install of full fire suppression system. Contract has been awarded and major construction will begin immediately after last day of school. Anticipated completion will be ahead of the new school year.

- **“Honeywell Project” District-wide HVAC Upgrades:** \$22 million investment, across majority of schools in the district. Scope includes automated controls upgrades, exhaust fan replacements, rooftop units, heating systems. Project will be completed in phases, with on-going work through the Fall of 2024.
- **Lincoln Street Bathrooms:** Project construction drawings and specifications are complete. Project will be out to bid in Q3 FY24, with anticipated completion Summer of 2024.
- **McGrath Cafeteria/Gym Floor Replacement:** Project construction drawings and specifications are complete. Mercury testing completed in FY23. Project will be out to bid in Q3 FY24, with anticipated completion Summer of 2024.
- **North High Chiller Replacement:** Chiller replacement of one indoor units Contract has been awarded and major construction will begin immediately after last day of school. Anticipated completion will be ahead of the new school year.
- **Norrback Domestic Water Pump Replacement:** Project construction drawings and specifications complete. Project will be out to bid in June 2023. Schedule to be determined based on equipment lead times.
- **Norrback Fire Pump Replacement:** Project construction drawings and specifications complete. Project will be out to bid in June 2023. Schedule to be determined based on equipment lead times.
- **Norrback Walk-In Cooler Replacement:** Project construction drawings and specifications are in progress. Project will be out to bid in Q3 FY24, with anticipated completion Summer of 2024. Temporary provisions will be put in place for the start of the 2023-24 school year.
- **Roosevelt Traffic Pattern Analysis:** Conceptual design for traffic and pedestrian improvements have been completed by Mount Vernon Group Architects. A conceptual estimate was provided to the School Committee for review. At this time, there is insufficient funding to execute the entire project as designed, but Facilities leadership is exploring alternative schemes and lower cost alternatives to alleviate traffic issues experienced at drop-off and pick up.
- **South High Construction:** Fields are now complete and in use by the district. WPS Facilities is working with general contractor to ensure punch list items and MEP systems are functional. Some retro-commissioning may be required, especially on HVAC systems.

- **Vernon Hill Boiler Replacement:** This project is now complete.
- **West Tatnuck Fire Alarm Replacement:** This project is 95% complete and pending final punch list and sign off by Worcester Fire Dept.
- **West Tatnuck Cafeteria Floor Replacement:** Project construction drawings and specifications are complete. Project will be out to bid in Q3 FY24, with anticipated completion Summer of 2024.
- **Worcester Arts Magnet ADA Improvements:** This MSBA project has been designed and construction has started. Long lead time items have been ordered. Major construction will start June 21, 2023, with anticipated completion ahead of the 2023-24 school year. This is Phase II of the ARP 2020 roofing project, which is 100% complete.
- **WTHS Parking Garage Repairs:** Project construction drawings and specifications complete. Project is bid and contract signatures in process. Anticipated to be complete ahead of the new school year.
- **WTHS Air Compressor Replacement:** Project construction drawings and specifications complete, calling for full replacement of two air compressors. Facilities is looking at an option to rebuild the existing compressor units as the lead time on new equipment will not allow for completion ahead of the 2023-24 school year. Full replacement with new equipment is targeted for Summer 2024.

OTHER PROJECTS:

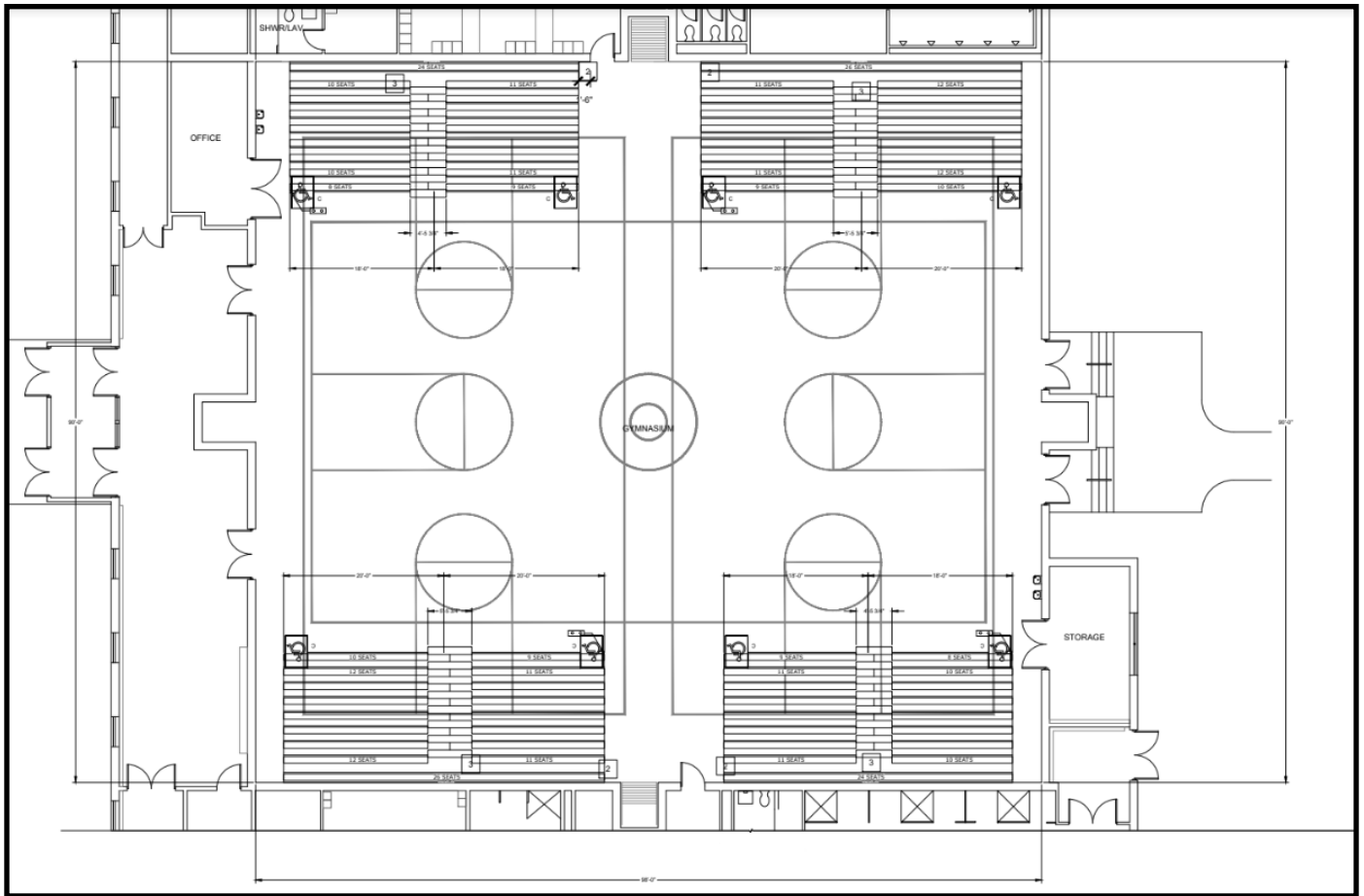
- **Worcester East Middle Window Replacement & ADA Upgrades:** WPS is exploring options for replacement of all exterior windows at Worcester East Middle School. Feasibility studies have been completed, and Facilities is reviewing cost and scope data. Window upgrades would likely trigger ADA required major improvements (code complaint elevator, walkways, door openers, bathrooms, etc.).
- **District-wide Playground Assessments:** Playground deficiencies are being studied and addressed by the new Asst. Coordinator of Buildings & Grounds. Minor/make-safe improvements (new mulch, minor structure repairs, etc.) will be completed ahead of the 2023-24 school year. A larger District-wide RFP will be issued to address major issues for work to occur during Summer 2024.
- **School Relocations:** La Familia Dual Language to Chandler Magnet and Alternative School (St. Casimir's) to 11 McKeon Road (leased location at former Woodard Day School). Separate moving contracts have been awarded for each relocation. Both moves will be started after June 21, and complete by June 30.

SECLECT PROJECT PHOTOS/PLANS:

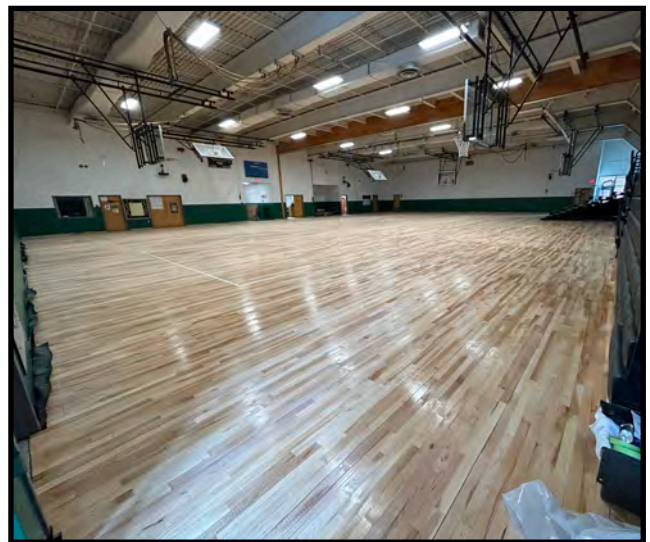
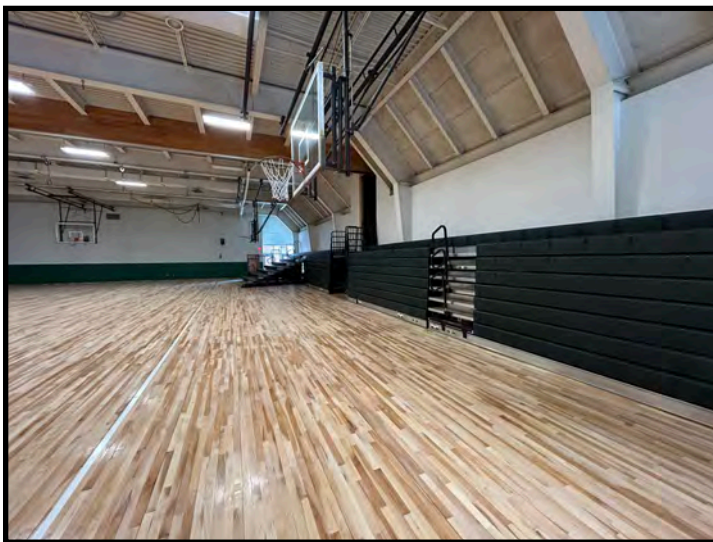
Typical New HE Boiler installed:



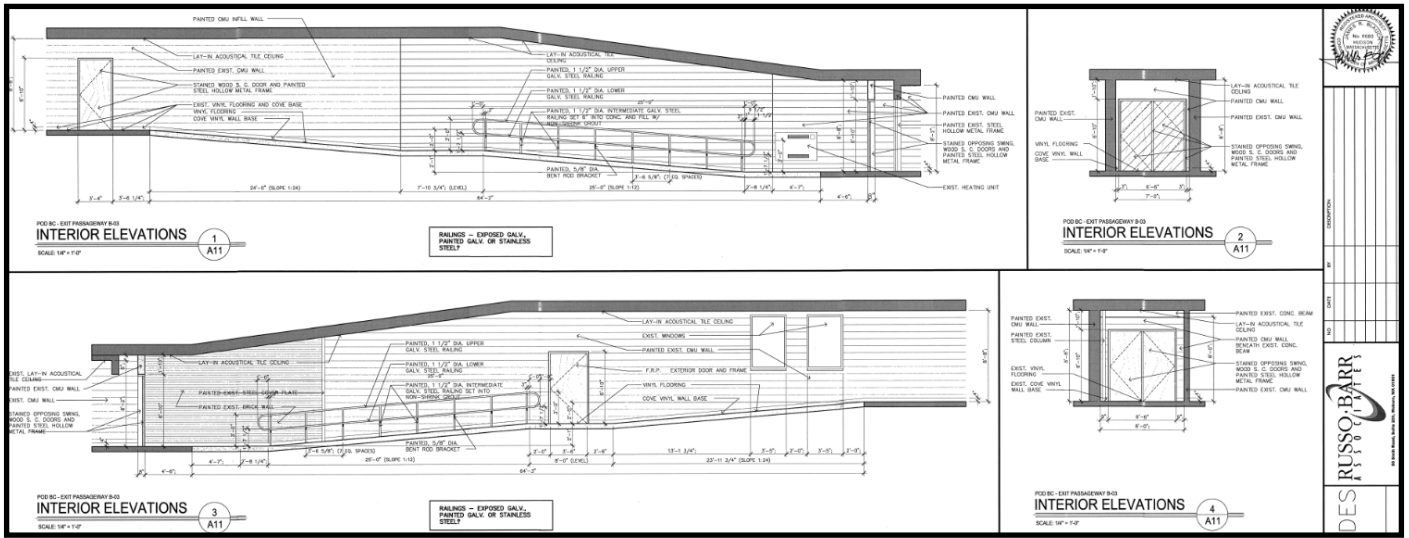
Burncoat High School Bleachers, Replacement Plan:



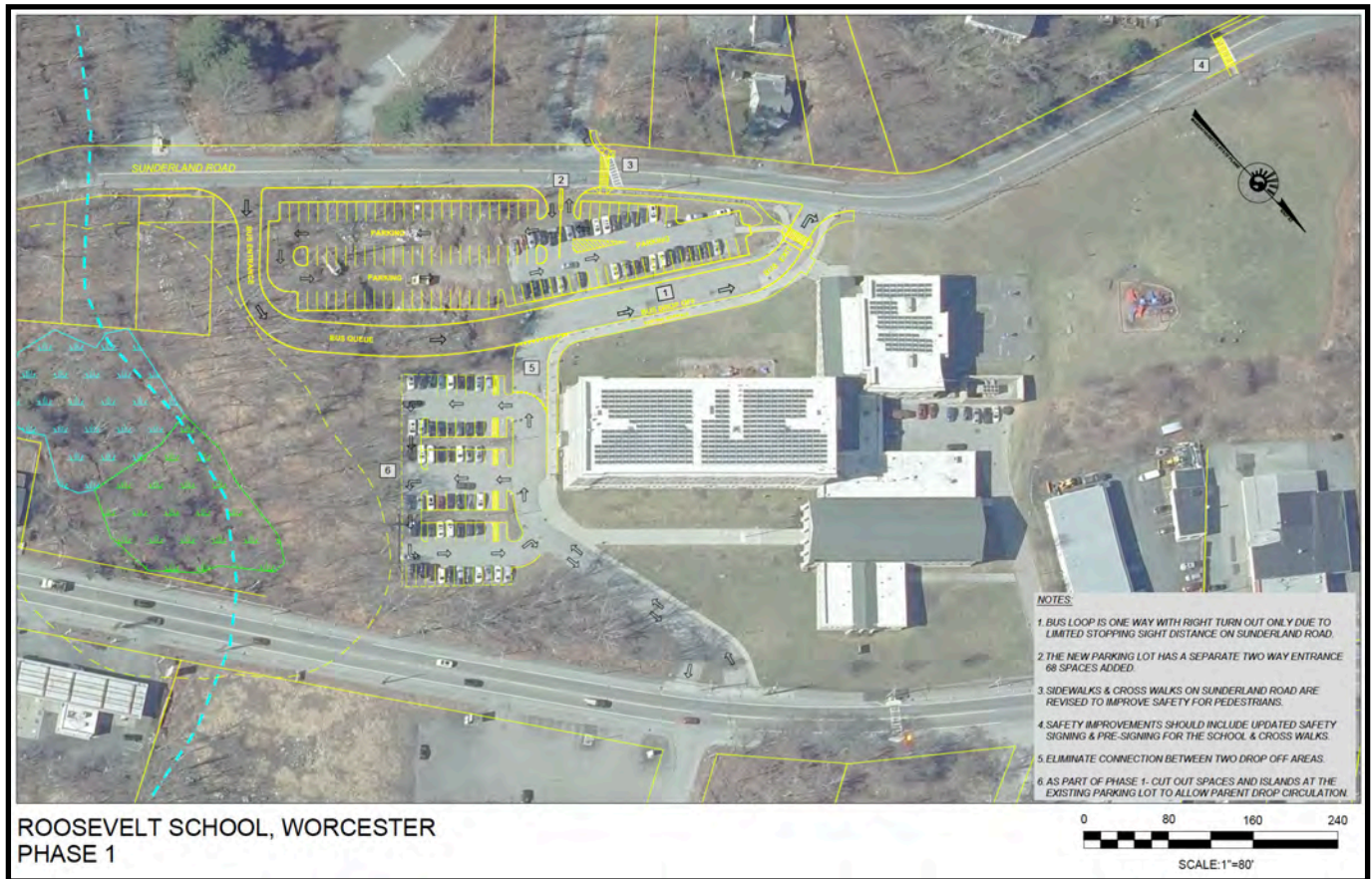
Elm Park Gym Renovations:



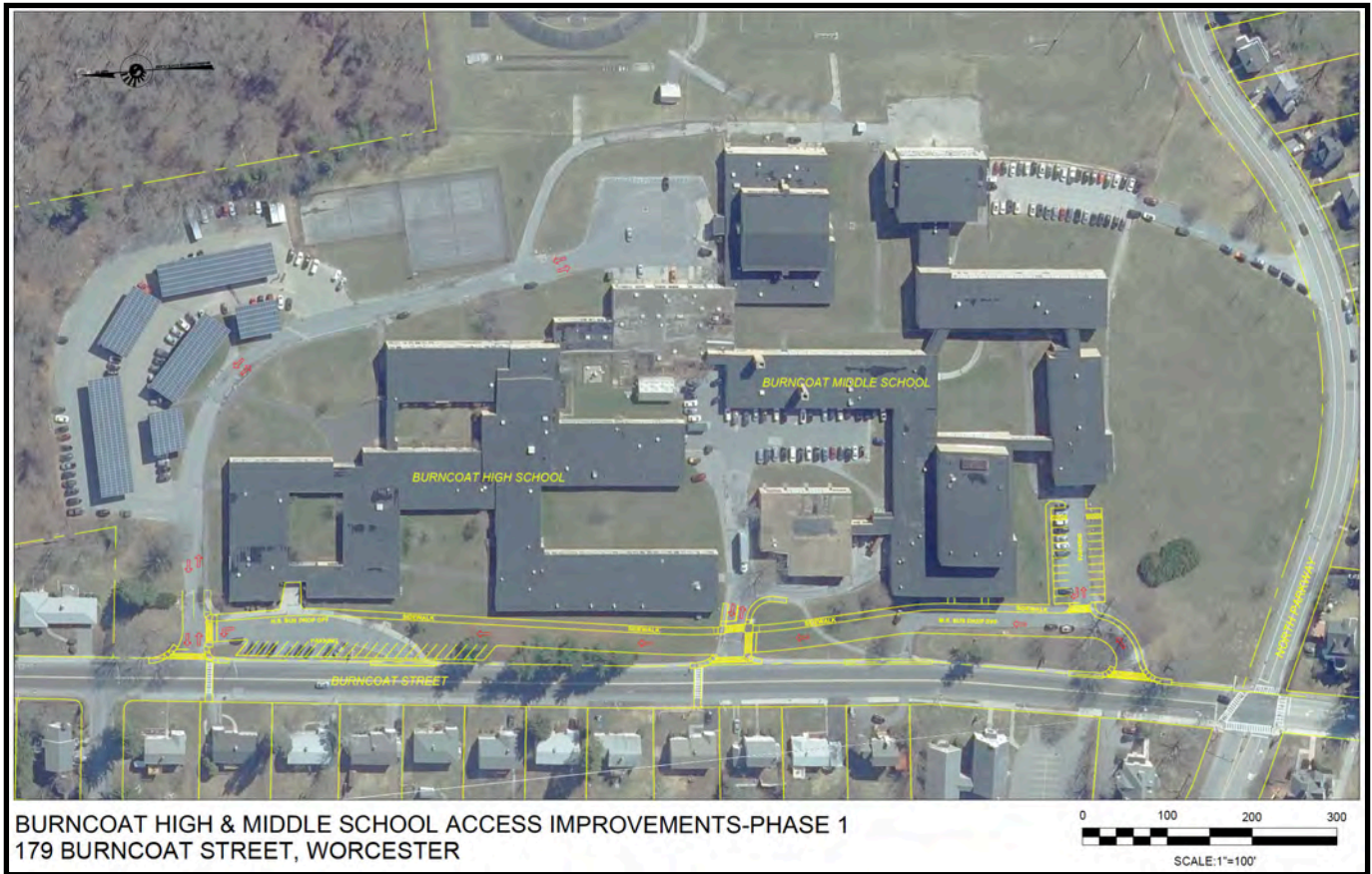
Worcester Arts Magnet, Interior ADA Upgrades:



Roosevelt Traffic Analysis:



Burncoat Middle & High Traffic Analysis:



Honeywell Project Update

October 23, 2023



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WORCESTER
PUBLIC SCHOOLS

Project Timeline

- Assessment done between 2021 - 2022
- Work started on 12/30/22
- As of today: 46% of the work has been completed.
- Project scheduled to be completed by 12/31/24
- Funded through ESSER funds

Honeywell
Honeywell International, Inc

→ the green worcester
sustainability and
resilience strategic
plan

- The assessment included ALL schools between the fall of 2021 and the spring of 2022 and identified a number of deficiencies and necessities that needed to be addressed in the short term.
- This included looking at all of the mechanical units pertaining to HVAC which included controls, AHU's, univents, vav systems, boiler plants, rtu's, domestic water, exhaust fans and associated systems.
- This study was done to address the air quality and comfort in the schools but to look at the aging systems in our buildings and determine what kinds of updating was necessary.
- The updates to the mechanical systems would increase the energy efficiency of the buildings.

Project Status

| School | Energy Control Measure Description | % Complete |
|--|--|------------|
| Quinsigamond Elementary School | Refurbish Air Handling Equipment | 99% |
| | Domestic Water Heater Replacement | 0% |
| Claremont/Woodland Academy | Controls Upgrade | 100% |
| | Refurbish Air Handling Equipment | 90% |
| | Domestic Water Heater Replacement | 100% |
| | Replace Air Handling, Makeup Air, Heating and Ventilation Units and Exhaust Fans | 0% |
| Goddard School of Science & Technology | Domestic Water Heater Replacement | 100% |
| Norrback Avenue School | Domestic Water Heater Replacement | 75% |
| Gates Lane Elementary School | Refurbish Air Handling Equipment | 90% |
| Vernon Hill Elementary School | Domestic Water Heater Replacement | 75% |
| City View Elementary School | Controls Upgrade | 100% |
| | Refurbish Air Handling Equipment | 99% |
| | Boiler Plant Improvements | 0% |
| | Domestic Water Heater Replacement | 0% |

Project Status (cont.)

| School | Energy Control Measure Description | % Complete |
|---------------------------------|--|------------|
| Elm Park Elementary School | Controls Upgrade | 50% |
| | Refurbish Air Handling Equipment | 0% |
| | Boiler Plant Improvements | 0% |
| | Domestic Water Heater Replacement | 0% |
| | Replace Air Handling, Makeup Air, Heating and Ventilation Units and Exhaust Fans | 0% |
| Columbus Park Elementary School | Controls Upgrade | 50% |
| | Domestic Water Heater Replacement | 0% |
| | Replace Air Handling, Makeup Air, Heating and Ventilation Units and Exhaust Fans | 0% |
| Worcester Arts Magnet School | Controls Upgrade | 50% |
| | Replace Air Handling, Makeup Air, Heating and Ventilation Units and Exhaust Fans | 0% |
| Canterbury Elementary School | ECM C05-6a to C05-6gg, Controls Upgrade | 50% |
| | ECM D04-6a to D04-6k – Boiler Plant Improvements | 100% |
| | ECM D07-6a to D07-6p– Domestic Water Heater Replacement | 100% |
| | Replace Air Handling, Makeup Air, Heating and Ventilation Units and Exhaust Fans | 0% |

Project Status (cont.)

| School | Energy Control Measure Description | % Complete |
|----------------------------------|--|------------|
| Flagg Street Elementary School | Controls Upgrade | 75% |
| | Boiler Plant Improvements | 100% |
| | Replace Air Handling, Makeup Air, Heating and Ventilation Units and Exhaust Fans | 0% |
| Thorndyke Road Elementary School | Domestic Water Heater Replacement | 100% |
| Union Hill Elementary School | Controls Upgrade | 50% |
| | Replace Air Handling, Makeup Air, Heating and Ventilation Units and Exhaust Fans | 0% |
| Tatnuck Magnet School | Controls Upgrade | 75% |
| | Domestic Water Heater Replacement | 100% |
| | Replace Air Handling, Makeup Air, Heating and Ventilation Units and Exhaust Fans | 0% |
| Grafton Elementary School | Controls Upgrade | 0% |
| | Replace Air Handling, Makeup Air, Heating and Ventilation Units and Exhaust Fans | 0% |
| Clark Street Elementary School | Controls Upgrade | 50% |
| | Boiler Plant Improvements | 0% |
| | Refurbish Air Handling Equipment | 0% |

Project Status (cont.)

| School | Energy Control Measure Description | % Complete |
|-----------------------------|--|------------|
| Chandler Elementary School | Controls Upgrade | 50% |
| | Replace Air Handling, Makeup Air, Heating and Ventilation Units and Exhaust Fans | 0% |
| West Tatnuck Elementary | Controls Upgrade | 75% |
| | ECM D03A-6a to D03A-6m, Refurbish Air Handling Equipment | 100% |
| | Replace Air Handling, Makeup Air, Heating and Ventilation Units and Exhaust Fans | 0% |
| Rice Square Elementary | Controls Upgrade | 0% |
| | Boiler Plant Improvements | 0% |
| May Steet Elementary School | Controls Upgrade | 100% |
| | Domestic Water Heater Replacement | 75% |
| | Replace Air Handling, Makeup Air, Heating and Ventilation Units and Exhaust Fans | 100% |
| Mill Swan Elementary School | Controls Upgrade | 0% |
| | Domestic Water Heater Replacement | 0% |
| | Replace Air Handling, Makeup Air, Heating and Ventilation Units and Exhaust Fans | 0% |

Project Status (cont.)

| School | Energy Control Measure Description | % Complete |
|--------------------------------------|--|------------|
| Lake View Elementary School | Controls Upgrade | 100% |
| | Replace Air Handling, Makeup Air, Heating and Ventilation Units and Exhaust Fans | 0% |
| Durkin Administration Building | Controls Upgrade | 0% |
| | Replace Air Handling, Makeup Air, Heating and Ventilation Units and Exhaust Fans | 0% |
| Jacob Hiatt Magnet Elementary School | Controls Upgrade | 75% |
| | Boiler Plant Improvements | 100% |
| | Replace Air Handling, Makeup Air, Heating and Ventilation Units and Exhaust Fans | 0% |
| Lincoln Elementary School | Controls Upgrade | 50% |
| | Replace Air Handling, Makeup Air, Heating and Ventilation Units and Exhaust Fans | 0% |
| Midland Elementary School | Controls Upgrade | 50% |
| | Replace Air Handling, Makeup Air, Heating and Ventilation Units and Exhaust Fans | 0% |

Project Status (cont.)

| School | Energy Control Measure Description | % Complete |
|-----------------------------------|--|------------|
| Caradonio New Citizens | Refurbish Air Handling Equipment | 100% |
| | Replace Air Handling, Makeup Air, Heating and Ventilation Units and Exhaust Fans | 0% |
| Forest Grove Middle School | Controls Upgrade | 75% |
| | Refurbish Air Handling Equipment | 95% |
| | Boiler Plant Improvements | 90% |
| | Domestic Water Heater Replacement | 100% |
| | Replace Air Handling, Makeup Air, Heating and Ventilation Units and Exhaust Fans | 10% |
| Worcester East Middle School | Domestic Water Heater Replacement | 100% |
| Burncoat Middle School | Controls Upgrade | 50% |
| | Domestic Water Heater Replacement | 0% |
| | Replace Air Handling, Makeup Air, Heating and Ventilation Units and Exhaust Fans | 0% |
| Francis McGrath Elementary School | Controls Upgrade | 75% |
| | Refurbish Air Handling Equipment | 100% |
| | Boiler Plant Improvements | 100% |
| | Replace Air Handling, Makeup Air, Heating and Ventilation Units and Exhaust Fans | 0% |
| Millbury Street Head Start | Controls Upgrade | 0% |
| | Replace Air Handling, Makeup Air, Heating and Ventilation Units and Exhaust Fans | 0% |
| University Park Elementary School | Controls Upgrade | 0% |
| | Boiler Plant Improvements | 0% |

Quinsigamond Elementary Refurbishment Before and After Photos

AHU Before



AHU After



FCU Before



FCU After



Claremont/Woodland Academy Building Network Controller Upgrades



Old Metasys BCM Controller



New ACM Global Controller

Claremont/Woodland Academy RTUs/AHUs/EF Controls Upgrade



Old Actuators



New Actuators

Claremont/Woodland Academy Refurbish Air Handling Equipment



Interior of dirty AHU



Interior of refurbished AHU

Claremont/Woodland Academy Domestic Water Heater Replacement



Old AO Smith indirect DHWH



New Slate Ultra Force DHWH

Goddard School of Science & Technology Domestic Water Heater Replacement



Old Turbo Fit EZ Flame DHWH



New Lochinvar DHWH



Old Bock DHWH



New Lochinvar DHWH

City View Elementary School Refurbish Air Handling Equipment



Dirty Unit Ventilator



Refurbished Unit Ventilator

Elm Park Elementary School Building Network Controller Upgrades



Old BCM Controller



New ACM Controller

Canterbury Elementary School Boiler Plant Improvements



Canterbury Elementary School Boiler Plant Improvements



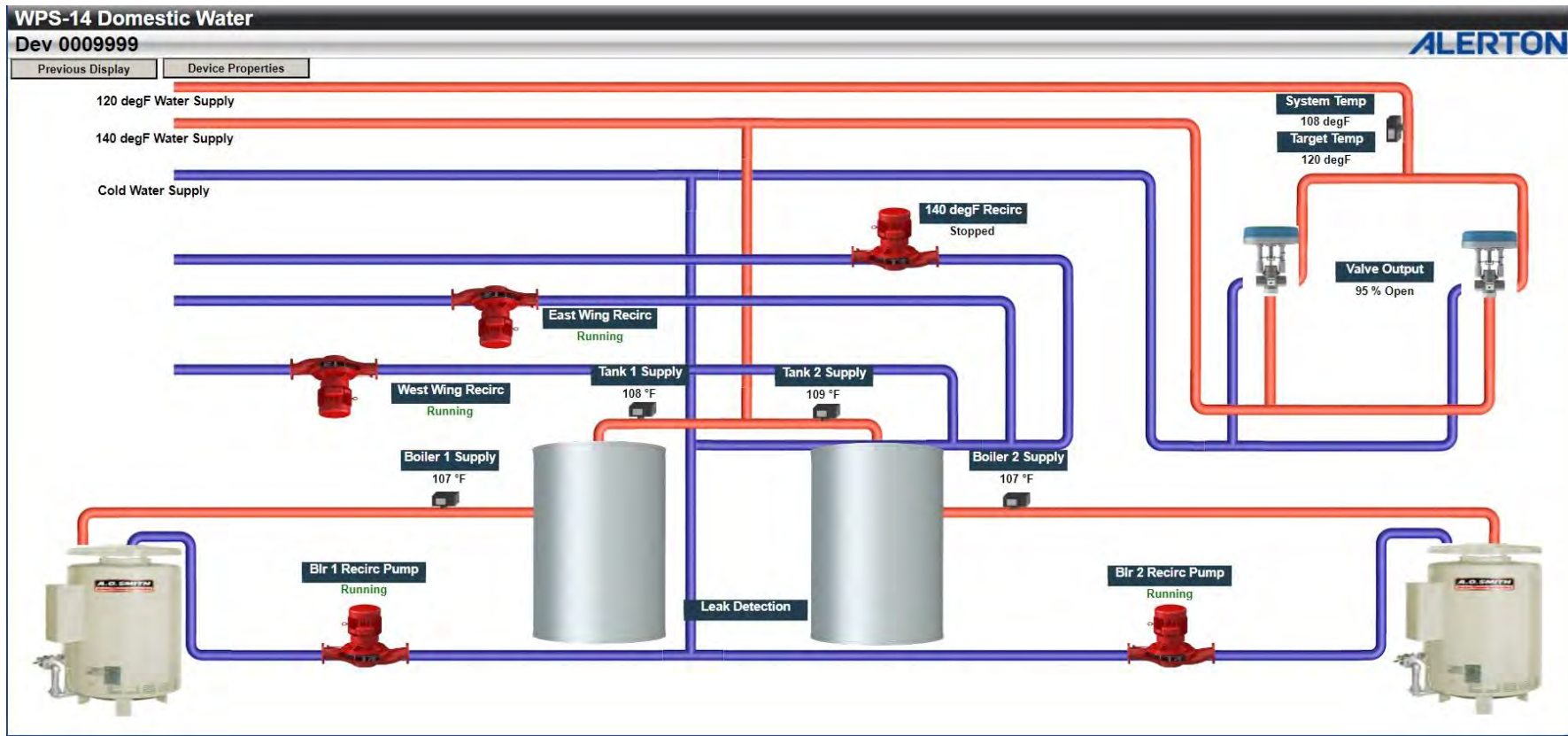
Old AO Smith DHWH



New Lochinvar DHWH

Typical Updated Graphics - Domestic Water

Annex D



Typical Updated Graphics - AHU

Annex D

AHU-18
OA Temp 54 °F
OA Hum 72 %rh
OA Enth 20.0 BTU/Lb

Room 297
ALERTON

Previous

VLC Properties

Current Status

Allow Unit to Run

Schedule Mode

Schedule Command

Unit Fan Mode

Fan Mode
 0=Cont Fan 1=Heat/Cool
 2=Heat Only 3=Cool Only

Supply Temp Settings

Supply Temp Control

Supply Temp Setpoint 55 °F

Max Heating Supply Sp 70 °F

Min Cooling Supply Sp 55 °F

Unit Settings

Economizer Minimum 0 %

Economizer Enable Sp 65 °F

Temp Sp 70 °F

Temp Sp 55 °F

Temp Sp 85 °F

Temp Sp =Damp 100 %

Temp Sp =Damp 0 %

Overrides

Dual Temp Auto 0 %

Economizer Auto 100 %

Alarm Reset

Alarms

Supply Fan Normal

Return Fan Normal

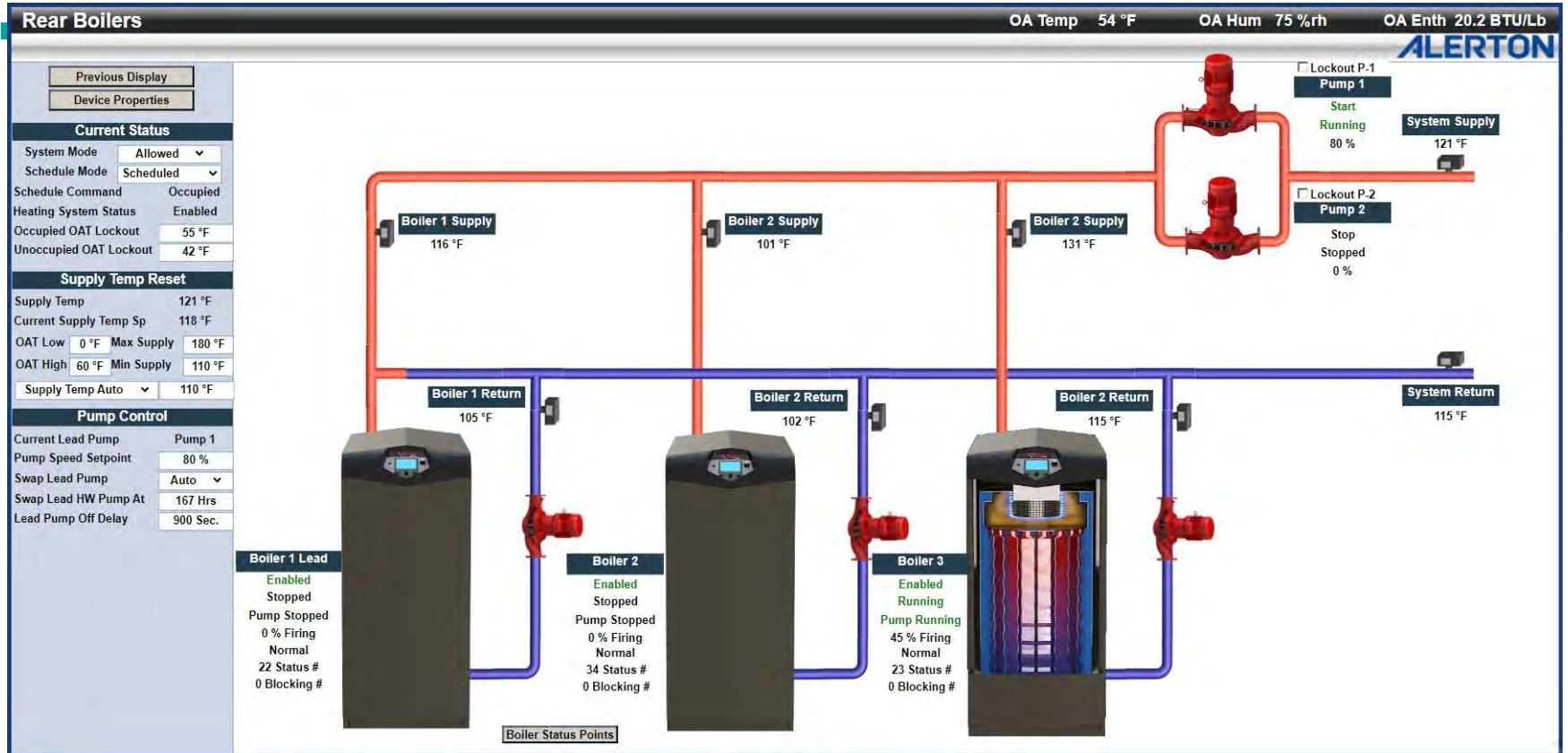
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23

Typical Updated Graphics - Boilers

Annex D



Thank you!

**Honeywell
Project Update**

October 2023

STANDING COMMITTEE: **FINANCE AND OPERATIONS**

DATE OF MEETING: Tuesday, October 24, 2023

ITEM: Administration (August 15, 2022)

To review the status of the FY23 Budget and make appropriate transfers as required.

PRIOR ACTION:

9-11-22 - Member Novick asked what the final state budget is regarding offsetting the reduction due to ESSER funds, if necessary.

Mr. Allen stated that procedurally, a City Manager has to recommend appropriate free cash to the City Council and until that is approved, the funding isn't secure. The Administration is informing the School Committee that if the City Council were not to cover the free cash, it would use ESSER funds this year. It would not be making any reductions in programs or services.

On a roll call of 7-0, the item was filed.

It was moved to suspend the rules to reconsider the vote to file the item.

On a roll call of 7-0, it was moved to suspend the rules to reconsider the vote to file the item.

On a roll call of 7-0, it was moved to refer the item to the Standing Committee on Finance and Operations.

10-12-22 - STANDING COMMITTEE ON FINANCE AND OPERATIONS

In discussing the FY23 Budget Status Report, Mr. Allen stated that school year staff, teachers and instructional professionals have received only two payrolls through the end of September. The projections were based on a lot of assumptions and it is important to identify trends through the next quarter and make the necessary adjustments.

Miscellaneous Educational OM 500136-92000 showed a -\$779,358 deficit due to the cost accounting of putting the bus vehicle insurance in the proper account. The district had budgeted for the vehicle insurance for all the buses within the transportation account but in consultation with DESE regarding where those really should be reported, vehicle insurance is actually a net school spending eligible expense and it should be placed in this account.

(Continued on Page 2)

BACKUP:

Annex A (1 pages) contains the 2022-23 Budget Account Summary.

PRIOR ACTION (continued)

10-12-22 - Transportation 540103-92000 showed a -\$589,226 deficit due to the cost of buses incurred while waiting for WPS vehicles to arrive and for the price of fuel. None of these vehicles are diesel, which is not what the district has traditionally run and all of the newer vehicles are fueling outside of the city's contracted rates leading to a higher expense than what was budgeted. The city will be going out for bids for fuel for the next calendar year and those rates are expected to be significantly higher than the rate that the city was able to lock in a year ago.

Administration Salaries 500-91110 had some vacancies within that account but it's also a reflection on the new positions that the School Committee approved. Superintendent Monárrez was asked to look at the overall administrative structure. This would not be a typical time, because it is usually done through the Budget process. However, this is something she has recommended and there are a couple of more positions that will be brought before the School Committee at its next meeting.

Regarding the implementation of the Student Opportunity Act, he suggested revisiting it and updating what progress has been made. He suggested that presentations be made to the School Committee, the state delegations and the public. Operations and Maintenance was about 15 million dollars under what the Foundation Budget says should be spent. Professional Development spent only half and Instructional Supplies and Materials was about 7 million dollars under spending.

Mr. Allen stated that the district has the lowest spending on Administrative positions compared to the peer community and the second lowest spending on Instructional Leadership. Chair O'Connell Novick made the following motion:

Request that the following transfers be approved:

| Amount | From Account | Account Title | To Account | Account Title |
|---------------|---------------------|------------------------------|-------------------|----------------------------------|
| \$500,000 | 500-91119 | Custodial Salaries | 500146-92000 | Building Utilities |
| \$400,000 | 500-91123 | Maintenance Service Salaries | 500146-92000 | Building Utilities |
| \$500,000 | 540-91117 | Transportation Salaries | 540103-92000 | Transportation |
| \$500,000 | 540-91117 | Transportation Salaries | 540-97201 | Transportation Overtime Salaries |
| \$650,000 | 500123-96000 | Health Insurance | 500136-92000 | Miscellaneous Educational OM |

On a roll call of 3-0, the motion was approved.

On a roll call of 3-0, the item was held.

10-20-22 - SCHOOL COMMITTEE MEETING

On a roll call of 7-0, the transfers were approved and the action of the Standing Committee was approved as stated.

2-13-23 To review the status of the FY23 Budget and make appropriate transfers as required.

Ms. Consalvo provided an update highlighting the impacted budget accounts and introduced the transfers (in the table below) recommended by the Administration. Mr. Allen emphasized that the biggest unmet need and highest priority is the McKinney Vento transportation. Member Mailman requested a foundation level review for the next meeting.

| Amount | From Account | Account Title | To Account | Account Title |
|---------------|---------------------|-------------------------|-------------------|-----------------------------|
| \$500,000 | 500123-96000 | Custodial Salaries | 500146-92000 | Building Utilities |
| \$500,000 | 540-91117 | Transportation Salaries | 500-97203 | Custodial Overtime Salaries |

On a roll call of 3-0, the two requested transfers were approved. On a voice vote, the motion to hold the item was approved.

**WORCESTER PUBLIC SCHOOLS
2022-2023 BUDGET ACCOUNT SUMMARY
FINAL REPORT**

| <u>Account</u> | <u>Account Title</u> | <u>Adopted</u> | <u>Transfer</u> | <u>Budget</u> | <u>Expended</u> | <u>Balance</u> |
|----------------|-----------------------------------|----------------------|-----------------|----------------------|----------------------|------------------|
| 500-91110 | Administration Salaries | \$16,173,280 | | \$16,173,280 | \$17,286,723 | -\$1,113,443 |
| 500-91111 | Teacher Salaries | \$203,401,816 | | \$203,401,816 | \$199,670,426 | \$3,731,390 |
| 500-91112 | School Committee Salaries | \$101,880 | | \$101,880 | \$101,880 | \$0 |
| 500-91114 | Teacher Substitutes Salaries | \$1,894,737 | | \$1,894,737 | \$2,484,702 | -\$589,965 |
| 500-91115 | Instructional Assistants Salaries | \$12,031,054 | | \$12,031,054 | \$12,410,891 | -\$379,836 |
| 500-91116 | Coach Salaries | \$776,243 | | \$776,243 | \$672,775 | \$103,468 |
| 540-91117 | Transportation Salaries | \$14,700,483 | -\$1,500,000 | \$13,200,483 | \$12,288,218 | \$2,412,264 |
| 500-91118 | Supplemental Program Salaries | \$1,239,530 | | \$1,239,530 | \$1,573,029 | -\$333,500 |
| 500-91119 | Custodial Salaries | \$8,051,779 | -\$500,000 | \$7,551,779 | \$7,447,697 | \$604,082 |
| 500-91120 | Maintenance Service Salaries | \$2,194,745 | | \$2,194,745 | \$1,539,485 | \$655,260 |
| 500-91121 | Administrative Clerical Salaries | \$3,937,942 | | \$3,937,942 | \$4,092,904 | -\$154,961 |
| 500-91122 | School Clerical Salaries | \$2,629,038 | | \$2,629,038 | \$2,299,505 | \$329,533 |
| 500-91123 | Non Instructional Salaries | \$3,736,366 | -\$400,000 | \$3,336,366 | \$3,572,719 | \$163,647 |
| 540-91124 | Crossing Guard Salaries | \$472,626 | | \$472,626 | \$471,161 | \$1,465 |
| 500-91133 | School Nurse Salaries | \$6,901,216 | | \$6,901,216 | \$6,380,007 | \$521,208 |
| 500-91134 | Educational Support Salaries | \$2,048,487 | | \$2,048,487 | \$2,216,787 | -\$168,301 |
| 540-97201 | Transportation Overtime Salaries | \$907,348 | \$500,000 | \$1,407,348 | \$1,928,378 | -\$1,021,030 |
| 500-97203 | Custodial Overtime Salaries | \$1,300,000 | \$500,000 | \$1,800,000 | \$1,939,054 | -\$639,054 |
| 500-97204 | Maintenance Overtime Salaries | \$100,000 | | \$100,000 | \$33,291 | \$66,709 |
| 500-97205 | Support Overtime Salaries | <u>\$200,000</u> | | <u>\$200,000</u> | <u>\$287,992</u> | <u>-\$87,992</u> |
| | Salary Total | \$282,798,569 | -\$1,400,000 | \$281,398,569 | \$278,697,624 | \$4,100,945 |
| 500101-96000 | Retirement | \$21,595,715 | | \$21,595,715 | \$21,555,901 | \$39,814 |
| 540103-92000 | Transportation | \$5,938,697 | \$500,000 | \$6,438,697 | \$7,178,955 | -\$1,240,258 |
| 500122-92000 | Athletic Ordinary Maintenance | \$476,346 | | \$476,346 | \$491,760 | -\$15,414 |
| 500123-96000 | Health Insurance | \$57,513,385 | -\$1,150,000 | \$56,363,385 | \$54,188,408 | \$3,324,977 |
| 500129-96000 | Workers Compensation | \$2,238,447 | | \$2,238,447 | \$2,360,418 | -\$121,971 |
| 500130-92000 | Personal Services | \$1,919,679 | | \$1,919,679 | \$2,688,876 | -\$769,197 |
| 500132-92000 | Tuition | \$20,622,330 | | \$20,622,330 | \$20,946,373 | -\$324,043 |
| 500-92204 | Instructional Materials | \$3,666,774 | | \$3,666,774 | \$4,454,256 | -\$787,482 |
| 500136-92000 | Miscellaneous Educational OM | \$5,876,124 | \$650,000 | \$6,526,124 | \$8,371,637 | -\$2,495,513 |
| 500137-96000 | Unemployment Compensation | \$371,247 | | \$371,247 | \$632,222 | -\$260,975 |
| 500146-92000 | Building Utilities | \$7,163,652 | \$1,400,000 | \$8,563,652 | \$8,643,989 | -\$1,480,337 |
| 500152-92000 | Facilities Ordinary Maintenance | <u>\$7,621,187</u> | | <u>\$7,621,187</u> | <u>\$7,591,122</u> | <u>\$30,066</u> |
| | Non Salary Total | \$135,003,583 | \$1,400,000 | \$136,403,583 | \$139,103,917 | -\$4,100,334 |
| | Total General Fund Budget | \$417,802,152 | \$0 | \$417,802,152 | \$417,801,541 | \$611 |

O. General Business
Administration
(August 2, 2023)

ITEM: gb 3-195.1
S.C. MEETING: 10-24-23

ITEM:

To review the status of the FY24 Budget and make appropriate transfers as required.

PRIOR ACTION:

BACKUP:

Annex A (1 page) contains the 2023-24 Budget Account Summary, First Quarter Report.

Annex B (5 pages) contains the FY24 Budget, First Quarter Budget Status Report.

RECOMMENDATION OF MAKER:

Refer to Finance and Operations.

RECOMMENDATION OF THE ADMINISTRATION:

**WORCESTER PUBLIC SCHOOLS
2023-2024 BUDGET ACCOUNT SUMMARY
FIRST QUARTER REPORT**

| <u>Account</u> | <u>Account Title</u> | <u>Adopted</u> | <u>Expended or Encumbered</u> | <u>Balance</u> |
|----------------|--------------------------------------|----------------------|-----------------------------------|-------------------|
| 500-91110 | Administration Salaries | \$18,401,530 | \$3,531,850 | -\$745,040 |
| 500-91111 | Teacher Salaries | \$220,485,055 | \$9,702,599 | \$2,527,216 |
| 500-91112 | School Committee Salaries | \$126,467 | \$25,470 | \$0 |
| 500-91114 | Teacher Substitutes Salaries | \$5,590,290 | \$228,528 | \$90,896 |
| 500-91115 | Paraprofessional Salaries | \$18,141,751 | \$98,923 | \$2,088,873 |
| 500-91116 | Coach Salaries | \$913,820 | \$4,408 | \$0 |
| 540-91117 | Transportation Salaries | \$14,556,338 | \$2,953,224 | -\$32,978 |
| 500-91118 | Supplemental Program Salaries | \$1,951,561 | \$519,504 | -\$317,341 |
| 500-91119 | Custodial Salaries | \$8,193,731 | \$1,572,143 | -\$91,182 |
| 500-91120 | Maintenance Service Salaries | \$2,441,082 | \$349,875 | \$499,716 |
| 500-91121 | Administrative Clerical Salaries | \$4,129,910 | \$835,060 | -\$357,489 |
| 500-91122 | School Clerical Salaries | \$2,692,532 | \$387,726 | \$113,736 |
| 500-91123 | Non Instructional Salaries | \$5,033,721 | \$1,052,452 | \$80,427 |
| 540-91124 | Crossing Guard Salaries | \$478,566 | \$31,544 | \$22,900 |
| 500-91133 | School Nurse Salaries | \$7,111,351 | \$442,203 | \$11,897 |
| 500-91134 | Educational Support Salaries | \$3,335,224 | \$665,777 | \$256,560 |
| 540-97201 | Transportation Overtime Salaries | \$943,641 | \$209,938 | -\$564,726 |
| 500-97203 | Custodial Overtime Salaries | \$1,352,000 | \$435,471 | -\$83,140 |
| 500-97204 | Maintenance Overtime Salaries | \$100,000 | \$26,758 | \$12,942 |
| 500-97205 | Support Overtime Salaries | <u>\$208,000</u> | <u>\$108,182</u> | <u>-\$170,182</u> |
| | Salary Total | \$316,186,573 | \$23,181,637 | \$3,343,084 |
| 500101-96000 | Retirement | \$23,973,501 | \$642,096 | \$0 |
| 540103-92000 | Transportation | \$5,130,725 | \$3,409,168 | -\$153,922 |
| 500122-92000 | Athletic Ordinary Maintenance | \$481,058 | \$212,951 | \$0 |
| 500123-96000 | Health Insurance | \$59,254,371 | \$10,892,979 | -\$595,481 |
| 500129-96000 | Workers Compensation | \$2,288,929 | \$386,160 | \$45,779 |
| 500130-92000 | Personal Services | \$2,806,962 | \$8,677,497 | -\$31,680 |
| 500132-92000 | Tuition | \$20,996,904 | \$24,755,271 | -\$770,696 |
| 500-92204 | Instructional Materials | \$4,783,962 | \$1,491,485 | \$0 |
| 500136-92000 | Miscellaneous Educational OM | \$8,827,565 | \$1,758,845 | \$0 |
| 500137-96000 | Unemployment Compensation | \$476,491 | \$0 | \$23,825 |
| 500146-92000 | Building Utilities | \$7,986,266 | \$5,011,274 | -\$559,039 |
| 500152-92000 | Facilities Ordinary Maintenance | <u>\$9,499,814</u> | <u>\$3,807,008</u> | <u>-\$474,991</u> |
| | Non Salary Total | \$146,506,549 | \$61,044,733 | -\$2,516,205 |
| | Total General Fund Budget | \$462,693,122 | \$84,226,370 | \$826,879 |
| | Final State Budget Difference | -\$830,550 | | -\$830,550 |
| | Total General Fund Budget | \$461,862,572 | | -\$3,671 |

**WORCESTER PUBLIC SCHOOLS
FY24 BUDGET
FIRST QUARTER BUDGET STATUS REPORT**

The status of all Salary and Ordinary Maintenance accounts as of September 30, 2023, are shown in Annex B. Presented for each account is the amount budgeted for the current fiscal year, the amount expended or committed as of September 30th, and the projected balance at the closing on June 30, 2024. Salary and Ordinary Maintenance Account totals are:

| <u>Budget Title</u> | <u>Budget Amount</u> | <u>Expended or Encumbered 09/30/23</u> | <u>Projected Balance 06/30/24</u> |
|----------------------------|-----------------------------|---|--|
| Salaries | \$316,186,573 | \$23,181,637 | \$3,343,084 |
| Non Salaries | \$146,506,549 | \$61,044,733 | -\$2,516,205 |
| Final State Budget Change | <u>-\$830,550</u> | <u>\$0</u> | <u>-\$830,550</u> |
| Total General Fund | \$461,862,572 | \$84,226,370 | -\$3,671 |

On August 9, 2023, Governor Healey signed the FY24 state budget resulting in final Chapter 70 State Aid, along with school choice and charter school tuition assessments and reimbursements. Overall, the final state budget provides the Worcester Public Schools \$830,550 less than the adopted budget. The Administration recommends the transfer of savings from the Paraprofessional Salaries line to balance this budget change. The projected balance is based on vacant positions.

The following accounts have budget changes based on current operating conditions for the current school year:

Accounts with Budget Impacts:

Tuition 500132-92000 (-\$770,696): The projected deficit in this account reflects the increase of students enrolling in the district that require an out-of-district program placement. The district has received an increase of fourteen students since the budget was finalized in June. The district is also closely monitoring the fiscal responsibility of several additional students that may impact this line item.

Administrative Salaries 500-91110 (-\$745,040): This account represents the following new positions included in the general fund approved by the Superintendent. Director of Guidance (reallocated from a teacher position), Director of Recruitment & Cultivation (reallocated from two DEI Coaches), and Coordinator of Alternative Education Programs (Evening @ Gerald Creamer Center; restored from FY22). This line item also includes an increase in estimated FY24 budget projections.

Health Insurance 500123-96000 (-\$595,481): The projected deficit in this account represents the increase of employees during the open enrollment period. The FY24 budget included 5,971 active and retirees participating in health insurance coverage. The first quarter enrollment averages 6,178 participants per month. The estimated projections include the higher enrollment through the end of the fiscal year.

Transportation Overtime Salaries 540-97201 (-\$564,726): The account reflects the necessary coverage due to driver shortages and includes estimated projections through the end of the fiscal year.

Building Utilities 500146-92000 (-\$559,039): Based on the final expenditures for the last fiscal year, the district anticipates an increase in average electricity usage as buildings are utilized more frequently after regular school hours. The City continues to utilize the Eversource default rate which includes schools. The district continues to closely monitor natural gas, electricity, and net metering costs as usage data is received.

Administrative Clerical Salaries 500-91110 (-\$357,489): This account included funding transfer during the budget deliberations and reallocated ten clerical positions to paraprofessionals. The recommended budget was already calculated using a vacancy factor, therefore this transfer was overstated.

Supplemental Program Salaries 500-91118 (-\$317,341): This account reflects the Gerald Creamer Evening Program changes. The program has been restructured to include a more cohesive experience for students as well as increased collective bargaining after-school rates for district staff.

Support Overtime Salaries 540-97205 (-\$170,182): This account reflects the necessary additional coverage that was required in the payroll department for the influx of retro calculations, as well as the technical support for the ongoing Student Information System implementation districtwide.

Transportation 540103-92000 (-\$153,922): The projected deficit in this account reflects the increase of special education out-of-town routes that are required to transport the increase of students attending out-of-district programs.

Accounts with Projected Balances to Offset Deficit Accounts:

Paraprofessional Salaries Account 500-91123 (\$2,088,873): This line item allocated forty-five new positions for the FY24 budget, including special education, kindergarten, and climate & culture specialists. The projected balance represents approximately ninety-five vacant positions through the end of September, as well as projections through the end of the school year. The Administration recommends utilizing a portion of the projected balance in this line item to rectify the final state budget deficit.

Teacher Salaries 500-91111 (\$2,527,216): The projected balance in this account represents .01% of the FY24 budget allocation. This line item includes projections of vacant positions through the end of the year.

Maintenance Salaries Account 500-91120 (\$474,991): The projected balance in this account represents several vacant skilled trades and HVAC positions through the end of September. While these positions remain vacant, some district maintenance may be provided by vendor services as needed. Please note the corresponding anticipated deficit in the Facilities Ordinary Maintenance account (500152-92000).

Based on the First Quarter Budget Status Report, the Administration recommends the following actions:

| Amount | From Account | Account Title | To Account | Account Title |
|---------------|---------------------|---------------------------|-------------------|-------------------------|
| \$600,000 | 500-91115 | Paraprofessional Salaries | 500-91110 | Administration Salaries |
| \$600,000 | 500-91115 | Paraprofessional Salaries | 500132-92000 | Tuition |

The final budget reduction will occur when the City of Worcester sets the tax rate later this year.

Below are the FY24 entitlement grant allocations. At the time of this report, the district awaits the final approval of the grant submissions from the Department of Secondary and Elementary Education.

| Grants | FY23 Award | FY24 Adopted Budget | FY24 Award | Difference |
|-------------------|---------------------|----------------------------|---------------------|--------------------|
| Title I | \$12,889,750 | \$12,889,750 | \$14,463,011 | \$1,573,261 |
| Title II | \$1,116,459 | \$1,116,459 | \$1,159,099 | \$42,640 |
| Title III | \$1,210,123 | \$1,210,123 | \$1,287,062 | \$76,939 |
| Title IV | \$933,096 | \$933,096 | \$944,539 | \$11,443 |
| IDEA | \$8,067,937 | \$8,067,937 | \$8,592,438 | \$524,501 |
| Perkins Secondary | \$531,717 | \$531,717 | \$585,800 | \$54,083 |
| Difference | \$24,749,082 | \$24,749,082 | \$27,031,949 | \$2,282,867 |

Title I

The increased allocation will support the recent increases in contractual salaries, along with all of the district wraparound coordinators. This funding source also includes the Grant Director, instructional coaches, level 4 (school's previously designated) support, climate & culture specialists, a portion of parent information center staffing, and the corresponding health insurance costs associated with these positions. The non-salary lines include the required allocations for non-public locations.

Title II

The increased allocation will support the recent increases in contractual salaries, along with the Director of Curriculum and Professional Development, instructional coaches, and the corresponding health insurance costs associated with these positions. The non-salary lines include the required allocations for non-public locations.

Title III

The increased allocation will support the recent increases in contractual salaries, along with instructional coaches, climate & culture specialists, data & analytics specialist, after-school programming, and the corresponding health insurance costs associated with these positions. The non-salary lines also include the required allocations for non-public locations.

Title IV

The increased allocation will support the recent increases in contractual salaries, along with instructional technology coaches, climate & culture specialists, after-school programming specific to STEM, training to provide safe and healthy environments for students, and the corresponding health insurance costs associated with these positions. The non-salary lines also include the required allocations for non-public locations.

IDEA

The increased allocation will support the recent increases in contractual salaries, along with the paraprofessionals designated with providing special education services to students, support positions, and the corresponding health insurance costs associated with these positions. The non-salary lines also include the required allocations for non-public locations.

Perkins

The increased allocation will support the recent increases in contractual salaries, along with three teacher positions to support Chapter 74 program expansion, support of afterschool programs, and the corresponding health insurance costs associated with these positions. The non-salary lines include support of various recognized credentials and additional supplies for students.

O. General Business
Administration
(August 9, 2023)

ITEM: gb 3-202.1
S.C. MEETING: 10-24-23

ITEM:

To consider a wage increase for CNAs and LPNs.

PRIOR ACTION:

BACKUP:

Annex A (1 page) contains the rationale for the wage increase.

RECOMMENDATION OF MAKER:

Approve and file.

RECOMMENDATION OF THE ADMINISTRATION:



WORCESTER
PUBLIC SCHOOLS

Office of the Superintendent
Rachel H. Monárrez, PhD
Superintendent

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E communications@worcesterschools.net

Dr. John E. Durkin
Administration Building
20 Irving Street
Worcester, MA 01609-2493

Date: October 17, 2023
Item Number: gb 3-202/ gb 3-226
Item: CNAs and LPNs Wage Increase
Attachment:
Recommendation: Approve and file

After a review of CNA and LPN wages, Worcester Public Schools wages for both CNA and LPN, we are recommending that CNA and LPN current wages not be further increased at this time.

LPN/ CNA Average Salaries 2023

| City | LPN |
|-------------|---------|
| Cambridge | \$35.22 |
| Boston | \$32.60 |
| Quincy | \$31.76 |
| Lowell | \$30.22 |
| Springfield | \$29.46 |
| Leominster | \$28.90 |

| LPN | CNA |
|--|--|
| September 2022 - \$30 January 2023 - \$35 July 1, 2023 \$37.86 | September 2002 - \$20 January 2023 - \$25 July 1, 2023 - \$27.04 |

O. General Business
Kamara
(September 27, 2023)

ITEM: gb 3-226.1
S.C. MEETING: 10-24-23

ITEM:

To review necessary supports with regards to staffing of school nurses during the school hours to ensure all schools are staffed with nurses so that no school is left without a school nurse, as so to ensure safety for all students.

PRIOR ACTION:

BACKUP:

Annex A (1 page) contains the response from Administration.

RECOMMENDATION OF MAKER:

RECOMMENDATION OF THE ADMINISTRATION:

Approve and File



WORCESTER PUBLIC SCHOOLS

Office of the Superintendent
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Superintendent

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Dr. John E. Durkin
Administration Building
20 Irving Street
Worcester, MA 01609-2493

Date: October 17, 2023

Item Number: gb 3-226

Item: To review necessary supports with regards to staffing of school nurses during the school hours to ensure all schools are staffed with nurses so that no school is left without a school nurse, as so to ensure safety for all students.

Attachment:

Recommendation: Approve and file

The district employs 69 nurses which is sufficient for coverage of all schools. We have received 10 unsafe staffing forms to date this year. The biggest concern is that when nurses call in sick, we have to find coverage which may sometimes leave holes in some schools.