

The following items will be discussed at the meeting of the Standing Committee on Finance and Operations to be held on Tuesday, April 4, 2017 at 5:00 p.m. in Room 410 at the Durkin Administration Building:

gb #6-153.7 - Administration/Mr. O'Connell (January 24, 2017)

Response of the Administration to the request to provide a report regarding Charter School Tuition Assessment and then refer it to the Standing Committee on Finance and Operations for further discussion.

gb #6-294 - Administration (August 22, 2016)

To review the status of the FY17 Budget and make appropriate transfers as required.

gb #7-71 - Miss McCullough/Mr. O'Connell/Ms. Colorio/Miss Biancheria/
Mr. Monfredo/Mayor Petty (February 13, 2017)

Request that the Administration study the feasibility and cost of implementing a bus tracking system similar to the one used by the Boston Public Schools.

STANDING COMMITTEE: **FINANCE AND OPERATIONS**

DATE OF MEETING: Tuesday, April 4, 2017

ITEM: Administration/Mr. O'Connell (January 24, 2017)

Response of the Administration to the request to provide a report regarding Charter School Tuition Assessment and then refer it to the Standing Committee on Finance and Operations for further discussion.

PRIOR ACTION:

- 4-28-16 - Set the dates of Thursday, June 2, 2016 and Thursday, June 16, 2016 at 4:00 p.m.
500-92204 Instructional Materials
Mr. O'Connell made the following motion:
Request that the Administration provide a report regarding Charter School Tuition Assessment and then refer it to the Standing Committee on Finance and Operations for further discussion.
On a voice vote, the motion was approved.
It was moved and voice voted to approve Account 500-92204 in the amount of \$3,243,810.
(Continued on page 2.)

BACKUP:

Annex A (2 pages) contains a copy of the Administration's response to the item.

PRIOR ACTION (continued)

- 6-2-16 - 500136-92000 Miscellaneous Education – Non Salary
500136-93000 Miscellaneous Education - Capital
540136-92000 Miscellaneous Education - Rentals

Miss Biancheria made the following motion:

Request that the Administration identify the source for an additional \$25,000 for School Safety Equipment prior to the conclusion of the FY17 Budget hearings.

On a roll call of 5-1-1 (nay-Mr. Foley) (absent-Mayor Petty), the motion was approved.

It was moved and voice voted to approve Account 500136-92000 in the amount of \$2,437,591.

It was moved and voice voted to approve Account 500136-93000 in the amount of \$250,000.

Mr. Foley made the following motion:

Request that he be recused from voting on 540136-92000 Miscellaneous Education – Rentals because he is a member of the Board at the YMCA.

On a voice vote, the motion was approved.

It was moved and voice voted to allow Mr. Foley to be recused from voting on the Account 540136-92000.

Mr. Foley left the meeting at 4:45 p.m.

It was moved and voice voted to approve Account 540136-92000 in the amount of \$421,951.

Mr. Foley returned to the meeting at 4:46 p.m.

500130-92000 Personal Services

Miss Biancheria made the following motion:

Request that the Administration provide a list of programs provided in the Staff Development Division prior to the next meeting.

On a voice vote, the motion was approved.

Miss Biancheria made the following motion:

Request that the Administration provide a report on the graduation expenses.

On a voice vote, the motion was approved.

Miss Biancheria made the following motion:

Request that the Administration approve the following amendment to sentence 2 in Section I. Security Guards, as follows:

These guards are **inside (outside when necessary)** of the school buildings and their primary responsibility is to monitor those individuals who enter onto school property, ensuring that the individuals are authorized visitors.

On a voice vote, the motion was approved.

PRIOR ACTION (continued)

- 6-2-16 - Miss Biancheria made the following motion:
(continued) Request that the Administration investigate options relative to cost effective means of providing appropriate and necessary translation services.
On a roll call of 5-1-1 (nay-Mr. Foley) (absent-Mayor Petty), the motion was approved.
Mr. Foley made the following motion:
Request that the Administration review how well security guards are functioning and interacting with the Worcester Police Department.
On a voice vote, the motion was approved.
Ms. Colorio made the following motion:
Request that the Administration provide a report on Staff Development in teacher content training.
On a voice vote, motion was approved.
Mr. O'Connell made the following motion:
Request that the Administration consider the list issued by trial court in terms of translators that are available for translation services.
On a voice vote, the motion was approved.
It was moved and voice voted to approve Account 500130-92000 in the amount of \$2,932,305.
500132-92000 Special Education Tuition
Ms. Colorio made the following motion:
Request that the Administration provide an update, in a Friday Letter, on the success of the Gateway Program.
On a voice vote, the motion was approved.
It was moved and voice voted to approve Account 500132-92000 in the amount of \$17,451,366.
500-91115 Instructional Assistants Salaries
Miss Biancheria made the following motion:
Request that she be recused from voting on Section D. – Kindergarten because she has a sister who is a Kindergarten Instructional Assistant.
On a voice vote, the motion was approved.
Miss Biancheria made the following motion:
Request that the Administration provide information with regard to the Instructional Assistant involved in the processing of the CORI checks in Section E. - Other.
On a voice vote, the motion was approved.
Mr. Monfredo made the following motion:
Request that the Administration provide a report in the Spring 2017 regarding ways to augment the number of students participating in the pre-school program.
On a voice vote, motion was approved.

PRIOR ACTION (continued)

6-2-16 - It was moved and voice voted to approve Sections A, B, C and E.
(continued) Miss Biancheria left the meeting at 5:20 p.m.

Mr. Monfredo made the following motion:

Request that the School Committee forward a letter to our State Senators and also to members of the Conference Committee specifically to ask for restoration of funds for the Quality Kindergarten Grant.

On a voice vote, the motion was approved.

It was moved and voice voted to approve Section D. - Kindergarten.

It was moved and voice voted to approve Account 500-91115 in the amount of \$9,621,974.

Miss Biancheria returned to the meeting at 5:25 p.m.

500-91134 Educational Support Salaries

It was moved and voice voted to approve Account 500-91134 in the amount of \$2,449,106.

500-91118 Supplemental Program Salaries

Ms. Colorio made the following motion:

Request that the Administration provide a report, in a Friday Letter, regarding Section G. - Student Afterschool Drop-Off Center as to the number of students that don't get picked up afterschool.

On a voice vote, the motion was approved.

It was moved and voice voted to approve Account 500-91118 in the amount of \$1,371,001.

500-91122 School Clerical Salaries

It was moved and voice voted to approve Account 500-91122 in the amount of \$2,066,749.

500-91133 School Nurses Salaries

It was moved and voice voted to approve Account 500-91133 in the amount of \$4,043,775.

500-91111 Teacher Salaries

Ms. Colorio suggested that there be a permanent person in charge of the Chandler Elementary School's students that attend school at the YMCA.

Ms. Colorio made the following motion:

Request that the Administration provide a breakdown of the cost of the Goddard Scholars Program at Sullivan Middle School.

On a voice vote, the motion was approved.

Mr. O'Connell made the following motion:

Request that the Administration prepare, on or before the June 16th Budget session, its recommendations as to reallocation of the sum of \$1,000,000 from non-instructional accounts directly into the account for instructional personnel.

On a voice vote, the motion was approved.

PRIOR ACTION (continued)

- 6-2-16 - Mr. Foley made the following motion:
(continued) Request that, if these cuts can be made, the Administration consider reallocating funds not only for teachers but also for classroom instruction.
On a voice vote, the motion was approved.
Miss Biancheria asked the Administration to provide a report indicating what .8 means in reference to teachers who travel.
Mr. Allen explained that .2 is equivalent to 1 day.
Miss Biancheria asked if the Administration would provide the explanation in writing.
It was moved and voice voted to approve Account 500-91111 in the amount of \$156,412,847.
500-91114 Day by Day Substitute Salaries
Ms. Colorio made the following motion:
Request that the Administration provide a report comparing what Day by Day Substitute Teachers are paid in Worcester as compared to the towns.
On a voice vote, the motion was approved.
It was moved and voice voted to approve Account 500-91114 in the amount of \$871,200.
540-91124 Crossing Guard Salaries
It was moved and voice voted to approve Account 540-91124 in the amount of \$543,346.
500-91112 School Committee Salaries
It was moved and voice voted to approve Account 500-91112 in the amount of \$89,445.
- 6-16-16 - 500-91110 Administration Salaries
Mr. O'Connell made the following motion:
Request that Account 500-91110 be reduced cumulatively by \$1,000,00 and prepare recommendations as to how funds will be allocated for instructional purposes and report back to the School Committee in July.
On a roll call of 3-4 (yeas-Miss Biancheria, Ms. Colorio, Mr. O'Connell), the motion was defeated.
Ms. Colorio stated that her focus would be to increase the number of tutors in schools if we cannot add teachers and also to transfer some funds to Allied Health Program at Worcester Technical High School since the program is down one teacher.
Mr. Monfredo suggested that the School Committee make a wish list for next year.
Miss Biancheria suggested that the Manager of Human Resources for the City oversee the Human Resources Office in the Worcester Public Schools and further suggested that the liaisons at DAB have classes in the morning.

PRIOR ACTION (continued)

6-16-16 - Mayor Petty stated that the complement of Administrators is low in comparison to the number of teachers.
(continued)

Mr. Allen indicated that he would provide a report that illustrates that not only does the system spend well below the Foundation Budget allocation for administrators but also has as part of our Seven Point Financial Plan a cap on administrative spending.

Mr. O'Connell made the following motion:
Request that Account 500-91110 be reduced by \$5,000 on page 340 under Superintendent.

On a roll call of 3-4 (yeas-Miss Biancheria, Ms. Colorio, Mr. O'Connell), the motion was defeated.

It was moved and voice voted to approve Account 500-91110 in the amount of \$12,130,258.

On a roll call of 4-3 (nays-Miss Biancheria, Ms. Colorio, Mr. O'Connell), the motion was approved.

500-91121 Administrative Clerical Salaries

It was moved and voice voted to approve Account 500-91121 in the amount of \$3,065,868.

500-91123 Non-Instructional Support Salaries

Mr. O'Connell made the following motion:
Request that the Administration provide a report as to costs expended by the Worcester Public Schools directly and indirectly for submitting documentation necessary to obtain Medicaid reimbursement for the benefit of the City of Worcester.

On a voice vote, the motion was approved.

Mr. Monfredo made the following motion:
Request that the Administration roll out a plan as to how the Administration is going to handle the responsibilities of the Community and Outreach Coordinator position that is not being filled.

On a voice vote, the motion was approved.

Miss Biancheria made the following motion:
Request that the Administration provide a report on the number of the translators in the system.

On a voice vote, the motion was approved.

Miss Biancheria made the following motion:
Request that the Administration provide an update on the landscape improvements at the Parent Information Center.

On a voice vote, the motion was approved.

Ms. Colorio made the following motion:
Request that the Administration provide bullet points in future Budgets to differentiate grant funded vs. city funded positions.

On a voice vote, the motion was approved.

It was moved and voice voted to approve Account 500-91123 in the amount of \$2,202,195.

PRIOR ACTION (continued)6-16-16 - 500-97205 Support Overtime

(con't) It was moved and voice voted to approve Account 500-97205 in the amount of \$68,837.

500-91119 Custodial Salaries

Miss Biancheria made the following motion:

Request that the Administration study the feasibility of providing the Civil Service Exam for Custodians so they can become permanent employees and gain benefits and promotions.

On a voice vote, the motion was approved.

It was moved and voice voted to approve Account 500-91119 in the amount of \$6,668,155.

500-97203 Custodian Overtime

It was moved and voice voted to approve Account 500-97203 in the amount of \$1,046,865.

500-91120 Maintenance Services Salaries

It was moved and voice voted to approve Account 500-91120 in the amount of \$2,060,730.

500-97204 Maintenance Services Overtime

It was moved and voice voted to approve Account 500-97204 in the amount of \$150,797.

500152-92000 Facilities Department Non-Salary

It was moved and voice voted to approve Account 500152-92000 in the amount of \$2,695,925.

500146-92000 Building Utilities

It was moved and voice voted to approve Account 500146-92000 in the amount of \$6,456,119.

500141-92000 Vehicle Maintenance

It was moved and voice voted to approve Account 500141-92000 in the amount of \$505,601.

540-91117 Transportation Salaries

Miss Biancheria made the following motion:

Request that the Administration provide a report in January 2017 as to the dollar figure from Durham Transportation due to failure to fulfill contract obligations.

On a voice vote, the motion was approved.

Ms. Colorio made the following motion:

Request that the Administration compare the credits gained from Durham Transportation due to the failure to fulfill contract obligations to the credits received next year with a new person hired to monitor this process.

On a voice vote, the motion was approved.

Mr. Allen indicated that he could provide the response in the next Friday Letter in terms of the settlement that was reached with Durham Transportation this year.

It was moved and voice voted to approve Account 540-91117 in the amount of \$2,564,061.

PRIOR ACTION (continued)6-16-16 - 540-97201 Transportation Overtime

(con't) It was moved and voice voted to approve Account 540-97201 in the amount of \$473,736.

540103-92000 Transportation

Mr. Monfredo made the following motion:

Request that the Administration provide a report on how other cities and towns put monies received by McKinney Vento back into their school district's accounts.

On a voice vote, the motion was approved.

It was moved and voice voted to approve Account 540103-92000 in the amount of \$14,389,893.

500125-92000 Other Insurance Programs

It was moved and voice voted to approve Account 500125-92000 in the amount of \$53,491.

500101-96000 Retirement

It was moved and voice voted to approve Account 500101-96000 in the amount of \$16,751,681.

500129-91000 Workers Compensation Salaries500129-92000 Workers Compensation Non Salary50012-96000 Workers Compensation Fringe

It was moved and voice voted to approve Account 500129-91000 in the amount of \$886,300.

It was moved and voice voted to approve Account 500129-92000 in the amount of \$72,305.

It was moved and voice voted to approve Account 500129-96000 in the amount of \$393,700.

500123-96000 Health Insurance

It was moved and voice voted to approve Account 500123-96000 in the amount of \$44,806,753.

500137-96000 Unemployment Compensation

It was moved and voice voted to approve Account 500137-96000 in the amount of \$318,226.

500133-92000 Printing & Postage

Mr. O'Connell made the following motion:

Request that the Administration furnish the School Committee, in a Friday Letter, any details it may have in terms of the postage savings program.

On a voice vote, the motion was approved.

It was moved and voice voted to approve Account 500133-92000 in the amount of \$224,595.

500138-92000 In-State Travel

It was moved and voice voted to approve Account 500138-92000 in the amount of \$81,000.

500105-92000 Retirement

It was moved and voice voted to approve Account 500105-92000 in the amount of \$5,000.

PRIOR ACTION (continued)6-16-16 - 500-91116 Athletic Coach Salaries

Mr. O'Connell made the following motion:

Request that the Administration provide a list of teams fielded at each of the secondary schools.

On a voice vote, the motion was approved.

Miss Biancheria suggested that the Administration include cheerleading teams in the summary on page 151 in the FY17 Budget book.

Mr. O'Connell made the following motion:

Request that the Administration provide a list of crew equipment that would be appropriate for the team to request over the course of the next year with a view to using that list as a means of seeking funds whether it be from the Worcester Foundation or through other opportunities to specifically get what it needs.

On a voice vote, the motion was approved.

It was moved and voice voted to approve Account 500-91116 in the amount of \$524,427.

500122-92000 – Athletics Ordinary Maintenance

It was moved and voice voted to approve Account 500122-92000 in the amount of \$92,820.

50S502 Nutrition Program

It was moved and voice voted to approve Account 50S502 in the amount of \$13,850,185.

Various – Grant Programs

It was moved and voice voted to approve Grant Programs in the amount of \$35,521,433.

It was moved and voice voted to accept and file the Administration's responses as contained in the backup for the item.

It was moved to approve the FY17 Budget in the following amounts:

General Fund:	\$	322,895,803
Grant Programs:	\$	35,521,434
Nutrition Program:	\$	3,850,185
Other Special Revenue	\$	<u>4,850,911</u>
Total	\$	377,118,333

On a roll call of 4-3 (nays-Miss Biancheria, Ms. Colorio, Mr. O'Connell), the motion was approved.

It was moved to suspend the Rules of the School Committee.

On a roll call of 6-1 (nay-Mr. O'Connell), the motion was approved.

It was moved to reconsider the motion to approve the FY17 Budget in the following amounts:

General Fund:	\$	322,895,803
Grant Programs:	\$	35,521,434
Nutrition Program:	\$	3,850,185
Other Special Revenue	\$	<u>4,850,911</u>
Total	\$	377,118,333

On a roll call of 3-4 (yeas-Miss Biancheria, Ms. Colorio, Mr. O'Connell), the motion to reconsider was defeated.

PRIOR ACTION (continued)

- 7-14-16 - Accepted and filed the Administration's responses to the following motions:
- a report indicating what .8 means in reference to teachers who travel
 - report on how other cities and towns handle monies received by McKinney Vento by either putting the monies into their school district's accounts or the city/town general funds
 - information with regard to the Instructional Assistant involved in the processing of the CORI checks in Section E. - Other
- 10-6-16 - Miss Biancheria made the following motion:
Request that the Administration study the feasibility of finding a facility that would provide suitable space for the University Park Campus School and Claremont Academy graduations at a lesser rental cost than Clark University.
On a voice vote, the motion was approved.
It was moved and voice voted to file the Administration's responses to the landscape improvements at the Parent Information Center and the provision of bullet points in future Budgets to differentiate grant funded vs. City funded positions.
- 11-3-16 - Accepted and filed the following motion:
Request that the Administration provide a report comparing what Day by Day Substitute Teachers are paid in Worcester as compared to the towns.
- 1-5-17 - Referred to the Administration.
Miss Biancheria made the following motion:
Request that the Administration provide the actions taken to address the provisional status of custodians who no longer take Civil Service Exams.
On a voice vote, the motion was approved.
Mayor Petty made the following motion:
Request that the Administration explain how custodians attain permanent status.
On a voice vote, the motion was approved.
Mr. O'Connell stated that the Administration has developed a hybrid system which provides some protection that is contract based and other which is within the scope of the Civil Service statute even though the exam is no longer given. He further suggested that the funding for the Civil Service Exam be discussed with the Legislative Delegation.
Mayor Petty suggested that Ms. Boulais coordinate her response with the City Administration.
- 2-2-17 - Referred to the following motion to the Standing Committee on Finance and Operations:
Response of the Administration to the request to provide a report regarding Charter School Tuition Assessment and then refer it to the Standing Committee on Finance and Operations for further discussion.

Within the district's budget since FY12, within Account 500-92204, the Administration has recommended that funds be reserved in a line item to adjust for the final state budget actions on charter school tuition assessments and reimbursements. The example from the FY17 budget is included as follows from page 199:

	FY16 Adopted Budget	FY16 Actual Expenditures	FY17 Approved Budget	% Change From Present Budget
(2000) E. Non-Recurring Textbook Purchases	\$350,000	\$1,481,321	\$350,000	0%
This budget reflects the anticipated increase in charter school tuition assessment that will result from the final state assessment in July. Historically, the charter school tuition assessments included in the House of Representative's budget are lower than the final assessment determined in July. The Administration would utilize these funds for instructional purposes during the summer months should funds become available after the final assessments are known.				

During the past six fiscal years, the district has held aside \$350,000 annually for this purpose. The following tables show the amounts for charter school tuition assessment and reimbursement that have been included in the annual budget (based on the amounts included in the House Ways and Means budget) and compared to the final state budget:

FY12	Approved Budget	Final State Budget	Difference
Charter School Tuition	\$24,354,152	\$24,510,104	-\$155,952
School Choice Tuition	\$1,943,509	\$1,931,448	\$12,061
Total Tuition Assessment	\$26,297,661	\$26,441,552	-\$143,891
Charter School Reimbursement	\$4,392,162	\$3,766,851	-\$625,311
Total Budget Change			-\$769,202

FY13	Approved Budget	Final State Budget	Difference
Charter School Tuition	\$26,451,568	\$26,623,817	-\$172,249
School Choice Tuition	\$2,224,952	\$2,162,845	\$62,107
Total Tuition Assessment	\$28,676,520	\$28,786,662	-\$110,142
Charter School Reimbursement	\$4,624,213	\$4,205,828	-\$418,385
Total Budget Change			-\$528,527

FY14	Approved Budget	Final State Budget	Difference
Charter School Tuition	\$26,774,316	\$26,618,963	\$155,353
School Choice Tuition	<u>\$2,264,914</u>	<u>\$2,323,356</u>	<u>-\$58,442</u>
Total Tuition Assessment	\$29,039,230	\$28,942,319	\$96,911
Charter School Reimbursement	\$3,537,365	\$3,178,193	-\$359,172
Total Budget Change			-\$262,261

FY15	Approved Budget	Final State Budget	Difference
Charter School Tuition	\$24,364,811	\$24,314,870	\$49,941
School Choice Tuition	\$2,709,152	\$2,766,438	-\$57,286
Special Education Tuition	<u>\$164,231</u>	<u>\$160,701</u>	<u>\$3,530</u>
Total Tuition Assessment	\$27,238,194	\$27,242,009	-\$3,815
Charter School Reimbursement	\$2,734,532	\$1,787,786	-\$946,746
Total Budget Change			-\$950,561

FY16	Approved Budget	Final State Budget	Difference
Charter School Tuition	\$24,819,491	\$24,866,852	-\$47,361
School Choice Tuition	\$2,641,818	\$2,651,386	-\$9,568
Special Education Tuition	<u>\$147,660</u>	<u>\$147,618</u>	<u>\$42</u>
Total Tuition Assessment	\$27,238,194	\$27,242,009	-\$56,887
Charter School Reimbursement	\$2,671,785	\$2,125,538	-\$546,247
Total Budget Change			-\$603,134

FY17	Approved Budget	Final State Budget	Difference
Charter School Tuition	\$24,579,772	\$24,542,124	\$37,598
School Choice Tuition	\$2,686,481	\$2,767,477	-\$80,996
Special Education Tuition	<u>\$147,618</u>	<u>\$187,025</u>	<u>-\$39,407</u>
Total Tuition Assessment	\$27,238,194	\$27,242,009	-\$82,805
Charter School Reimbursement	\$2,179,528	\$1,815,469	-\$364,059
Total Budget Change			-\$446,864

Given this level of difference between the House Ways and Means Budget and the actual final state budget each year, it has become necessary to budget this reserve of funds in a manner to lessen the impact on other areas of the budget in least disruptive manner.

ITEM: gb #6-294

STANDING COMMITTEE: **FINANCE AND OPERATIONS**

DATE OF MEETING: Tuesday, April 4, 2017

ITEM: Administration (August 22, 2016)

To review the status of the FY17 Budget and make appropriate transfers as required.

PRIOR ACTION:

- 9-1-16 - Referred to the Standing Committee on Finance and Operations.
- 12-12-16 - The members discussed the status of Salary and Ordinary Maintenance accounts for the first quarter report and held the item.

BACKUP:

- Annex A (2 pages) contains a copy of the FY17 Budget Status Second Quarter Report.
- Annex B (1 page) contains a copy of the FY17 Budget Account Summary Second Quarter Report.

**FY17
 BUDGET STATUS
 Second Quarter Report**

The status of all Salary and Ordinary Maintenance accounts as of December 31, 2016 is shown on Annex B. Presented for each account is the amount budgeted for the current fiscal year, the amount expended and committed as of December 31st, and the projected balance at the closing on June 30, 2017. Salary and Ordinary Maintenance Account totals are:

<u>Budget Title</u>	<u>Budget Amount</u>	<u>Expended 12/31/16</u>	<u>Projected Balance 06/30/17</u>
Salaries	\$208,495,372	\$80,681,545	-\$21,161
Ordinary Maintenance	\$114,470,432	\$72,079,394	-\$634,450
City - Kindergarten IA			\$280,000
Total General Fund	\$322,965,803	\$152,760,938	-\$375,560

At this point in the fiscal year, a total of \$152,760,938 (47%) has been expended or committed. A description of the projected balances is as follows:

Budget Impacts:

Instructional Assistants (-\$752,769): Due to the elimination of the Quality Kindergarten, the general fund was re-allocated to include funding for 21 full-time equivalent. Replacement positions, salaries and contractual payments are included in this projected balances. The ending balance is based on the Superintendent’s on-going work with the City Manager to mitigate this grant loss.

Special Education Tuition (-\$596,786): The tuition account reflects updated estimated tuition payments through the end of this year based on student fiscal responsibility and approved tuition rate increases for residential placements. This account also represents the processing of several necessary prior year payments, as well as new student placements for the current fiscal year.

Transportation (-\$156,091): Due to the current condition of the district’s fleet, the district needed to add one special education route using third party services. These additional routes are anticipated through the end of the school year. This account also represents an increase for the vehicles utilized for the special education Transitions program. The School Committee authorized the Administration to enter into lease agreements for special education vehicles to reflect the need to expedite the renewal of the existing fleet. The district is developing contracts for the lease of 10 buses during later this fiscal year. This account also represents the addition of two mid-day routes through the end of the school year.

Workers Compensation (-\$391,353): The current deficit is based on actual expenditures, as well as projections through the end of the year. The weekly salary cost have been consistently higher and include approximately thirty-five staff collecting weekly benefits. Also, several settlements have been processed during this fiscal year.

Personal Services (-\$49,478): The special education department has continued with the restructure of specialized services for our special education students in order to increase internal capacity. During the summer, the district eliminated the use of third party vendors to provide better instructional support to our students. These funds (\$400,000) have been reallocated to both instructional technology, as well as salary accounts. However, this account includes an increase to the district’s legal consultation (-\$70,000) and translation service line items (-\$250,000), security guard contracted rates (-\$30,000) and nursing services contract rates, as well as an increase with necessary student services (-\$100,000).

Accounts with Projected Balances to Offset Deficit Accounts:

Instructional Materials (\$588,301): The balance in this account is for the charter school assessment increase typically utilized to address a reduction of the budget at the time the City does the tax recap process. The city did not reduce the WPS budget this year in order to partially cover the cost of the district’s Instructional Assistants due to the elimination of the Quality Kindergarten grant. Due to the current projected year ending balance, the amount also reflects the use of additional instructional material per pupil allocation of \$10 per student that is frozen to start the year.

Educational Support (\$401,653): The projected balance of this account is due to the reallocation of several ESL tutor positions. During the summer, several of these positions have been reallocated to teacher positions. There is also several vacant ESL positions and the projection includes replacement positions through the remainder of the year.

Utilities (\$89,421): Due to the addition of several solar projects and the summer conditions, electricity usage through September was much lower than anticipated. This amount also reflects the increased in delivery rates effective October 1st approved by the Massachusetts Department of Public Utilities. The supply rates remain under contract through the end of February 2017.

The Administration recommends the following transfer of funds at this time.

<u>Amount</u>	<u>From Account</u>	<u>Account Title</u>	<u>To Account</u>	<u>Account Title</u>
\$300,000	500-91119	Custodial Salaries	500-97203	Custodial Overtime
\$50,000	540-91117	Transportation Salaries	540-97201	Transportation Overtime
\$308,000	500-92204	Instructional Materials	500-91115	Instructional Assistant Salaries

**WORCESTER PUBLIC SCHOOLS
 2016-2017 BUDGET
 ACCOUNT SUMMARY
 SECOND QUARTER REPORT**

<u>Account</u>	<u>Account Title</u>	<u>Adopted</u>	<u>Transfers</u>	<u>Budget</u>	<u>Expended</u>	<u>Projected</u>
500-91110	Administration Salaries	\$12,130,258		\$12,130,258	\$6,163,755	\$107,604
500-91111	Teacher Salaries	\$156,412,847		\$156,412,847	\$54,875,138	\$85,556
500-91112	School Committee Salaries	\$89,445		\$89,445	\$37,472	\$14,501
500-91114	Day by Day Substitutes Salaries	\$871,200		\$871,200	\$404,984	-\$124,721
500-91115	Instructional Assistants Salaries	\$9,621,974	\$70,000	\$9,691,974	\$5,595,200	-\$752,769
500-91116	Coach Salaries	\$524,427		\$524,427	\$238,012	\$4,553
540-91117	Transportation Salaries	\$2,564,061		\$2,564,061	\$1,136,605	\$123,090
500-91118	Supplemental Program Salaries	\$1,371,001		\$1,371,001	\$768,015	-\$55,107
500-91119	Custodial Salaries	\$6,668,155		\$6,668,155	\$3,198,703	\$294,704
500-91120	Maintenance Service Salaries	\$2,060,730		\$2,060,730	\$836,179	\$262,280
500-91121	Administrative Clerical Salaries	\$3,065,868		\$3,065,868	\$1,572,267	\$24,488
500-91122	School Clerical Salaries	\$2,066,749		\$2,066,749	\$890,568	\$32,371
500-91123	Non Instructional Salaries	\$2,202,195		\$2,202,195	\$1,342,565	-\$30,864
540-91124	Crossing Guard Salaries	\$543,346		\$543,346	\$198,592	\$18,762
500-91133	School Nurse Salaries	\$4,043,775		\$4,043,775	\$1,459,298	-\$25,334
500-91134	Educational Support Salaries	\$2,449,106		\$2,449,106	\$948,216	\$401,653
540-97201	Transportation Overtime Salaries	\$473,736		\$473,736	\$202,638	-\$36,482
500-97203	Custodial Overtime Salaries	\$1,046,865		\$1,046,865	\$668,419	-\$327,709
500-97204	Maintenance Overtime Salaries	\$150,797		\$150,797	\$88,390	-\$37,737
500-97205	Support Overtime Salaries	<u>\$68,837</u>		<u>\$68,837</u>	<u>\$56,528</u>	<u>\$0</u>
	Salary Total	\$208,425,372	\$70,000	\$208,495,372	\$80,681,545	-\$21,161
500101-96000	Retirement	\$16,751,681		\$16,751,681	\$17,522,189	\$0
540103-92000	Transportation	\$14,389,893		\$14,389,893	\$6,745,172	-\$156,091
500105-92000	Out-of-State Travel	\$5,000		\$5,000	\$0	\$0
500122-92000	Athletic Ordinary Maintenance	\$92,820		\$92,820	\$288,150	\$0
500123-96000	Health Insurance	\$44,806,753		\$44,806,753	\$12,496,247	-\$77,584
500125-92000	Other Insurance Programs	\$53,491		\$53,491	\$18,144	\$484
500129-96000	Workers Compensation	\$1,352,305		\$1,352,305	\$836,223	-\$391,353
500130-92000	Personal Services	\$2,932,305		\$2,932,305	\$2,215,982	-\$49,478
500132-92000	Special Education Tuition	\$17,451,366		\$17,451,366	\$18,169,230	-\$596,786
500133-92000	Printing & Postage	\$224,595		\$224,595	\$208,037	-\$16,695
500-92204	Instructional Materials	\$3,243,810		\$3,243,810	\$1,942,111	\$588,301
500136-92000	Miscellaneous Educational OM	\$3,109,542		\$3,109,542	\$2,704,777	-\$7,392
500137-96000	Unemployment Compensation	\$318,226		\$318,226	\$154,806	-\$44,059
500138-92000	In-State Travel	\$81,000		\$81,000	\$19,748	\$13,252
500141-92000	Vehicle Maintenance	\$505,601		\$505,601	\$302,201	\$13,580
500146-92000	Building Utilities	\$6,456,119		\$6,456,119	\$6,337,223	\$89,421
500152-92000	Facilities Ordinary Maintenance	<u>\$2,695,925</u>		<u>\$2,695,925</u>	<u>\$2,119,152</u>	<u>\$0</u>
	Non Salary Total	\$114,470,432	\$0	\$114,470,432	\$72,079,394	-\$634,400
	City - Kindergarten IA					\$280,000
	Total General Fund Budget	\$322,895,803		\$322,965,803	\$152,760,938	-\$375,560

ITEM: gb #7-71

STANDING COMMITTEE: **FINANCE AND OPERATIONS**

DATE OF MEETING: Tuesday, April 4, 2017

ITEM: Miss McCullough/Mr. O'Connell/Ms. Colorio/Miss Biancheria/
Mr. Monfredo/Mayor Petty (February 13, 2017)

Request that the Administration study the feasibility and cost of implementing a bus tracking system similar to the one used by the Boston Public Schools.

PRIOR ACTION:

3-2-17 - Referred to the Standing Committee on Finance and Operations.
Mr. O'Connell made the following motion:
Request that the Administration determine if our routing software system is able to incorporate the content in the item as part of its system.
On a voice vote, the motion was approved.

BACKUP:

Annex A (1 page) contains a copy of the Administration's response to the item.

The Worcester Public Schools is preparing to implement a parent access solution that will provide school bus arrival information at school bus stop locations for each separate trip operated by each school bus. This information will be available through an application that will directly integrate data from the school bus routing program and the school bus on the road, providing the current location of the school bus and estimated time of arrival at the stop. Parents/guardians will be able to log in from home or a mobile device, with minimal setup required, locating a school bus. Families with multiple students attending different schools will be able to choose any one of the students and instantly locate the school bus. Logins are secure and unique for each family.

This application is part of an upgrade to the school bus routing program used by Worcester Public Schools that is expected to be installed, functional and available for pilot testing before the end of the current school year. There is no additional cost to the Worcester Public Schools for this feature within the routing program upgrade.